



## Minutes of the Regular Meeting of the Airport Board June 19, 2018

### I. Call to Order / Attendance

A regular meeting of the Airport Board was called to order at 8:33 AM, Tuesday, June 19, 2018, at the Central Colorado Regional Airport, 27960 County Road 319, Buena Vista, Colorado by Chair Dennis Heap. Additional Board Members present were Jerry Steinauer, Taylor Albrecht, and Dan Courtright. Also in attendance were Airport Manager Jack Wyles, Deputy Town Clerk Melanie Jacobs, and guest Jesse Fabula. Trustee David Volpe arrived later.

### II. Pledge of Allegiance

Heap led in the Pledge of Allegiance.

### III. Public Comment

None.

### IV. Approval of Minutes – May 15, 2018

Steinauer motioned for approval of the May 15, 2018 minutes. Albrecht seconded. **Motion #1** passed unanimously.

### V. Reports

#### A. Operations

Wyles reported that Jet A fuel sales are still down from last year due to the fact that the military has not come in as frequently, but more local flights have led to a year-to-date increase in LL sales. HAATS has expressed interest in holding its annual barbeque on August 3 and arrangements for this event are in progress. Bell is likely to have some personnel at CCRA by that time.

Heap asked about the punch list and Wyles noted that this month's list is essentially the same as last month's. He plans to budget for fence relocation in 2019, as DOC assistance will not be forthcoming for the foreseeable future, and perhaps for a new plow in 2020.

#### B. Financial

Heap expressed concern that CCRA would not reach its revenue projections for 2018. Wyles believes this outcome is likely due to the decrease in Jet A sales and the overestimate on the sale price of the old refueler. He noted that the Southard ground lease buyout is proceeding this year using funds from a different Town source, though all associated legal fees are being billed to the airport. These fees have been significant and have contributed to the higher than expected year-to-date expenses.

## **VI. Old Business**

### **A. Marketing Plan**

Heap stated that the Marketing Committee (composed of Heap/Albrecht/Muller) should have something for the Board to look at during its July meeting. He also mentioned that the Central Colorado UAS Club will have a display set up soon at the Salida airport.

### **B. Airport Fly-in and Open House**

Heap noted that the September 22 date would have to be bumped back to accommodate changes in Bell Helicopter's testing schedule. Wyles anticipates moving the fly-in to October. Heap recommended that a firm date be established at the July Airport Board meeting.

## **VII. New Business**

### **A. Bell Helicopter**

Wyles informed the Board that Bell plans to arrive in early August and to leave in mid-September, though as is customary with flight testing these dates are subject to change. A contract is currently being prepared and Wyles will send it out next week.

### **B. USAF Parachute Team**

Wyles stated that the parachute team will be at CCRA on or about August 6. They will be present for one day only and should be able to work around Bell's activity.

### **C. CAO Conference**

Wyles drew Board members' attention to conference links he had previously sent to them via email, and urged them to follow up on those. He also mentioned the new federal funding that will be made available to rural airports and non-primary hubs: \$1B to be allocated regionally through the FAA. No match will be required on these funds and the money will be awarded by December of this year. CCRA is on the eligibility list and Wyles is awaiting instructions on how to apply. He indicated that extending the apron and moving the fuel island to its north end would be his priority project for these funds.

### **D. Facebook**

Wyles indicated that CCRA has a Facebook page now, and the link can be found at the top of the airport website. Heap and Albrecht requested administrator access to the page and Wyles stated he would get them that login information.

### **E. Flight Simulator Demo**

Wyles let Board members know that a certified flight simulator has been brought in to the terminal building and is available for use. He requested that they go take a look at it after the meeting.

### **F. US Forest Service Forward Basing Helicopters**

Wyles stated that the USFS helicopters are at the airport now, waiting to be deployed to fight the various fires around the state. In response to a question from Heap, he noted that no slurry is being handled here; of the three helicopters that have been based at CCRA, one is intended to carry crew, one is a scout, and the third is used to drop water onto a fire.

**G. Chairs for Chairs**

Heap informed the Board that this is a new initiative begun by Mayor Lacy, involving occasional meetings of all Town Board and Commission chairs. The purpose is to allow them to network and discuss possible collaboration on joint projects, such as combining asphalt work at the airport with Trails asphalt needs. The next meeting will take place in September.

**VIII. Other Business**

Heap introduced Volpe to the Board.

**IX. Adjournment**

Heap noted that there was no further business to come before the Board. Steinauer motioned to adjourn and was seconded by Albrecht. **Motion #2** carried and the meeting adjourned at 9:25 AM.

RESPECTFULLY SUBMITTED:



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CHAIR DENNIS HEAP



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DEPUTY TOWN CLERK MELANIE JACOBS