

**MINUTES OF THE REGULAR MEETING
OF THE BOARD OF TRUSTEES OF THE
TOWN OF BUENA VISTA, COLORADO**

April 26, 2016

WORK SESSION Regarding Colorado Creative District 6:00 PM

Present for the work session: Mayor Joel Benson, Trustees Lawanna Best, Eric Gibb, Mark Jenkins, Duff Lacy, Phillip Puckett, and David Volpe, Town Administrator Brandy Reitter, IT Director Larry Deffenbaugh, Assistant to the Town Administrator Emily Katsimpalis, Treasurer Michelle Stoke, Principal Planner Mark Doering and Town Clerk Janell Sciacca.

Reitter reminded the Board of the history of the program and the Town's desire to bolster these as an economic driver for the Town. She reviewed who Colorado Creative Industries is stating it is an arm of the Colorado Office of Economic development and International Trade. Reitter also reviewed their mission which is to promote, support and expand creative industries to drive Colorado's economy, grow jobs and enhance quality of life. Reitter also detailed some of the objectives, provided a definition and examples and reviewed benefits of creative districts. She discussed BV's creative scene stating some of the groups are South Main Arts and Parks Trust, Chaffee County Council on the Arts, BV Heritage, BV Events Complex and BV Main Street. She also reviewed emerging trends and stated the Town did apply in 2014 and was not awarded for multiple reasons. This year's application deadline is April 28, 2016. June is when certifications are made. She reviewed the amended map showing the area which extends down East Main and through South Main. She also reviewed the organization makeup. Reitter then reviewed the alternative volunteer program – Call Yourself Creative. She reported that there are 11 letters of support, 134 people have signed a petition of support, 50 people have made comments in support and the BV Main Street group and local businesses have also expressed support. The District aligns with the Trustees vision for community and economic development and it is an economic driver. She closed by stating Colorado Creative Industries is a great resource. Mayor Benson thanked Reitter and Ashley Ahlene for their work on this. He then asked Katsimpalis what Salida had to go through when awarded. Katsimpalis stated that Salida hired her based on her experience in Denver with the creative district. All Creative Districts have a dedicated Staff person who is responsible for reporting, establishing and promoting events, writing newsletters, marketing, etc. Typically, the grants are around \$10,000 with a similar match. Puckett asked if Reitter saw any conflicts with the Main Street program. Reitter replied that she thought they would complement one another. She believes this allows the community creatives to engage on a different level. Volpe felt this was more work and wondered if there was a way to have fewer meetings with the same people. Gibb applauded Staff for looking for opportunities and thinking creatively. He did have some of the same concerns as Volpe feeling all these add to the dilution of Staff's time. Reitter explained that there is a return on investment.

The Work Session ended at 6:52 PM.

CALL TO ORDER :00

A Regular meeting of the Board of Trustees was called to order at 6:59 PM on Tuesday, April 26, 2016, at the Buena Vista Community Center, Pinon Room, 715 E. Main Street, Buena Vista, Colorado by Mayor Joel Benson. Present were Mayor Joel Benson, Trustees Lawanna Best, Eric Gibb, Duff Lacy, Mark Jenkins, Phillip Puckett, and David Volpe, and Town Administrator Brandy Reitter, Town Attorney Jeff Parker, Principal Planner Mark Doering, Treasurer Michelle Stoke, Public Works Director Greg Maggard, Assistant to the Town Administrator Emily Katsimpalis, IT Director Larry Deffenbaugh, and Town Clerk Janell Sciacca.

ROLL CALL :11

Town Clerk Sciacca proceeded with the roll call and declared a quorum.

PLEDGE OF ALLEGIANCE :29

Mayor Benson led the Pledge of Allegiance.

PROCLAMATION – MUNICIPAL CLERKS WEEK 1:10

Mayor Benson read the proclamation into the record and signed it declaring May 1-7, 2016 as Municipal Clerks Week.

