

Minutes
TOWN BEAUTIFICATION BOARD MEETING
Thursday, February 4, 2016

The meeting was called to order at 5:04 p.m. at Collegiate Peaks Realty.

Present: Members Joy Duprey, Diane Look, Tom Rollings, Donna Schaffer, Nancy Taylor, Jennifer Wright; from Town: Joel Benson, Mayor; Ron Dennis, Code Enforcement Officer; Emily Katsimpalis, Assistant to the Town Administrator; Eric Gibb, Trustee.

APPROVAL OF MINUTES

The minutes from the January 7th, 2016 meeting were approved.

OLD BUSINESS

Funds

- We haven't spent any money yet this year. Current funds are: \$1,441.

2016 Budget

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|---|----------|
| Holiday Tree, Lit | \$5,000 |
| Skylines (2) | \$6,000 |
| Light pole wraps (10) | \$2,500 |
| Snow flake decoration for East Main (6) | \$2,400 |
| Kid art light pole banners (10) | \$1,000 |
| Curb Xeriscaping (11) | \$10,000 |
| Flowers | \$2,300 |
| Benches (2) | \$1,500 |

Update on Skylines

- Joy spoke with Greg, Public Works Director, about skylines.
- We currently have no way to hang these on E. Main Street, and Greg strongly suggests that we NOT put any on the highway until after the reconstruction project.
- We will ask the Town Board if we can re-allocate the funds to other décor – speed up the purchase of other items already in the 5-year beautification plan.

Lit Holiday Tree – Donna and Nancy

- Donna found a tree that is sturdy, and height can be added in the future. The company told her how to secure the tree with internal guide wires.
- The price is just under \$5,000 with free shipping. We can order with a PO and pay when delivered.
- Nancy found a similar, expandable tree that is on sale.
- We're considering colored lights on the tree, and white lights on all other décor.

Skylines, Snowflakes for E. Main – Joy and Diane

- We feel strongly that we need a common theme. Diane and Joy were thinking something like, “Old Time Holiday.’ And all white lights need to be the same – cool, white LED color.

Light Pole Wraps - Joy

- Joy got a quote for lighted pole wraps from the same company that supplied the unlit wraps we purchased last year.
- We will all contact the companies we are working with to get samples of the garland used for the wraps and wreaths so we can be certain it’s of high quality.
- We will have a work session on Wednesday, February 17th, at Collegiate Peaks Realty to look at décor samples and make selections to present to the Board of Trustees. (Meeting location was later changed to Gibb house.)

Xeric Curbside Gardens

- Town suggests that we get a master gardener on this project. We agree.

NEW BUSINESS

Noxious Weed Program

- Ron Dennis spoke. The Town is required to have a noxious weed program. The Town needs to have an advisory board set up. Ron will be in touch to see if our board can serve as the annual review board.

RR Parking Beautification

- Emily reported that The Main Street Board has been discussing beautifying the railroad parking areas on the north and south sides of E. Main. She was seeking our help for a work day to improve this area. The Main Street Board will create the design for the area. We all agreed to participate, and suggested that it take place on our annual planting day, which is the first Friday in June.

Trustee Gibb - Updates

- Town is looking into what could be built on the Pump Track – clean up of the brown field. The Town is in the early phases of having the site evaluated. At this early stage, it doesn’t appear that there will be much clean-up needed. However, Town is still not certain what types of structures can be built on it.
- The new well will come online next year to water the playing fields with non-potable water.
- Xeriscaping project: the Tree Board has discovered an older study of suggested plants for Town. The Tree Board is in the process of updating this plan. Trustee Gibb suggested that we use this plan when designing the xeriscaping demonstration areas in Town.

Next Meeting

- The next meeting will be Thursday, March 3rd at Collegiate Peaks Realty.

Adjournment

- The meeting was adjourned at 6:35.