



**HISTORIC PRESERVATION COMMISSION
TOWN OF BUENA VISTA, COLORADO**

MEETING MINUTES

August 31, 2016

3:00 PM

**COMMUNITY CENTER – PINON ROOM
715 EAST MAIN STREET**

I. CALL TO ORDER

Emily Katsimpalis, Assistant to the Town Administrator and Staff Liaison for the HPC,
Called the meeting to order at 3:05 PM.

II. ROLL CALL

Present: John OBrien
Katy Welter
Robin Hall
Valerie Harlan
Suzy Kelly
Vic Kuklin

Absent: Melanie Roth

Staff: Emily Katsimpalis, Assistant to the Town Administrator
Mark Doering, Principal Planner
Hunter Hovenga, AmeriCorps VISTA

III. BUSINESS ITEMS

A. Introduction of staff and commissioners

- i. Emily Katsimpalis – Assistant to the Town Administrator, Discusses MS/HPC connection.
- ii. Hunter Hovenga – Americorps VISTA.

- iii. Mark Doering – Principal Planner to help with applications, planning assistance.
- iv. Katy Welter – Watershed owner, interest in historic buildings, may provide legal assistance.
- v. Vic Kuklin – BV Heritage, experience in historic railroads.
- vi. Robin Hall – Background in office management and writing. Mining and construction knowledge. Personal interest in historic preservation.
- vii. Valerie Harlan – Pinon Court Cabins and Little Daisy Liquor store owner. Interested in town and historic preservation.
- viii. Suzy Kelly – BV local historian.
- ix. John OBrien – Retired to Buena Vista 3 years ago. General contractor with background in construction and historic remodeling. Interested in BV cultural and historic preservation.
- x. Suzy, John, Melanie are designated commission professionals.

- B. Overview of the Town of Buena Vista HPC, duties and roles.
 - a. HPC must meet 4 times a year unless there is an application on the table (Emily).
 - b. Discussion of Historic District Commission. HPC does not have power to designate historic property without property owners.
 - c. HPC is concerned with external appearance of buildings (Emily).
 - d. Ordinance will be changed at an upcoming Board of Trustee meeting to 7 regular members and one alternate (19.03 item b).
 - e. Discussion of members appointed to serve 4 year terms or 2 year terms.
 - i. Three members to serve 2-year term.
 - 1. Melanie Roth, Suzy Kelly, Vic Kuklin volunteer.
 - ii. Four members to serve 4-year term.
 - 1. Robin Hall, Katy Welter, Valerie Harlan, John OBrien.
- C. Election of Officers (Chair & Vice-Chair)
 - a. Item 19.03 (c) in ordinance.
 - b. John makes proposal for younger chair to gain experience.
 - c. Katy and Valerie volunteer to be co-chairs.

MOTION

Suzy moves to appoint Katy and Valerie to co-chair.

SECOND

Robin seconds the motion.

VOTE

Motion carries.

- i. Katy and Valerie will co-chair alternating meetings and share responsibilities.

John volunteers to Vice Chair.

MOTION

Katy moves to appoint John as Vice Chair.

SECOND

Valerie seconds the motion

VOTE

Motion carries.

- D. Discussion of administrative responsibilities of Commission.
 - 1) Vic questions power of commission without Historic District designation.
 - a. Reference to 19.06 (a) of Historic Preservation Ordinance (Emily).
 - b. Commission has ability to submit a nomination for designated historic landmarks.
 - c. Discussion of process for becoming Historic District.
 - i. Mark discusses demolition of non-designated buildings in section 19.14 of HP Ordinance.
 - ii. HPC can slow down demolition (180 days) but not prevent it in the long run (Mark).
- E. CLG Discussion
 - a. CLG will open opportunity for item F.
 - b. CLG Workshop in Lamar, CO Sept 27-28, 2016.
 - c. History Colorado contacted Emily for possible CLG Workshop in Buena Vista in November; will keep commission informed.
- F. State Historical Fund (SHF) grant: Survey & Planning (“Windshield Survey”)
 - a. Survey specific to Buena Vista Town Limits (Emily).
 - b. Opportunity for presence of multiple Historic Districts to reflect age and historic character of buildings (Mark).
 - c. Progress from CLG to SHF Grant to survey will allow resources to design and advocate for a designated Historic District.
 - d. Timeline: Application will go to National Park Service next week, and then to State Historic Preservation officer to review, grant application process begins afterwards (Emily).
- G. Official posting places for HPC meeting agendas
 - a. Town Hall and Website are current locations. Library and Post Office potential.
- H. Schedule next meeting/regular meeting time.
 - a. Required to meet 4 times a year.
 - b. Wednesdays at 3 pm (Emily).
 - i. Suzy cannot meet 4th Wednesday of every month.
 - ii. Contact list, emails work best.
 - c. May be required to meet for demolition permits going through Planning Department (Mark).
- I. Incentives for property owners include tax credits (John). Must be locally landmarked or on State or National Registry (Emily).
 - a. Need for marketing and outline of incentives for property owners (John).

IV. ADJOURNMENT

- a. Motion made and seconded. Motion Carries. 4:10 pm