



**AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
September 8, 2020**

Work Session at 6:00 PM – Historic Preservation Commission

**Virtual Regular Meeting at 7:00 PM
(Meeting will not be held at the at the Buena Vista Community Center)**

To participate in Public Comment and/or Public Hearings you must connect to the video conference.

Conferencing Access Information: <https://zoom.us/j/82254712149> Password: 158948
Listen via phone at 1-301-715-8592 Meeting ID: 822 5471 2149 Password: 158948

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA ADOPTION

The Board approves the agenda at the start of the meeting including modifications.

V. CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – August 25, 2020
2. Planning & Zoning Commission Meeting – February 19, 2020
3. Planning & Zoning Commission Meeting – July 15, 2020
4. Beautification Advisory Board – August 6, 2020

B. Police Chief Report

C. Fire Chief Report

VI. PUBLIC COMMENT

*Citizen participation where the public can sign up prior to the start of the meeting in order to speak up to 3 minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Lacy asks for Public Comment, select the More button, click Participants, and raise your hand. By phone press *9 to raise your hand and *6 to mute/unmute your phone, or you may email the information to bvclerk@buonavistaco.gov. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and to respond then or at a later time to remarks made by any citizen.*

VII. STAFF REPORTS

1. Town Treasurer
2. Airport Manger
3. Public Works Director
4. Recreation Director

(Estimated time – 20 minutes)

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office, and www.buonavistaco.gov on Friday, September 4, 2020

VIII. BUSINESS ITEMS

A. Special Events Application Procedures and Policy to Address Parades and Public Assemblies

The Trustees will receive an update on Special Events Application Procedures, Parades, and Public Assemblies. (Estimated time – 10 minutes)

B. Business Support Grant

The Trustees will receive information on a Town of Buena Vista CARES Business Support Grant Program application process, and consider allocating funds and administering the program. (Estimated time – 15 minutes)

C. Amendment to the Buena Vista River Park Site Plan

The Board will receive an update for additional facilities and future upgrades in and around the Buena Vista River Park area. (Estimated time – 15 minutes)

D. Should the Board of Trustees approve adoption of Ordinance No. 14, Series 2020 entitled “AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY MORATORIUM ON THE ACCEPTANCE, PROCESSING AND APPROVAL OF ANY APPLICATION FOR A TOWN OF BUENA VISTA MEDICAL MARIJUANA BUSINESS LICENSE.”?

The Trustees will consider approving a moratorium on medical marijuana licenses. (Estimated time – 5 minutes)

IX. TRUSTEE/STAFF INTERACTION

The Board discusses items with staff and staff can bring up matters not on the agenda.

X. EXECUTIVE SESSIONS

An executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e) concerning the South Main development agreements and the obligations of the Town and the developer.”

“An executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. 24-6-402(4)(e), concerning water rights.”

XI. ADJOURNMENT



**MINUTES OF THE BUENA VISTA BOARD OF TRUSTEES
REGULAR MEETING
TUESDAY, August 25, 2020**

MINUTES OF THE MEETINGS OF THE BOARD OF TRUSTEES ARE A TRANSCRIPT OF THE GOVERNING BODY'S ACTIONS RATHER THAT A VERBATIM RECORD OF DELIBERATIONS.

A virtual/public regular meeting of the Board of Trustees was called to order by Mayor Duff Lacy, at 7:00 pm, Tuesday, August 25, 2020 having been previously noticed in accordance with the Colorado Open Meetings Law.

ROLL CALL

Attendee Name	Title	Status
Duff Lacy	Mayor	Present
Amy Eckstein	Trustee	Present
Libby Fay	Trustee	Present
Norm Nyberg	Trustee	Absent
Devin Rowe	Trustee	Present
Cindie Swisher	Trustee	Present
David Volpe	Trustee	Present

Town Staff Present:

Town Administrator Phillip Puckett
Principal Planner Mark Doering
Public Works Director Shawn Williams
Special Projects Manager Joel Benson

Town Attorney Jeff Parker
Town Treasurer Michelle Stoke
Town Clerk Paula Barnett

PLEDGE OF ALLEGIANCE

Mayor Lacy led the pledge of allegiance.

AGENDA ADOPTION

MOTION NO. 1:

MOVE TO APPROVE THE AGENDA.

RESULTS	CARRIED
MOVER:	Trustee Fay
SECONDER:	Trustee Eckstein
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe

CONSENT AGENDA

Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports. (Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by a Roll Call vote)

A. Minutes

1. Board of Trustees Regular Meeting – August 11, 2020
2. Beautification Advisory Board Minutes – July 2, 2020
3. Recreation Advisory Board Minutes – July 1, 2020

B. Town Clerk Report

C. De-Obligation Letters for CWRPDA Loan and DOLA Grant EAIF #8395

MOTION NO. 2:

MOVE TO APPROVE THE CONSENT AGENDA.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Volpe
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

PUBLIC COMMENT

Marjorie Fahrney, 211 Railroad Street, Buena Vista, expressed her concerns on how the Trustees have handled the issue, and decisions made regarding retail marijuana.

Carlin Walsh, 130 Meadow Lane, Buena Vista, expressed his concern with the speed limits on West Main Street. Walsh stated this summer West Main Street has been extremely busy with truck/ATV trailer/travel trailer traffic, and the speed limit increasing from 25 MPH to 35 MPH is extremely dangerous to people/families walking or riding bicycles. Walsh requested the Trustees consider moving the point at which the speed limit increases to 35 MPH to Rodeo Road or to town limits.

STAFF REPORTS

1. Town Administrator – Highlights of the report in the packet were reviewed and Puckett responded to Trustee comments and questions.
2. Town Treasurer – Highlights of the report in the packet were reviewed and Stoke responded to Trustee comments and questions.
3. Principal Planner – Highlights of the report in the packet were reviewed and Doering responded to Trustee comments and questions.

BUSINESS ITEMS

Chaffee Housing Trust

Executive Director Read McColloch provided the Trustee’s an update on Chaffee Housing Trust’s activities which included the number of homes purchased at The Farm by home buyers/owners that utilized the program.

Town Administrator Phillip Puckett reviewed with the Trustee’s Chaffee Housing Trust is requesting a letter of support for the Community Housing Development Organization (CHDO) grant.

MOTION NO. 3:

MOVE TO APPROVE MAYOR LACY SIGN THE LETTER OF SUPPORT FOR THE COMMUNITY HOUSING DEVELOPMENT ORGANIZATION (CHDO) GRANT APPLICATION BEING SUBMITTED BY CHAFFEE HOUSING TRUST.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Eckstein
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

Coronavirus Relief Funding for Non-Profits

Puckett reviewed with the Board that Staff met with Joseph Teipel from the Chaffee County Community Foundation (CCCF) to discuss 2021 budget projections for Community Support Grants and opportunities to collaborate on providing support to non-profit organizations in town. Puckett stated non-profits have been (and will continue to be) heavily impacted by COVID-19, and that he, and the administrators from the county, Salida, and Poncha Springs agree there is an opportunity to assist non-profits via CARES Act funding to support these essential services that have been financially impacted by the pandemic.

Puckett shared the municipalities, county, and CCCF have outlined a program to provide assistance via Coronavirus Relief Funds (CVRF), with a strong focus in the area of “Youth Needs Reimbursement”. Puckett stated as the schools begin to open during a time of uncertainty, they anticipate that there will be pressure on organizations such as Boys and Girls Club and GARNA to expand their ability to assist in youth development. Other non-profits that provide basic needs – food, shelter, clothing, and safety-will also need funds to offset costs directly related to the impacts of COVID-19.

Puckett stated this is a county-wide proposal of \$300,000 (plus \$10,000 admin fee), with the cost shared between the jurisdictions with an expenditure deadline of December 30, 2020. Puckett stated Town of Buena Vista has \$194,000 of unallocated CVRF that could be used for this and other proposals. This program would allocate \$44,950 from town’s CVRF budget, leaving \$150,000 for other needs.

Teipel reviewed with the Trustees the program, the allocations by jurisdiction, and the framework to request and disperse funds.

MOTION NO. 4:

MOVE TO DIRECT STAFF TO PROCEED FORWARD WITH WORKING WITH CHAFFEE COUNTY COMMUNITY FOUNDATION (CCCF) PROVIDING CARES RELIEF FUNDING FOR NON-PROFITS AND YOUTH SUPPORT, AND TO SPEND UP TO \$44,950.00 IN CARES RELIEF FUNDS.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Eckstein
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

Public Hearing - Sangre de Cristo Electric Association, Inc. Annexation of Parcel A, Parcel B, and the Substation Annexation Parcel A

Mayor Lacy opened the Public Hearing at 7:57 p.m.

Paul Erickson, Chief Executive Officer with Sangre De Cristo Electric Association (SDCEA) reviewed with the Board a brief history of the relationship between SDCEA and the Town which began in 2009 with the Town providing water to their headquarters building. Erickson stated one of the conditions the Town required in the water connection agreement was for the annexation of the property when the Town was ready to annex.

Principal Planner Mark Doering reviewed with the Board the annexation process which is required to annex the 14.62-acre property located at 29780 Highway 24. The property is made up of two parcels owned by two separate owners, Sangre de Cristo (the office building and the associated storage yard) and Tri-State Electric (the electric substation), and an annexation petition was required for each parcel. Doering stated to annex the property in total, three annexation petitions (two for Sangre de Cristo and one for Tri-State) require the Board to approve three resolutions and ordinances. Doering stated also associated with the annexation there is a separate public hearing to zone the property to Highway Commercial (HC) zone district.

Doering reported that the property being annexed is already connected to the Town's water supply, and SDCEA will be charged in-town rates for water service instead of the out-of-town rates for water usage. The annexation into town limits will include fire and police protection for the building, which was primarily covered by the County before annexation. Town currently has mutual aid agreements for service to that property, so additional costs are minimal. Sangre de Cristo is not proposing any additional improvements on the site at this time so no new public improvements, such as sidewalks are required

Doering stated the Planning and Zoning Commission heard the annexation and zoning requests at its August 5, 2020 public meeting and made the recommendation for the Trustees to approve the annexation and zoning requests.

Trustee Volpe disclosed that he is a member of the Sangre de Cristo Electric Association Board of Directors. Town Attorney Jeff Parker reviewed with the Trustees conflicts of interest, and that it is Trustee Volpe's decision to recuse himself. Mayor Lacy commented that the annexation has been an ongoing topic that began prior to Volpe becoming a Trustee.

Mayor Lacy opened the hearing public comment. No comments were received, and the Public Hearing was closed at 8:12 p.m.

MOTION NO. 5:

MOVE TO APPROVE RESOLUTION NO. 48 MAKING CERTAIN FINDINGS OF FACT REGARDING THE PROPOSED ANNEXATION OF A PARCEL OF LAND TO THE TOWN OF BUENA VISTA, COLORADO, KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. BUENA VISTA HEADQUARTERS-PARCEL A ANNEXATION.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

MOTION NO. 6:

MOVE TO ADOPT ORDINANCE NO. 10 ANNEXING TO THE TOWN OF BUENA VISTA, COLORADO BY SERIAL ANNEXATION CERTAIN REAL PROPERTY KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION. INC. BUENA VISTA HEADQUARTERS-PARCEL A ANNEXATION.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Swisher
SECONDER:		Trustee Rowe
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

MOTION NO. 7:

MOVE TO APPROVE RESOLUTION NO. 49 MAKING CERTAIN FINDINGS OF FACT REGARDING THE PROPOSED ANNEXATION OF A PARCEL OF LAND TO THE TOWN OF BUENA VISTA, COLORADO, KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. BUENA VISTA HEADQUARTERS-PARCEL B ANNEXATION.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Eckstein
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

MOTION NO. 8:

MOVE TO ADOPT ORDINANCE NO. 11 ANNEXING TO THE TOWN OF BUENA VISTA, COLORADO BY SERIAL ANNEXATION CERTAIN REAL PROPERTY KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. BUENA VISTA HEADQUARTERS-PARCEL B ANNEXATION.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Eckstein
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

MOTION NO. 9:

MOVE TO APPROVE RESOLUTION NO. 50 MAKING CERTAIN FINDINGS OF FACT REGARDING THE PROPOSED ANNEXATION OF A PARCEL OF LAND TO THE TOWN OF BUENA VISTA, COLORADO, KNOWN AS THE TRI-STATE GENERATION AND TRANSMISSION ASSOCIATION, INC. BUENA VISTA SUBSTATION-PARCEL A ANNEXATION.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Swisher
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

MOTION NO. 10:

MOVE TO ADOPT ORDINANCE NO. 12 ANNEXING TO THE TOWN OF BUENA VISTA, COLORADO BY SERIAL ANNEXATION CERTAIN REAL PROPERTY KNOWN AS THE TRI-STATE GENERATION AND TRANSMISSION ASSOCIATION, INC. BUENA VISTA SUBSTATION-PARCEL A ANNEXATION.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

Public Hearing – Zoning Newly Annexed Property

Mayor Lacy opened the Public Hearing and Doering reviewed zoning the property is required to complete the annexation process, and the Planning and Zoning Commission recommends the Trustees approve zoning the property as Highway Commercial under the Town’s Unified Development Code (UDC).

