



**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
TOWN OF BUENA VISTA, COLORADO**

June 14, 2016

WORK SESSION Fire Department Tour 6:00 PM

Present for the work session: Mayor Joel Benson, Town Trustees Phillip Puckett, Lawanna Best, Mark Jenkins, Duff Lacy, Eric Gibb and David Volpe. Also present were Town Administrator Brandy Reitter, Town Clerk Janell Sciacca, Fire Chief Dixon Villers, Assistant Fire Chief Phillip Rodriguez, Captain Robert Pakenham & Lieutenant Brian Sandefur.

Fire Chief Villers provided an introduction including history of the building. He noted that Chaffee County Search & Rescue shares one of the bays. Firefighters showed the Trustees new and old gear along with a specialized washing machine used for cleaning them. Both the new gear and washing machine were obtained with grant awards and the Department is currently seeking another grant for additional gear. Villers also reviewed the different Fire Engines along with incident calls (162 in 2013; 226 in 2014; 355 in 2015 and 144 to date in 2016). He next highlighted the training achievements and certifications since 2011 pointing out each certification helps the Department receive grants. The Fire Department has also trained 99% of Town Staff on CPR and First Aid and has ensured Staff is also properly NIMS (National Incident Management System) trained. Villers proudly stated that the Town's ISO rating dropped from 5 to 4/4z. He then stated the Department is up to 15 volunteers who have been helping with building renovations to the training area and construction of an Incident Command area for County EMS Manager Phil Graham. The Trustees briefly toured the office area before the Work Session ended at 6:47 PM.

CALL TO ORDER :00

A Regular meeting of the Board of Trustees was called to order at 6:59 PM on Tuesday, June 14, 2016, at the Buena Vista Community Center, Pinon Room, 715 E. Main Street, Buena Vista, Colorado by Mayor Benson. Present were Mayor Benson, Trustees Eric Gibb, Duff Lacy, Mark Jenkins, Phillip Puckett and David Volpe. Town Staff present were Town Administrator Brandy Reitter, Town Attorney Jeff Parker, Principal Planner Mark Doering, Treasurer Michelle Stoke, Public Works Director Greg Maggard, IT Director Larry Deffenbaugh, Police Chief Jimmy Tidwell, Fire Chief Dixon Villers, Assistant to the Town Administrator Emily Katsimpalis and Town Clerk Janell Sciacca.

ROLL CALL :08

Town Clerk Sciacca proceeded with the roll call and declared a quorum.

PLEDGE OF ALLEGIANCE :30

Mayor Benson led the Pledge of Allegiance.

AGENDA ADOPTION :57

Motion #1 by Trustee Lacy and seconded by Trustee Volpe to approve the agenda as presented.
Motion carried, 5-0.

CONSENT AGENDA 01:18

A. Minutes

1. Regular Meeting – May 24, 2016
2. Planning & Zoning – May 18, 2016
3. Tree – May 5, 2016
4. Trails – May 3, 2016
5. Recreation – May 11, 2016

B. Police Chief Report

C. Fire Chief Report

Motion #2 by Trustee Puckett and seconded by Trustee Jenkins to approve the Consent Agenda as presented. **Motion carried, 5-0.**

Trustee Best arrived and took her seat at the dais.

POLICY DISCUSSION – Parking/Use of Right of Ways – RVs and Trailers 01:45

Mayor Benson introduced. Doering reviewed a PowerPoint presentation providing an overview of the code amendment requests including why the amendments are necessary. He reviewed the proposed changes as they relate to the Comprehensive Plan and the mission of Buena Vista Town Government. He also reviewed slide images of different issues throughout Town which complaints had been received on and also for items the Staff would like to see. Doering noted the next issue the Trustees might have to deal with relates to storage/shipping containers. Mayor Benson thanked Doering for the presentation and tying it all back to the Collective Vision. He felt the slideshow was very helpful to relate why some of the specific code sections are necessary. Lacy agreed and thanked the Staff for the great presentation. Volpe stated that in the beginning he was concerned with all the rules, regulations and constraints, but his understanding is this is an enforceability issues which requires the definition of nuisances. Doering agreed and stated there was some discussion about triggers, but that doesn't do much good if a specific amount of complaints are required. The goal of Staff is that the community knows exactly what the codes are and there is a clear understanding of what is and what is not appropriate so Code Enforcement can enforce the regulations. Jenkins asked if Salida has similar restrictions for RVs and parking on the street. Doering did not know what Salida's specific regulations were but stated a lot of communities do have similar regulations to the ones being proposed by Staff. Puckett appreciated the direction on how to prevent RVs as a nuisance but still have the use in Town. Benson commented that the Town code does specify front yard setbacks, numbers of outbuildings and size limits and those are other tools that are enforceable related to shipping containers. He felt that there are some codes that are already on the books and enforceable without having to create new tools.

