

Buena Vista Tree Advisory Board Meeting Agenda

Meeting Date: November 3, 2022 - 9:00 am

Location : Public Works 755 Gregg Dr

Call to Order

Agenda Adoption

Approval of Minutes

Volunteer Time to Ledger

Annual Plan review

Reports; 1. Public Works

2. CSFS

Business:

1. South Main Phase 2 tree species
2. Adopt a tree application revisions
3. Educational materials
4. 2023 Work Plan

Other business:

Final Comments:

Next Meeting: January 5 ,2022

Adjournment:

Buena Vista Tree Advisory Board

October 6, 2022

In attendance were: Tom Liverman, Roy Gertson , Kathy Hoerlein, Sarah Kuhn, Shawn Williams Public Works Director, Alison Hopkins , (BV Parks) , Mercedes Siegal-Gaither, CSFS & Cindy Swisher Town Trustee. Having a quorum of 4 members, meeting continued at 0911

Agenda Tom approved

Minutes ; from September 1, 2022 meeting , Tom's motion to approve & 2nd by Kathy ; members approved

Volunteer time ; 2 hrs. Admin

18 hrs tree pruning scoping

2022 Total to date = 151 hrs.

Annual work plan ,reviewed, ok on schedule

Public Works report;

1. Bristlecone Tree Services birdied the Pruning project for \$20K, Awarded contract. 1 late bid from All West was \$38,640. Bristlecone will start in November . Our budget of \$ 24K will be spent with some additions.

2. Shawn has ideas for Memorial tree plaques.Tom will also check a design.

3. Development issues:

Boulders is proceeding, but has some elevation and grading issues. Tree sites still need designed

Crossman Addition is being planned after being platted 130 years ago. Discussion continued with tree & shrub lined streets.

The Farm entry street trees are on the list for replanting as the existing trees have died or not growing.

Fed Ex has replaced their landscape along Gregg Dr. with a re-design & new Cottonwood Trees.

South Main Phase 2 still need tree sites & species identified. Will discuss the November meeting

CSFS : Mercedes mentioned the Little Tree Huggers Grant program for \$500.00. The Tree City USA applications are ready for applying.

Business: 1. Pruning discussed with Public Works report

2. Adopt Tree guidelines discussed. We need to be more efficient scoping proposed sites for viability and eagerness of the recipients. Application form needs revised with more commitment from the applicant along with a small fee. Board need to scope sites before ordering trees. Talked about planting only 5 trees per year.

3. Educational Book order. Sarah volunteered to research new books for the schools & town libraries. Budget is \$ 585

Other Business; Alison is going to place informational door hangers at residences where tree are struggling due to lack of watering

Final comments; none

Next Meeting; November 3 , 2022 at 0900 am

Adjourned at 11:00 with motion from Roy & 2nd from Tom approved

Respectfully submitted,

Roy Gertson

Secretary

October 26, 2022

Resignation Letter

Buena Vista Tree Board Members,

I am stepping down from the Tree Board effective December, 2022. I believe I have served 5 or 6 years and came on board when the Board did not have a quorum and later introduced a friend who served for several years before moving from BV. Serving with the members and the Public Works Department as well as advice and reporting from CSFS has been enjoyable and I am grateful to have played in the dirt and learned so much from everyone about our town trees, planting, and maintenance.

Trees continue to be critical to our community as we face the climate changes in the future. I know the board members will plan well for our urban forest. My hope as the town changes and grows that trees, planting, maintenance and budget will remain essential in future planning since trees are our environmental treasure. It has been an honor and pleasure to serve with this Board.

Respectfully submitted,

Kathy Hoerlein

BUENA VISTA TREE BOARD
2022 WORK PLAN Final
SUMMARY OF HOW OBJECTIVES WILL BE ACCOMPLISHED

A. RENOVATE BUENA VISTA TREE RESOURCE

*The renovation of tree resources will be coordinated with the Public Works Director - Shawn Williams

ACTIVITIES	<u>DATES TO BE ACCOMPLISHED</u>	<u>RESPONSIBLE FOR ACCOMPLISHMENT</u>
1. Designate trees for removal and pruning	July	Tree Board / Public Works
2. Bid/contract for pruning and removal	August	Public Works
3. Start pruning and removal	Sept./ Oct./ mid - Nov.	Contractor
4.. Administer progress of pruning / removal	Sept./ Oct./ mid- Nov.	Public Works
5. Stump grinding	On-going	Contractor
6. Town -wide Tree inventory -Review and update,	On -going	Tree Board / Public Works
7.. Tree City USA Renewal	December	Public Works
8. Inspection of Ash and Elm trees for invasion of EAB & Scale insects	May- June	Tree Board

B. ARBOR DAY CELEBRATION

Tree Board / Public Works

Arbor Day (20 adopt trees)	May 18
Advertisements & proclamation	May 9
Prepare materials & sites	May 9

C. TREE PLANTING - REPLACEMENT TREES AND PLANT NEW LOCATIONS

1. Inspection of experimental trees condition	May	Tree Board / Public Works
2. Tree Purchases	March	Tree Board / Public Works
3. Adopt Tree Plantings	May 18-20	Tree Board / Public

Works

D. PUBLIC RELATIONS

- | | | |
|--|-----------------------|------------|
| 1. Membership Drive | On-going | Tree Board |
| 2. Monthly Publicity | On going on all items | Tree Board |
| a. Newspaper Articles (Tree Tips) | | |
| b. My BV posts | | |
| 3. Tree care outreach | | |
| 4. Educational materials to schools & Library etc. | | |
| 5. Update & document issues on website | | |
| 6. Town Council update | July | |

E. TREE BOARD MEETINGS

1. Tree Advisory Board meetings will be held monthly on the 1st Thursday at 9:00 a.m. at the Public Works Shop - 755 Gregg Drive.
2. Election of officers will be held at the January meeting.
3. A representative from CSFS will provide technical assistance and make recommendations as needed.
4. Development of 2023 Annual Work Plan should begin at the November 2022 meeting. Presented to Board of Trustees in January 2023
5. Accomplishment dates should be determined at the earliest opportunity, during a Tree Board meeting.

Where CSFS is responsible, contact Mercedes Siegle- Gaither Forester, 539-2579. Mercedes.Siegle-Gaither@colostate.edu