AGENDA ADOPTION 02:50

Benson noted a change to item D – Selection of Mayor Pro Tem moving it between J and K. Gibb suggested moving Consent Item B – Advisory Boards and Commissions Manual to Business Items stating he felt it not appropriate to vote on a policy document when the corresponding item of the Trustee role as a liaison is being discussed by the Board during the policy discussion. Lacy stated that the Board has seen the manual and has been providing feedback so the document should be up to date with the Trustees comments if they were being provided to Staff as requested.

Motion #1 by Trustee Lacy and seconded by Trustee Jenkins to approve the agenda as presented inclusive of moving Item D – Selection of Mayor Pro Tem to after Item J. **Motion carried, 5-1** with Gibb voting Nay.

CONSENT AGENDA 06:48

A. Minutes

1. Regular Meeting – April 12, 2016
2. Planning & Zoning Commission – April 6, 2016
3. Recreation – March 9, 2016
4. Trails – March 1, 2016

B. Advisory Boards and Commissions Manual

Mayor Benson asked that the April 12 meeting minutes be amended on page 4 to add the word “could” in 5th full paragraph to clarify the “Board could have two Resolutions in each packet.”

Motion #2 by Trustee Lacy and seconded by Trustee Puckett to approve the Consent Agenda as amended. **Motion carried, 5- 1** with Gibb voting Nay.

POLICY DISCUSSION – Role of Trustee Liaison. 07:57

Mayor Benson noted the Staff memorandum in the packet and gave a brief introduction. He asked Reitter to provide an overview. Reitter reviewed and noted the policy questions that the Board needs to address. Puckett felt this gives clarity to the role and he appreciated the clarification about member attendance. Lacy also felt it answered questions and helped with an understanding that a board will contact the Trustee if they need something. Volpe was good with it. Jenkins asked how the liaison communicates back to the Trustees. Benson replied it would vary. He stated that he will often talk with Staff or send an email while other Trustees will provide a general update at the regular meetings. Puckett felt it was good to participate and interject on processes or provide guidance and perspective. He also felt the role was to ensure the Staff liaison was participating as well. Reitter stated that Staff put a lot of time and effort into this and she complimented Katsimpalis on putting the manual together.

PUBLIC COMMENT 21:30

Lois Walton, 33960 Surrey Lane, representing the Trails Advisory Board. She stated that the board heard about the proposed launch site in South Main and were concerned about the trails in that area. The Board was concerned about social trails being cut and potential erosion and felt the Town should monitor the situation. There are no restrooms in that area which could be a problem. Walton also addressed the pocket park proposal in Sunset Vista IV stating the Trails Board is completely in support of. She reminded the Trustees of the cash-in-lieu proposal years ago for development of a trail on the north side of that subdivision and it still sits a weeded, rutted area. The paving of Rodeo Road Trail this year will connect with Peaks View Trail and it would be nice to include the continuous trail on the easement. Approximately \$50,000 was set aside for open space in that subdivision and they would like to see some improvements of grading or a light surface. She also distributed the brand new trails brochure which includes park and recreational facilities.

Marcus Trusty, 137 Windwalker, representing the Recreation Advisory Board. He addressed an RFP the board received at their last meeting regarding four proposals for community parks, the potential baseball field and the community garden. The members felt each deserved attention and the board would like to operate on past process with a set budget for the builds. The priority ranking is 1. Community Center Parks, 2. Sunset Vista, 3. Baseball Field and the 4. Community Garden. The board would like to separate out 1 and 2 to allow for a lot of community input and participation. The board felt that if the Baseball Field is a big ticket item, maybe other designs could be looked at to expand the facility for multi-use within the Mastering planning already done for the River Park. Regarding the Community Garden, the board would like to further discussion with the middle school and the Turner Farm. Both groups have been contacted and the board hopes to provide feedback to the Trustees at a later date. He noted the RFP is scheduled to go out tomorrow which does not leave a lot of time to talk about them, but the Rec board would like all these projects to be considered for funding in the 2017 budget.

Dan Hamme, 29383 CR 358, addressed Ordinance 3 regarding marijuana signage. He and his wife felt the ordinance should be revisited. They are full agreement to be in compliance with State statutes, but questioned the word "symbol" in the proposed ordinance and felt it should be clarified to industry standard.

