



Minutes of the Regular Meeting of the Airport Board February 16, 2021

I. Call to Order / Attendance

A regular meeting of the Airport Board was called to order at 8:31 AM, Tuesday, February 16, 2021, by Chair Dennis Heap. Additional Board Members present were Dan Courtright and Bob Dimmitt. Airport Manager Jack Wyles and Chandra Swanson. Taylor Albrecht, Wayne Lee, Jerry Steinauer, and Mark Muller joined the meeting via Zoom.

Board member not present was Mark Godonis.

II. Pledge of Allegiance

Heap led in the Pledge of Allegiance.

III. Public Comment

There was no public comment.

IV. Approval of Minutes

Heap asked if everyone received and reviewed the January 19, 2020 and then asked for a motion to approve. Bob Dimmitt moved to approve the January 19, 2020 minutes, Mark Muller seconded, and the motion was unanimously approved.

V. Reports

A. Operations

Dennis asked to give the operations report. March 1st the airport will transition from World Fuel to AvFuel. Boeing arrived January 21st and departed January 23rd. Redstone-AH64 was at the airport last October/November and paid their invoice. January fuel sales: Jet A was down 58.3%, 100 LL was up 136.6%.

B. Financial

Jack updated the board on the Town's website

C. UAS

Dennis reported that a Webinar was planned for Wednesday, April 21st and would be hosted from the Airport's Conference Room. Also, a UAS Roundup has been scheduled for Monday, October 18 at Mt Princeton. The Drone Park will be highlighted at both events.

VI. Old Business

A. Draft Business Plan

The Airport Board was created with the duties and responsibilities to review policy matters relevant to airport operations and development of facilities at the Buena Vista Airport, and to make

recommendations to the Board of Trustees. The Business Plan is a vehicle by which well thought out recommendations are made to the Trustees and become one of the Guiding Documents for the board, the other being the Airport Mater Plan.

Dennis stated that the experience and skill sets of the Airport Board covers a wide range of professional experiences including aviation, operations, business, finance, construction, grants, and local government. Thereby, the Board has unique professional knowledge, which can be shared with the Airport staff and Trustees in the form of a thoughtful Business Plan.

The vision for the airport is to become a recognized economic engine for the Town of Buena Vista and Chaffee County. Specifically, the airport will develop its **infrastructure to accommodate business and military turbine aircraft and establish the airport as a transportation hub for on-demand passengers and cargo.**

Given those parameters we will identify the elements to reach those goals as well as those set out in the 2021 Budget:

- Goal #1 Safety and Operational Effectiveness
- Goal #2 Support high Altitude Testing
- Goal #3 Maintain and Develop Equipment & Infrastructure

Action Items for the board to work on include:

- Runway Strength
- High Altitude Testing
- Flight Training
- Marketing
- Board Member Bios & Pictures

VII. New Business

A. AvFuel Dealer – March 1, 2021

Jack gave an overview of some of the changes that would be seen when we become an AvFuel Dealer. The fuel truck will have the AvFuel logo and a new lighted pedestal sign will be erected.

VIII. Other Business


None

A. Adjournment

Albrecht moved, and Lee seconded a motion to adjourn at 9:04am. Unanimously approved.

The next Board meeting is Tuesday, March 16, 2021, 8:30 am at the Airport conference room.

RESPECTFULLY SUBMITTED:



CHAIR DENNIS HEAP



SECRETARY TAYLOR ALBRECHT