

***Minutes***  
**TOWN BEAUTIFICATION BOARD MEETING**  
**Thursday, April 14, 2016**

The meeting was called to order at 5:07 p.m. at Collegiate Peaks Realty.

Present: Members Joy Duprey, Sue Kuklin, Diane Look, Tom Rollings, Donna Schaeffer, Jennifer Wright; Emily Katsimpalis, Assistant to the Town Administrator; Greg Maggard, Public Works Director.

***APPROVAL OF MINUTES***

The minutes from the March 3, 2016 meeting were approved.

***OLD BUSINESS***

**Funds**

- We haven't spent any funds in the past month.

**Student Bench**

- Dillon Tanner, a junior at BVHS, is building a bench for us this year. It will be sprayed again by Custom Linings before being placed on Main St.

**Planting Day/Railroad Track Fix-Up Day**

- Date set for Friday, June 3<sup>rd</sup>.
- Clean up planters, including scuff marks (w/Magic Erasers).
- Volunteers should trash bags, broom & dust pan, trowels, gloves for the planters; rakes and shovels for the parking area.
- Still planning on cleaning up the north railroad parking area at the same time.

**Xeric Deer-Resistant Curbside Educational Gardens**

- Marcia Brown and Michael Fisher are the master gardeners working on the design.
- Town will prepare an RFP for design and installation of these educational gardens.
- Town Beautification will be responsible for educational signage.

**Adopt-A-Planter**

- Joy has created a draft of the flyer. We'll distribute these in May. This year, we'll include adopting an educational signage for the xeric gardens.

**Light Pole Banners**

- Joy will work with the town brand designer to get the design put onto banners. The budget for this is \$1000. The remainder of the necessary funds will come out of the sign budget.

### **Optimist Park Planters**

- The landscaper was in the planters working on the irrigation system.
- Greg will have kids on Bless BV days finish building the one incomplete day.
- We won't use mulch or rocks in planters – they get in the drain, or kids could throw them; instead, we'll plant ground cover.
- Planting day set for Saturday, June 11<sup>th</sup>.
- We'll contact the Optimists to see if they want to help.

### **New Bees Workday**

- It's possible that New Bees will want our help to clean up their front area. We'll keep in touch to determine how we can help.
- We set a tentative date of Saturday, July 9<sup>th</sup>.

### **Tree Trunk Light Wraps**

- We're putting this on hold – the streetlamp project may need to be phased, meaning we won't have power to the light poles for awhile.

## ***NEW BUSINESS***

### **Thank Yous**

- We will write notes for the master gardeners, Marcia and Michael, who created the xeric plant plan. Nancy will do this.

### **Anything we should know from the Town?**

- Emily suggests we start thinking about the budget early – to be ready by August.

### **Discussion Items for Next Meeting**

- We'll consider re-introducing the curb appeal award this summer.

### **Next Meeting**

- The next meeting will be Thursday, May 5<sup>th</sup> at 5 p.m. at Collegiate Peaks Realty.

### **Adjournment**

- The meeting was adjourned at 6:45.