Lenny Eckstein, 119 Meadow Lane, appeared representing East Main businesses. They would like Board to consider an ordinance to form an Entertainment District similar to Salida on East Main in order to bring more vitality to Main Street. He submitted a list of 30 businesses with 19 signatures in support of the proposal stating he did not get a chance to meet with everyone.

RESPONSE TO PUBLIC COMMENT 34:17

Mayor Benson thanked Walton for her comments about the social trails, staging, restrooms and for the reminder about the Dean Hyatt money for the trail and also for the brochures and pulling those together. He also thanked Trusty for the RFP points and stated the RFP date can be changed. Reitter stated the process should be started sooner rather than later in order to meet fall grant deadlines. Puckett asked if an RFP was done now, how are the public process details settled later. Reitter replied the architect would gather community input and incorporate that in to design. Gibb was concerned about the process stating his comments dovetailed into some earlier expressed concerns that Advisory Boards are not being paid respect to allow them to advise on projects in their purview. Benson felt there was good feedback tonight and he was inclined to wait with the RFP and possibly the discussion could be continued later in the evening. Benson advised Hamme the Board would be taking a look at the ordinance and thanked him for bringing up the point about the symbol. Benson also thanked Eckstein and the others in attendance for bringing up the Salida district and stated if the Trustees want to explore that the Board can direct Staff to do that. The Board agreed to address the Entertainment District matter later in the evening.

BUSINESS ITEMS

Boat Launch Presentation by Recreation Advisory Board. 40:24

Recreation Advisory Board Co-Chair Earl Richmond and Recreation Supervisor Emily Osborn, and Adventure Hub owners Kevin Meadows and Jon Donaldson presented. Richmond stated the board was contacted 4 weeks ago about access issues at South Main boat ramp by Meadows. Last year the area was used by another company as a put-in and take-out area. The board met with them last week and following a detailed presentation recommends the Trustees allow this location as a second commercial launch site and also allow commercial access for kayaking and sup instruction and rafting trips. Both Meadows and Donaldson felt they could address any issues that were raised by the Town. Osborn reviewed the Town Code requirements and noted the current Town launch application form can easily be amended to accommodate the addition. She felt this could be good for multiple recreation related reasons as long as it does not negatively impact trail users. Richmond noted the addition of this site would decrease congestion at the current site and the filtration of companies using it will occur naturally. Benson noted this would require a code change as the proposed location is not a designated launch site.

Kevin Meadows, 34000 Surrey Lane with Jon Donaldson, 15670 Birdie Lane, stated they have been doing this for 15 years. They are not talking about launching all boats from this location and from a practicality standpoint most other companies would not be using it. They felt it was a positive thing to see users in the area and stated their company will have policies to address trail use. Puckett appreciated them addressing trail concerns and conflicts. Gibb felt the Town should do this and was appreciative of their sensitivity to use of Whipple Bridge. Donaldson felt clearer guidelines at the permitting process would be helpful. Lacy really liked the whole idea but was concerned about the size of vehicles trying to make it through Front Loop. Benson clarified this could be part of the permitting process. Lacy gave a head nod but felt further process was needed. Benson then asked that Staff come back with a code amendment for this as a launch/take out site as well as clean up other assorted loose ends in the code working with the Recreation Advisory Board. Parker recommended that the code be amended to allow for the site or designation of sites and the regulations and restrictions be part of the permitting process which could be updated whenever necessary.

