



**AGENDA  
FOR THE BOARD OF TRUSTEES  
OF THE TOWN OF BUENA VISTA, COLORADO  
November 22, 2022**

**Regular Meeting at 6:00 PM**

The Board of Trustee meetings are held at the Community Center and are open to the public.  
Staff and the Public are encouraged to attend the meeting virtually.  
715 E. Main Street, Buena Vista, Colorado

To attend the meeting virtually or to participate in Public Comment and/or Public Hearings,  
you must connect to the video conference.

Conferencing Access Information: <https://us02web.zoom.us/j/83695774712> Password: 351540  
Listen via phone at 1-301-715-8592 Meeting ID: 836 9577 4712 Password: 351540

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. AGENDA ADOPTION**

*The Board approves the agenda at the start of the meeting, including modifications.*

**V. CONSENT AGENDA**

*Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements {PSA} that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)*

**A. Minutes**

1. Tree Advisory Board Minutes – October 6, 2022
2. Planning and Zoning Commission Minutes from meetings held January 19, 2022, thru March 4, 2022
3. Planning and Zoning Commission Minutes from meetings held April 6, 2022, thru November 2, 2022

**B. Town Clerk Report**

**C. Recreation Supervisor Report**

- D. Adoption of Resolution No. 72, Series 2022, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING TOM LIVERMAN, DAN MURRAY AND APPOINTING ALLISON HOPKINS AS REGULAR VOTING MEMBERS OF THE TREE ADVISORY BOARD.”**

- E. Adoption of Resolution No. 73, Series 2022, entitled **“A RESOLUTION OF THE BOARD OF**

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office and [www.buonavistaco.gov](http://www.buonavistaco.gov) on Friday, November 18, 2022

**TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE PUBLIC IMPROVEMENT AGREEMENT WITH 500 N COLORADO AVE, LLC FOR THE PROPERTY KNOWN AS A PORTION OF THE EAST HALF (E 1/2) OF SECTION 8, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, TOWN OF BUENA VISTA, COUNTY OF CHAFFEE, STATE OF COLORADO.”**

**VI. PUBLIC COMMENT**

*Citizen participation is where the public can sign up prior to the start of the meeting to speak during public comment. Three minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Fay asks for Public Comment, click the raise hand button in the webinar control panel, or by phone press \*9, and the meeting host will prompt you to unmute when it is your turn to speak. Or you may email the information to [bvclerk@buenavistaco.gov](mailto:bvclerk@buenavistaco.gov). Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and respond then or later to remarks made by any citizen. Comments made in the Zoom Chatbox will not be discussed or included in the minutes.*

**VII. STAFF REPORTS** *(Estimated Staff time – 10 minutes; discussion – 10 minutes)*

1. Town Treasurer
2. Planning Director
3. Airport Manager

**VIII. BUSINESS ITEMS**

**A. Fee Wavier and Fee Reduction Policies**

*The Board will consider approving a Fee Wavier Policy and a Fee Reduction Policy for Town Facilities and Special Events. (Estimated Staff time – 10 minutes; discussion – 10 minutes)*

**B. Number of Attendees Attending Events That Require a Special Event Permit**

Should the Board of Trustees approve the adoption of Ordinance No. 32, Series 2022, entitled **“AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA AMENDING SECTIONS 11-111 AND 11-122 OF THE BUENA VISTA MUNICIPAL CODE REGARDING SPECIAL EVENTS.”**

*The Trustees will consider approving a code change decreasing the number of people that constitute a special event from 200 to 100.*

*(Estimated Staff time – 10 minutes; discussion – 10 minutes)*

**C. Proposed Town Weekends**

*The Recreation Department Staff will present a request to the Board that three weekends during the summer be designated as Town Weekends and no special events allowed to be scheduled.*

*(Estimated Staff time – 5 minutes; discussion – 5 minutes)*

**D. Draft of the 2023 Fee Schedule**

*The Board will review proposed changes to the Town of Buena Vista 2023 Fee Schedule. Sections of the Fee Schedule with suggested changes/deletions/edits include Airport, Planning & Zoning, Public Works, and Recreation Departments. (Estimated Staff time – 10 minutes; discussion – 5 minutes)*

**E. Public Hearing – 2023 Town of Buena Vista Budget**

*The Board will hold a hearing on the proposed 2023 Budget to discuss budget requests.*

*(Estimated Staff time – 10 minutes; discussion – 15 minutes)*

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**IX. TRUSTEE INTERACTION**

*The Board discusses items of interest for the community and staff.*

**X. ADJOURNMENT**

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