PUBLIC COMMENT 27:15

Victor Adan, 910 West Main Street, inquired if the proposed code amendments being considered would apply to shipping containers. Mayor Benson clarified those were not being addressed and Adan stated he would defer his comments until the matter does come before the Trustees.

RESPONSE TO PUBLIC COMMENT 29:50

There was no response to Public Comment.

BUSINESS ITEMS

Town Facility Security Presentation. 29:58

Reitter introduced stating the presentation is in regards to improving security at the Town's facilities. She introduced Sgt. Sam Livingston who stated that video security provides many benefits and there are many systems available. Livingston introduced Chris Carlson from Avigilon and Kurt Potts from KUBL. Carlson, regional sales manager for Colorado and Wyoming, stated Avigilon manufactures a complete line of cameras, software and control systems. He reviewed the many program functions, features and options and the current cities and counties in Colorado that are using their system. Livingston distributed a cost estimate for installation of security camera at Town Facilities to the Trustees. Mayor Benson thanked Carlson and Potts for their time and presentation and he thanked Sgt. Livingston for putting everything together.

Should the Board of Trustees approve adoption of Ordinance #7 "**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO AMENDING CERTAIN SECTIONS OF CHAPTERS 16 AND 18 OF THE BUENA VISTA MUNICIPAL CODE REGARDING THE OCCUPANCY, PARKING AND STORAGE OF RECREATIONAL VEHICLES; CAMPING ON PRIVATE PROPERTY AND STORAGE OF TRAILERS.**"?

Should the Board of Trustees approve adoption of Ordinance #9 "**AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, REPEALING ARTICLES I, II, III, IV, V, VI, AND VII OF CHAPTER 7 AND REINSTATING ARTICLES I, II, III AND IV OF CHAPTER 7 OF THE BUENA VISTA MUNICIPAL CODE REGARDING NUISANCES AND NUISANCE ABATEMENT.**"? 58:14

Mayor Benson introduced reminding this was the topic of the policy discussion earlier. Doering reviewed a PowerPoint presentation providing an overview of the proposed changes relative to Nuisances, RVs, Camping and Trailers. He stated Staff was proposing to add definitions for RVs and Trailers, amend definitions of Mobile Homes and Occupied RVs, allow for camping by permit 3 times a year up to 14 days, allow RV storage, allow for tent camping on private property for up to 7 days, not allow for trailers to be stored on streets or railroad areas more than 7 days and allow for storage on private property. The proposed changes will also cover nuisances and abatement for containers, stagnant water, construction materials, snow and ice, abandoned and hazardous bicycles, odors, blighted property, firewood storage, waste disposal, weed, animals and noise. The changes also propose for a Temporary Dwelling Permit for RVs similar to one in use by the City of Ouray. Staff recommended approval of Ordinances #7 and #9.

Lacy questioned why 2 trailers and 1 RV could not be any combination of 3 units. Jenkins felt the size of the lot was also important. Lacy also felt allowing tent camping was a non-issue and maybe it should be at least be 14 days. He also felt 21 days was a good timeframe for RVs. Jenkins liked 14 days. Best agreed it should stay at 14 days. Benson questioned the references to residential and commercial. Doering replied the intent was not to have someone pull up in an RV and dwell in the parking lot for 14 days. Benson also questioned the allowance of RVs during special events. Doering replied permits would not be necessary during events such as Paddlefest. Benson then asked if that meant more than one RV would be allowed on a residential property during those times. Doering replied yes, if the Trustees want to allow for that. Benson inquired about special event camping. Reitter stated that camping is allowed under the special event process. Benson felt the code needed changed to reflect that permits were not needed for special events and more than one RV was allowed per residential property. The Board agreed the particular events/dates would have to be designated ahead of time. Parker stated that could be done by resolution or declaration which allowed for more flexibility. Benson also questioned where buses, semi-trailers and campers on a truck bed fit into the code. Parker clarified anything that can be used for habitation is classified as a RV. Gibb asked about long-haul truckers that park their trailers in Town. After brief discussion and input from Chief Tidwell who stated he had not seen any issue, Gibb rescinded his concern. Benson inquired about the use of the same RV for separate permits. The Board generally agreed this could be delineated through the permit process.