Motion #3 by Trustee Lacy and seconded by Trustee Best to direct Staff to clean up the code and work with the Recreation Advisory Board and Recreation Department to clean up the regulations for use of the area for ratification by the Board of Trustees. **Motion carried, 6-0.**

Discussion Regarding Appointment of Trustee Liaisons to Advisory Boards and Designation of Official Town Representatives to Community Based Boards and/or Activities. 58:35

Benson stated this item gets to the earlier conversation and noted the comprehensive list of boards and community groups with meeting times and dates. The Board went through each board and the following appointments were made:

Recreation Advisory Board – Jenkins
Trail Advisory Board – Volpe
Tree Advisory Board – Puckett
Beautification Advisory Board – Gibb
Airport Advisory Board – Best
UAACOG – Benson
Heritage Board – Jenkins
Economic Vitality Advisory Board – Volpe
Transportation Advisory Board – None
Transportation Planning Region – None
Upper Arkansas Water Conservancy District – None
Chamber of Commerce – Best
Water Advisory Board – Lacy
BV Main Street – Volpe
Chaffee County Economic Development Council – Benson
CML Policy Committee – Jenkins
Arkansas River Basin Roundtable – Salida Representative Jay Moore

Should the Board approve adoption of Resolution #31, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEE OF THE TOWN OF BUENA VISTA, COLORADO DENYING A SPECIAL USE PERMIT FOR 102 BROOKDALE AVENUE, BUENA VISTA, COLORADO.**"? 01:04:45

Lacy recused himself and left the dais. Parker reviewed the process to date and then clarified the process for the evening being for the Board to decide if the proposed resolution accurately reflects the decision of the last meeting. He noted the applicant can bring forth another application as nothing in the code prevents that. Benson suggested that number 2 under Section 1 needed amended as there is no hotel as an adjacent use. Parker replied that could be amended to read "used for businesses and single family residences." Benson questioned number 5 and did not recall if that was discussed. Puckett agreed. Gibb felt that based upon the evidence and discussions, this accurately represents the concerns

Motion #4 by Trustee Gibb and seconded by Trustee Jenkins to adopt Resolution #31 subject to the changes announced. **Motion carried, 5-0.**

Selection of Mayor Pro Tem. 01:09:55

Benson read the applicable code section of the Mayor Pro Tem duties and stated the position signs checks and other documents and facilitates meetings when the Mayor is not available and also carries out the Town Officer evaluations. Trustee Lacy stated that he believed it was time for someone else to get their feet wet. Both he and Benson will be term limited in 2 years and it is important to bring in someone else to learn the process and get comfortable to help a new Mayor.

Motion #5 by Trustee Lacy and seconded by Trustee Gibb to appoint Trustee Puckett as Mayor Pro Tem.
Motion carried, 6-0.

Benson stated the Board needs to update the duties of the Mayor in policy documents. Gibb suggested that the Board should look at this with Reitter's comments about whether the description should be expanded or contracted. Reitter agreed and felt if the duties were in the Policy Document then the code did not have to be amended when updates were needed.

Should the Board approve adoption of Resolution #35, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEE OF THE TOWN OF BUENA VISTA, COLORADO REAPPOINTING BRANDY REITTER AS TOWN ADMINISTRATOR.**"? 01:15:10

Motion #6 by Trustee Gibb and seconded by Trustee Lacy to approve Resolution #35 as presented.
Motion carried, 6-0.

Should the Board approve adoption of Resolution #36, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JEFFERSON PARKER AS TOWN ATTORNEY.**"? 01:15:30

Motion #7 by Trustee Puckett and seconded by Trustee Lacy to approve Resolution #36 as presented.
Motion carried, 6-0.

Should the Board approve adoption of Resolution #37, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JANELL SCIACCA AS TOWN CLERK.**"? 01:15:45

Motion #8 by Trustee Volpe and seconded by Trustee Lacy to approve Resolution #37 as presented.
Motion carried, 6-0.

Should the Board approve adoption of Resolution #38, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING NEIL REYNOLDS AS MUNICIPAL COURT JUDGE.**"? 01:16:06

Motion #9 by Trustee Jenkins and seconded by Trustee Lacy to approve Resolution #38 as presented.
Motion carried, 6-0.

Should the Board approve adoption of Resolution #39, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING MICHELLE STOKE AS TOWN TREASURER.**"? 01:16:25

Motion #10 by Trustee Lacy and seconded by Trustee Volpe to approve Resolution #39 as presented.
Motion carried, 6-0.