Mayor Lacy opened the hearing to public comment. No comments were received, and the Public Hearing was closed.

MOTION NO. 11:

MOVE TO ADOPT ORDINANCE NO. 13 ZONING NEWLY ANNEXED PROPERTY KNOWN AS THE SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC. BUENA VISTA HEADQUARTERS PARCELS A AND B AND THE TRI-STATE GENERATION AND TRANSMISSION ASSOCIATION, INC. BUENA VISTA SUBSTATION PARCEL A ANNEXATIONS.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Eckstein
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

Draft Ordinance Concerning Medical and Retail Marijuana

Town Attorney Jeff Parker reviewed with the Board the draft ordinance which allows for the sale of retail marijuana, outlines the regulations to regulate these businesses, and updates the medical marijuana code to be in compliance with current Colorado law. The proposed ordinance would allow up to two marijuana stores, permitting each location to serve as either

a medical marijuana store, a retail marijuana store, or a dual operation. Parker stated if the Board proceeds forward with submitting a ballot question to the voters to approve the ordinance allowing retail marijuana, and if the question fails, the existing medical marijuana ordinance will remain in effect.

Trustee Fay requested an amendment to the draft ordinance in Section 6-123, item number 6, changing “concerning municipal police powers” to “concerning the making of municipal ordinances”.

Puckett stated since the last meeting, Staff received feedback from representatives of Ascend (current medical marijuana provider) expressing concern with the wording in Section 6-131 Location Criteria, and the existing location being grandfathered in as an retail store location if an alcohol or drug treatment facility should locate within five hundred feet prior to the election, the adoption of the ordinance, and their submittal of a retail marijuana store license application.

Parker stated to ensure Ascend can utilize the 204 E. Main Street location for the sale of retail marijuana, in Section 6-131 of the ordinance, an item (g) can be added stating the location restrictions set forth shall not apply to the location of the existing medical marijuana store for a period of six months after the effective date of the adopted ordinance which will allow Ascend ample time to submit a retail marijuana license application. The Board agreed to adding item (g) and amending the ordinance.

Trustee Eckstein discussed the issue of the existing medical marijuana ordinance allowing four medical stores and cultivation, and the possibility of an application being submitted prior to the election and adoption of the new ordinance. The Board discussed the probability and agreed to place a moratorium on medical marijuana stores until December 1st.

The Board discussed several aspects of the ordinance which included inspections of marijuana stores, and use by right in accordance with zoning.

Trustee Eckstein stated she still has questions regarding the county excise tax on marijuana and would like the Board to pursue a second ordinance requiring the business owner of the second marijuana store to purchase product from a grower in Chaffee County which would result in collecting an excise tax, and to give a county based grow preference for being issued the second license. The Board discussed the topic at length, and Trustee Eckstein stated she strongly feels the Board should explore the possibility, and work with the Economic Development Corporation (EDC) and/or the Marijuana Excise Advisory Board to seek input and determine if the plan/requirement is feasible. Trustee Volpe stated before making a decision he would want to learn more about the subject, and at first glance it seems discriminatory since Ascend already has a business plan in place. Eckstein stated Ascend would be exempt from the requirement to purchase from a grow within the county , and that it would only apply to the second store.

The Trustees, Staff, and Town Attorney Parker discussed that the current draft ordinance should not be amended once the ballot language is approved since the document and date of approval is referenced in the ballot question, and the ordinance should reflect the true intent of how retail marijuana will be regulated if approved. Parker stated general revisions can be made to the ordinance after the voters have approved the ballot question.

MOTION NO. 12:

MOVE TO APPROVE THE DRAFT ORDINANCE AS AMENDED REPEALING AND REENACTING ARTICLE IV OF CHAPTER 6 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING MEDICAL AND RETAIL MARIJUANA BUSINESSES AND AMENDING THE TOWN'S ZONING REGULATIONS TO INCLUDE MEDICAL AND RETAIL MARIJUANA AS PERMITTED USES IN CERTAIN ZONE DISTRICTS.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Rowe
SECONDER:		Trustee Volpe
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

Advisory Ballot Question Regarding New Regulations Governing Medical and Retail Marijuana – Special Election November 3, 2020

MOTION NO. 13:

MOVE TO APPROVE RESOLUTION NO. 51 SUBMITTING A BALLOT QUESTION REGARDING NEW REGULATIONS GOVERNING MEDICAL AND RETAIL MARIJUANA STORES TO THE REGISTERED ELECTORS OF THE TOWN OF BUENA VISTA AT A TOWN SPECIAL ELECTION ON NOVEMBER 3, 2020.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Fay
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Swisher, Volpe	
NAYES:		Rowe

Ballot Question Regarding Special Sales Tax on Retail Marijuana – Special Election November 3, 2020

Puckett reviewed with the Board the process Staff used to calculate the estimated tax revenue from the sale of retail marijuana at a special sales tax rate of 5%, and a provision for the rate to increase and/or decrease from 0% to 15%.

Trustee Swisher stated the reason the Board is proceeding with retail marijuana is to increase revenue and feels the rate should not be decreased, but increased to 15%. The Board discussed if the question was approved, the sales tax rate can be adjusted by current and future Boards.

MOTION NO. 14:

MOVE TO APPROVE RESOLUTION NO. 52 SUBMITTING A BALLOT ISSUE REGARDING SALES TAX ON RETAIL MARIJUANA TO THE REGISTERED ELECTORS OF THE TOWN OF BUENA VISTA AT A TOWN SPECIAL ELECTION ON NOVEMBER 3, 2020.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Rowe
SECONDER:		Trustee Volpe
AYES:	Eckstein, Fay, Rowe, Volpe	
NAYES:		Swisher

MOTION NO. 15:

MOVE TO APPROVE RESOLUTION NO. 53 CALLING A SPECIAL ELECTION ON NOVEMBER 3, 2020 TO BE COORDINATED WITH CHAFFEE COUNTY AND APPROVING THE ELECTION CONTRACT WITH CHAFFEE COUNTY.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Rowe
SECONDER:		Trustee Swisher
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

TRUSTEE/STAFF INTERACTION

Trustees and Staff reported on or commented about recent and upcoming events, activities and topics.

The Board and Staff agreed the 2021 Budget Work Session would be held on Monday, September 21st at 6:00 p.m.

Puckett reviewed with the Board that a request is being made to approve a Budget adjustment for replacement of the roof and two doors at Town Hall. DSI and Mariposa have submitted bids to repair the leaky roof at Town Hall, replace the entry door to the second floor, and the east door on the first floor.

MOTION NO. 16:

MOVE TO APPROVE A BUDGET ADJUSTMENT TO REPLACE THE ROOF AND DOORS AT TOWN HALL NOT TO EXCEED \$21,687.00.

RESULTS	ROLL CALL	CARRIED
MOVER:		Trustee Swisher
SECONDER:		Trustee Fay
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe	

The Trustees and Staff discussed the concerns expressed by Carlin Walsh during Public Comment regarding the speed limits on West Main Street and agreed Public Works Director Shawn Williams and Police Chief Dean Morgan will evaluate the situation.

Trustee Eckstein shared she would like the Board to consider exploring the possibility of utilizing a portion of the CARES Funding for grants to small businesses that have been impacted by COVID-19. Eckstein stated applications could be due on November 1st, and grants awarded on December 1st to ensure the funds are disbursed by December 30th.

Trustee Volpe expressed concerns with the unknown impacts the community may be facing with the schools reopening, a possible increase in COVID cases, and that CARES Funds may be needed to cover other expenditures. The Board agreed they would like to discuss CARES Funds business grants, and Puckett stated that he and Treasurer Stoke will present information for a business grant application process at the next Trustee meeting.

Eckstein stated CARES Funds could also be used to cover the cost for prepaid COVID testing for Buena Vista residents. Puckett stated he will meet with representatives from the County to discuss the topic, and to determine if it is a feasible option.

MOTION NO. 17:

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, THAT THE MEETING BE ADJOURNED AT 9:47 PM.

RESULTS	CARRIED
MOVER:	Trustee Volpe
SECONDER:	Trustee Rowe
AYES:	Eckstein, Fay, Rowe, Swisher, Volpe

Respectfully submitted:

Duff Lacy, Mayor

Paula Barnett, Town Clerk



Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission

February 19, 2020

CALL TO ORDER

A regular meeting of the Planning and Zoning Commission was called to order at 6:00 pm, Wednesday, February 19, 2020 at the Buena Vista Community Center, 715 E Main Street, Buena Vista, Colorado by Chair Preston Larimer. Also present were Vice Chair Lynn Schultz-Writsel, Commissioners Thomas Dumas, Craig Brown, and Alternate Commissioner Tony LaGreca.

Staff Present: Principal Planner Mark Doering, Code Enforcement Officer Grant Bryans, and Town Clerk Paula Barnett.

PLEDGE OF ALLEGIANCE

Chair Larimer led in the Pledge of Allegiance.

ROLL CALL

Paula Barnett proceeded with the roll call, and Larimer declared a quorum.

AGENDA ADOPTION

Larimer called for approval of the agenda. Schultz-Writsel motioned to adopt the agenda as presented, **Motion #1** seconded by Dumas. Motion carried.

APPROVAL OF MINUTES

Dumas motioned for approval of the January 22, 2020 minutes as amended.

Motion #2 seconded by Brown. Motion carried.

PUBLIC COMMENT

Public comments opened at 6:02 pm. With no comments, public comment was closed at 6:02 pm.

NEW BUSINESS

Doering reviewed with the Commissioners that Staff is recommending the Commission consider amending the Unified Development Code (UDC) to correct portions of the code that are either not correct or touches on issues not addressed in the current code language to provide clarity on items that have arisen since the adoption of the UDC.

Doering stated the changes that are being made have been discussed with the Commission in previous meetings, and that he and Code Enforcement Officer Grant Bryans have worked with the Town Attorney to create ordinances that reflect input/recommendations from the Commissioners and Staff. Upon receiving approval and recommendation for adoption by the Planning & Zoning Commission, Staff will submit the ordinances to the Board of Trustees for review and adoption.

Bryans reviewed with the Commission the proposed changes to the code concerning camping, parking, and recreational vehicles which included:

- Remove the camping provisions from Chapter 16 of the UDC and move to Chapter 7 (Health Sanitation and Animals) and Chapter 8 (Vehicles and Traffic) where they would provide improved enforcement provisions by the Police Department and Code Enforcement.
- Short-Term and/or Long-Term Storage of Recreational/Camping Vehicles.
- Temporary Seasonal Camping for Industrial zoned properties to allow seasonal use for employers, particularly for rafting companies that have seasonal employees during the summer between April 1 and September 31.
- Clarification on short-term and/or long-term storage of recreational/camping vehicles.
- Clarification on recreational/camping vehicles i.e. length of time camping is permitted, obtaining a camping permit from the Town.
- Camping on private property.
- Camping on public property.

The Commissioners made minor suggestions/edits to the draft ordinance, and thanked Bryans for ensuring the additions/modification to the code are adopted prior to the beginning of summer.

Bryans left the meeting at 6:48 pm.