Motion #3 by Trustee Gibb and seconded by Trustee Puckett to table Ordinance #7 to June 28, 2016. **Motion carried, 6-0.**

Mayor Benson addressed Ordinance 9 stating he felt the number of bee hives should be increased to 4 after speaking with the local bee keeper. Lacy agreed. Benson asked to make sure there were zoning regulations that go with the reference related to fowl. He also stated the fencing regulations might contradict existing zoning regulations. He requested deletion of the 3rd sentence related to non-laying hens. He also wanted to know if the Town Administrator having the final say on an appeal is consistent with other similar processes. Lacy inquired about the definition of large animal and disagreed with the disallowance of swine, specifically miniature pet pigs.

Motion #4 by Trustee Puckett and seconded by Trustee Lacy to table Ordinance #9 to June 28, 2016. **Motion carried, 6-0.**

The Board of Trustees took a 5 minute break at 8:38PM and returned to regular session at 8:44 PM.

PUBLIC HEARING – Should the Board of Trustees approve adoption of Resolution #56 entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A SPECIAL USE PERMIT TO ALLOW FOR MINOR VEHICLE REPAIR FOR WINDSHIELD AND TIRE REPLACEMENT IN AT 102 BROOKDALE AVENUE, BUENA VISTA, COLORADO.”? 01:45:45

Trustee Lacy recused himself and left the dais. Mayor Benson introduced and reviewed the process for the Public Hearing. He stated that the process will include a briefing from Staff, public comment, comments from the applicant and then deliberation. He stated it was important to note there was a similar application before the Board earlier in the year, but this is a new Special Use Permit application and it does relate to the same property in the previous application. The Trustees will be taking action according

to the information presented this evening. The Board will not be looking at past history. Parker clarified that this is a Public Hearing and there is a public comment portion and any information the Board receives during the Public Hearing is what the Board considers. Doering reviewed a PowerPoint presentation providing an overview of the subject request and an analysis of the Special Use Permit criteria. He noted that there were improvements proposed for the building with this request and the packet included several letters of support that were received. Doering also played a video demonstration submitted by the applicant of the sound of an air impact wrench at the door of the building and again at 60 feet outside the building with both showing the sound created by the wrench was below the 60db allowed by code. Doering stated that both the Staff and Planning & Zoning recommended approval with conditions.

Mayor Benson opened the Public Hearing.

Brent Mitchell, 115 N. Highway 24, addressed the compatibility with the neighborhood from his perspective as a real estate agent and did not feel the use would negatively impact the surrounding property values.

Dennis Giese, 30699 CR 361, felt the Planning Commission and Staff did an excellent job. He also addressed analysis item 8, indicating the criteria was subjective. He stated two (2) small businesses depend on the Board's decision tonight and requested they support and approve the SUP.

Ron Haug, 36505 Highway 24 North, was the original tenant and 2nd of 5 owners. He stated no other tenants had a problem using the building for the same use proposed in this application. The applicant has agreed to all the conditions and then some. The applicant has letters of support from surrounding businesses and other than the one neighbor he has not found anyone opposed to the tire store going back into the building and he has spoken to that one neighbor numerous times and he believes a lot of the issues were ironed out by Wartman's trying to be a good neighbor. Haug asked the Trustees to allow Wartman to get back to work and clean and fix up the property and put a few more people back to work to provide a needed service for the community as a clean and productive business.

Daniel Wartman, 29831 CR 353, current manager of 3D Auto thanked the Board for allowing the application to come back. He stated BV is a great place to live and he is trying to raise his family here. He asked the Trustees to keep in mind the full impact involved and the weight and power their decisions have stating if this doesn't happen they will unfortunately have to look at going elsewhere.

