



**Minutes of the Regular Meeting of the
Buena Vista Planning and Zoning Commission
April 1, 2020**

CALL TO ORDER

A regular meeting of the Planning and Zoning Commission was called to order at 7:00 pm, Wednesday, April 1, 2020 via Google Hangout Video by Chair Preston Larimer. Also present were Vice Chair Lynn Schultz-Writsel, Commissioners Thomas Doumas, Craig Brown, and Alternate Commissioner Tony LaGreca.

Staff Present: Principal Planner Mark Doering and Planning Technician Doug Tart.

PLEDGE OF ALLEGIANCE

Chair Larimer led in the Pledge of Allegiance.

ROLL CALL

Mark Doering proceeded with the roll call, and Larimer declared a quorum.

AGENDA ADOPTION

Larimer called for approval of the agenda. Schultz-Writsel motioned to adopt the agenda as presented, **Motion #1** seconded by Doumas. Motion carried.

APPROVAL OF MINUTES

Doumas motioned for approval of the February 19, 2020 minutes as amended. Schultz-Writsel proposed a change to the minutes, under New Business it should read "...portions of the code that are either not correct or touch..." instead of "touches."

Motion #2 seconded by Brown. Motion carried.

PUBLIC COMMENT

Public comments opened at 7:10 pm. With no comments, public comment was closed at 7:11 pm.

NEW BUSINESS

Doering introduced new Planning Technician, Doug Tart, to the Planning & Zoning Commission. Tart briefly introduced himself to the commission. Larimer turned New Business over to Doering.

Doering acknowledged that this is a trying time, and every Zoning Commission, Board of Trustees, and City Council is now learning the world of holding public meetings via the computer. This is an emergency, and we do have provisions in our code that allow for this to happen. We will do recordings, have audio and video recording of current meeting. He anticipated that once things are clear again, normal meetings will resume. Meeting opened up for question regarding video & phone meetings. LaGreca commented that he uses Zoom for work, suggesting that it operates smoothly and might be worth considering for future meetings. Doering said there current discussions regarding video platforms, and acknowledged potential budget changes in the future, so paying for a Town account will be discussed with the Town Administrator.

Larimer suggested that with motions individuals raise hands instead of verbally commenting to improve the efficiency during video meetings. Doering stated that the Town attorney likely requires audio confirmation, but that he would double check to see if that would be an appropriate compromise.

Doering opened the floor for any additional questions or comments. Says he hopes to have more information from attorneys by the next meeting in order to address motions over video conferencing. He will also make proposed changes to February's minutes and will send them over to Larimer once complete.

Larimer asked Doering if there would be any meetings coming up that would require public involvement. Doering stated that there is the potential for such meetings, the Boulders at BV may be doing their site plan and final plat, but it is dependent on the current financial market. There also might be a subdivision at South Main that may or may not rise to the level of a public hearing, but discussions are currently underway and that they may come before the commission sometime May at the earliest.

Doering asked Schultz-Writsel to share opinion on future outlook of meetings, and she agrees with Larimer that meetings will likely occur through video conferencing for the next couple of months, that once we hit the peak we will have more information.

Banks voted to adjourn the meeting. Motion #3 seconded by Brown. Unanimously approved.

STAFF / COMMISSION INTERACTION

LaGreca acknowledged and thanked Doering for the quick replacement of Robin Mesaric-King.

ADJOURNMENT

There being no further business to come before the Commission, Larimer motioned to adjourn the meeting at 8:00 pm.

Motion #3 was seconded by Brown. Motion carried.

Respectfully submitted:



Preston Larimer, Chair



Doug Tart, Planning Technician