

THE TOWN OF  
PO BOX 2002 • 210 E. MAIN ST.  
BUENA VISTA, COLORADO 81211



BUENA VISTA  
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**AGENDA  
FOR THE BOARD OF TRUSTEES  
OF THE TOWN OF BUENA VISTA, COLORADO  
May 24, 2022**

**Regular Meeting at 7:00 PM**

**The Board of Trustee meetings are held at the Community Center and are open to the public.  
Staff and the Public are encouraged to attend the meeting virtually.  
715 E. Main Street, Buena Vista, Colorado**

**To attend the meeting virtually or to participate in Public Comment and/or Public Hearings,  
you must connect to the video conference.**

**Conferencing Access Information: <https://us02web.zoom.us/j/88075048459> Password: 971317  
Listen via phone at 1-301-715-8592 Meeting ID: 880 7504 8459 Password: 971317**

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR  
MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. OATH OF OFFICE – Trustee Peter Hylton-Hinga**

**V. AGENDA ADOPTION**

*The Board approves the agenda at the start of the meeting, including modifications.*

**VI. CONSENT AGENDA**

*Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports.  
(Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a  
Roll Call vote)*

**A. Minutes**

1. Board of Trustees Regular Meeting – May 10, 2022
2. Beautification Advisory Board – April 7, 2022
3. Tree Advisory Board – April 7, 2022
4. Airport Advisory Board – March 15, 2022
5. Airport Advisory Board – April 19, 2022

**B. Town Clerk Report**

- C. Adoption of Resolution No. 41, Series 2022, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES  
FOR THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING ANDREW RICE AS A REGULAR  
VOTING MEMBER OF THE WATER ADVISORY BOARD.”**

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office and [www.buenavistaco.gov](http://www.buenavistaco.gov) on Friday, May 20, 2022

- D. Adoption of Resolution No. 42, Series 2022, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE PUBLIC IMPROVEMENT AGREEMENT WITH BV BASECAMP LLC FOR THE PROPERTY KNOWN AS LOT 33, TOWN OF BUENA VISTA AMENDMENT NO. 1, BUENA VISTA, COLORADO”**

## VII. PUBLIC COMMENT

*Citizen participation where the public can sign up prior to the start of the meeting to speak during public comment. Three minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Lacy asks for Public Comment, click the raise hand button in the webinar control panel, or by phone press \*9, and the meeting host will prompt you to unmute when it is your turn to speak. Or you may email the information to [bvclerk@buenavistaco.gov](mailto:bvclerk@buenavistaco.gov). Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and respond then or later to remarks made by any citizen. Comments made in the Zoom Chatbox will not be discussed or included in the minutes.*

## VIII. BUSINESS ITEMS

### A. Public Hearing – Deerhammer Distilling Company – Distillery Pub License

*The Board will consider approving a Distillery Pub License for the Deerhammer Distilling Company LLC.  
(Estimated time – 15 minutes)*

### B. Chaffee County Continuum of Care (CoC) Becky Gray

*Becky Gray, Director of Chaffee Housing Authority, will explain the Continuum of Care (CoC) and why it is important for Chaffee County.  
(Estimated time – 10 minutes)*

### C. Envision Chaffee County and Forest Health Council

*Update from Envision Chaffee County and Forest Health Council regarding Wildfire Mitigation Efforts around Buena Vista including the Town’s Water Supply.  
(Estimated time – 20 minutes)*

### D. Public Hearing – Water Treatment Plant Expansion Project Public Needs and Environmental Assessments

*JVA Consulting Engineers will present an update on the water treatment plant improvements.  
(Estimated time – 10 minutes)*

### E. Public Hearing – Amending Sections of the Buena Vista Municipal Code

*The Board will consider amending sections of the Municipal Code.  
(Estimated time – 30 minutes)*