Should the Board approve adoption of Resolution #34, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO REAFFIRMING THOSE PERSONS WHO ARE AUTHORIZED TO SIGN ON TOWN BANK ACCOUNTS.**"? 01:16:43

Benson noted this item was moved on the agenda and the blank could not be filled in with Phillip Puckett.

Motion #11 by Trustee Lacy and seconded by Trustee Jenkins to approve Resolution #34 as amended.
Motion carried, 6-0.

CONTINUED FROM APRIL 12, 2016 - PUBLIC HEARING – Consideration of Application for Change of Location for Retail Liquor Store License for the Little Daisy Company dba Little Daisy Company, 302 US Highway 24 North, Buena Vista, CO. 01:17:25

Applicant Seldon Turnbull addressed the Board and advised he was withdrawing his application due to the earlier decision to deny the Special Use Permit for 3D Auto at the location he was proposing to move in to. Parker advised that the Board needed to take no further action.

PUBLIC HEARING – Should the Board approve adoption of Resolution #40, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, APPROVING A MINOR DEVELOPMENT FOR THE PROPERTY LOCATED AT 724 N. HIGHWAY 24, BUENA VISTA, COLORADO.”? 01:19:24

Doering presented reviewing the Staff memo and a PowerPoint presentation detailing the project analysis. He reported that both Staff and the Planning Commission recommended approval.

Mayor Benson opened the Public Hearing. Alex Hoime, 6163 East CR 16, Loveland, CO representing applicant stated there was a lot of great stuff going on and he loved the Town. Hoime elaborated that O'Reilly bought their property based on a metes and bounds description and this plat is resolving miscommunication. The process has been followed with Staff to ensure this is a legal plat and process. This is for O'Reilly Auto Parts which will be constructed this summer to include a 7,000 sf building. There being no further comment, the Public Hearing was closed.

Motion #12 by Trustee Best and seconded by Trustee Gibb to approve Resolution #40 as presented.
Motion carried, 6-0.

PUBLIC HEARING – Should the Board approve adoption of Resolution #41, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED PRELIMINARY PLAN, FILING 1 FOR THE COLORADO CENTER PUD.”?

PUBLIC HEARING – Should the Board approve adoption of Resolution #42, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A PRELIMINARY PLAT FOR FILING 3 OF THE COLORADO CENTER PUD.”? 01:29:02

Doering informed the Board he would be making one presentation for Resolutions 41 and 42. He presented reviewing the Staff memo and a PowerPoint presentation detailing the project analysis. He reported that both Staff and the Planning Commission recommended approval of the Filing #1 Amended Preliminary Plan and Filing #3 Preliminary Plat for Colorado Center with the respective conditions. Parker that the plan shows the east/west road as an easement and we generally request they be dedicate in fee for more rights. An easement does not divide ownership of the lots. If it is a dedicate right-of-way it would split the lots. The Planning Commission recommended the roadway be dedicated in fee and then the southern parcels would have to be separate lots. Regarding the drainage pond issue, the Town cannot put a note on a plat to requiring property not subject to the plat to do something. They would have to get an easement from the northern property for the drainage property and there would be a separate easement document. Puckett asked if condition 5 was appropriate since it does not control sanitation. Parker felt that a subdivision does require adequate sanitation and it can be a reason to deny. Gibb asked if the reason for the easement is to eventually access the park land. Doering replied it was proposed for regional connections for the overall PUD and the Planning Commission is recommending it be a dedicated right-of-way.

Mayor Benson opened the Public Hearing. Lois Walton, 33960 Surrey Lane, stated this was presented to the Trail Board many years ago and they stated they would be interested about a trail along the main part of the road and she asked what was considered for the right-of-way and felt if there was a public park they would certainly like to have access. Benson closed the Public Hearing.

Syd Schieren, Landmark Surveying, representing applicant. Stated the road being discussed is not required or necessary for Filing 3 and is not needed and there aren't any improvements proposed for road construction or trails for this filing. It is reserved for when and if the southwest area is developed. He clarified there are not streets proposed for Filing #3 because the lots have access on to the County Road. He noted that part of the challenge for the easement versus right-of-way is that the Sanitation District has limited them to 4 on-site systems and this limits what the lots can be used for in the future. This is the real reason they are resistant to dedication of the road.

