



Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission

April 17, 2019

CALL TO ORDER

A regular meeting of the Planning and Zoning Commission was called to order at 7:09 pm, Wednesday, April 17, 2019 at the Buena Vista Community Center, 715 E Main Street, Buena Vista, Colorado by Vice Chair Annie Davis. Also present were Commissioners Lynn Schultz-Writsel, Thomas Doumas, and Alternate Commissioner Craig Brown.

Staff Present: Principal Planner Mark Doering and Planning Technician Robin Mesaric-King.

PLEDGE OF ALLEGIANCE

Vice Chair Davis led in the Pledge of Allegiance.

ROLL CALL

Mesaric-King proceeded with the roll call and declared a quorum.

AGENDA ADOPTION

Davis called for approval of the agenda. Doumas motioned to adopt the agenda as presented, **Motion #1** seconded by Schultz-Writsel. Motion carried.

APPROVAL OF MINUTES

Schultz-Writsel motioned for approval of the March 20, 2019 minutes as presented. **Motion #2** was seconded by Doumas. Motion carried.

PUBLIC COMMENT

Public comments opened at 7:11 pm. With no comments, public comment was closed at 7:11 pm.

NEW BUSINESS

Amendments to the Unified Development Code: Section 16 of the Municipal Code

Doering described the process of joining the Municipal Code and the Unified Development Code, and he explained the reasons for the proposed amendments. Doering presented the revisions to the setbacks, the shed requirements, the parking exemption clarification, required parking for ADU's in old Town exemption, bicycle parking revisions, transitional setbacks and heights section showing the link to the corresponding section, parking lot layout and design pertaining to blocking the alleys, lighting standards for residential single family, changes for reduction of security in the subdivision section, and the criteria for approval.

The Commission generally discussed the oven requirements for an ADU.

Schultz-Writsel motioned to recommend that the Board of Trustees APPROVE the proposed amendments to the Unified Development Code, as listed in Attachment A. Doumas seconded. **Motion #3** was unanimously approved.

STAFF / COMMISSION INTERACTION

Doering stated that Robert Messenger was no longer with the planning department, and he explained the process the Town was going through with that planning position.

The Boulders at Buena Vista Subdivision might be coming before the Commission in late May.

Doering discussed the article he provided the Commissioners on Ex Parte Communication. He informed them that the County's Planning Commission joint work session with other communities was put on hold.

Doering informed the Commissioners of the new Park Supervisor and Recreation Director that were hired.

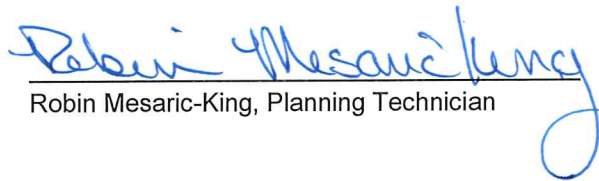
ADJOURNMENT

There being no further business to come before the Commission, Dumas motioned to adjourn the meeting at 8:42 p.m. Schultz-Writsel seconded. **Motion #4** was unanimously approved.

Respectfully submitted:



Annie Davis, Vice Chair



Robin Mesaric-King, Planning Technician