Doering reviewed with the Commission the proposed clarifications/changes to the UDC which included the following topics/sections:

- Kennels and outdoor dog runs.
- Veterinarian hospital/clinic.
- Improvement to multimodal circulation for existing and future development areas to increase the effectiveness of local service delivery and emergency service times throughout the Town to minimize vehicular and pedestrian conflicts.
- Restriction of vehicular access on E. Main Street and the use of alleys.
- Public Notice – When an application for an administrative adjustment is deemed complete, Town staff shall notify all property owners within 300 feet of the property via first class mail 15 days following the date of the notice.

The Commission and Doering briefly discussed the purposed code changes, and the Commissioners thanked Doering for his ongoing efforts to ensure the UDC is implemented and modified as needed to meet the needs of Buena Vista.

Schultz-Writsel motioned the Planning and Zoning Commission accept the conclusion and recommendation as presented and recommends that the Board of Trustees approve the proposed amendments to the Unified Development Code. Brown seconded.

Motion #3 seconded by Brown. Unanimously approved.

Commissioner LaGreca left the meeting at 7:45 pm.

STAFF / COMMISSION INTERACTION

The Commission and Staff discussed the work session that several of the commissioners attended with the Board of Trustees and members of the Historic Preservation Commission on February 11, 2020 to review the draft of the Architectural Design Guidelines.

Doering shared with the Commission that Robin Mesaric-King, Planning Technician, will be leaving employment with the Town effective February 28, 2020 to pursue new endeavors. Mesaric-King will continue to be the Flood Plain Manager as a contract employee, and to train the new staff member.

ADJOURNMENT

There being no further business to come before the Commission, Domus motioned to adjourn the meeting at 8:00 pm.

Motion #4 was seconded by Shultz-Writsel. Motion carried.

Respectfully submitted:



Preston Larimer, Chair



Paula Barnett, Town Clerk



Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission

July 15, 2020

CALL TO ORDER

A regular meeting of the Planning and Zoning Commission was called to order at 7:00 pm, Wednesday, July 15, 2020 via Zoom virtual meeting by Chair Preston Larimer. Also present were Vice Chair Lynn Schultz-Writsel, Commissioners Estes Banks, Thomas Doumas, Craig Brown, and Alternate Commissioner Tony LaGreca.

Staff Present: Principal Planner Mark Doering and Planning Technician Doug Tart

PLEDGE OF ALLEGIANCE

Chair Larimer led in the Pledge of Allegiance.

ROLL CALL

Doering proceeded with the roll call and declared a quorum.

AGENDA ADOPTION

Larimer called for approval of the agenda. Doumas motioned to adopt the agenda as presented, **Motion #1** seconded by Banks. Motion carried.

APPROVAL OF MINUTES

Schultz-Writsel motioned for approval of the June 3, 2020 minutes as presented. **Motion #2** was seconded by Brown. Motion carried.

PUBLIC COMMENT

Public comments opened at 7:04 pm. With no comments, public comment was closed at 7:04 pm.

NEW BUSINESS

The first item of New Business was the South Court Social Site Plan. Larimer read a statement regarding how the meeting was going to run and how public comments would be handled.

South Court Social developer Alan Kelly introduced himself to the Commission and public. He stated his intentions for the project to address the Town's shortage of long-term homes and commercial properties and the economic feasibility of the project to be developed as proposed.

Kelly stated the major site plan had been reviewed by Town Staff and is consistent with the Town's Comprehensive Plan, complies with the Town's code and applicable standards, and has adopted many of the recommendations proposed by the Historic Preservation Commission.

Kelly handed the presentation over to Allen-Guerra Architecture Designer and Project Manager Tim Sabo to explain the project design in more detail. Sabo stated that the project is two mixed-use buildings with approximately 5500 sq. ft. of flexible commercial space on the ground floor with a courtyard in between

the two buildings. There are seven parking spaces and the upper two floors provide sixteen apartment units of varying sizes. Sabo said that continuing the flow of the parking and sidewalk design down East Main Street will aid in the safety for students and museum visitors by creating a clearer traffic pattern.

Sabo then discussed how the project aligns with specific components of the Town's Comprehensive Plan:

- To bring more commercial development, office retail, and service spaces
- Support tourists and long-term year round use
- Make affordable housing that is attractive to families
- Create various housing options as projects that "pay their way" as opposed to subsidized projects
- Expand range of housing types by having full-time long-term residents as opposed to short-term rentals
- Housing infill in existing neighborhoods to minimize sprawling infrastructure
- Walkability and access to amenities and services
- Sustainable development
- Maintain historical architectural style within scale of existing buildings

Sabo turned the floor over to Doering for the staff report presentation on South Court Social. Doering stated that a Major Site Plan was completed for this project to ensure compliance with code and design standards, as is done with every commercial or mixed-use project over 10,000 sq. ft. or with 10 or more residential units.

Doering explained how the design is compatible with the Town's Comprehensive Plan:

- Promoting new housing on underdeveloped or vacant parcels
- Land-use should be compatible with adjacent uses and historic properties
- New construction should reflect current design approaches
- Consider accessibility, parking, and alternative transportation
- Each development should pay its fair share for street improvements
- Ensuring density, infill, and adaptive reuse of structures
- Infill in proximity to historic districts should be similar in scale and architectural character
- Preventing displacement of resident housing by tourism uses
- Integrate increased density and environmentally sensitive design and historic preservation concepts

Doering explained how the project is compliant with all applicable aspects of the Development Code and design requirements within the MU-MS zone district. The Historic Preservation Commission identified nine elements to be addressed and the applicants were able to address seven.

Public comments were received from Conrad Nelson, Suzy Kelly, and Paul Ahrens and were reviewed by the Planning and Zoning Commission.

Doering stated the staff recommends that the Planning and Zoning Commission approve the major site plan with some conditions:

1. For consideration of the application, it was reviewed as long-term residential and general retail uses. Any proposed changes would require UDC compatibility or a Special Use Permit
2. No short-term rentals are permitted
3. Condominiumization would require a separate review
4. Payment of fees: School and Park fees in lieu prior to issuance of building permit

5. Any changes requested by Building Department is reflected in updated plans provided to the Town
6. Prior to encroachments into right-of-way, the approval of an encroachment permit is required
7. Proposed lighting must meet Town requirements
8. Developer must pay equal share of construction of the alley
9. Infill agreement for public improvements must be signed prior to issuance of building permit
10. Prior to Certificate of Occupancy:
 - a. Subdivision to combine three lots into one
 - b. Any rooftop equipment must be screened from view
 - c. Public improvements along East Main & South Court streets must be installed, inspected, and approved by Town
11. Sign permit required prior to any installed signage
12. No overnight parking on East Main Street
13. All commercial tenants must obtain business licenses
14. All commercial tenants must clear and maintain sidewalks

Doering opened up the floor to the Commissioners for questions. Larimer asked about future requirements for short-term rentals and the subdivision process. Doering explained that any future conversion to short-term rentals would require a Special Use Permit and that the minor subdivision would be reviewed by staff and approved by the Town Administrator. LaGreca asked about the use of the courtyard, which Sabo explained would be used for both residents and as service entrance for commercial.

Banks mentioned that this appears to be the first time that the Historic Preservation Committee, the UDC, and the Comprehensive Plan have come together, making it easy to approve the project.

Larimer opened the floor for public comment. Jimmy Sellars, of 802 C Street in Salida, commented first to endorse the Kelly family. Suzy Kelly, of Buena Vista, then commented to ask if parallel parking could be implemented instead of diagonal parking, as well as to ask where tenants and customers would park with seven parking spaces for the sixteen proposed units. With no further public input, public comments were closed at 8:14.

Doering stated that the Board of Trustees voted on the diagonal parking with a 10 foot sidewalk and a mid-block crossing with a flashing signal as opposed to the parallel parking.

Brown motioned the Planning and Zoning Commission to approve the resolution as proposed with the 15 conditions. **Motion #3** was seconded by Doumas. Larimer brought it to a vote, with all five members voting to pass the resolution. Doering explained that the Minor Subdivision and Public Improvement Agreement would still need approval once reviewed by the Town Administrator and Town Engineers.

Doering introduced the next item on the agenda which was the Chaffee County IGA (Intergovernmental Agreement). Doering stated that the Board of County Commissioners heard at a public meeting, for the first time, to have an IGA between the Town and the County. The board made some minor adjustments to the proposed IGA, and once approved it will go to the Town's Board of Trustees.

Doering stated that the next Planning and Zoning Commission meeting on August 5th, which includes a Public Hearing for the Sangre de Cristo annexation, will be held via Zoom. The zoning request will be formally heard during this meeting.

STAFF / COMMISSION INTERACTION

The commission and staff discussed the current housing trends in Buena Vista, the potential for future Covid-related growth, and how the South Court Social project helps to provide long-term housing in town.

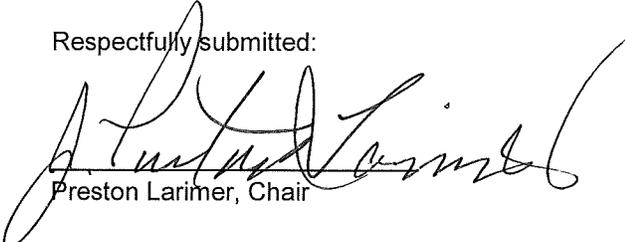
Banks asked about the previously discussed addition to the UDC to address the dormitory-style building on South Gunnison. Doering stated that the plan is to bring the issue back to the Planning and Zoning Commission in the fall.

Doering stated that Code Enforcement Officer, Grant Bryans, is currently working on the camper and RV enforcement in Town and will potentially join the August 5th Planning and Zoning Commission meeting to discuss.

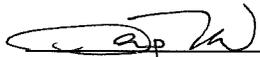
ADJOURNMENT

There being no further business to come before the Commission, Banks motioned to adjourn the meeting at 9:36 p.m. Brown seconded. **Motion #4** was unanimously approved.

Respectfully submitted:



Preston Larimer, Chair



Doug Tart, Planning Technician



Minutes
Town of Buena Vista Beautification Advisory Board

Thursday, August 6, 2020
Virtual Meeting

The virtual meeting was called to order at 5:05pm.

Present: Members - Joy Duprey (chairperson), Sue Benes, Bonnie Davis, Dorothy Distel, Diane Look, Nancy Taylor, Jan Wheeler-Kitzman, Jennifer Wright; Town Representatives Paula Barnett and Shawn Williams.

APPROVAL OF MINUTES

- Approved minutes from the July, 2020 meeting.

OLD BUSINESS

Funds

- Beautification funding from Town: \$14,740 (on hold)
 - \$ 3,750 – Annual flowers for 50 planters
 - \$ 4,800 – Black Metal Benches - 4 priced at \$1,200 each - on hold until further notice
 - \$ 6,190 - Sculpture; this would be a partial cost to be shared with Beautification. Estimated cost is \$7,500; balance to be paid by Beautification - \$1,310 - committed to BV sculpture
- Total Beautification Fundraised Funds: \$4,597.14
- Balance after above - \$3,287.14

Town Funding Update

- Paula says that art sculpture will have to be postponed until 2021.
- Joy asked about benches from Six Line - Paula will follow up with Phillip about this.
- Merrifield's is not charging us more for the grass inserts. We have about \$190 left over from the flowers budget for this year.
- Paula asked if it's possible to get planters other than black for Town Hall - the flowers die in the heat.
 - Bonnie will do some research on how to hydrate these planters more - perhaps hay...

Planters

- It's possible that the grasses in the planters may look good into the fall. We'll look at them and see how they hold up when they dry out.

Splash Park

- Bonnie ordered about 200 more bulbs for the planters. Sometimes they arrive too late for us to plant...the ground is frozen.
 - Bonnie suggests that we dig the holes before the ground freezes, so we can pop the bulbs in when they arrive.