Cindie Swisher, 100 Baylor, agreed with both the points made by Haug and Giese and she supports the application.

Sheryl Dusenbery, 180 Susan Drive, recalled the previous Board meeting's discussion that the use was not compatible. She stated she has been to many communities over the last few months and found that most have a tire shop next to a bank. She did not see any issues with compatibility.

Marv Cordova (unconfirmed name), 16235 CR 352, was present to support the Wartmans stating they have done a great job all the years they have been in BV and he agreed with the comments already made.

Gary Gomes, 527 N. Highway 24, runs a similar business across the street and has been in business since 1977. Wartman has been a successful businessman and spent half his professional life in Town serving the public. He has a good track record for making the business succeed. Gomes questioned what else would go in the building. He also commented that the Post Office generates a great deal of traffic and noise and felt the business would be a success. He asked the Trustees approve the SUP as an improvement to the community.

Billy Cordova, 16177 CR 350, worked in the building when it was previously an alignment/tire shop and agreed with what everyone else had said tonight.

Mayor Benson closed the floor to public comment and invited the applicant to speak. Applicant Steve Wartman, 29798 CR 353, thanked all the people supporting him. He did not feel his business would exceed the noise code. Wartman reviewed the history stating that in 2010 the Town Planner provided him a letter stating she believed he conformed with code. There were some complaints after he moved into the building in June that came to the Town Board and at a hearing the Trustees decided the use should not have been allowed and they added the special use to make both his business and All-Around Tire and Wheel compliant. In 2012 the new owner offered him the opportunity to move across the street to the current location. Last fall the owner of the Brookdale building asked him if he wanted to buy that building. He bought it thinking he was there in 2010 with the letter from the Town. While working on the building Doering contacted him stating he needed a special use permit. They discussed the criteria and Doering said you meet the criteria and so did the Planning & Zoning Commission and then the Trustees denied the permit. The building was built specifically for a Tire and Automotive store in 1986 and operated for 25 years as that use. It was there before Linke's house and the Post Office. Wartman also stated he was never asked any questions last time nor was he given an opportunity to address any of the issues raised, so he asked that the Trustees please ask questions of him at this time if they have any.

Mayor Benson thanked Wartman. He reminded that the Trustees were only looking at the Public Hearing this evening and no matter the emotional ties, they are bound by law to do due diligence in determining if the criteria is met. Gibb stated that he voted against the permit last time and his concerns were never about Mr. Wartman's integrity, his community mindedness or his business practices. His resistance was about 8 – compatibility with the neighborhood. He was impressed by the letters in packet that were not submitted previously. He was also impressed by the maturity and patience the applicant has shown with the process. Gibb then stated he would be rescinding his resistance, but pointed out that just because a particular use or business has been there before that it does not always mean it is best for the future of the Town as it grows and changes. Puckett echoed a lot of what Gibb said. He thanked the applicant for coming back through the process and stated the video helped with the noise concern. Puckett felt the Planning & Zoning Commission did a good job asking questions that he would have asked. Puckett felt the application does meet the criteria, but he did question condition 6 and questioned if it was required for fitting into the neighborhood. Wartman replied that he was ok with the condition and would do it either way since he believed the building was an ugly color. Jenkins inquired about a lot of vehicles or overnight parking. Wartman replied buses would be moved around to the rear and they would not be left to block the bay doors. Cars left in the parking area would be customers dropping them off for service and picking them up later that day or the next.

Benson closed the Public Hearing. Jenkins echoed both Gibb and Puckett's comments. He personally had a lot of sleepless nights thinking about this matter and thanked the applicant for the additional information and effort.

Motion #5 by Trustee Puckett and seconded by Trustee Gibb to approve Resolution #56 as presented with the 7 conditions. **Motion carried, 5-0.**

Trustee Lacy returned to the dais.

PUBLIC HEARING – Consideration of Application for Change of Location for Retail Liquor Store License for the Little Daisy Company dba Little Daisy Company, 302 US Highway 24 North, Buena Vista, CO. **2:47:05**

Sciacca briefly reviewed State law regarding applications for change of location and then presented the Staff Report providing an overview of the request. She noted the applicant re-submitted the previously withdrawn application on April 27, 2016 and that the subject property was posted on May 19, 2016 with a Public Hearing Notice appearing in the Chaffee County Times on May 26, 2016. Sciacca advised the Board that State law allows the applicant 60 days to change location from the date of approval, but Liquor Code Rule 47-312 C. permits the local licensing authority to grant up to 1 year to change location for good cause shown.

