



MINUTES OF THE BUENA VISTA BOARD OF TRUSTEES
Special Virtual Meeting
Tuesday, March 18, 2020

MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES ARE A TRANSCRIPT OF THE GOVERNING BODY'S ACTIONS RATHER THAN A VERBATIM RECORD OF DELIBERATIONS.

A special virtual meeting of the Board of Trustees was called to order by Mayor Duff Lacy, at 5:30 pm, Tuesday, March 18, 2020 having previously been noticed in accordance with the Colorado Open Meetings Law.

ROLL CALL

Attendee Name	Title	Status
Duff Lacy	Mayor	Present
Lawanna Best	Trustee	Present
Libby Fay	Trustee	Present
Mark Jenkins	Trustee	Present
Norm Nyberg	Trustee	Present
Cindie Swisher	Trustee	Present
David Volpe	Trustee	Present

Town Staff Present:

Town Administrator Phillip Puckett
Principal Planner Mark Doering
Police Chief Jimmy Tidwell
Recreation Director Earl Richmond
Town Clerk Paula Barnett

Town Attorney Jeff Parker
Public Works Direct Shawn Williams
Fire Chief Dixon Villers
Town Treasurer Michelle Stoke

PLEDGE OF ALLEGIANCE

Mayor Lacy led the pledge of allegiance.

AGENDA ADOPTION

MOTION NO. 1:

MOVE TO APPROVE THE AGENDA.

RESULT:	CARRIED
MOVER:	Trustee Nyberg
SECONDER:	Trustee Best
AYES:	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

BUSINESS ITEMS

Adoption of The Town of Buena Vista Board of Trustees Remote Participation and Remote Meetings Policy

Town Administrator Phillip Puckett reviewed with the Trustees that the proposed updated policy outlines how both non-emergency and emergency meetings would be conducted.

Town Attorney Jeff Parker reviewed the differences between non-emergency and emergency situations, and quasi-judicial land use matters. He stated that during remote meetings voting by Board members is done by roll call vote, and using tools such as Zoom for virtual meetings allows the public to participate in Public Comments and Public Hearings.

Parker stated the policy also gives the Mayor and/or Town Administrator the right to give Advisory Boards and Commissions the privilege to conduct remote meetings.

MOTION NO. 2:

MOVE TO APPROVE THE TOWN OF BUENA VISTA BOARD OF TRUSTEES REMOTE PARTICIPATION AND REMOTE MEETINGS POLICY.

RESULT:	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Jenkins
AYES:	Best, Fay, Jenkins, Nyberg, Swisher, Volpe	

Should the Board of Trustees approve adoption of Resolution No. 20, Series 2020, entitled **“A RESOLUTION CONSENTING TO AND EXTENDING THE ORDER DECLARING A LOCAL DISASTER EMERGENCY IN AND FOR THE TOWN OF BUENA VISTA, COLORADO.”?**

Puckett reviewed with the Board that on March 17, 2020 he used his executive power as Town Administrator to declare a local disaster emergency which lasts up to 48 hours. By declaring a local disaster, the Board can meet remotely, and such a declaration places the Town on the county and state Emergency Management lists to be eligible to apply for FEMA funding and cost reimbursements incurred during the disaster.

The purposed extends the local disaster emergency declaration to April 15, 2020 which provides the Trustee time to reevaluate the situation and to end or extend the order declaring a local disaster emergency.

MOTION NO. 3:

MOVE TO ADOPT RESOLUTION NO. 20, SERIES 2020 EXTENDING THE ORDER DECLARING A LOCAL DISASTER EMERGENCY TO APRIL 15, 2020.

RESULT:	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Swisher
AYES:	Best, Fay, Jenkins, Nyberg, Swisher, Volpe	

PUBLIC COMMENT

Devin Rowe, 34 Park Lane, Buena Vista, thanked the Staff and Trustees for their hard work and dedication during this crisis. Rowe also commented he is looking forward to beginning his Trustee term on April 14, 2020.

Jan Wondra, Ark Valley Voice, asked the Board and Staff if the Town plans to provide services to the elderly to assist with shopping and personal and medical needs.

The Board and Staff discussed possible solutions which included Trustee Volpe working with the Buena Vista Chamber of Commerce and/or locating a Community Group that could coordinate this effort since the Town cannot allocate a staff member to oversee the entire project.

TRUSTEE/STAFF INTERACTION

Trustees and Staff reported on or commented about recent and upcoming events, activities and topics.

Puckett shared with the Board that Staff is focused on taking care of core services and maintaining the health of employees. Chaffee County Public Health and Chaffee County Emergency Management Departments, along with administration from the County and the municipalities, are developing measures to attempt to prevent an outbreak of COVID-19 in the county. The decisions already reached included drastically reducing the number of travelers/visitors into Chaffee County.

Puckett reported that he and Treasurer Michelle Stoke have begun reviewing the 2020 budget to limit or eliminate expenditures in anticipation of a loss of sales tax revenue, and to maintain reserves.

The Trustees and Staff had lengthy discussion on the short- and long-term impacts COVID-19 will have on residents, businesses, and visitors, and discussed options to provide financial assistance to residents impacted by COVID-19 due to job loss etc. Per Mayor Lacy's request, Puckett and Stoke will research options related to waving water fees.

MOTION NO. 4:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THAT THE MEETING BE ADJOURNED AT 7:00 PM.

RESULT:	CARRIED
MOVER:	Trustee Best
SECONDER:	Trustee Swisher
AYES:	Best, Fay, Jenkins, Nyberg, Swisher, Volpe

Respectfully submitted:



Paula Barnett, Town Clerk