Sculpture Update (& other updates from Shawn)

- Joy asked what process the application is in.
 - Phillip suggests that we re-present the project to the new board, since it was the former board that saw it originally.
 - Paula suggests that we present again in September.
- Shawn thinks we will have a CDOT review, but he's not expecting a problem with that.
 - He mentioned that this will be his 3rd special use application this year, so he's getting good at it!
 - He also talked about Charles St. plantings
 - He also mentioned that there are many bricks left over from the Splash Park project...wondered if we might want to use it for the sculpture or Charles St. somehow
 - Shawn also asked if we could order a few more trash cans for South Main...the 2 that are down there are wonderful, but not enough.
 - He mentioned that they have some staffing issues...so couldn't keep up with the highway

Curb Appeal Awards

- Recommendations were emailed out to the Board.
- Nancy asked if anyone wants to help distribute...just call her.
- Nancy will write an article for the paper - and take a photo - for free PR.

NEW BUSINESS

Highway (& Budget)

- Decided to get rid of planters on highway - it's just too busy out there - take off 2021 budget
 - Instead, we'll add the sculpture to the budget

- Bonnie talked about getting water to planters
- And trash cans would be \$4500 more
 - Puts total budget for next year at over \$20k
- Joy and her mom walked the highway...think we need to take it slow, and focus on one area: median at Charles St.
- Joy is talking about kinetic art.
 - Look at Sawtoothart.com - this artist would like to work with us
 - talked about going before the trustees to see if they'd like to help us fund this next year
- Norm can talk with the police chief and Public Works about kinetic sculptures.
- Paula talked about sharpening up the sign at 285 and 24 up on the hill

Adjournment

- Meeting was adjourned at 6:30pm

Projects to keep track of:

- Sculpture
- Ornament Fundraiser
- Wayfinding signs
- Benches
- Cemetery clean up
- Large wreaths gifted from Chamber
- Light post globes (Sangre de Cristo has completed an inventory of light posts)
- Solar lights on bridge
- Directional signs in K's park

Minutes approved at the Board's September meeting. Respectfully submitted by Diane Look, Board Member.

Diane Look

September 3, 2020



Buena Vista Police Department



713 E. Main St. / P.O. Box 1310 Buena Vista, CO 81211
(719) 395-5457 (office), (719) 395-8655 (fax)

Chief's Report for Town Council Meeting on September 8, 2020

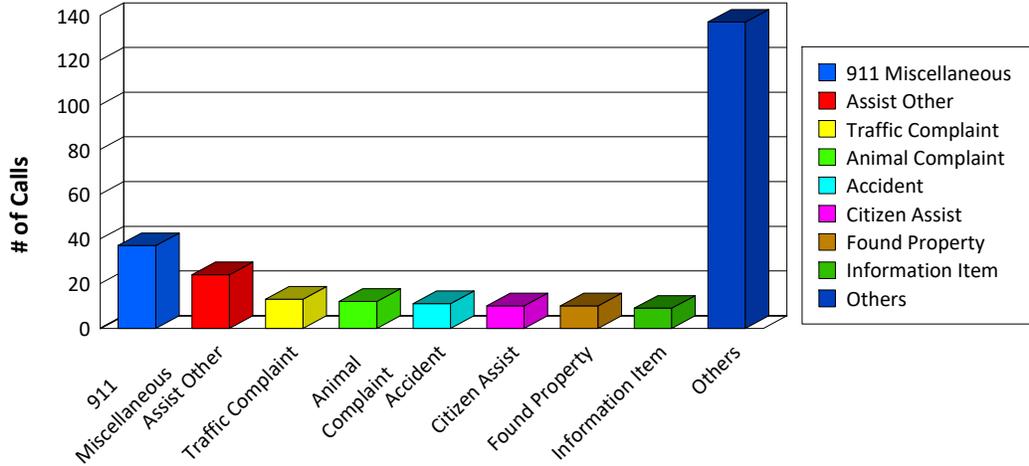
- Officers continue to be very busy handling calls for service.
- K9 Ofcr. Adair was lead on a recent investigation involving large amounts of stolen property from a local storage unit. He was able to develop a suspect and obtained a search warrant for a local property. Most of the BVPD officers were called out to assist, and we utilized the Chaffee County Tactical Team for support. We were subsequently able to recover a large amount of stolen property, including firearms. Additionally, we also located a large amount of suspected controlled substances, including heroin and around a half pound of methamphetamine. The suspect was arrested. We had officers coming in on their days off and from vacation to assist, so it was a dedicated team effort, and everyone did a great job. The hard work of these officers is a credit to the BVPD and the Town of Buena Vista.
- Trump Rally was held at McPhelemy Park on Saturday, and we had some extra resources to monitor the situation due to rumors of counter protests. This report was typed before the rally, so I can verbally give any updates on any potential occurrences if necessary.
- School is off to a good start. We've been monitoring traffic in the mornings and have written a couple citations in the school zones. We posted to Facebook the laws related to passing a school bus with its stop sign deployed, and we referenced a zero tolerance policy for violators of this.
- BVPD has submitted its initial budget.
- We're conducting testing on September 9th for hiring. We're currently down two position, plus an additional third position that was granted to us for 2020, but we were not able to pursue due to the hiring freeze.
- We had a meeting with Sheriff Spezze, Undersheriff Rohrich, Salida Chief Johnson, and the leaders of the Tactical Team on Wednesday the 2nd. The meeting was to discuss general operations and overall use and deployments. The meeting was very positive and beneficial. The BVPD has utilized the Tac Team on numerous occasions for high risk warrants, and we currently have one Department member, Cpl. Jesse Mitchell, on the team, and we hope to add another officer to the team once we're fully staffed.
- We also had a Drug Task Force meeting on August 26th. The BVPD has members on the DTF, that is a joint task force with Salida PD and Chaffee County SO.

Dean Morgan,
Chief of Police

Calls Statistics by Type Summary

8/1/2020 - 8/31/2020
00:00:00 - 23:59:59

Agency - BVPD



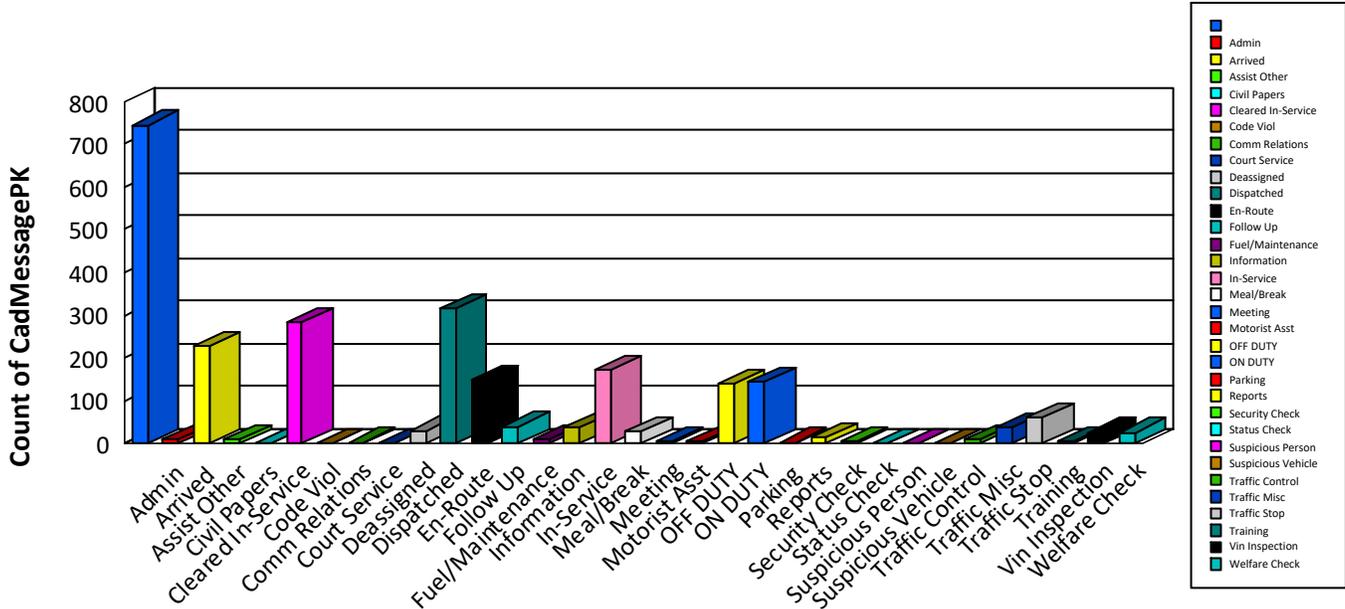
	8/2020	Total
911 Miscellaneous	37	37
Abandoned Vehicles	1	1
Accident	11	11
Alarm	8	8
Animal Complaint	12	12
Assault	2	2
Assist Other	24	24
Burglary	1	1
Child Abuse	1	1
CHINS	2	2
Citizen Assist	10	10
Civil Dispute	5	5
Civil Standby	2	2
Code Violation	1	1
Criminal Mischief	3	3
Disturbance - Noise	6	6
Domestic	2	2
Fire - Miscellaneous	1	1
Fire-Vehicle	1	1

	8/2020	Total
Followup	7	7
Forgery/Fraud	3	3
Found Property	10	10
Harassment	7	7
Hazard - General	2	2
Information Item	9	9
Intoxicated Subj	1	1
Medical Assist	6	6
Morals	1	1
Motorist Assist	2	2
Parking	2	2
REDDI Report	4	4
Repossession	1	1
Runaway	1	1
Safe To Tell	1	1
Sexual Assault	1	1
Suicide Attempt	2	2
Suspicious Incident	5	5
Suspicious Person	8	8
Suspicious Vehicle	3	3
Theft	4	4
Traffic Complaint	13	13
Traffic Violation	4	4
Transient Aid	2	2
Trespass	4	4
Vin Inspection	5	5
Violation Prot Order	2	2
Voided Call	8	8
Warrant Arrest	2	2
Weapons - Gun	1	1
Welfare Check	9	9
Wildlife	3	3
Total	263	263

Messages by Date

8/1/2020 - 8/31/2020
00:00:00 - 23:59:59

Agency - BVPD
Group By: Message Type



	08/2020	Total
	746	746
Admin	11	11
Arrived	227	227
Assist Other	10	10
Civil Papers	1	1
Cleared In-Service	285	285
Code Viol	1	1
Comm Relations	2	2
Court Service	1	1
Deassigned	30	30
Dispatched	315	315
En-Route	149	149
Follow Up	39	39
Fuel/Maintenance	8	8

	08/2020	Total
Information	37	37
In-Service	171	171
Meal/Break	28	28
Meeting	6	6
Motorist Asst	3	3
OFF DUTY	141	141
ON DUTY	144	144
Parking	2	2
Reports	13	13
Security Check	4	4
Status Check	1	1
Suspicious Person	1	1
Suspicious Vehicle	1	1
Traffic Control	10	10
Traffic Misc	36	36
Traffic Stop	62	62
Training	3	3
Vin Inspection	26	26
Welfare Check	26	26
Total	2,540	2,540



Buena Vista Fire Department

PO Box 1692
Buena Vista, CO 81211
Phone: 719-395-8098
Fax: 719-395-2046

Chief Viller's August 2020 Report

Working with Chaffee County EOC on updating the County Hazard Mitigation Plan.

We are continuing work on implementing a reserve program.

The wildland program had a very busy month with several resources out on different incidents throughout the month. We still currently have 6 people out on incidents.

We are still working on hiring for a new supervisory firefighter for one of our shifts.

Please see our call volume and training for the month of July.

Thank you,

Chief Dixon Villers



Buena Vista Fire Department

PO Box 1692
 Buena Vista, CO 81211
 Phone: 719-395-8098
 Fax: 719-395-2046

Incident Count for All Call Statuses per ALL Actions Taken for Date Range
 Start Date: 08/01/2020 | End Date: 08/31/2020

ACTION TAKEN	# INCIDENTS	PERCENTAGE
10 - Fire control or extinguishment, other	2	5%
30 - Emergency medical services, other	32	80%
31 - Provide first aid & check for injuries	2	5%
42 - HazMat detection, monitoring, sampling, & analysis	2	5%
60 - Systems and services, other	1	2.5%
70 - Assistance, other	2	5%
78 - Control traffic	1	2.5%
81 - Incident command	8	20%
86 - Investigate	1	2.5%

TOTAL: 51

Total Training hours for July – 11 staff/volunteers

Elevator training at Surf Hotel	4
Driver Training	3
SKED Training	1
Total Hours	8



TOWN OF BUENA VISTA

P.O. Box 2002
 Buena Vista, CO 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: September 8, 2020
 TO: Mayor and Board of Trustees
 FROM: Michelle Stoke, Town Treasurer

AGENDA ITEM: Treasurer's Report

Local versus Remote Sales Tax Update:

I have attached a graph differentiating town sales tax collections between local sales and remote sales. Libby had asked if the local sales have gone down this year. The conclusion we can draw from the graph is that local sales have indeed suffered from COVID-19.

