



**AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
February 22, 2022**

Work Session at 6:00 PM – Water Rate Study
(The Board will not make decisions during the Work Session)

Regular Meeting at 7:00 PM
Members of the Board of Trustees will be meeting at the Community Center
715 E. Main Street, Buena Vista, Colorado

Staff and the Public will attend the meeting virtually.

To participate in Public Comment and/or Public Hearings, you must connect to the video conference.
Conferencing Access Information: <https://us02web.zoom.us/j/88075048459> Password: 971317
Listen via phone at 1-301-715-8592 Meeting ID: 880 7504 8459 Password: 971317

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. PROCLAMATION – Arbor Day

V. AGENDA ADOPTION

The Board approves the agenda at the start of the meeting including modifications.

VI. CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e., minutes and reports, (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – February 8, 2022
2. Trails Advisory Board – August 3, 2021
3. Trails Advisory Board – October 5, 2021
4. Historic Preservation Commission - November 4, 2021
5. Historic Preservation Commission – December 2, 2021
6. Planning & Zoning Commission – December 1, 2021
7. Recreation Advisory Board – December 15, 2021
8. Recreation Advisory Board – January 19, 2022

B. Town Clerk Report

C. Adoption of Resolution No.13, Series 2022 entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES**

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buonavistaco.gov on Friday, February 18, 2022

FOR THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING LUKE URBINE AND RICK BIETERMAN AS A REGULAR VOTING MEMBER, AND APPOINTING CASEY MARTIN AS AN ALTERNATE MEMBER OF THE RECREATION ADVISORY BOARD”.

- D. Adoption of Resolution No. 14, Series 2022 entitled **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO APPROVING THE APPLICATION OF A DEPARTMENT OF LOCAL AFFAIRS (DOLA) ENERGY AND MINERAL IMPACT ASSISTANCE FUND (EIAF) GRANT FOR CONSTRUCTION OF THE BUENA VISTA POLICE STATION”.**
- E. Adoption of Resolution No. 15, Series 2022 entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE PROFESSIONAL SERVICES AGREEMENT BETWEEN THE TOWN AND CAPPELLI CONSULTING, LLC, TO CONDUCT A THOROUGH AUDIT OF THE TOWN’S UNIFIED DEVELOPMENT CODE AS WELL AS OUR INTERNAL DEVELOPMENT REVIEW PROCESSES AND PROCEDURES”.**

VII. PUBLIC COMMENT

*Citizen participation where the public can sign up prior to the start of the meeting in order to speak during public comment. Three minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chatbox, or when Mayor Lacy asks for Public Comment, click the raise hand button in the webinar control panel, or by phone press *9, and the meeting host will prompt you to unmute when it is your turn to speak. Or you may email the information to bvclerk@buenavistaco.gov. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and respond then or later to remarks made by any citizen. Comments made in the Zoom Chatbox will not be discussed or included in the minutes.*

VIII. Public Hearings

A. Terrace on Main Street – Tavern Liquor License

*The Board will consider approving a Tavern Liquor License for the Terrace on Main Street.
(Estimated time – 10 minutes)*

B. Continuation of Updates to the Unified Development Code UDC

Should the Board of Trustees approve the adoption of Ordinance No. 06, Series 2022, entitled

“AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 16 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING LARGE MULTIFAMILY DWELLINGS IN THE HIGHWAY COMMERCIAL DISTRICT.”?

The Board will consider approving amendments to the UDC to allow for apartments in the Highway Commercial Zone district. (Estimated time – 15 minutes)

Should the Board of Trustees approve the adoption of Ordinance No. 07, Series 2022, entitled

“AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLE 16 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING SINGLE ROOM OCCUPANCY.”?

*The Board will consider approving amendments to the UDC allowing Single Room Occupancy Use.
(Estimated time – 20 minutes)*

IX. STAFF REPORTS (Estimated time – 25 minutes)

1. Town Administrator
2. Town Treasurer
3. Planning Director
4. Public Work Director
5. Recreation Director

X. BUSINESS ITEMS

A. Stackhouse Annexation

Should the Board of Trustees approve the adoption of Resolution No. 16, Series 2022, entitled

“A RESOLUTION ACCEPTING THE PETITION FOR ANNEXATION AND ESTABLISHING [INSERT DATE] AS THE DATE OF PUBLIC HEARING ON THE REQUESTED ANNEXATION OF A PARCEL OF UNINCORPORATED TERRITORY LOCATED IN CHAFFEE COUNTY (STACKHOUSE ANNEXATION NOS. 1 AND 2).”?

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*The Board will decide whether the petitioner has submitted a petition for annexation that is substantially compliant with statutory annexation criteria under the Municipal Annexation Act.
(Estimated time – 5 minutes)*

B. Apartment to Condominium Conversion Moratorium

Should the Board of Trustees approve the adoption of Ordinance No. 08, Series 2022, entitled

“AN EMERGENCY ORDINANCE EXTENDING THE TEMPORARY MORATORIUM ON THE ACCEPTANCE, PROCESSING AND APPROVAL OF ANY APPLICATION FOR THE CONDOMINIUMIZATION OF EXISTING BUILDINGS WITHIN THE TOWN.”?

The Board will consider how, or if, to address the expiration of a 6-month moratorium on the conversion of existing apartment buildings into condominiums. The current moratorium expires on Thursday, February 24th, 2022. (Estimated time – 15 minutes)

C. 2021 Fourth Quarter Financial Report

Treasurer Michelle Stoke will provide the Board with information on the 2021 4th Quarter Financial Report.

(Estimated time – 5 minutes)

XI. TRUSTEE/STAFF INTERACTION

The Board discusses items with staff and staff can bring up matters not on the agenda.

XII. ADJOURNMENT

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