



## Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission September 7, 2022

### CALL TO ORDER

A regular meeting of the Planning and Zoning Commission was called to order at 7:00 pm, Wednesday, September 7, 2022 at the Community Center by Chair Preston Larimer. Also present were Commissioners Tony LaGreca, Craig Brown, Blake Bennetts and Tom Brown.

Staff Present: Planning Director Joseph Teipel and Planner II Doug Tart.

### PLEDGE OF ALLEGIANCE

Commissioner Larimer led in the Pledge of Allegiance.

### ROLL CALL

Tart proceeded with the roll call and declared a quorum.

### AGENDA ADOPTION

Commissioner Larimer called for approval of the agenda. Commissioner Bennetts motioned to adopt the agenda as presented, **Motion #1** seconded by Commissioner LaGreca. Motion carried.

### APPROVAL OF MINUTES

Commissioner Tom Brown motioned for approval of the August 17, 2022 minutes as amended. **Motion #2** was seconded by Commissioner Larimer. Motion carried.

### PUBLIC COMMENT

Public Comment was opened at 7:04 pm. With no public comments, public comment was closed at 7:04 pm.

### NEW BUSINESS

Tart presented the staff report regarding a UDC amendment for permitted encroachments into the setbacks for mechanical equipment. The amendment would allow mechanical equipment, such as condenser units or solar inverters, to encroach into the side setback. If encroaching within 3' of a setback, an access/maintenance agreement would need to be signed by the adjacent property owner and recorded, allowing access onto the adjacent property for maintenance of the equipment. The location of mechanical equipment within 5' of the property line would also need approval from the Chaffee County Building Department.

Commissioner Bennetts motioned for the recommendation that the Board of Trustees approve the UDC amendment pending confirmation from the Town attorney that there would be no additional liability carried by the Town. Commissioner Tom Brown seconded. **Motion #3** unanimously approved.

Teipel presented the adoption of the 2022 3-mile plan. No changes have been made since the Commission last met and provided input for the updates to the plan. Under state statute, the Town needs to adopt a new plan each year.

The 2004 Transportation Master Plan included in the 2022 3-mile plan packet will be updated in the next couple of years. The Comprehensive Plan will be also receiving an update, which along with the 3-mile plan, will help guide the update to the Transportation Master Plan. Town is planning to hire a transportation planning consultant to assist with the update.

Commissioner Tom Brown recommended that the Board of Trustees adopt the 2022 3-Mile Plan. Commissioner LaGreca seconded. **Motion #4** unanimously approved.

#### **STAFF / COMMISSION INTERACTION**

The “SkyView/Crossman’s Addition” Sketch Plan joint session with the Board of Trustees will be moved to Wednesday, October 5.

The APA Colorado Conference is September 28 – September 30 in Vail. Commissioners Tom Brown and Craig Brown will be attending.

Commissioner Craig Brown motioned to cancel the September 21<sup>st</sup> Planning and Zoning Commission meeting. **Motion #5** seconded by Commissioner Bennetts. Motion unanimously approved.

#### **ADJOURNMENT**

There being no further business to come before the Commission, Commissioner Larimer motioned to adjourn the meeting at 8:02 p.m. Commissioner LaGreca seconded. **Motion #6** was unanimously approved.

Respectfully submitted:

---

Preston Larimer, Chair

---

Doug Tart, Planner II