Ron Southard, owner/developer, stated the street could easily be moved to the North side of the parcels and would keep the lots together as well as put a potential future path through the park. The subdivision has about 4 miles of bike paths and trails with 3 trails crossing the open park in various patterns for circulation through the park. There are no wells allowed but in the original approval of the open space/park there was provision made for an irrigation well which would be dedicated to the Soccer Club and that didn't happen but he assumed the Town would want that for the Town Park. There is an existing hand dug well and could be used for this. Putting the road in serves no lots and could be omitted or be put on the north boundary in the final plat, that would increase the park space and decrease the lots and would not split them.

After discussion about an alternate road location and parks, Parker stated that the Town could provide with the condition that Preliminary Plan be modified to provide an access but he was concerned the Public Works Department had not had a chance to review this. Schieren clarified that engineering is part of the final plat. Parker drafted an additional condition for the Trustees to consider.

Motion #13 by Trustee Lacy and seconded by Trustee Puckett to approve Resolution #41 as presented with conditions. **Motion carried, 6-0.**

Motion #14 by Trustee Gibb and seconded by Trustee Lacy to approve Resolution #42 as amended with condition 3 to read "The southern road shall be moved to the north and dedicated as a public right-of-way or it shall be relocated to the southern boundary of the property and dedicated as a public right-of-way. **Motion carried, 6-0.**

The Board of Trustees took a 5-minute break at 9:08PM and the meeting reconvened at 9:13PM.

Should the Board approve adoption of Resolution #43, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A PROFESSIONAL SERVICES AGREEMENT WITH SCHEUBER+DARDEN ARCHITECTS, LLC FOR THE HISTORICAL STRUCTURE ASSESSMENT OF MCGINNIS GYMNASIUM.**"? 02:14:01

Katsimpalis reported this is to formally approve Scheuber+Darden as the architect to perform the McGinnis Gymnasium HSA grant assessment awarded by History Colorado. There is no match required and the \$10,150 is expected to cover expenses. Gibb asked about the delivery date. Katsimpalis replied the full assessment and all reports must be completed by January 2018.

Motion #15 by Trustee Best and seconded by Trustee Lacy to approve Resolution #43 as presented. **Motion carried, 6-0.** Best, aye; Gibb, aye; Jenkins, aye; Lacy, aye; Puckett, aye; and Volpe, aye.

Should the Board approve adoption of Resolution #44, Series 2016 entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, AUTHORIZING AND APPROVING A LEASE AGREEMENT FOR THE ST. ROSE OF LIMA PARK CHAPEL WITH THE BUENA VISTA AREA CHAMBER OF COMMERCE.**"? 02:17:12

Reitter reported this is something the Town does every year with the Chamber. The property is owned by the Town and the Chamber takes care of the property and it is a good relationship. Lacy inquired about the insurance requirements due to the revised floodplain maps. Reitter replied the Town has actually been covering the building for years. Lacy stated the insurance provision should be removed from the agreement.

Motion #16 by Trustee Lacy and seconded by Trustee Jenkins to approve Resolution #44 as presented with number 3 of the lease being stricken. **Motion carried, 6-0.**

Should the Board approve adoption of Resolution #45, Series 2016 entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, DESIGNATING A CREATIVE DISTRICT TO BE NAMED THE BUENA VISTA ARTS COMMUNITY.**"? 02:19:55

Reitter reported this is a requirement of the application. Benson questioned if this was approved in 2014 does the Board have to do it again. Reitter replied yes and in 2014 the Town applied to the candidacy program which is no longer required.