Town Expenditures:

Since the August 25, 2020 report the Town has issued:

- 92 accounts payable checks for a total of \$215,738.64
- ACH withdrawals to the IRS, FPPA, CCOERA and Colorado Department of Revenue for pay period ending 8/22/2020 was \$54,194.94.
- Net payroll was \$75,518.27 for the same period.
- The breakdown by Fund for AP and payroll-related check disbursements plus the ACH payments is as follows: *(Note that not all expenditures are expenses since some are reimbursements or withholding from employees' gross payroll)*
 - General Fund - \$ 154,042.93
 - Water Enterprise Fund - \$ 23,324.43
 - Capital Improvement Fund - \$ 1,837.21
 - Stormwater Enterprise Fund- \$ 0.00
 - Airport Enterprise Fund - \$ 28,297.41
 - Street Fund \$ 62,431.60
 - TOTAL \$ 269,933.58

Expenditures Over \$2,000.00

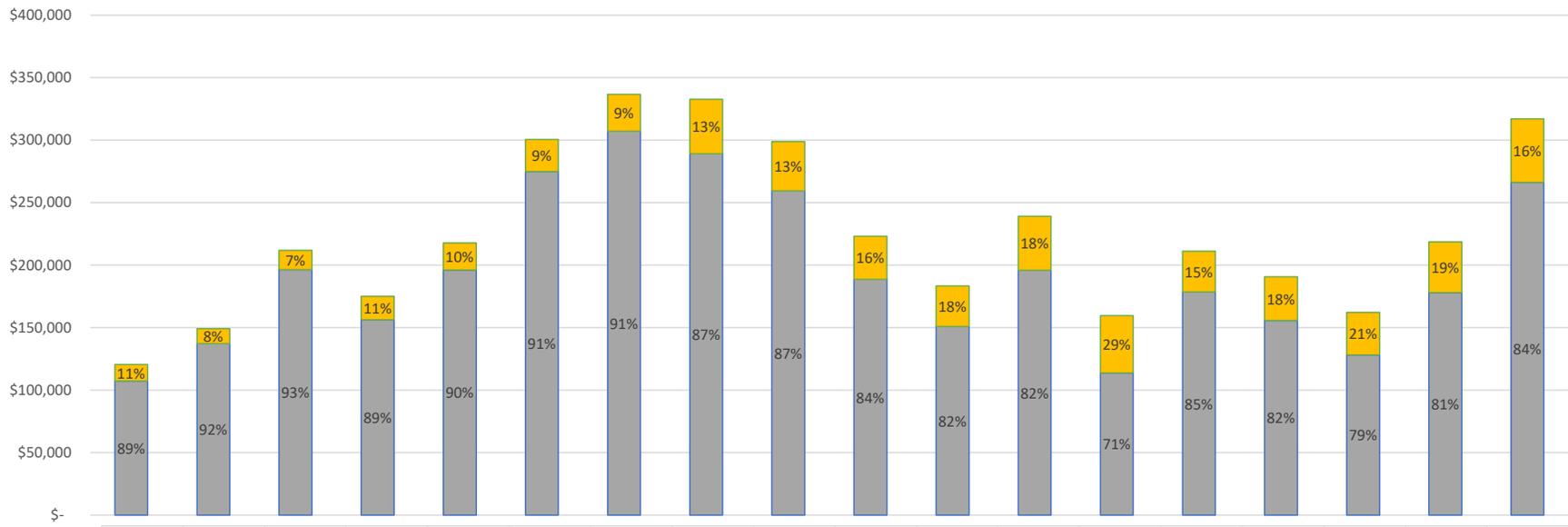
-ACA Products Inc for \$4,731.05 for topsoil, asphalt and road base for the cemetery and pump track
 -Bullfrog Pest Management for \$2,650.00 pocket gopher service for the surface water plant
 -Chaffee County Road and Bridge for \$61,698.60 for cost share for Rodeo Rd paving
 -Heart of the Rockies Regional Medical Center for \$2,792.36 for March lease payment for PD Building
 -Hoffmann, Parker, Wilson & Carberry for \$5,510.66 for legal fees for June
 -Pinnacol Assurance For \$5,263.00 for 8th of 9 installments for worker's comp
 -Sangre De Cristo Electric Association for \$11,954.49 for July electric billing
 -SealMaster for \$2,863.00 for street paint
 -Wright Water Engineers for \$6,868.50 for May water engineering services
 -Ascent Aviation Group for \$2,000.00 for Jet Refueler lease payment
 -Buena Vista High school for \$2,092.00 for contract labor for youth volleyball
 -Dibble Engineering for \$20,863.00 for runway rehab at the airport
 -Dirk Fowler for \$2,500.00 for tree, drainage and grading deposit refund
 -HCL Technologies Limited for \$2,935.80 for Recurring License Fees
 -Jeffrey & Janet Castillo for \$2,000.0 for landscape deposit refund
 -L.N. Curtis & Sons for \$7,649.00 for equipment for fire and incident response
 -RG and Associates, LLC for \$21,751.50 for June planning services and development review

- Salida Auto Parts for \$4,922.33 for July statement
- United Roofing of Colorado for \$6,845.86 Town Hall re-roofing project
- W.S. Darley & Co for \$3,058.62 for equipment for fire and incident response

This concludes my report.
I will entertain questions at this time.

Michelle Stoke, CPA
Treasurer/Finance Director

Town Sales Tax Remote-v-Local
Jan 2019 - June 2020



Remote \$	\$13,153	\$11,995	\$15,562	\$18,797	\$21,678	\$25,712	\$29,646	\$43,640	\$39,383	\$34,559	\$32,548	\$43,115	\$45,724	\$32,651	\$34,747	\$34,073	\$40,608	\$50,948
Local \$	\$107,294	\$137,230	\$196,354	\$156,282	\$196,118	\$274,836	\$307,129	\$289,061	\$259,424	\$188,638	\$150,896	\$195,946	\$113,810	\$178,492	\$155,854	\$128,157	\$178,078	\$266,147



Budget Report

Group Summary

For Fiscal: 2020 Period Ending: 12/31/2020

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 01 - General Fund						
Revenue						
100 - General Government	4,222,543.58	4,222,543.58	0.00	1,857,978.82	-2,364,564.76	56.00 %
120 - Town Clerk	30,950.00	30,950.00	0.00	18,916.25	-12,033.75	38.88 %
125 - Municipal Court	45,770.00	45,770.00	0.00	12,669.20	-33,100.80	72.32 %
150 - Public Support	35,500.00	35,500.00	0.00	525.00	-34,975.00	98.52 %
210 - Police Department	36,400.00	36,400.00	0.00	2,900.00	-33,500.00	92.03 %
230 - Fire Department	11,900.00	11,900.00	0.00	411.68	-11,488.32	96.54 %
235 - Incident Deployment	88,000.00	88,000.00	0.00	215,596.68	127,596.68	145.00 %
310 - Planning (Development)	51,200.00	51,200.00	0.00	27,603.62	-23,596.38	46.09 %
320 - Community Center	13,500.00	13,500.00	0.00	3,182.00	-10,318.00	76.43 %
410 - Public Works	1,500.00	1,500.00	0.00	23,943.48	22,443.48	1,496.23 %
415 - Street Maintenance	510.00	510.00	0.00	270.00	-240.00	47.06 %
510 - Parks Department	8,000.00	8,000.00	0.00	8,325.00	325.00	4.06 %
515 - Rodeo Grounds	750.00	750.00	0.00	0.00	-750.00	100.00 %
520 - Cemetery	6,350.00	6,350.00	0.00	36,910.00	30,560.00	481.26 %
550 - Recreation Department	97,670.00	97,670.00	0.00	21,800.43	-75,869.57	77.68 %
Revenue Total:	4,650,543.58	4,650,543.58	0.00	2,231,032.16	-2,419,511.42	52.03 %
Expense						
110 - Mayor & Board of Trustees	44,730.10	44,730.10	0.00	27,061.26	17,668.84	39.50 %
115 - Elections	18,875.00	18,875.00	0.00	4,962.27	13,912.73	73.71 %
120 - Town Clerk	147,635.98	147,635.98	0.00	59,013.23	88,622.75	60.03 %
125 - Municipal Court	72,655.47	72,655.47	0.00	34,733.54	37,921.93	52.19 %
130 - Town Administrator	274,062.43	274,062.43	0.00	219,028.21	55,034.22	20.08 %
135 - Financial Administrator	234,904.35	234,904.35	0.00	177,090.91	57,813.44	24.61 %
140 - Town Hall Operations	37,038.10	37,038.10	0.00	34,015.55	3,022.55	8.16 %
150 - Public Support	370,124.00	370,124.00	0.00	136,909.54	233,214.46	63.01 %
160 - Information Technology	154,283.51	174,283.51	0.00	131,575.23	42,708.28	24.51 %
210 - Police Department	1,210,167.60	1,210,167.60	0.00	824,134.07	386,033.53	31.90 %
220 - Public Safety Complex	17,900.00	17,900.00	0.00	16,444.32	1,455.68	8.13 %
230 - Fire Department	471,149.95	471,149.95	0.00	344,296.85	126,853.10	26.92 %
235 - Incident Deployment	40,500.00	40,500.00	0.00	263,661.87	-223,161.87	-551.02 %
310 - Planning (Development)	264,739.85	264,739.85	0.00	210,834.02	53,905.83	20.36 %
320 - Community Center	32,042.78	32,042.78	0.00	15,654.17	16,388.61	51.15 %
330 - BVTV - Public Access Television	500.00	500.00	0.00	0.00	500.00	100.00 %
410 - Public Works	478,588.72	478,588.72	0.00	316,209.03	162,379.69	33.93 %
415 - Street Maintenance	32,572.83	32,572.83	0.00	17,032.83	15,540.00	47.71 %
510 - Parks Department	352,611.84	352,611.84	0.00	153,007.71	199,604.13	56.61 %
520 - Cemetery	3,250.00	3,250.00	0.00	3,948.84	-698.84	-21.50 %
550 - Recreation Department	323,432.14	323,432.14	0.00	162,274.34	161,157.80	49.83 %
Expense Total:	4,581,764.65	4,601,764.65	0.00	3,151,887.79	1,449,876.86	31.51 %
Fund: 01 - General Fund Surplus (Deficit):	68,778.93	48,778.93	0.00	-920,855.63	-969,634.56	1,987.81 %
Fund: 02 - Water Enterprise Fund						
Revenue						
710 - Water Distribution Operations	1,114,483.69	1,114,483.69	0.00	837,890.67	-276,593.02	24.82 %
730 - System Development Capital Improvement	463,000.00	463,000.00	0.00	256,914.85	-206,085.15	44.51 %
740 - Water Debt Service	0.00	0.00	0.00	1,200.00	1,200.00	0.00 %
Revenue Total:	1,577,483.69	1,577,483.69	0.00	1,096,005.52	-481,478.17	30.52 %
Expense						
710 - Water Distribution Operations	666,681.34	666,681.34	0.00	381,885.80	284,795.54	42.72 %
715 - Treatment Plant Operations	100,850.00	100,850.00	0.00	65,490.98	35,359.02	35.06 %

