



TOWN OF BUENA VISTA

P.O. Box 2002
Buena Vista, CO 81211
719-395-6898
www.buenvistaco.gov

BULK WATER ACCOUNT APPLICATION WATER FILL STATION

Bulk water may be taken only from the Water Fill Station located at the Buena Vista Public Works Dept. at 755 Gregg Dr. If you need to draw construction water from a hydrant located at a different location, you must have a Town of Buena Vista approved Construction Water Permit and a hydrant meter.

In order to take water from the station, you must have an active Bulk Water Account with an Access Number and Pin issued by the Town of Buena Vista or purchase water with a credit card. **You must supply your own hose.**

Water will be billed at a rate of \$7.50/1000 gallons. Invoices for account customers will be sent out at the end of every month. Invoices for less than \$25.00 will be held until the next month. Accounts which have not been used for 1 year will be inactivated. Please contact Public Works at 395-6898 Ext. 0#, or send an email to bvpwadmin@buenvistaco.gov with questions or to make changes to your account.

ACCOUNT INFORMATION

Company Name: _____

Contact Name: _____

Mailing Address: _____


Phone Number: _____

Email Address for Billing: _____


Access Number: _____ PIN Number: _____

Signature: _____


INSTRUCTIONS FOR BULK WATER ACCOUNT USERS

Step 1: Turn latch and open access panel door. If the screen is blank, press  to activate. If no key is pushed for approximately 1 minute, the system will return to the home screen.


Step 2: Connect hose to the water station and secure to tank. For the smaller, 3/4" hose, be sure that the valve handle is in the *ON* position before dispensing water..

Step 3: Use the keypad to select hose size, and press  .

- 1 – 3" Truck Fill
- 2 – 3/4" Barrel Fill

Step 4: Use the keypad to enter your access number, and press  .

Step 5: Use the keypad to enter your PIN, and press  .

Step 6: Enter the amount of water, in gallons, that you want to dispense and press  .

Step 7: Confirm that the hose is connected, and Press  to start water flow.

****Water will stop automatically when the selected number of gallons has been dispensed.****

Emergency Stop: Press 

Step 8: Disconnect hose. If using the 3/4" hose, turn valve handle to *OFF*. Close and latch access panel door.



WATER FILL STATION Access Information

Name: _____

Access Number: _____

PIN Number: _____