



## Minutes of the Regular Meeting of the Airport Board October 16, 2018

### I. Call to Order / Attendance

A regular meeting of the Airport Board was called to order at 8:30 AM, Tuesday, October 16, 2018, at the Central Colorado Regional Airport, 27960 County Road 319, Buena Vista, Colorado by Chair Dennis Heap. Additional Board Members present were Mal Sillars and Taylor Albrecht. Also in attendance were Buena Vista Town Trustee Liaison Dave Volpe, Airport Manager Jack Wyles, Aviation representative Travis Vallin, Benesch representative Brett Holt and airport tenant Mark Godonis.

Board members not present were Tom Warren, Jerry Steinauer, Dan Courtright, Mark Muller and alternate Bob Dimmitt.

A quorum of Board members was not present therefore no official business took place.

### II. Pledge of Allegiance

Heap led in the Pledge of Allegiance.

### III. Public Comment

None

### IV. Approval of Minutes – September 18, 2018

A quorum of Board members was not present therefore approval of the September meeting minutes will be at a later meeting

### V. Reports

#### A. Operations

Wyles noted that operations for the year caught up with last year and are slightly ahead. The Airport purchased fuel which will probably be the last purchase necessary for the remainder of the year.

#### B. Financial

Wyles noted that with the operational figures, the airport might experience an operation breakeven financial performance for the year. Year-to-date revenues were \$406,000 while expenses were \$336,000, resulting in \$70,000 net revenues over expenses.

#### C. Board

##### a. Aviation Organization Liaisons

Heap presented the list of liaisons and asked for volunteers to fill a few remaining positions. Mark Godonis agreed to be the Helicopter Association International (HAI) liaison while Albrecht agreed to work with the Colorado 99s

## **VI. Old Business**

### **A. 2019 Budget**

Heap noted that the Town budget process is well under way and offered Board assistance to Wyles as needed. October 23 is the Advisory Board presentation to the Board of Trustees

### **B. Marketing Plan**

Wyles showed an Airport advertisement being included in the "Discover" magazine. This publication is widely distributed including at Denver International Airport and Colorado Springs Municipal Airport.

### **C. Capital Projects Priority**

Led by Wyles and Aviation representative Travis Vallin, there was extensive discussion about the Airports capital improvements plan (CIP). Vallin provided a history of the airport and trends in aviation including airport classifications. He also provided the current CIP as submitted to the Colorado Department of Transportation (CDOT). He explained the different columns, various funding mechanisms and specific items.

There is currently an FAA supplemental grant offering money for specific projects. In addition, CDOT provides "entitlements" of \$150,000 per year for the airport that can be pooled with other airports to provide larger project funding or be used annually by the airport. Finally there is the FAA/CDOT funding for major projects.

There is a CIP Workshop being held October 23 – 24 in Denver. Wyles and Town Administrator Phillip Puckett will attend with the assistance of Vallin.

Wyles is still currently waiting on quotes from three vendors to relocate the fence to include the Grindle purchase. This is one of the projects being considered to present.

Sillars presented a graphic showing adjacent land for possible acquisition. There are currently about 42 acres owned by Southard that are listed on the market. Acquisition of these parcels would eliminate any "through-the-fence" access to the airport. The asking price is currently quite high but the Town will initiate discussions with Mr. Southard. This is also considered a good project for funding by CDOT or the FAA.

The discussion resulted in a conclusion that the projected runway/taxiway rehabilitation projection should be slated for 2026. A supplemental request for FAA funds will be made for land acquisition, and other projects will be planned for the interim using the State entitlement funding. These include:

- 2019 – replace/upgrade fuel island
- 2020 – snow removal piece of equipment
- 2021 – apron work

## **VII. New Business**

### **A. Fire Base - BLM**

There was discussion of what might be required of the BLM to consider the Airport for fire base operations.

**B. Rename a section of CR 319 Airport Road – Resolution 18-01**

A draft resolution has been created to name part of the county road for the Airport. There was some discussion that only part of the road that is in the Town can be renamed.

**C. October 18 Chamber Business After Hours**

Wyles mentioned the Airport sponsoring a Buena Vista Chamber of Commerce "Business After Hours" event on October 18. The event is from 5:00pm to 7:00pm and includes catering. In addition about 15 home-based businesses will have tables to promote their companies. The flight simulators will be open, and the event will feature a drone flying cage of the Central Colorado UAS Club and their Chamber ribbon cutting ceremonies.

**VIII. Other Business**

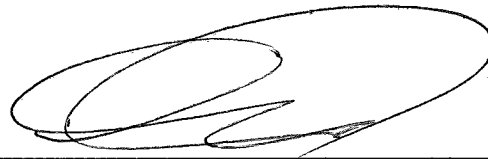
There was no other business.

**IX. Adjournment**

The meeting was adjourned at 10:00am

The next Board meeting is Tuesday, November 20, 2018, 8:30am at the Airport conference room.

RESPECTFULLY SUBMITTED:



CHAIR DENNIS HEAP



SECRETARY TAYLOR ALBRECHT