Budget Report

For Fiscal: 2020 Period Ending: 12/31/2020

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
720 - Infrastructure Maintenance & Replacement	0.00	0.00	0.00	8,298.75	-8,298.75	0.00 %
730 - System Development Capital Improvement	731,675.00	731,675.00	0.00	13,629.75	718,045.25	98.14 %
740 - Water Debt Service	111,780.00	111,780.00	0.00	55,890.00	55,890.00	50.00 %
Expense Total:	1,610,986.34	1,610,986.34	0.00	525,195.28	1,085,791.06	67.40 %
Fund: 02 - Water Enterprise Fund Surplus (Deficit):	-33,502.65	-33,502.65	0.00	570,810.24	604,312.89	1,803.78 %
Fund: 03 - Capital Improvement Fund						
Revenue						
100 - General Government	118,500.00	118,500.00	0.00	2,225.35	-116,274.65	98.12 %
415 - Street Maintenance	387,299.00	387,299.00	0.00	0.00	-387,299.00	100.00 %
510 - Parks Department	615,748.00	615,748.00	0.00	23,995.00	-591,753.00	96.10 %
520 - Cemetery	0.00	0.00	0.00	500.00	500.00	0.00 %
Revenue Total:	1,121,547.00	1,121,547.00	0.00	26,720.35	-1,094,826.65	97.62 %
Expense						
210 - Police Department	113,000.00	113,000.00	0.00	11,930.24	101,069.76	89.44 %
230 - Fire Department	0.00	0.00	0.00	200,000.00	-200,000.00	0.00 %
310 - Planning (Development)	50,000.00	50,000.00	0.00	26,000.00	24,000.00	48.00 %
410 - Public Works	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
415 - Street Maintenance	611,560.00	611,560.00	0.00	47,932.90	563,627.10	92.16 %
510 - Parks Department	512,000.00	512,000.00	0.00	27,039.77	484,960.23	94.72 %
515 - Rodeo Grounds	4,000.00	4,000.00	0.00	52.33	3,947.67	98.69 %
550 - Recreation Department	27,500.00	27,500.00	0.00	28,925.47	-1,425.47	-5.18 %
Expense Total:	1,326,060.00	1,326,060.00	0.00	341,880.71	984,179.29	74.22 %
Fund: 03 - Capital Improvement Fund Surplus (Deficit):	-204,513.00	-204,513.00	0.00	-315,160.36	-110,647.36	-54.10 %
Fund: 04 - Conservation Trust Fund						
Revenue						
590 - Conservation Trust Fund	40,000.00	40,000.00	0.00	16,384.50	-23,615.50	59.04 %
Revenue Total:	40,000.00	40,000.00	0.00	16,384.50	-23,615.50	59.04 %
Expense						
590 - Conservation Trust Fund	39,000.00	39,000.00	0.00	0.00	39,000.00	100.00 %
Expense Total:	39,000.00	39,000.00	0.00	0.00	39,000.00	100.00 %
Fund: 04 - Conservation Trust Fund Surplus (Deficit):	1,000.00	1,000.00	0.00	16,384.50	15,384.50	-1,538.45 %
Fund: 06 - Stormwater Enterprise Fund						
Revenue						
900 - Stormwater	68,000.00	68,000.00	0.00	47,608.31	-20,391.69	29.99 %
Revenue Total:	68,000.00	68,000.00	0.00	47,608.31	-20,391.69	29.99 %
Expense						
900 - Stormwater	115,036.00	115,036.00	0.00	33,991.63	81,044.37	70.45 %
Expense Total:	115,036.00	115,036.00	0.00	33,991.63	81,044.37	70.45 %
Fund: 06 - Stormwater Enterprise Fund Surplus (Deficit):	-47,036.00	-47,036.00	0.00	13,616.68	60,652.68	128.95 %
Fund: 07 - Airport Enterprise Fund						
Revenue						
810 - Airport Cost of Goods Sold	408,500.00	408,500.00	0.00	117,325.17	-291,174.83	71.28 %
830 - Airport Operational Support	210,500.00	210,500.00	0.00	25,131.95	-185,368.05	88.06 %
850 - Airport Capital Improvements	370,000.00	370,000.00	0.00	350,000.00	-20,000.00	5.41 %
Revenue Total:	989,000.00	989,000.00	0.00	492,457.12	-496,542.88	50.21 %
Expense						
810 - Airport Cost of Goods Sold	228,950.00	228,950.00	0.00	4,305.60	224,644.40	98.12 %
830 - Airport Operational Support	338,222.87	338,222.87	0.00	231,513.45	106,709.42	31.55 %
850 - Airport Capital Improvements	420,889.00	420,889.00	0.00	66,847.65	354,041.35	84.12 %
Expense Total:	988,061.87	988,061.87	0.00	302,666.70	685,395.17	69.37 %
Fund: 07 - Airport Enterprise Fund Surplus (Deficit):	938.13	938.13	0.00	189,790.42	188,852.29	20,130.72 %
Fund: 35 - Street Fund						
Revenue						
100 - General Government	504,457.46	504,457.46	0.00	219,046.39	-285,411.07	56.58 %

Budget Report

For Fiscal: 2020 Period Ending: 12/31/2020

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
415 - Street Maintenance	13,000.00	13,000.00	0.00	3,410.49	-9,589.51	73.77 %
Revenue Total:	517,457.46	517,457.46	0.00	222,456.88	-295,000.58	57.01 %
Expense						
415 - Street Maintenance	487,225.00	487,225.00	0.00	137,555.09	349,669.91	71.77 %
Expense Total:	487,225.00	487,225.00	0.00	137,555.09	349,669.91	71.77 %
Fund: 35 - Street Fund Surplus (Deficit):	30,232.46	30,232.46	0.00	84,901.79	54,669.33	-180.83 %
Report Surplus (Deficit):	-184,102.13	-204,102.13	0.00	-360,512.36	-156,410.23	-76.63 %

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
01 - General Fund	68,778.93	48,778.93	0.00	-920,855.63	-969,634.56
02 - Water Enterprise Fund	-33,502.65	-33,502.65	0.00	570,810.24	604,312.89
03 - Capital Improvement Fund	-204,513.00	-204,513.00	0.00	-315,160.36	-110,647.36
04 - Conservation Trust Fund	1,000.00	1,000.00	0.00	16,384.50	15,384.50
06 - Stormwater Enterprise Fund	-47,036.00	-47,036.00	0.00	13,616.68	60,652.68
07 - Airport Enterprise Fund	938.13	938.13	0.00	189,790.42	188,852.29
35 - Street Fund	30,232.46	30,232.46	0.00	84,901.79	54,669.33
Report Surplus (Deficit):	-184,102.13	-204,102.13	0.00	-360,512.36	-156,410.23



To: Board of Trustees, Town of Buena Vista, CO
Airport Advisory Board

September 8, 2020

From: Jack Wyles / Airport Manager

Subject: Airport Report

- **Staffing:** Expect to roll back to 0800-1600hrs daily ops the week after Labor Day.
- **Operations:** Operations steady for the month of August.
- **Army-MH6 Testing:** Have been invoiced and payment received. No testing scheduled for next year.
Agusta-139 Testing ETA: 30 September – 17 October
ATEC-AH64 Testing ETA: 30 October – 21 November
Boeing-AH64 Testing ETA: 19 October – 13 November
- **Runway Rehab Estimated Project Dates – New Dates:**
 - Project Est Start Date: 10 Sept 2020
 - Runway Closure: Month of Sept 2020
 - Re-Open / Operational: 1 Oct 2020
- **Equipment / Vehicles:** Vehicles status = green.
DIA Surplus Sale / 80% of \$7500 subsidized: 2007-F350 4x4 Pickup with Diesel refueler and plow.
Will replace 1974 Chevy refueler.

August 2020 / Airport Ops	MTD	YTD
Total Based Aircraft	40	212
Total Transient Aircraft	191	795
Total Piston Aircraft	177	785
Total Jet/Turbine Aircraft	34	154
Total Aircraft	232	997
Total Operations	459	2146
Total Persons Using Airport	968	4093
Total Military Ops	22	66
Total Helicopter Ops	10	47
Total Ops over 12,500 lbs	25	71
Day W/O Ops	0	40

August 2019 / Airport Ops	MTD	YTD
Total Based Aircraft	39	224
Total Transient Aircraft	221	776
Total Piston Aircraft	169	670
Total Jet/Turbine Aircraft	90	356
Total Aircraft	259	1026
Total Operations	509	2285
Total Persons Using Airport	907	3489
Total Military Ops	16	77
Total Helicopter Ops	20	160
Total Ops over 12,500 lbs	34	130
Days W/O Ops	0	36

Fuel Sales

August 2020 Fuel Sales

August 2019 Fuel Sales

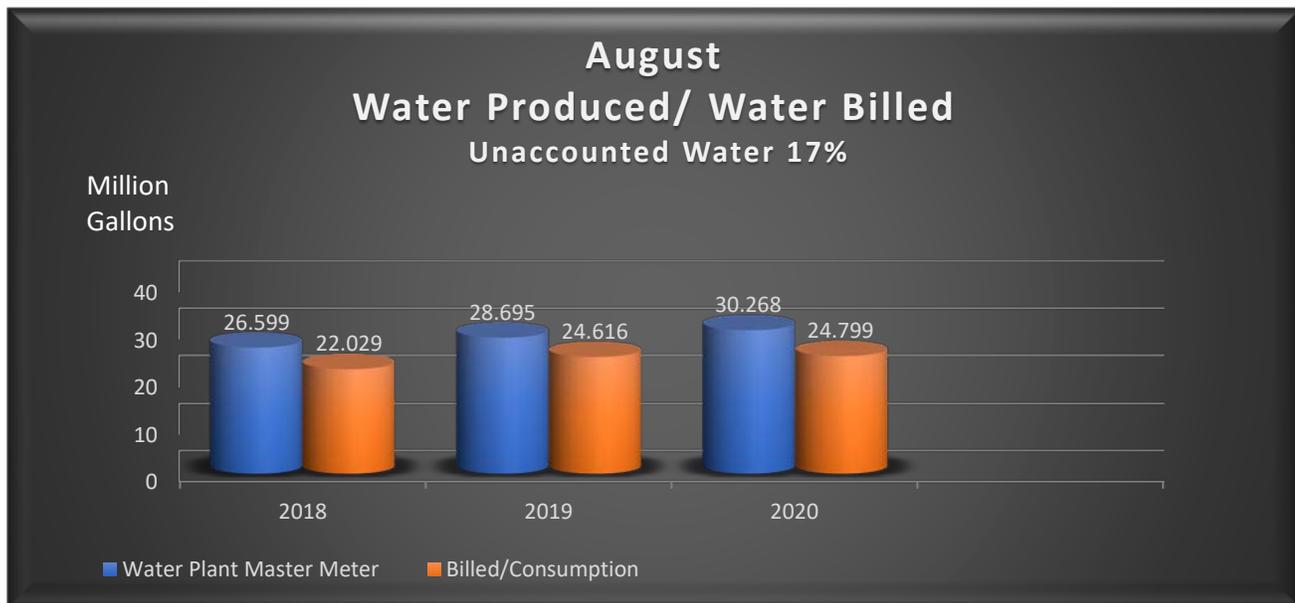
Jet A fuel sold: 6,660 gal YTD: 23,647 gal	Jet A fuel sold: 15,123 gal YTD: 45,351 gal
100LL fuel sold: 2,360 gal YTD: 10,306 gal	100LL fuel sold: 2,418 gal YTD: 8,330 gal

Thank you,
Jack Wyles



**TOWN OF BUENA VISTA
PUBLIC WORKS**

MEETING DATE: September 8, 2020
TO: Mayor and Board of Trustees
FROM: Shawn Williams, Public Works Director
AGENDA ITEM: Staff Report



Ivy League Unaccounted = 33%	Master Meter = 1.372 MG	Billed = 0.941 MG
Construction; 30,000 gal. (estimated)	Fill Station; 89,055 gal.	Fire Hydrant Flushing; 2,000 gal.