Should the Board of Trustees approve the adoption of Ordinance No. 14, Series 2022, entitled, **“AN ORDINANCE AMENDING CHAPTERS 16 AND 17 OF THE TOWN OF BUENA VISTA MUNICIPAL CODE CONCERNING DEDICATIONS AND FEES IN LIEU OF DEDICATION FOR THE SCHOOL DISTRICT”**

Should the Board of Trustees approve the adoption of Resolution No. 43, Series 2022, entitled, **“A RESOLUTION APPROVING THE TOWN OF BUENA VISTA ENTERING INTO AN INTERGOVERNMENTAL AGREEMENT CONCERNING FAIR CONTRIBUTIONS FOR PUBLIC SCHOOL SITES AMONG THE CITY OF SALIDA, THE TOWN OF BUENA VISTA, THE TOWN OF PONCHA SPRINGS, CHAFFEE COUNTY, THE SALIDA SCHOOL DISTRICT R-32-J AND THE BUENA VISTA SCHOOL DISTRICT R-31”**

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office and [www.buenavistaco.gov](http://www.buenavistaco.gov) on Friday, May 20, 2022

Should the Board of Trustees approve the adoption of Ordinance No. 15, Series 2022, entitled, **“AN ORDINANCE AMENDING SECTION 16.02.2.4.4 AND ARTICLE 16.04 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING DEVELOPMENT IN MU-MS DISTRICT AND HISTORIC PRESERVATION”**

Should the Board of Trustees approve the adoption of Ordinance No. 16, Series 2022, entitled, **“AN ORDINANCE AMENDING VARIOUS SECTIONS OF TITLE 19 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING REVIEW OF CERTAIN WORK ON HISTORIC STRUCTURE WITHIN THE MIXED USE MAIN STREET DISTRICT”**

Should the Board of Trustees approve the adoption of Resolution No. 44, Series 2022, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, UPDATING THE TOWN OF BUENA VISTA ARCHITECTURAL DESIGN GUIDELINES”**

Should the Board of Trustees approve the adoption of Ordinance No. 17, Series 2022, entitled, **“AN ORDINANCE AMENDING TABLE 3.1 IN SECTION 16.03.3.1.4 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING THE SINGLE ROOM OCCUPANCY”**

Should the Board of Trustees approve the adoption of Ordinance No. 18, Series 2022, entitled, **“AN ORDINANCE AMENDING SECTION 16.03.3.4.A.3.a OF THE BUENA VISTA MUNICIPAL CODE CONCERNING DESIGN STANDARDS FOR ACCESSORY DWELLING UNITS”**

Should the Board of Trustees approve the adoption of Ordinance No. 19, Series 2022, entitled, **“AN ORDINANCE AMENDING SECTION 16.06.6.5.2.C.2 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING APPLICATION SUBMITTALS FOR SPECIAL USE PERMIT”**

Should the Board of Trustees approve the adoption of Ordinance No. 20, Series 2022, entitled, **“AN ORDINANCE AMENDING 16.06.6.6.1.C.3.B OF THE BUENA VISTA MUNICIPAL CODE CONCERNING THE MINOR SUBDIVISION PROCESS”**

**F. Fee Waiver Policy Review**

*The Board will review the Fee Waiver Policy for Facilities and Special Events and provide direction on park rental fee waiver request from May 10, 2022.  
(Estimated time – 10 minutes)*

**G. Town Administrator Transitionary Employment Agreement**

*The Board will consider adopting a transition agreement with Town Administrator Puckett and will provide direction on a hiring process for the next Town Administrator.  
(Estimated time – 20 minutes)*

**IX. STAFF REPORTS** *(Estimated time – 15 minutes)*

1. Town Treasurer
2. Planning Director
3. Public Works Director
4. Recreation Supervisor

**X. TRUSTEE/STAFF INTERACTION**

*The Board discusses items with staff and staff can bring up matters not on the agenda.*

**XI. ADJOURNMENT**

**This Agenda may be Amended**

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