

THE TOWN OF  
PO BOX 2002 • 755 GREGG DR.  
BUENA VISTA, COLORADO 81211



BUENA VISTA  
P: 719.395.6898 • F: 719.395.8644  
WEB: WWW.BUENAVISTACO.GOV

**BULK WATER ACCOUNT APPLICATION**  
**WATER FILL STATION**  
**Contractors Only - NO Water Haulers**

Bulk water may be taken only from the Water Fill Station located at the Buena Vista Public Works Dept. at 755 Gregg Dr. If you need to draw construction water from a hydrant located at a different location, you must have a Town of Buena Vista approved Construction Water Permit and a hydrant meter.

In order to take water from the station, you must have an active Bulk Water Account with an Access Number and Pin issued by the Town of Buena Vista or purchase water with a credit card. **You must supply your own hose.**

Water will be billed at a rate of \$17.00/1000 gallons. Invoices for account customers will be sent out at the end of every month. Invoices for less than \$25.00 will be held until the next month. Accounts which have not been used for one (1) year will be deactivated. Please contact Public Works at 719-581-1046 or send an email to [bvpwadmin@buonavistaco.gov](mailto:bvpwadmin@buonavistaco.gov) with questions or to make changes to your account.

**ACCOUNT INFORMATION**

**Company Name:** \_\_\_\_\_

**Contact Name:** \_\_\_\_\_

**Mailing Address:** \_\_\_\_\_

\_\_\_\_\_

**Phone Number:** \_\_\_\_\_

**Email Address:** \_\_\_\_\_

**Access Number (For Town Use):** \_\_\_\_\_

**PIN Number (Enter 4 digits):** \_\_\_\_\_

# INSTRUCTIONS FOR BULK WATER ACCOUNT USERS

Step 1: Connect hose to the water station and secure to tank. For the smaller,  $\frac{3}{4}$ " hose, be sure that the valve handle is in the ON position before dispensing water.

Step 2: Turn latch and open access panel door.

Step 3: Use the keypad to select hose size from below, and press ENTER.

- 1- 3" Truck Fill
- 2-  $\frac{3}{4}$ " Barrell Fill

Step 3: Use the keypad to enter your access number, and press ENTER.

Step 4: Use the keypad to enter your PIN, and press ENTER.

Step 5: Enter the amount of water, in gallons, that you want to dispense, and press ENTER.

Step 7: Confirm that the hose is connected, and press START to start flow of water.

Step 6: Push STOP or shut the valve to shut off water.

Step 8: Disconnect hose. If using the  $\frac{3}{4}$ " hose, make sure the valve handle is turned to OFF.

Step 7: Close and latch access panel door.

**IF WATER IS STOPPED FOR MORE THAN 20 SECONDS WATER AND TRANSACTION WILL END.**



## WATER FILL STATION ACCESS INFORMATION FOR YOUR RECORDS

Access Number: \_\_\_\_\_

PIN Number: \_\_\_\_\_