2020 Service Line and Meter Installations

Development	Service Line Installations	Meter Installations
Town In-Fill Lots	12	6
Sunset Vista	11	8
The Farm	22	20
South Main	0	0
Colorado Center	0	0
Block 41	0	0

Water Operations

- Normal Operations
- Staff leak detection, repaired 2 unmetered service line leaks
- Performing fire hydrant maintenance and flushing
- Monthly Sampling, No Issues

Westmoor Pump Station VFD replacement cost proposal

Town of Buena Vista Public Works Replace VFD		 ELECTRIC POWER AND PROCESS, INC. BUENA VISTA, COLORADO 81211 E-Mail: estimates@epplibv.com	
Owner: Town of Buena Vista Public Works Attn: Al Smith Project VFD Replacement Address Buena Vista, CO		Date: 1-Sep-20 Rev: Final	
Scope of Work:			
SCOPE OF WORK			
Description of Work			
ITEM 1	Replace VFD Demo existing VFD Furnish and install Class J Fuseblock for new VFD Furnish and install new Allen Bradley PowerFlex 525 VFD (approx. 2 week lead time) Misc. materials as required Interconnect drawings Terminate new VFD in panel Perform start-up and commissioning Train operators on use of VFD		
BASE LUMP SUM TOTAL COST		Total Cost \$ <u>7,200.00</u>	
EXCLUDED:			
Bonding and Fees Any equipment not specifically called out in this Scope of Work			
INCLUDED:			
All work installed per applicable Codes Motors will be checked for proper operation and rotation prior to Start Up Motor amperage will be checked during Start up for proper operation Operation & Maintenance (O&M) Manual Commissioning and Start Up assistance			
Thank you, Electric Power and Process, Inc. Tony L. Johnson			

Streets:

- West Main Street Speed limit
- South Railroad Street sign and pedestrian crossing improvements
- Striping and sign installations
- Continue with street patching and street cut repairs

Engineering Projects:

- Continue to work updating and modifying the Town's Standards and Specification and technical manual
- Staff continues to meet and work with Wright Water Engineers on Well #4 preliminary design and evaluations
- Water Plant and Gallery Expansion Project ground water evaluations continue
- Development Reviews

Parks:

- Peaks View trail repair
- Normal operations
- Columbine Park new dumpster for trash

Highlights and Noteworthy Items:

- Staff is planning a trip on September 22nd to visit the Town of Yampa water treatment plant
- Staff and the Tree Advisory Board are meeting this week to work on the tree trimming and tree removal project scope and RFP

Facilities and Building Maintenance:

- Normal Operations
- Town Hall roof and building maintenance project scheduled for September

Fleet:

- Normal Operations and Vehicle Maintenance and Repair

Respectfully Submitted,

Shawn Williams

Shawn Williams, Public Works Director



Town of Buena Vista

P.O. Box 2002
Buena Vista, CO 81211
Phone: (719) 395-8643
Fax: (719) 395-8644

DATE: September 8th, 2020

TO: Mayor and Board of Trustees

FROM: Earl Richmond, Recreation Director

AGENDA ITEM: Recreation Director Report

Director's Report

BV Recreation is excited to be heading into fall with solid plans to support our community through events, programming, facility rentals, capital improvements projects, and new grant opportunities. It is safe to say that we are as busy as ever. We look forward to our "new normal" as schools begin in-person learning and local residents start to settle into the fall. We would like to thank you again for your support throughout 2020. It has been an amazing learning experience and our teams are ready to move forward with direction from town staff and the continued support from our community.

Staff

BV Rec staff continue to stay very busy as we enter into the fall season. Back to school brings traditional programs such as pickleball, bridge club, youth soccer, and adult volleyball. This year we are also adding on youth flag football and sand volleyball to encourage our community to recreate outside within our current guidelines and regulations. Several inquiries are coming in for facility rentals and we are able to assist with long term planning for guests and also have been able to accommodate several user groups to access our facilities this summer. Implementing capital improvement projects are primary focus as well as planning for future needs. The Community Center is starting to come to life slowly and we continue to take steps to assure the safety of our staff and our guests.

Budget

The Rec staff have been working diligently on our 2021 proposed budgets for both operations and capital projects. 2020 has most definitely been a different year as we were faced with serious restrictions in the spring and summertime months. This limited our program offerings, rentals, and special events. Revenues are down in these sectors year to date, but so are our related expenses. We are starting to see a rebound in the second half of the year. We are also forecasting getting back to more "normal" operations in 2021. One thing we have learned for sure is that work-life during a pandemic is far from sedentary. We have more tasks to accomplish and more protocols to follow each day than in the past.

GOCO Resilient Communities Grant

We are working each week with the Peak to Peak Pickleball Club, the town of Buena Vista Trails Advisory Board, and the Recreation Department to gather all the information and data needed to support the RFP writing process for GOCO's Resilient Communities grant. We will be looking to these teams for their help in pulling in specific information to create a compelling RFP to support new pickleball courts (to address overcrowding issue), restrooms (to stay on top of sanitation needs), adjacent trail improvements (to spread out user groups), increased ADA access to trails, and additional parking (to deal with increased use and visitation). These improvements will put Buena Vista ahead of the recent challenges relating to COVID-19. Data continues to be collected, bids are coming in and we are all chipping away at the checklists for the RFP. The goal is to submit the RFP for GOCO at the end of September 2020.

Trails

Human-powered trail usage continues to be extremely busy this summer on both the town and public lands trails. We are collecting data on the number of trail users each month on the Whipple Trail system and the reporting has been much higher than anticipated. This information will support a potential grant with CPW to assist in the restoration of the first 1500 feet of the Whipple trail and to aid in the replacement of the 100 linear feet of wood boards on the bridge itself. Our trail ambassadors are assisting in the basic upkeep and cleanliness of our town trails and they also provide monthly reports on the conditions and issues on each section of town trails. The town is working with the Friends of Fourmile, BVSC, and GARNA to add more informational and etiquette signs at our most popular trailheads. Last month we got the new kiosks up in the Four Mile area at the intersections of CR 371 and CR 375 and also at the Midland trailhead parking area - CR 304. Up next will be two new kiosk signs located on BLM property just to the north of Beaver Falls Bridge. (aka Ramsour Rd)

River Park

The Buena Vista River Park saw the highest use in recorded history this summer season. People of all ages and interests congregated at the park to swim, paddle, surf, fish, and just relax. It was great to see everyone having such a good time. August 15th marked the end of the VFP (voluntary flow program) which supports water flows on the Ark from July 1- August 15th each year. When the flows drop in mid-August so does the use by rafter and kayakers. On the flip side, we are entering the busy fishing season in the park. Fall also brings new travelers looking to miss the summer crowds and the leaf peepers as well. There are many new social trails that need to be addressed and a few areas of erosion that we will repair this fall. We have had a very successful fundraising campaign to support improvements to the Pocket Wave, one of the main in-stream features in the river park. People are making donations through GoFundMe and we are also selling BV Surf tees to support this future project. All funds raised will be put into the donations line for CIPs for future use.

Concerts in the Park

BV Rec hosted Free Summer Concerts in the Park each of the five Thursdays in July. We had performers from BV and around the state of Colorado perform for our locals and guests. When they ended many locals asked if we could bring them back. We opted to do a 4 weeks series in late August and the first three weeks of September. Locals are very appreciative and really love these afternoons together. Consider joining us in for the next few weeks on Thursdays at 5.30-7pm at McPhelemy Park.

Pump Track Rehab 2.0

We are happy to report that the BV Pump track continues to get a lot of use. Our initial rehab days earlier in the summer made for a very fun and safe experience for users. We have been working with the BVSC and local bike enthusiasts to plan a second series of improvements. This will include some trail development around the existing Pump Track and Dog Park. We will also construct some small rideable features for users to gain skills and confidence before crossing the Whipple Bridge. Most of this work is done by community volunteers. We do have a small budget under the 2020 CIP budget to support additional costs like materials and site prep work.

CIP Feedback from RAB

We continue to get bids in to help us prioritize our CIP (Capital Improvement Projects) list for 2021. BV Rec plans to ask for assistance from both the General Fund and the Conservation Trust Fund to support our requests. Potential projects to be considered for funding include (but in no particular order): New Pickleball courts, ADA trail improvements, additional in town single track development, Rodeo Grounds PA system, Rodeo Grounds improvements, Forest Square Park basketball court rehab, Forest square Pavilion rehab, resurfacing of the DPCA gym floor, a Gator (rec vehicle to support staff and maintenance needs) and electrical upgrades for Tennis/Pickleball and Softball facilities.

Amendment to Rec Facilities Master Plan

We continue to work with the community to update our Recreation Facilities Master Plan of 2019. We are focusing on the River Park area and will present an amendment of the plan to be reviewed by the BOT in early September of 2020. This update will assist our teams in both short term and long-term planning in our hub for recreation and will also be used as part of the October GOCO Grant application to show support for our future facility and trail development in BV.

Skate Park

We have just finished up our successful town skate park clean-ups on Wednesdays this summer as kids are now back in school. We plan to host the second annual BV Skate Park Expression Session on Saturday, September 26th. This local skate competition will line up kids of the same age against each other in the disciplines of skate, BMX, and scooter. Thank you again to the BV Optimist and to the Town of BV for the support of this facility. The park continues to see large daily crowds and the users are being very respectful to both the facility and each other. Everyone is very appreciative.

UAS

The BV UAS Drone Club is working with BV Rec and town staff on an MOU (memo of understanding) to support the process required to bring this new facility to life. The MOU lists the annual responsibilities of each of the UAS club and the Town. This will help to clarify the expectations on both sides to assure there are no misunderstandings over time. BV Rec is excited about this new public facility in the Rodeo Grounds area. Initial work is planned for later this fall.

Program Report- Shane

- The Men's and Women's Adult Softball Tournaments wrapped up this month and concluded our 8 weeks of summer programming. Participants were very grateful to be able to participate in the activities they would do in a normal summer. It was an extremely busy time for both full time and seasonal staff, but all programs ran smoothly.
- After ongoing discussions about assisting with the Youth Tackle Football Program this fall, BV Rec and the program leadership determined that it would be best to modify the existing program to flag football for the season. BV Rec will be helping to coordinate a 4-week Youth Flag Football Program for 3-5 graders, 6-8 graders, and 9-12 graders from September 14 through October 7. Each age group will meet one time per week for a session that is a mix of practice drills and games.
- Registration for the fall season of Youth Soccer is underway! This season, we have added a second practice session for most age groups to keep our group sizes manageable, but still give everyone who is interested a chance to participate. We will also be playing only BV vs BV or BV vs Salida games to keep the program within the county. The program will begin on September 9 and conclude with the last day of games on October 17. The registration deadline is Friday, September 4.
- BV Rec has decided to give all of our youth program participants this fall a BV Rec face covering with their registration. We have ordered a number of colors and styles from Souled Out T-Shirts and will give them to participants on the first day of practice.
- We have begun our Fall Adult Programming with Open Play Volleyball on Sunday afternoons from 4:00-6:00pm at the recently upgraded River Park Sand Volleyball Courts. We will play on the sand on Sunday afternoons until the end of September. For October and November, we will offer Open Gym Volleyball on Sunday nights from 6:00-8:00pm.
- The registration deadline for the Men's 4X4 and the Women's 6X6 Volleyball Leagues is Tuesday, September 1. Both programs will be held indoors at Darren Patterson Christian Academy on Tuesdays for Men's and Wednesdays for Women's. We are hoping to have around 6 Men's teams and 12 Women's teams in the programs this year!
- BV Rec decided not to run our Adult Flag Football Program this fall. We have had 4 teams for all 3 seasons we have run the program, and we decided to focus our attention on programs that take less staff time to run. We will re-evaluate bringing the program back and potentially adding a fall softball league in Fall 2021.

Facilities Update-Ben

- Masks are mandatory when entering or moving within the BV Community Center. We are still closed to the public but hosting reservations and events of 10 or less people in the Aspen Room and 20 or less in the Pinon Room.
 - Amounted refunded to date because of COVID: \$1,805. Up from \$1,610 last month
- 2020 Rental Fees: \$6,130 out of \$12,268. Up from \$5,170 out of \$9,900 last month

Special Events

Assuming proper social distancing is used, outdoor events are still limited to 175 people per designated event area. Indoor events can total 100 people with proper distancing, but our Community Center can only hold 20 in Pinon and 10 in Aspen Room using proper distancing protocols.