Mayor Benson opened the Public Hearing.

Marilee Doherty 27665 CR 313 # endorsed the application stating it is a popular store and Highway 24 construction will limit the business parking.

Ron Haug, 36505 Highway 24 North, believed the new location will be safer for traffic. He also stated the Little Daisy is a good business and that the Trustees should approve the application.

Mayor Benson closed the floor to public comment and invited the applicant to speak. Seldon Turnbull, 227 US Highway 24 N, stated the only reason he is seeking a change of location is that the Colorado Department of Transportation will be taking all parking spaces in front of his current store location in the upcoming construction project.

Mayor Benson closed the Public Hearing.

Motion #6 by Trustee Lacy and seconded by Trustee Best to approve the application for Change of Location for Retail Liquor Store License for the Little Daisy as presented with 1 year to change location. **Motion carried, 6-0.**

PUBLIC HEARING - Should the Board of Trustees approve adoption of Resolution #57 "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A MINOR DEVELOPMENT FOR THE PROPERTY LOCATED AT 116 N COURT STREET, BUENA VISTA, COLORADO."? 02:57:14

Doering reviewed a PowerPoint presentation providing an overview and a complete project analysis of the request. Doering stated that both Staff and the Planning & Zoning Commission recommend approval with one (1) condition.

Mayor Benson opened the Public Hearing.

Linda Swanson, 207 North Colorado, stated she heard there would be a high rise hotel built on this property and the presentation answered her question.

Mayor Benson closed the floor to public comment and invited the applicant to speak. John Grove, 116 N Court Street, stated his purpose for seeking the minor development was to facilitate selling the property. He believed the highest and best use was facing the Courthouse and stated the alley will be 20 feet to better accommodate right turns and garages to help solve some of the parking issues.

Mayor Benson closed the Public Hearing. Lacy inquired about existing driveways. Doering replied there are gravel parking areas adjacent to Court Street. Lacy asked if those would go away. Doering said if the building stays those would stay but no new driveways will be allowed on Court. He also clarified the use of the property was not being considered at this time, but hotels were allowed in the B1 zone district.

Motion #7 by Trustee Volpe and seconded by Trustee Lacy to approve Resolution #57 as presented with one condition. **Motion carried, 6-0.**

Should the Board of Trustees approve adoption of Resolution #58 entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN A REVOCABLE ENCROACHMENT LICENSE WITH THE TOWN COMPANY, LLC."? 03:09:15

Parker reviewed the request stating that some improvements were already installed on Town property under a verbal approval and the applicant now seeks to install additional pieces. This will protect the Town better than an oral agreement. Puckett agreed and he stated the existing furniture is a great enhancement for Town and Gibb agreed.

Motion #8 by Trustee Best and seconded by Trustee Gibb to approve Resolution #58 as presented. **Motion carried, 5-1 with Lacy voting Nay.**

Should the Board of Trustees approve adoption of Resolution #59 entitled "A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO APPROVING AN

AGREEMENT FOR PROFESSIONAL SERVICES WITH CO CREATIVE FOR DESIGN SERVICES.”?

03:20:32

Reitter presented advising the Trustees that signature page 7 did not get into the packet. She stated the agreement was the Town’s standard services contract. She gave a brief history of the use of CO Creative to develop the Town logo and stated the agreement covered the current logo and potential future work. Gibb inquired if an RFP was necessary to use CO Creative as a paid consultant. Reitter replied this is only a Professional Service Contract and any project over \$5,000 would need to be bid out. Benson asked that the Scope of Work be amended to add the wording “as requested” at the end of the last sentence. Puckett asked for clarification on the element of the contract that indicates the Town will own the logo but the Consultant will retain proprietary rights over products produced for the Town. Discussion ensued relative to copyright of the new Town logo and Parker advised the Trustees the Town will own the logo and he needed to update the agreement to protect the Town. He informed the Board they could approve the Agreement subject to his legal revisions to make sure the Town has the copyright ownership and trademark rights the Town needs and the consultant retains all rights to her preexisting work. Ahlene stated she only wanted to be able to show the work in her portfolio.