Motion #17 by Trustee Lacy and seconded by Trustee Puckett to approve Resolution #45 as presented. **Motion carried, 6-0.**

Should the Board approve adoption of Resolution #46, Series 2016 entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A QUIT CLAIM DEED TO THE BUENA VISTA SCHOOL DISTRICT R-31.**"? 02:26:25

Benson stated this is somewhat of a cleanup measure from some time ago. Doering presented reviewing the Staff memo and a PowerPoint presentation detailing the specifics of the proposal. He noted that the Town never received title to the property because it was never actually deeded over. The School District is now seeking to expand the middle school facilities and needs to clear up the title.

Motion #18 by Trustee Gibb and seconded by Trustee Jenkins to Resolution #46 as presented. **Motion carried, 6-0.**

TABLED FROM JANUARY 12, 2016 – Should the Board approve adoption of Ordinance #3, Series 2016, entitled "**AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING SECTION 6-65 OF THE BUENA VISTA MUNICIPAL CODE REGARDING SIGNAGE REQUIREMENTS FOR MEDICAL MARIJUANA BUSINESSES.**"? 02:30:30

Benson reminded that this was tabled in January until after the Election. Parker clarified that the way it is written now, no symbols including the green cross would be allowed. Lacy stated that he asked for a clarification between retail and medicinal, but in his opinion the code should be whichever is the less restrictive of the two and symbols are a non-issue because they were accepted before. Benson clarified that the Board did not actually need to make any changes. Lacy felt the Trustees could realistically review the code to fine tune it bring something cleaner back to the Board. The resolution died for lack of a motion.

Should the Board approve adoption of Ordinance #6, Series 2016, entitled "**AN ORDINANCE OF THE TOWN OF BUENA VISTA, COLORADO, AMENDING SECTION 17-26 OF THE TOWN OF BUENA VISTA MUNICIPAL CODE REGARDING SUBDIVISION EXEMPTIONS.**"? 02:36:05

Doering presented stating this is another interim fix until the Unified Development Code is adopted. In the current subdivision ordinance there are four (4) different provisions for exemptions. He explained that this gives Staff the ability to administratively move property lines if an application meets criteria. Doering clarified that properties that have never been part of a subdivision are not eligible for the process. This speeds up the process for some changes and corrections as well as moving and adjusting lot lines, but does not allow for the creation of more lots. Benson clarified that through this process an applicant can realign things. Doering replied he was correct. Gibb felt it was great that the Town is looking at administrative ways to streamline processes, but questioned whether an applicant could manipulate the lots to change the essence of a neighborhood. Doering replied zoning standards require minimum sizes. Jenkins believes this is a good idea as he recalled a few Planning & Zoning meetings where they questioned why they were reviewing such an application.

Motion #19 by Trustee Volpe and seconded by Trustee Lacy to approve Ordinance #6 as presented. **Motion carried, 6-0.**

Motion #20 by Trustee Best and seconded by Trustee Lacy to put the Entertainment District discussion on the agenda prior to the Strategic Objective Quarterly Monitoring Report. **Motion carried, 6-0.**

Entertainment District Discussion 02:46:25

Benson stated that the Board would need to direct Staff to draft an ordinance for an Entertainment District. Lacy would like to see the Salida Ordinance and how they are using and controlling it. He sees room for this in certain instances, but wants to see how its controlled. Puckett agreed. Gibb stated he would be interested in how it is controlled. Lenny Eckstein, stated they had spoken to downtown businesses and they found they don't have the details yet, but want to get it in place. They don't want bulldoze anyone and he thinks reviewing Salida's ordinance was very informative and would be good for the Town to look at it as well. Benson inquired if an event triggers this. Eckstein replied ongoing events would give the framework. Reitter stated this makes sense if it can be done with the necessary parameters. Lacy reminded that there was kick-back from business owners when South Main discussed an umbrella type approval, but he could not say that would happen again. Gibb also felt it was a great thing to explore, but asked if the group would be willing to do some of that and having champions for some of these things is a good idea. Benson felt that perhaps the group could be given a head nod to make available to the Board the Salida information and then go more in to depth at a future meeting. Reitter felt a collaborative presentation would be a good idea to cover both the community and regulatory issues. Lacy felt Sciacca could send the Salida ordinance to the Trustees to begin reviewing.

