



Town of Buena Vista

Special Event Camping Application

Name of Event: _____

A site plan (visual diagram) **must** be included with application

Site requested for camping:

- | | |
|---|---|
| <input type="checkbox"/> Rodeo Grounds (200 or more campers) | <input type="checkbox"/> River Park- Youth Baseball Field (Under 200 campers) |
| <input type="checkbox"/> River Park- Paul's Lot (Under 100 campers) | <input type="checkbox"/> Other: |

Types of camping requested: _____

Number of total sites requested: _____

Sanitation plan (also include in site plan):

Garbage and Recycling plan (also include in site plan):

Site Host Information:

- This person(s) is the contact during the event. This person(s) must be available the entire time the camping permit is used.

Host #1

Name: _____

Phone: _____

Host #2

Name: _____

Phone: _____

Special Event Camping

Affidavit of Understanding of Camping rules:

Definitions

- ❑ *Special Event* shall mean an event as defined by section 11-111 of the Buena Vista Municipal Code.
- ❑ *Special Event Camping* shall mean recreational camping area operated for short periods of time and used in conjunction with special events such as rodeos, fairs, flea markets, music festivals, sporting events, or other community festivals. Temporary use of tents and recreational vehicles for overnight occupancy during a special event must be approved by the Town.
- ❑ *Hard-sided vehicle* shall mean the trunk of an automobile, the cab of a pickup truck, the interior of a motorhome, fifth wheel camping trailer or pickup camper. A hard-sided vehicle does not include any type of tent, pop-up campers or pick up campers with nylon, canvas, or other pliable materials, car top carriers or camper shells on the back of pickup trucks.

1. Permitted Campers

Special event camping may only be conducted by individuals participating in the special event

2. Permitted Areas

Camping shall only be permitted in areas designated by the Town. No persons may camp or park a motor vehicle, trailer or camper for the purpose of camping other than on areas designated for camping as specifically set forth in the site plan provided with the special event camping application.

3. Capacity

The Town Administrator may establish for each special event, according to facilities and design, the number of individuals and/or vehicles allowed in any portion of the special event area at any given time. No person shall enter into any area or bring in, or cause to be brought in, any vehicle or persons which exceed the capacity established here within.

In absence of any special requirement established by the Town Administrator for a special event, the following shall apply:

- ❑ Recreational camping vehicles and tents, including their attachments, must be separated from each other and other structures by at least ten (10) feet. Use of tent stakes larger than 8 inches are prohibited in parks where watering takes place.
- ❑ Minimum site area of 300 square feet per site must be provided
- ❑ Each site must abut or face a driveway or clear unoccupied space of at least 25 feet in width, which space must unobstructed access to a public roadway.
- ❑ No tent or hard sided camping vehicle may be set up within 150 feet of any dwelling unit.

4. Littering/Garbage

No garbage or trash shall be deposited or left within the special event camping area. All garbage or trash must be deposited in a receptacle designed for such use and approved by the Town. Special event permit holders must provide adequate dumpsters at the camping area.

Where necessary to prevent or address bear/human interaction or related issues, a portion of the special event camping area shall be designated where food, trash and equipment used to cook or store food must be kept sealed in a hard-sided vehicle in a camping unit that is constructed of solid, non-pliable material, or in an animal proof food storage box.

Garbage and refuse must be collected as often as necessary to prevent nuisance conditions. The camping area must be clean of all refuse upon completion of the event.

5. Sanitation and Toilet Facilities

If water is provided it must be provided by an approved source, and be located no greater than 400 feet from the farthest campsite.

Adequate sanitation facilities must be available for the designated camping area. Toilets must be provided in the ratio of two (2) toilets per twenty-five (25) sites. It shall be the responsibility of the special event permit holder to provide adequate facilities.

Emptying wastewater from holding tanks onto the ground is prohibited.

6. Fires (no campfires are allowed)

Campfires are prohibited. Fully contained propane or other gas stoves are permitted subject to burn bans on area.

7. Alcohol/Drugs/Firearms/Fireworks

Consumption of alcohol or drugs in any Town park and/or facility is prohibited. Firearms including without limitation pellet or bb guns and bows and arrows are prohibited. Fireworks, firecrackers and any other types of explosives are prohibited.

8. Animals/Pets

Dogs or other pets are allowed and must be under control and on a leash not exceeding twenty (20) feet in length. The requirement for dogs or other pets to be a twenty-foot leach shall not apply when the animal is confined in a vehicle or vessel or within the boundaries of the designated off leash area in Town. These areas are limited to the Dog Park at the Town's River Park, and at the Rodeo grounds. Any persons having a dog or other pet creating a nuisance or disturbance or who fails to properly control a dog or other pet maybe evicted from Town property.

It is prohibited for any handler of any dog to fail to immediately collect, remove, and properly dispose of all dog or pet feces from, or near, Town parks, temporary camping area and designated trails.

9. Quiet Hours

Quiet hours will be enforced from 10:30PM until 7:00AM; and all generators, loud radios or any other loud noises that may disturb the peace are prohibited during these hours.

10. Caretaker

The site host designated on this form must be available on site for the entirety of the event for any special event camping.

I understood all the rules and regulations of the special event camping permit. Any violation of these terms can result in eviction from campground, revocation of special event camping permit, or summons to municipal court.

Signed: _____

Print: _____ Date: _____

Town Representative approval:

Signed: _____

Print: _____ Date: _____

Department: _____