Motion #9 by Trustee Gibb and seconded by Trustee Best to approve Resolution #59 as presented pending attorney revisions to the agreement to protect intellectual rights of the Town. **Motion carried, 6-0.** Best, aye; Gibb, aye; Jenkins, aye; Lacy, aye; Puckett, aye; and Volpe, aye.

Should the Board of Trustees approve adoption of Resolution #60 “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO APPROVING THE EXECUTION OF A CONTRACT WITH MILES CONSTRUCTION COMPANY, INC. FOR THE 2016 RODEO ROAD TRAIL PAVING PROJECT IN BUENA VISTA.”? 03:35:00

Maggard presented stating this is the contract for an 8 foot wide paved trail along Rodeo Road from Gregg Drive to CR 306.

Motion #10 by Trustee Puckett and seconded by Trustee Lacy to approve Resolution #60 as presented. **Motion carried, 6-0.** Gibb, aye; Jenkins, aye; Lacy, aye; Puckett, aye; Volpe, aye; and Best, aye.

Ivy League Conversion Project Change Order. 03:37:54

Maggard presented stating there were some fill issues that were not recognized during the review such as depth of excavation and alignment with the tie-in location. He added that Miles Construction repaved the whole road, but the Town did not pay for that. The change order is simply an addition to the contract that the Town had not control over.

Motion #11 by Trustee Lacy and seconded by Trustee Puckett to approve Resolution #60 as presented. **Motion carried, 6-0.** Jenkins, aye; Lacy, aye; Puckett, aye; Volpe, aye; Best, aye; and Gibb, aye.

STAFF REPORTS

Town Administrator **03:39:36**

- June 20 is BVSD and Board of Trustee Joint Work Session on the Affordable Housing/Baseball Field Project
- June 21 is Board of Trustees and Planning & Zoning Commission Joint Work Session
- Paddlefest was very successful and the run had 116 participants
- New boulder holds are on the boulders – new, clean holds and routes
- Collegiate Peak Stampede Rodeo was last weekend with 200 participants
- South Main Boat Ramp opens June 19
- Boneshaker Cycles is hosting a trail maintenance workshop at Barbara Whipple at 9AM on June 24
- Softball revenue is up
- Town has given 12 scholarships to subsidize Recreation activities

Benson thanked Public Works, the Fire Department and Police Department for making everything go smoothly during special events. Volpe asked about the StradOps Dashboard printout and Reitter replied it was the result of the Staff quarterly StradOps session. The Town has updated some action plans to make things run more smoothly. This is done quarterly with ¾ day working on them. The next session will be held in September. Puckett inquired why the goal to execute the IGA with the County is scheduled for November and Reitter replied it is because it will have to be worked on by the Board and then also sent to the County for review. Planning & Zoning Commission will also look at it plus this is an Election Year, but the Staff will do its best to get it done this year.

Town Treasurer 03:48:00

- April 2016 sales tax is up 9.5% over actual April 2015 translating to a YTD increase of \$54,000 over 2015 for the same period and a YTD of \$90,000 increase over what was budgeted for the 2016 so far
- January and February Airport reconciling has been done
- Requested to consolidate checking accounts into the Pooled Account so she does not have to move money around and make multiple journal entries

MOTION #12: Trustee Lacy moved and Trustee Puckett seconded to approve the Treasurer's pooling recommendation. **Motion carried 6 to 0.**

- Sales Tax compliance issue presentation will be seen by BOT at the next meeting
- Will present the Audit at the first meeting in July
- Gibb inquired about what he thought were fund balance discrepancies and Stoke said he was seeing all the funds gathered together with Assets and Revenues while Reitter stated Staff would take a look at it and provide a clearer breakdown next meeting

Public Works Director 03:56:42

- Working with RG Waterworks on Surface Treatment Plant start-up analysis
- Working on Railroad Parking Lots in collaboration with Main Street to grade and place signs to allow for RV and Car parking with no overnight parking
- Working on calculations for routine street patching projections
- Working on 5 Year Road Improvement Plan
- Parks Department is trying to keep head above water but Public Works hopes to be at full staff within the next two weeks for the first time all year
- Well #3 is complete and being used for irrigation
- Road Trail Paving should start within 30 days of the contract
- Attending CDOT meeting next Monday and Tuesday and will be discussing resurrection of the Arizona Trail project and will provide update in next report

Lacy asked if the tap numbers are totals and if 4 is total for 2016 and Maggard replied Yes.