Strategic Objectives Quarterly Monitoring Report. 02:56:36

Reitter presented reviewing the Staff memo. She noted the Treasurer report was not included due to Hickman's retirement. She reviewed the list of changes.

She reported that Staff met with CDOT today and the Arizona Trail project is still alive. They said that if the Town does not do something it will have to pay back the Federal Government almost \$70,000. The Town will be working with new property owners to hopefully get this finished as soon as possible. The design is already 75% done and bids can be sought soon. The permits have been obtained.

The upcoming park design RFP was discussed. Reitter stated the Town RFP process is very much administrative. Following discussion about holding up the RFP to allow the Recreation Board to have input, Lacy felt the Town should go ahead with the RFP. Benson felt a meeting with necessary with the Recreation Advisory Board and the RFP should be held. Reitter stated she would hold the RFP. Puckett suggested someone meet with Trusty and others from the Recreation Board about the Town processes on RFPs. Lacy disagreed and felt holding off was hurting the Town.

Puckett stated that he really likes the report and it helps the Trustees to get a feel for how things are going. He reported he is getting a vibe to develop and bring business and house to Town. He wanted to hear how things are going and maybe what is coming as well if process changes were helping development move forward

Gibb asked when the Town would hear about an award from Urban, Inc. if the Town applies in June. Reitter replied the last time the Town heard within 30 days, so maybe July. Reitter stated Urban, Inc would be coming to a Trustee meeting to provide an update. Gibb asked if the design was similar as well. Reitter replied she had not seen the design. Gibb felt there should be a backup plan.

Benson thanked Reitter for her thoroughness.

STAFF REPORTS

Town Administrator 03:29:22

- Board retreat will be moved to May 3 at 5:30PM at the Airport
- Code Enforcement Officer starts next Tuesday, May 3
- Summer Rec programs are starting
- Economic Vitality Board meets Thursday, April 28 at the Community Center at 6PM

Town Treasurer **03:31:30**

- Page 185 shows revenue and expenses and where Town is at
- All other pages are detail supporting last two pages
- Auditors finished field work in April, but Town still owes them some items
- Requested and received approval from Board to put off quarterly report for one-two more meetings so she can make more accurate after adjustments
- Trustees are to send Stoke information by email as to what they want to see in the future reports
- Gibb asked if Stoke has any concerns and Stoke replied she did not and felt the Town was well within budget and nothing was causing concern at this time

Town Clerk **03:41:08**

- Noted report in packet and available for questions

Principal Planner **03:41:23**

- Looking at 2016 total revenue the Town is already half way to what was done last year
- Working on 2nd module of UDC, taking a look at it and will run through the steering committee and Planning & Zoning Commission before bringing back to the Board
- Jill Abrell is new Planning Tech and is being trained by Scott Reynolds
- FEMA meeting is tomorrow and was advertised in paper, put on web and FAQ letters were mailed
- Lacy inquired about the Minor Subdivision Final Plat for 102 Brookdale and Doering said the applicant still knows that needs to be done

Motion #21 by Trustee Lacy and seconded by Trustee Best to approve the facility rental fee waiver requests for the Boys and Girls Club, Chaffee County EMS and United States Forest Service. **Motion carried, 6-0.**

TRUSTEE/STAFF INTERACTION 03:49:35

Volpe asked about a trigger or mechanism for additional access to South Main. Benson stated that there was discussion about this approximately 2 years ago to require maintenance on the non-road known as River Park Road. Discussions stalled and there is no real trigger, but maybe it can be included in Phase 2. There was also a suggestion that it could possibly be included with the boat launch discussions.

Volpe reported that the next week is Bike and Walk to school week.

ADJOURNMENT 03:53:00

Motion #22 by Trustee Puckett, seconded by Trustee Lacy, noting that there being no further business to come before the Board, declared that the meeting be adjourned at 10:53 PM. **Motion carried, 6-0.**

Respectfully submitted:


Janell Sciacca, CMC
Town Clerk


Joel Benson, Mayor

