

PUBLIC NOTARY

1. THE TOWN OF BUENA VISTA WILL NOT NOTARIZE REAL ESTATE DOCUMENTS.
2. FEE. THE FEE IS \$2.00 PER NOTARIZED SIGNATURE.
3. PHOTO ID REQUIRED:
 - a. TYPES OF ID ACCEPTED
(PER COLORADO SECRETARY OF STATE.)
 - i. CURRENT COLORADO DRIVER'S LICENSE/ID.
 - ii. CURRENT DRIVER'S LICENSE FROM ANOTHER STATE.
 - iii. PASSPORT.
 - iv. Valid US Military I.D.
 - b. ID MUST BE CURRENT AND NOT EXPIRED.
 - c. ID MUST HAVE AN EXPIRATION DATE.
4. DO NOT SIGN DOCUMENT PRIOR TO BRINGING IN THE DOCUMENT. THE NOTARY MUST WITNESS THE SIGNATURE.
5. NO BLANKS IN THE DOCUMENT. IF THERE IS AN ITEM THAT DOES NOT PERTAIN TO YOU PLEASE PUT N/A IN THE BLANK. THIS IS SO INFORMATION CANNOT BE ADDED AFTER THE DOCUMENT WAS NOTARIZED.