



**AGENDA  
FOR THE BOARD OF TRUSTEES  
OF THE TOWN OF BUENA VISTA, COLORADO  
March 10, 2020**

**Regular Meeting at 7:00 PM**  
at the Buena Vista Community Center  
Piñon Room – 715 East Main Street, Buena Vista, Colorado

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA  
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND  
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. PROCLAMATION – 2020 CENSUS**

**V. INTRODUCTION AND SWEARING IN OF FIREFIGHTERS**

Brandon Evans, Christopher Greene, Miguel Class, and Nathan Allen

**VI. AGENDA ADOPTION**

*The Board approves the agenda at the start of the meeting including modifications.*

**VII. CONSENT AGENDA**

*Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)*

**A. Minutes**

1. BoT Regular Meeting – February 25, 2020
2. Tree Advisory Board – January 2, 2020

**B. Police Chief Report**

**C. Fire Chief Report**

**D. Chaffee County Office of Housing Activities Update**

**E. Chaffee County Development Services Department Activities Update**

**VIII. PUBLIC COMMENT**

*Citizen participation where the public can sign up prior to the start of the meeting in order to speak up to 3 minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and to respond then or at a later time to remarks made by any citizen.*

**IX. STAFF REPORTS**

1. Town Administrator
2. Town Treasurer
3. Airport Manager
4. Public Works Director
5. Recreation Director

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office and [www.buenavistaco.gov](http://www.buenavistaco.gov), on Friday, March 6, 2020

**X. BUSINESS ITEM**

**A. Historic Structure Assessment for St. Rose Chapel Building**

*The Board will receive an update from Barbara Darden with Scheuber + Darden Architects on the St. Rose Chapel Building which the Buena Vista Visitors Center and Chamber of Commerce occupies.*

**B. South Main Public Improvements Agreement for Pine Street Water Line Project**

*The Board will consider approving an Improvements Agreement with South Main for the Pine Street Water Line Project.*

**C. Tobacco Ordinance Discussion**

*The Trustees will discuss possible ordinance revisions related to the use and sell of tobacco products.*

**D. Should the Board of Trustees approve adoption of Ordinance No. 03, Series 2020 entitled, “AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING THE BUENA VISTA MUNICIPAL CODE CONCERNING CLARIFICATIONS OF THE UNIFIED DEVELOPMENT CODE.”?**

*The Trustees will consider adopting an ordinance amending Chapter 16 of the Buena Vista Municipal Code to make minor corrections to the code.*

**E. Fee Waiver Policy Discussion**

*The Board will consider approving an update to the Fee Waiver Policy for Facilities and Special Events.*

**F. Public Art Policy**

*The Trustees will consider adopting a policy to guide Staff, Beautification Advisory Board, and the Board of Trustees for creation and placement of art in public spaces.*

**G. Adoption of Resolution No. 19, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA APPOINTING JUDGES OF ELECTION FOR THE MUNICIPAL ELECTION TO BE HELD APRIL 7, 2020.”?**

*The Board will consider appointing Election Judges for the April 7, 2020, Municipal Election*

**H. Should the Board of Trustees approve adoption of Ordinance No. 04, Series 2020 entitled, “AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING CHAPTER 2, ARTICLE 1, OF THE BUENA VISTA MUNICIPAL CODE REGARDING THE CONDUCT OF TOWN ELECTIONS.”?**

*The Board will consider changes to the Municipal Code designating all municipal elections be conducted as mail ballot elections, and transferring the authority and responsibility to appoint elections judges from the Trustees to the Town Clerk.*

**XI. TRUSTEE/STAFF INTERACTION**

**The Board discusses items with staff and staff can bring up matters not on the agenda.**

**XII. EXECUTIVE SESSION**

An executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning water rights.

**XIII. ADJOURNMENT**

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