



Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission

July 7, 2021

CALL TO ORDER

A regular/virtual meeting of the Planning and Zoning Commission was called to order at 7:00 pm, Wednesday, July 7, 2021 at the Buena Vista Community Center, 715 East Main Street, Buena Vista, Colorado, and via Zoom video conferencing by Chair Preston Larimer. Also present were Vice Chair Lynn Schultz-Writsel, Commissioners Estes Banks, Thomas Doumas, and Craig Brown.

Staff Present: Principal Planner Mark Doering, Planning Technician Doug Tart, and Code Enforcement Officer Grant Bryans.

PLEDGE OF ALLEGIANCE

Chair Larimer led in the Pledge of Allegiance.

ROLL CALL

Tart proceeded with the roll call and declared a quorum.

AGENDA ADOPTION

Larimer called for approval of the agenda. Commissioner Schultz-Writsel motioned to adopt the agenda as presented, **Motion #1** seconded by Commissioner Doumas. Motion carried.

APPROVAL OF MINUTES

Commissioner Doumas motioned for approval of the June 16, 2021 minutes as amended. **Motion #2** was seconded by Commissioner Brown. Motion carried.

PUBLIC COMMENT

Public comments opened at 7:03 pm. Joseph Teipel (124 Mill Street in Buena Vista), Executive Director of the Chaffee County Community Foundation, joined the public comment to introduce himself.

With no further comments, public comments closed at 7:05 pm.

NEW BUSINESS

Code Enforcement Officer Grant Bryans presented a draft ordinance for the Planning and Zoning Commission to review and if approved, provide a recommendation to the Board of Trustees regarding flags and signs and as they relate to election season.

Bryans stated that the current code allows for a maximum of two signs or flags and found that it did not work during the election cycle. Staff proposed to bring code up from two to five.

Carle Linke, who resides at 32709 Columbia Ranch Rd. in Buena Vista, commented.

Commissioner Schultz-Writsel motioned to recommend the ordinance for the Board of Trustees with following amendments/changes/additions.

- A.) Include the context of sections referenced in the ordinance
- B.) Include additional text of "regardless of content" in reference to the sign regulations
- C.) The draft ordinance should read "16.04.4.7.2(C)(4) instead of (C)(2)

Commissioner Doumas seconded. **Motion #3** approved.

The earliest the draft ordinance could go to the Board of Trustees would be July 27 7:00 pm.

STAFF / COMMISSION INTERACTION

Doering provided an update for Commissioner Bennetts question from the June 16th meeting regarding the ability for alternate member to make motions or seconds. According to the Town's attorney, alternate members should not make votes, motions, or seconds when the Commission is full.

Chair Larimer said that the voting members should be named after roll call to improve clarification.

Doering will ensure tax exemption for attending members – Commissioners Schultz-Writsel and Doumas.

The Planning Director Position closed Friday, and the Town has potential candidates for the initial interviews. This position will be the director of the department and will fill in roles that the Town has no current designation for (i.e. long range planning efforts, master plan, grant writing, senior administrative functions, HPC meetings, workload relief). Due to the Town's growth, engineering firm RG & Associates is currently handing a lot of this workload.

Doering stated that the Legacy Bank project is nearing completion – currently aiming for the end of July. This will include repairing damage to Court St. and paving the alley behind the building.

The Summit building is complete (300 E. Main St.) – this includes Crave Pizza, two retail spaces, 12 hotel rooms upstairs w/ one ADA hotel unit downstairs.

At the next meeting there will be a discussion regarding the potential rezoning and/or creation of a new zone district for apartments, as well as for a new zone district for single-family dwellings with smaller lot sizes. Staff is hoping to have preliminary details to the Commission by Friday July 23.

ADJOURNMENT

There being no further business to come before the Commission, Commissioner Banks motioned to adjourn the meeting at 9:03 p.m. Commissioner Schultz-Writsel seconded. **Motion #4** was unanimously approved.

Respectfully submitted:



Preston Larimer, Chair



Doug Tart, Planning Technician