Gibb questioned Highway 24 construction start and Maggard felt there would be no impact until after Gold Rush Days with a mid-August start date.

Mayor Benson reported there are some dry spots on the Town sports fields; the flowers in the Optimist Splash Park are thirsty; received a request for additional trash can in South Main; lights on the Riverwalk Sign at the ReMax Gateway corner are out with exception of one; should put out RFP for Town Engineer in 2017; it is time to revisit the water accounting idea related to water taps; and wants the Trustees to think about a water use/impact upsized zoning fee.

Gibb asked what happens to the businesses along Highway 24 that are losing parking and Doering replied CDOT is compensating the affected businesses. Lacy inquired about the barricades being down on Harrison Avenue and Maggard stated he put one back and the other needs to be repaired.

TRUSTEE/STAFF INTERACTION 04:12:00

Volpe stated that in contemplation of his last 20 months on the Board he would like to see a breakfast to discuss wish list items or things that had been dropped. The Board agreed to exchange emails to select a date.

Lacy stated that the Elected Officials NIMS training pointed out that Town needs to increase its emergency funds, document them and have something that allows the Board to meet ASAP in case of an emergency and also allow a meeting to be held by phone. Lacy send the Ordinance he felt needed updating to Parker. Parker stated he could put together a telephonic meeting policy.

Benson asked that policy discussion items be sent to him for adding to the list. He thanked the Staff for putting the new logo on items. He saw it on a Town Truck. Reitter also informed the Trustees that the logo in the Pinon Room would be gone soon and most likely replaced by a hanging banner.

Benson also thanked Staff for cleaning up the Lariat and DSI railroad right-of-way. Maggard stated he spoke to the Lariat and they were also going to do some additional clean up and grading. Doering stated DSI was also working on BV Square so some items may be there awhile longer.

Gibb commented that dog licensing is missing from the nuisance code and Reitter replied the Town is working on the matter and plans on enforcing the code in 2017

Motion #13 by Trustee Gibb and seconded by Trustee Volpe to approve the Forest Square Park rental fee waiver request for Christian Ministry. **Motion carried, 6-0.**

Motion #14 by Trustee Lacy and seconded by Trustee Puckett to sign the Mountain Pact Letter. **Motion carried, 6-0.**

Jenkins suggested that at any first public meeting for new Trustees there be less contentious agenda items. Reitter replied that the Town is land use deadlines but Trustees can always continue a matter if they are not comfortable in making a decision.

Lacy requested to add a discussion on employee responsibilities during emergencies to the breakfast discussion list. Reitter replied Staff is working on this.

Doering reported that June 28 is the UDC Steering Committee for Module 2.

Reitter stated that the suggested 2017 Budget Work Session dates for the Board are September 8, 12 or 14 and she will send out an email to get consensus on which date works best.

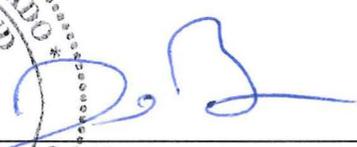
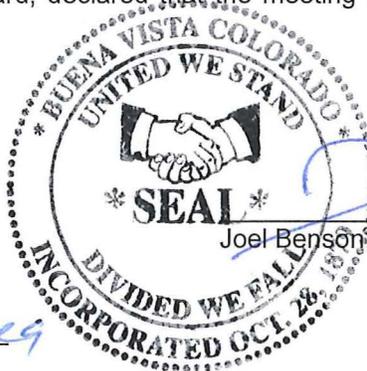
ADJOURNMENT 04:29:30

Motion #15 by Trustee Lacy and seconded by Trustee Best, noting that there being no further business to come before the Board, declared that the meeting be adjourned at 11:29 PM. **Motion carried, 6-0.**

Respectfully submitted:



Janell Sciacca, CMC
Town Clerk



Joel Benson, Mayor