



Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission

April 18, 2018

CALL TO ORDER

A regular meeting of the Planning and Zoning Commission was called to order at 7:00 pm, Wednesday, April 18, 2018 at the Buena Vista Community Center, 715 E Main Street, Buena Vista, Colorado by Chair Preston Larimer. Also present were Vice Chair Annie Davis, and Commissioner Lynn Schultz-Writsel.

Staff Present: Principal Planner Mark Doering, Planner 1 Robert Messenger, and Planning Technician Robin Mesaric- King.

PLEDGE OF ALLEGIANCE

Chair Larimer led in the Pledge of Allegiance.

ROLL CALL

Mesaric- King proceeded with the roll call and declared a quorum.

AGENDA ADOPTION

Larimer called for approval of the agenda. Schultz-Writsel added Commissioner recruitment to the agenda. Davis motioned to adopt the agenda as revised, **Motion #1** seconded by Schultz-Writsel. Motion carried.

APPROVAL OF MINUTES

Larimer found a spelling correction. Davis motioned for approval of the March 21, 2018 minutes as amended. **Motion #2** was seconded by Schultz-Writsel. Motion carried.

PUBLIC COMMENT

Public comment opened at 7:04 pm. With no comments received, public comment was closed at 7:04 pm.

NEW BUSINESS

Recruitment: Schultz-Writsel stated that she felt that they should attempt to recruit directly to the people whom did not get elected, and that most members of the Board of Trustees and Planning and Zoning Commission are from a localized area in Town. Doering stated that Planning and Zoning Commission was a good training opportunity for people interested in serving the community. The Commissioners will email the potential candidates a letter with a link to the Commission application and Town website. Larimer stated that he felt that a Town app might be good idea for the future. The Commissioners generally felt that starting public outreach/interaction would be beneficial. For example: coffee with a planner of commissioner. They felt that real estate professionals, contractors, and business owners was a good target group.

Introduction of Thomas Doumas on the Phone: Doering introduced the people present at the Planning and Zoning Commission meeting. Doumas outlined the reasons why he was interested in serving on the Planning and Zoning Commission and explained his previous and current employment.

Schultz- Writsel motioned for Thomas Doumas to be recommended for approval to the Board of Trustees, Davis seconded. **Motion #3 was** unanimously approved.

Advisory Board Handbook: The Commissioners were presented with a copy of the Advisory Board Handbook. Doering outlined the contents of the handbook; and explained that the Planning and Zoning Commission is comprised of five regular member positions and two alternate member positions.

Planning and Zoning Training and UDC Adoption Criteria: Doering presented the types of cases the Commissioners will be reviewing, the approval criteria, and when they will be acting as an appeal body. Doering stated that there will be continuing refreshers for the Commissioners.

Public Notices: Doering explained the new Public Notice Postcards and the reasons for the change from the letter to the postcard.

STAFF / COMMISSION INTERACTION

Doering informed the Planning and Zoning Commissioners that there was a training conference in Breckenridge the 1st week of October. Doering would also look for training webinars.

ADJOURNMENT

There being no further business to come before the Commission, Davis motioned to adjourn the meeting at 8:23 p.m. Schultz-Writsel seconded. **Motion #4** was unanimously approved.

Respectfully submitted:



Preston Larimer, Chair



Robin Mesaric-King, Planning Technician