



# 2023

## TOWN OF BUENA VISTA — NEW — Business License APPLICATION

TOWN USE ONLY

Date Paid: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

CC  Cash  Check # \_\_\_\_\_

Received By: \_\_\_\_\_

The Buena Vista Business License Fee is **\$30.00** per year. *Valid from approval date to December 31, 2023.*  
*Zoning approval required for issuance. Tree Service & Home Occupation businesses require a supplemental license.*

**Mail complete application and fee (payable to "Town of Buena Vista") to:**  
 Town of Buena Vista  
 Attn: Deputy Town Clerk  
 PO Box 2002, Buena Vista, CO 81211

**Drop complete application and fee to:** 210 E. Main Street, Buena Vista, CO  
 In-person renewals can pay by check, cash or credit card.  
 We **DO NOT** accept credit cards for license fees over the phone.  
 Questions? **Call** (719) 581-1026  
**Email:** [deputyclerk@buonavistaco.gov](mailto:deputyclerk@buonavistaco.gov)

### BUSINESS INFORMATION

Business Start Date:	<small>Date when you opened, or plan to open your business.</small>		
Business Name:			
Owner(s) Name:			
Physical Address of Business:	(Street, City, State, Zip)		
Mailing Address of Business:	(Street, City, State, Zip)		
Email Address:	<small>This email address receives annual renewal notice &amp; emailed license!</small>		
Business Phone:		Owner Phone:	

### ADDITIONAL INFORMATION

Does your business remit Colorado State sales tax?		<input type="checkbox"/> NO <input type="checkbox"/> YES
<i>If yes, what is your 8 or 12 digit tax number:</i>		_____
Does this business have a physical storefront location <i>within the town limits</i> of Buena Vista? <i>If yes, please complete a <a href="#">change of use notification form</a> and return it with this application.</i>		<input type="checkbox"/> NO <input type="checkbox"/> YES
Do you operate this business from your home, <i>and your home is located within town limits</i> ? <i>If yes, a supplemental license is required. Complete <a href="#">home occupation form</a> and return it with this application.</i>		<input type="checkbox"/> NO <input type="checkbox"/> YES
Business Type:	<input type="checkbox"/> Wholesale <input type="checkbox"/> Retail <input type="checkbox"/> Service <input type="checkbox"/> Non-profit <input type="checkbox"/> Other: _____	
Principal Goods/Services Provided:		
Emergency Contact Name:		Contact Phone: _____

*I declare, under the penalty of perjury, that this application has been examined by me; that the statements made herein are made in good faith*

Signature of Applicant:	Date:
Title:	

<b>TOWN USE ONLY</b>	Physical location <i>within Town Limits</i> ? <input type="checkbox"/> NO <input type="checkbox"/> YES ( <i>If NO, water signoff is N/A</i> )	Change of use required? <input type="checkbox"/> NO <input type="checkbox"/> YES
	Planning Department Signoff: _____	Date: _____
	Code Enforcement Signoff: _____	Date: _____
	Water Department Signoff: _____	Date: _____