



## **Minutes of the Regular Meeting of the Airport Board January 21, 2020**

### **I. Call to Order / Attendance**

A regular meeting of the Airport Board was called to order at 8:30 AM, Tuesday, January 21, 2020, at the Central Colorado Regional Airport, 27960 County Road 319, Buena Vista, Colorado by Chair Dennis Heap. Additional Board Members present were Mal Sillars, Bob Dimmitt, Jerry Steinauer, Mark Godonis, Mark Muller, Taylor Albrecht and Airport Manager Jack Wyles and Airport Operations Specialist Chandra Swanson. Tom Moore attended as a member of the public

Board members not present were Dan Courtright and Tom Warren, and Town Trustee Liaison Dave Volpe.

### **II. Pledge of Allegiance**

Heap led in the Pledge of Allegiance.

### **III. Public Comment**

Tom Moore mentioned that for several years there has been discussion of moving the fence at the Carpenter property but never any action taken. At one point he discussed with former manager Jill and she said they couldn't get prisoners to assist any more. Jack said there isn't funding. Taylor mentioned that the fence has been discussed at several meetings and there is action being taken, albeit slowly.

Mr. Moore mentioned that there are at least three hangars being leased for non-aviation interests, mostly storage. There are also non-standard charges.

Steinauer moved that a Board recommendation be sent to the Town that these issues be addressed and as a temporary measure the current small fencing be re-adjusted for between \$5,000 and \$10,000. Sillars seconded and the motion carried unanimously

### **IV. Approval of Minutes – November 19, 2019**

Albrecht moved and Sillars seconded a motion to approve the minutes of the November 19, 2019 meeting. Unanimously approved.

### **V. Reports**

#### **A. Operations**

Heap read through the report while Wyles was out helping move aircraft.

Heap noted that the Ft. Collins/Loveland airport is moving forward with installation of the remote control tower facilities.

Heap showed a photo of the new Rocky Mountain Metro airport “brooms.” Their goal is to have no snow/ice accumulation on the primary runway and taxiway. Their old equipment may become available as surplus.

Heap noted that the Salida Air Show is scheduled for July 11, 2020.

**B. Financial**

The primary financial report discussion is covered under New Business – 2019 Year-end Review

**VI. Old Business**

**A. Airport Advisory Board Members**

Tom Warren is the only board member with expiring term. However Tom missed all 2019 meetings. Heap talked with Warren who indicates a continued interest to serve on the board. His experience and community involvement is considered an asset to the board. It was suggested that the Board search for another interested party to serve on the Board, so Tom’s reappointment has been tabled until the February, 2020 meeting.

Steinauer moved that the current officers be re-elected to their respective positions. Sillars seconded and the motion carried unanimously.

**B. Central Colorado UAS Club Drone Park**

Albrecht speaking on behalf of the Club gave the Board an update of the proposed Park. The location has moved to the southeast quadrant of the town-owned land. This is considered the best location for all interested parties. It moves it closer to airport operations. Albrecht showed a map of the suggested flight patterns and the location of the park. The closest may be considered the turbine aircraft pattern of 1,500’ AGL, one mile from the airport. This puts the closest edge of the park about 1,500’ from that pattern on the surface. Considering the maximum legal altitude for operations is 400’ AGL, this is considered acceptable. Wyles has requested the airport be contacted during any park operations.

**VII. New Business**

**A. 2019 Year-end Review**

Wyles and Swanson gave a year-end review. There was a bump in operations over the holidays. The Reach modular facility is still on airport property and they are paying about \$500 per month ground lease. When removed, the septic system will also need to be removed. Fuel sales ended at about 63K gallons of Jet-A and 12K gallons of 100LL, so not quite caught up with last year’s sales.

Overall operations were good. Based-aircraft ops declined primarily due to Reach move. Of note there were 58 days with no operations compared with 37 the prior year

Wyles reviewed the presentation that was given to the Town Trustees. There were many positive events and results during 2019.

There is a CDOT grant of \$350K so the runway work will be rehab. CDOT Aeronautics is picking up 90% of the AWOS maintenance costs now.

There are many Apache helicopters coming to the airport now. Expecting some testing of them during February and March.

Swanson then presented financial overview that was presented to the Town with data through October 2019. She presented some very interesting statistics about the breakdown of revenues between testing and non-testing, and military and non-military. In addition, they provided a very interesting estimate of the economic impact of testing activities to the Town. They estimate \$400,000 just due to testing, and \$600,000 overall.

Albrecht asked about whether revenues from the simulator business were included in the financials. Wyles responded no, that there was still no lease or agreement in place.

Swanson then presented goals for the marketing program. Increasing the quantity and quality of social media postings, increasing that presence. There was discussion of board help to promote more summer activity and engagement with town businesses

**B. 2020 Business Plan**

Heap reviewed the business plan history and noted that the plan requires updating, especially with the marketing efforts mentioned. Included is an airport history that Steinauer is working on.

**VIII. Other Business**

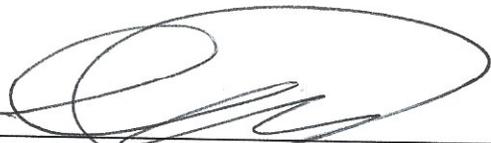
There was not other business brought before the board.

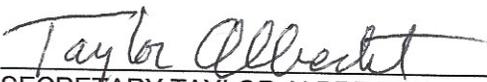
**A. Adjournment**

Steinauer moved and Dimmett seconded a motion to adjourn at 10:10am. Unanimously approved.

The next Board meeting is Tuesday, February 18, 2020, 8:30am at the Airport conference room.

RESPECTFULLY SUBMITTED:

  
CHAIR DENNIS HEAP

  
SECRETARY TAYLOR ALBRECHT