



VARIANCE & WAIVER APPLICATION

P.O. Box 2002
Buena Vista, CO 81211
719-395-8643
www.buenavistaco.gov

Project Address
Submit Date
Town Use Only

CONTACT INFORMATION

Applicant Name _____ Phone Number _____
 Email Address _____
 Property Owners Name _____ Owners Mailing Address _____
 Phone Number _____ City, State, ZIP _____
 Email Address _____

BASIC INFORMATION

- 1) Surrounding Zoning - Please choose from (B-1, B-2, R-1, R-2, R-3, I-1, S-1) and Overlay (Airport, Crossman, Old Town)
 North _____ South _____ East _____ West _____
- 2) Surrounding Uses - Please choose from (Commercial, Residential Single Fam., Residential, Multi Fam., Industrial, Park, Vacant)
 North _____ South _____ East _____ West _____

VARIANCE INFORMATION: 16-62 The Application Shall Completely Address Each of the Following 3 Items:

1) Describe in detail how the proposed variance is the minimum needed to make possible the reasonable use of the subject land, building or structure:

2) Explain and justify how the proposed variance is necessary to relieve a hardship or practical difficulty imposed by the strict application of the zoning regulation(s):

3) Explain how the variance is not a request to permit a use of land, building or structure that is not permitted by right or by special use permit in the applicable zone district:

VARIANCE INFORMATION: 16-62 The Application Shall Describe How 2 of the 3 Standards Have Been Firmly Met:

1) Describe in detail the conditions pertaining to the particular structure, place or property in question that are not applicable to other lands or structures in the same district.

2) Explain and describe how the requested variance will be in harmony with the purpose and intent of this Chapter and will not adversely impact adjacent properties, the neighborhood or the general welfare of the Town of Buena Vista.

3) Explain how the circumstances pertaining to the variance **ARE NOT** the result of your own actions.

LEGAL DISCLAIMER

I hereby certify that I have read and examined all application submitted at this time and know the same to be true and correct. All provisions of laws and ordinances governing this type of work will be complied with whether specified herein or not. The granting of a permit does not presume to give authority to violate or cancel the provisions of any other state or local law regulating construction or the performance of construction. It is my responsibility to review the approved plans and any comments that are contained thereon and see that the structure and/or project is built in compliance with all applicable codes

Applicant Signature _____

____ / ____ / 20 ____
Date

Owners Signature _____

____ / ____ / 20 ____
Date

For Town Staff Only

Date Submitted: ____ / ____ / 20 ____

Date Reviewed: ____ / ____ / 20 ____

Reviewer Name: _____

Planning Approval: _____

Notes

Admin Approval: _____

Date: ____ / ____ / 20 ____

Applicant	Required Item	Town Staff
	Variance Fee <input type="checkbox"/> \$350 + Costs	
	Proof of Ownership - Used to confirm ownership of the property.	
	Site Plan - This should show: <ul style="list-style-type: none"> - Property lines with dimensions - Setbacks (Front, Side(s), Rear) with distances to all structures - All utility locations and all easement(s) - Existing and proposed structures with perimeter dimensions and square footage - Clear Sight Triangle needs to be denoted (Code section 16-4) - All Street / Alley's nearest to the property with access - Proposed variance area/item delineated - All pertinent Information 	
	Vicinity Map	