



# 2023

## TOWN OF BUENA VISTA — RENEWAL — Business License APPLICATION

### TOWN USE ONLY

Date Paid: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

CC  Cash  Check # \_\_\_\_\_

Received By: \_\_\_\_\_

The Buena Vista Business License Fee is **\$30.00**. Renewals are due by January 31st, after which there is a **\$15 late fee**.  
*Valid from approval date to December 31, 2023. Tree Service & Home Occ. businesses require a supplemental license.*

**Mail complete application and fee (payable to "Town of Buena Vista") to:**  
 Town of Buena Vista  
 Attn: Deputy Town Clerk  
 PO Box 2002, Buena Vista, CO 81211

**Drop complete application and fee to:** 210 E. Main Street, Buena Vista, CO  
 In-person renewals can pay by check, cash or credit card.  
 We **DO NOT** accept credit cards for license fees over the phone.  
 Questions? **Call** (719) 581-1026  
**Email:** [deputyclerk@buonavistaco.gov](mailto:deputyclerk@buonavistaco.gov)

### BUSINESS INFORMATION

Town of BV Business License #:	<small>This number is located at the top left of your current business license.</small>		
Business Name:			
Owner(s) Name:			
Physical Address of Business:			
	<small>(Street, City, State, Zip)</small>		
Mailing Address of Business:			
	<small>(Street, City, State, Zip)</small>		
Email Address:	<small>This email address receives annual renewal notice &amp; emailed license!</small>		
Business Phone:		Owner Phone:	

### ADDITIONAL INFORMATION

<b>Does your business remit Colorado State sales tax?</b>		<input type="checkbox"/> NO <input type="checkbox"/> YES
<i>If yes, what is your 8 or 12 digit tax number:</i>		_____
Did your business recently relocate <b>to or within</b> the Town of Buena Vista town limits? <i>If yes, please complete a <a href="#">change of use notification form</a> and return it with this application.</i>		<input type="checkbox"/> NO <input type="checkbox"/> YES
<b>Do you operate this business from your home, and your home is located within town limits?</b> <i>If yes, a supplemental license is required. Complete <a href="#">home occupation form</a> and return it with this application.</i>		<input type="checkbox"/> NO <input type="checkbox"/> YES
Business Type:	<input type="checkbox"/> Wholesale <input type="checkbox"/> Retail <input type="checkbox"/> Service <input type="checkbox"/> Non-profit <input type="checkbox"/> Other: _____	
Principal Goods/Services Provided:		
Emergency Contact Name:		Contact Phone: _____

*I declare, under the penalty of perjury, that this application has been examined by me; that the statements made herein are made in good faith pursuant to applicable tax laws and regulations, and to the best of my knowledge and belief are true, correct, and complete.*

Signature of Applicant:		Date:	
Title:			

<b>TOWN USE ONLY</b>	New business location <i>within Town Limits?</i> <input type="checkbox"/> NO <input type="checkbox"/> YES <i>(If NO, signoffs are not needed)</i>	Change of use required? <input type="checkbox"/> NO <input type="checkbox"/> YES
	Planning Department Signoff: _____	Date: _____
	Code Enforcement Signoff: _____	Date: _____
	Water Department Signoff: _____	Date: _____