

THE TOWN OF
PO BOX 2002 • 210 E. MAIN ST.
BUENA VISTA, COLORADO 81211



BUENA VISTA
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REQUEST FOR PROPOSALS

Pocket Wave Maintenance Project

Bid Due Date: June 17th, 2022, by 5pm MST

(Proposals must be received by date and time specified to be considered.)

The Town of Buena Vista is requesting proposals from construction managers and construction companies to lead the reconstruction and modification of an existing instream recreational feature in the Arkansas River, Buena Vista, Colorado 81211

RFP Responses can be submitted in PDF format to Earl Richmond, Recreation Special Projects Manager at erichmond@buenavistaco.gov or mailed to or dropped off at Buena Vista Town Hall:

Town of Buena Vista
C/O Earl Richmond
P. O. Box 2002
210 E. Main Street
Buena Vista, Colorado 81211

Important Dates:

RFP Publish Date:	DATE: May 17, 2022
Pre Bid Conference – Mandatory	DATE: June 7th, 2022-1pm- BV Community Center
Vendor Questions Due:	DATE: June 10, 2022
Response to Questions Published:	DATE: June 14, 2022
RFPs Due:	DATE: June 17, 2022
Committee Reviews RFPs:	DATE RANGE: June 20-21, 2022
Interviews Conducted (if deemed necessary)	DATE RANGE: June 23-24, 2022
Notice of Intent to Award Contract:	DATE: June 27, 2022
Approval of Contract	DATE: July 12, 2022
Start Date:	August 22, 2022
Project Complete:	October 1, 2022

*Submit all questions before the question deadline above to Earl Richmond, Special Projects Manager erichmond@buenavistaco.gov.

A copy of the Proposal and any associated exhibits may be obtained as follows from the Town's website: <https://www.buenavistaco.gov/2228/RFPs-RFQs> or can be picked up at Town Hall – 210 E. Main Street, Buena Vista, CO 81211

General Specifications and Information

The Town of Buena Vista is seeking proposals for the maintenance, upgrades, and repairs to the existing Pocket Wave in the Buena Vista Whitewater Park. The Pocket Wave enhancement project in the Town of Buena Vista, Colorado, consists of the reconstruction and modification of an existing instream recreational feature in the Arkansas River built of natural boulders and concrete. The "Pocket Wave", constructed in 2014, is a popular instream and riverside destination that experiences enormous amounts of recreational use in the spring and summer months, but the structure no longer functions as originally designed and there appears to be undercutting and scouring that threatens the structural stability of the structure.

The scope of work for this project includes, but is not limited to, dewatering the work site during the month of September, removal of the existing feature, placement and replacement of large, grouted boulders, structural concrete walls, a structural concrete slab, and riprap armoring at the river structure. The proposed reconstruction and enhancements will be at the same location as the existing feature. A channel grade control mattress is proposed as part of this project located approximately 100 feet downstream of the feature. A low flow condition fishway is included as part of the proposed structure.

Reservation of Rights, Disclaimers, Disclosures, and Instructions

All responses, inquiries, and correspondence relating to the RFP, and all reports, charts, displays, schedules, exhibits, and other documentation produced by any vendor and submitted as part of a proposal shall be deemed the property of the Town upon opening of the proposal, will not be confidential and will be subject to disclosure under the Colorado Open Records Act.

The successful bidder will be required to enter into the Town's standard PSA (professional services agreement.)

All costs incurred by a respondent in preparing and responding to this RFP are the sole responsibility of the respondent. Any recipient of this RFP who responds hereto, fully acknowledges all the provisions and agrees to be bound by the terms hereof. Any response submitted pursuant to this RFP is at the sole risk and responsibility of the party submitting such response.

Scope of services:

The Town of Buena Vista is looking for a team that is capable of leading all phases of this project. Please notify Town in advance of your submissions if you are interested in a specific phase of this project.

Detailed Response Instructions

- A. Formal cover letter indicating:

- a. The firm has read this entire request for proposals (RFP) document and understands its contents.
 - b. The firm’s intent to offer services related to this request.
 - c. The firm’s website, social media sites (if applicable) and point of contact information.
 - d. A minimum of two references from previous or current clients.
 - e. This letter must be signed by an authorized representative of the firm.
- B. Detailed proposal responding to scope of work:
- a. Explain the intended approach, execution and deliverables, including a timeframe and budget for each stage.
- C. Summary of the firm’s qualifications:
- a. Does the firm have experience working with municipal/government clients, which included working with the local community on the project? If so, please provide at least one example of the completed work for a municipal/government entity.
 - b. Give at least one detailed example of a similar project completed. What were the results of this project?
 - c. Who from the firm will be working on the project (by specific staff person name, job title and résumé of relevant work experience) and indicate – by percentage – the approximate amount of time each person will spend on this project?
 - d. Who will be the day-to-day contact and what are his/her qualifications for managing this type of project?
- D. Provide the legal name and address of the company, including name, title, address and telephone number of the person to contact concerning the proposal. The proposal must be signed by an individual or individuals authorized to execute documents on behalf of the proposer.

For questions pertaining to the content in this RFP, proposers are specifically directed to not contact any town personnel other than the person indicated below. All inquiries concerning this RPF should be directed to:

Earl Richmond, Recreation Special Projects Manager
erichmond@buenavistaco.gov
 (719) 221-1461

Selection Criteria:

Proposals will be evaluated based upon the information submitted. The following criteria will be the primary considerations for selecting a proposal:

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| 1. Project understanding, approach, and schedule | 25 points |
| 2. Experience and availability of project team | 20 points |
| 3. Experience on similar projects, including past record of performance | 20 points |
| 4. Overall quality and responsiveness of proposal | 10 points |

5. Price

25 points

*A 2-point local preference will be given to local contractors for Buena Vista companies; 1 point for Chaffee County companies.

The Town will enter into an agreement based on the proposal determined to be the most beneficial to the Town. The Town reserves the right to reject any or all proposals, without obligation to the Town, and to negotiate additional terms or alterations with respect to the proposal.

Thank you.