Canceled/Postponed by Event Organizers/Champions (changes in **yellow**):

- August 6-8th: Contin Trail Gem and Mineral Show: Will return in 2021
- August 29th: Trail Sisters Run: Will return in 2021
- September 5th: BV Optimists Club Fishing Derby: Will return in 2021
- **September 5-6th: BV Outlaw Race: Will return in 2021**
- September 12th: Flaming Foliage Relay: Will return in 2021
- September 19th: BV Autumn Color Run: Will return in 2021
- September 19th: Boys and Girls Club's Boots and Bolos at Community Center: Having a virtual event this year, will return in person in 2021
- September 21: BV Strong Dinner: This year will be a dinner at home with own family instead of a mass gathering on E Main Street
- September 24-27th: 14er Fest: Will Return in 2021
- October 3rd: Thunder Thighs: Cancelled, may return in 2021
- **October 10th: Paws 4 LEOs Fundraiser at Community Center. Postponed until date TBD**

Still Planned as Normal or with Modification (changes in **yellow**):

- September 9-12th: Bronco Super Celebration at Rodeo Grounds (event approved on 10 JUL)
- December 5th: BV Chamber's Christmas Open

Working to update policies for 2021 as well as capture requested dates for 2021 special events.

Here is a fun video to watch to get a quick view of some things BV Rec has been involved with over the summer. Enjoy.

<https://www.youtube.com/watch?v=8vVLvq1yIKI&feature=youtu.be>

Sincerely

Earl Richmond

Earl Richmond
Recreation Director



Town of Buena Vista
 PO Box 2002
 Phone: (719) 395-8643

DATE: September 8th, 2020
 TO: Mayor and Board of Trustees
 FROM: Recreation Department

AGENDA ITEM: Special Events Application Procedures and Policy to address Parades and Public Assemblies

Dear Mayor and Board of Trustees,

Request

Town staff seek to inform the Board of Trustees on its research and input regarding events and gatherings which do not require a Special Events permit based on existing criteria.

Background

The summer of 2020 has been a unique time for special events. While many traditional events have been cancelled, postponed, or modified due to the COVID-19, we have seen an increase in small gatherings, parades, rallies, and other events with the purpose of exercising the right for personal expression. Many of these events do not appear to fit the Town's current criteria which would trigger the need to fill out a Special Events (SE) application. The thresholds requiring a SE permits per Town Municipal Code reads as follows:

- 200 or more people will attend;
- Alcohol will be served;
- One or more streets will need to be closed;
- The event will utilize amplified sound;
- Multiple vendors will be in attendance;
- Camping will be involved; or
- The event might be deemed a safety hazard by the Town Administrator.

Town staff would like to refine and update its Special Event Application policies to ensure the protection of citizens' rights to assemble and citizens' rights to freedom of expression while maintaining situational awareness and ensuring public safety throughout the Town for its residents, officials, and visitors.

Recommended Course of Action

Town staff continue to research and discuss possible options to ensure our municipal code best reflects the needs of balancing citizen rights to personal expression on public property with

maintaining awareness necessary for ensuring the public safety of our citizens, staff, and visitors.

After initial discussions, Staff conclude that we are not prepared to change our municipal code at this time. Staff recognizes the need for informing the public of their right to assemble and their right to freedom of expression on Town property as long as these activities do not violate existing code (i.e. activities should not block the public right of way, streets, and sidewalks, etc).

One possible administrative procedure change to consider:

- Consider lowering the 200 person SE threshold requirement to 175 persons to be in tune with current outdoor gathering limitations of 175 persons per approved event area according to the Colorado Department of Public Health.

BOT Action

- Provide input as necessary and receive situational awareness on Town Staff continuing to research and refine its Special Event Application process.
- Help spread the message that citizens have a right to assemble and right to personal expression on Town Property and explain how letting staff know ahead of time helps our departments ensure a safe environment for everyone.
- Staff seeks to be aware, not controlling, of these events and remains impartial to any and all political and social statements.

Thank you for your time and consideration

Sincerely,

Earl Richmond
Recreation Director
719-395-2408



TOWN OF BUENA VISTA

Post Office Box 2002
 Buena Vista, Colorado 81211
 Phone: (719) 395-8643
 Fax: (719) 395-8644

DATE: September 8, 2020
 TO: Mayor and Board of Trustees
 FROM: Michelle Stoke, Treasurer
 AGENDA ITEM: Local Business Grant Program

Request: A request is being made for the Board of Trustees to review and approve/update the proposed Local Business Grant Program and materials.

Overview: The Town of Buena Vista has been given the opportunity to participate in funding from the Cares Act to help recover from the impact of COVID-19. It is with that in mind that the Town wishes to make \$130,000 of Town's allocation of Cares Act Funds available to businesses in Buena Vista who have been negatively impacted by the limitations due to COVID this year.

The economy of Buena Vista is primarily based on tourism and it has been the businesses who serve our visitors who have been most severely impacted. Cancellation of nearly all the summer events, which have always drawn visitors to our town, has deprived many businesses the ability of building up a financial cushion to sustain them through the off-season.

I have attached a draft of Staff's proposal to award local businesses a one-time grant of up to \$7,500 each to help defray some of the costs or losses suffered by these businesses. Below is an updated view of our CVRF budget assuming Town spends \$130,000 on this business grant program.

BV Allocation	\$ 253,210	Timeframe	Comment
Reimbursement request Aug 10	\$ 40,515	March - July	PPE, cleaning products, Emergency Response Fund, OT, seasonal staffing
Spent or allocated, not reimbursed	\$ 8,500	August	IT for remote meetings, supplies
Planned staff expenses	\$ 10,000	Aug-Dec	Seasonal/temp staffing for cleaning, supplies
CCCF Non-Profit Support Grant	\$ 44,950	October	Approved by BOT - looking at a request cycle due Oct 15
Business Support Grant	\$ 130,000	Sept-Dec	Considered by the BOT on Sept 8
Remaining	\$ 19,245	Sept-Dec	Considerations: support for public health, cost increases for town if an outbreak occurs

Policy Alignment: This request aligns with the Financial Policy regarding budget adjustment

BOT Action: Approve or deny the Local Business Grant Program and the related budget adjustment by Roll Call Vote.

Attached:

Local Business Grant Program Description
 Local Business Grant Program Application



SURROUND YOURSELF
WITH WHAT MATTERS

Local Business Grant Program

Overview:

The Town of Buena Vista highly values the variety of businesses in our community which drive our local economy.

The Town has allocated \$130,000 of its Cares funding to help our local businesses navigate the slower off season to be distributed on a first-come, first-serve basis. The maximum grant award under this program is \$7,500.

Program Eligibility:

- Your business must have a storefront physically located within the city limits (no mobile, homebased, or e-commerce vendors)
- Be able to provide their COVID-19 Safe Business Certificate issued by Chaffee County Public Health
- Owner(s) of the business must reside within Chaffee County
- Your business must be in good standing with the Town of Buena Vista which includes current sales tax remittances and a current business license
- Awards are limited to the lesser of \$7,500 or the amount of the 2.5% town sales tax paid for the year of 2019
- There must be a reasonable expectation that the business will remain open with no evidence of eviction or foreclosure
- Provide a narrative of how COVID-19 has impacted your business and how you will use the grant funds
- Your business has been open for at least 2 years
- Funds should be applied toward helping ensure stability during the unpredictable off-season
- Seasonal only and businesses that have been open less than two years will have a secondary priority as compared to businesses open year-round and more than two years
- The Town of Buena Vista reserves the right to alter, cancel or discontinue this program.

Application and Award Process:

- A completed application should be emailed to the Town of Buena Vista Finance department at BVFinance@buonavistaco.gov or mailed/dropped off at:
 - Buena Vista Town Hall, P.O. Box 2002, 210 East Main St. P.O. Box 2002, Buena Vista, Colorado 81211
- Applications will be processed in the order they are received. Each application will be reviewed for eligibility and grant funds will be issued in the form of a check until funds are exhausted.
- On October 15th, (providing there are funds remaining) the “Secondary priority” applications (Seasonal or in business less than 2 years) will be funded in the order in which they were originally received.

Important Note:

Grant awards may be considered taxable income. Grantees will receive a 1099 for the funds at the end of this reporting year and should consult with their tax professional to determine whether the grant award is considered taxable income. A signed W-9 form will be a required part of your application (<https://www.irs.gov/pub/irs-pdf/fw9.pdf>)



SURROUND YOURSELF
WITH WHAT MATTERS

Application for Local Business Grant

Instructions: Please carefully review the program eligibility criteria to make sure you qualify for funding. If your business is eligible, complete the following application, sign and submit with required documentation to: BVFinance@buenavistaco.gov or mail or hand deliver it to:

Buena Vista Town Hall, PO Box 2002, 210 East Main St, Buena Vista, CO 81211

Business Name: _____

Business Address: _____

Owner Name(s): _____

Owner Home Address: _____

Number of years operating in Buena Vista: _____ Seasonal: Yes___ No___

Amount requested: \$ _____

Please Note: Grant award is limited to the lesser of \$7,500.00 or the amount of 2019 Buena Vista sales tax previously remitted.

Please describe how COVID-19 has impacted your business and how grant funds will be utilized: (Possible uses include but are not limited to: Employee wages, testing, time off for quarantine, operating expenses, PPE, safety equipment, etc.)

Is the business currently open for business? Yes ___ No ___

Please attach:

- COVID-19 Safe Business Certificate or application
- Signed W-9 (can be located at: <https://www.irs.gov/pub/irs-pdf/fw9.pdf>)
- Copy of Colorado Sales Tax License
- Copy of Buena Vista Business License

Acknowledgment:

I acknowledge that I have read the Local Business Grant program eligibility criteria and confirm this business meets those criteria. I understand that this program is made possible by public tax dollars and any submitted information may be subject to public disclosure.

I attest that I am an owner or officer of the business and can execute this document on behalf of the business.

Name: _____ Title: _____

Signed: _____ Date: _____



DATE: September 8th, 2020

TO: Mayor and Board of Trustees

FROM: Earl Richmond, Director, Recreation Department

AGENDA ITEM: Amendment to the Buena Vista River Park Site Plan

Recreation Department will present an updated vision for additional facilities and future upgrades in and around the Buena Vista River Park area.

Dear Mayor and Board of Trustees,

Our Request

To get additional input and direction from the Board of Trustees on the proposed amendment to the Buena Vista River Park Site Plan. If adopted, we will use this amendment to support the vision and goals of our community and to support new grant applications and cooperative opportunities.

Background

In 2013, the Buena Vista Board of Trustees approved the Buena Vista River Park Site Plan. The purpose of this document was to provide a general outline of identified elements and potential new public uses of these park spaces. The proposed improvements were identified by the community, town staff, and town advisory boards. "Connectivity was a key concept of this plan with the goal of bringing locals and visitors of all ages and abilities together, with the vision of being a destination for people pursuing a full spectrum of recreational activities." The Rec Advisory Board has used this document as a reference and guide to continually build out and improve our parks. Over the past 7 years, we have brought to life and completed many of the proposed facilities and upgrades. Examples are the disc golf course expansion, additional sports fields (BVHS baseball field), River Park well site, special event and RV parking areas, playground replacement at the BV Community Center, the dog park, and the pump track improvements.

Proposal

We understand we are presenting concepts for future growth and development in our parks and that these requests are tentative and can change over time as our town grows and evolves. The

amendment's purpose is to bring attention to some new ideas and to remind us of concepts that have been in discussion for years. Some projects are shovel ready and can be completed relatively soon. Others will take time to best plan to assure we are offering the best opportunities to build out properly and to maintain over time.

Listed are the proposed short-term recreational elements of the park our teams have been working on with the community. (1-4 years out)

- ADA Trail BV Disc Golf Course- 1/3 of the work is already completed on the east side. The new trail additions would finish the “Walton Loop” and provide access for people of all abilities in and around our River Park. *This project is part of our 2020 GOCO Resilient Communities Grant application.*
- Single Track Trail-Disc Golf Course – Designed for hikers, bikers, and trail runners to have a flat area to warm up on before heading across the Whipple Bridge and for those seeking low impact and shorter routes in town for overall health and wellness purposes. *This project is part of our 2020 GOCO Resilient Communities Grant application.*
- Pickleball Courts Construction-This new facility has been in the plans for years and will help alleviate the overwhelming pressure we are seeing on our current tennis courts. We have changed the location to be adjacent to the existing tennis courts and to free up space at the BV Community Center to be used for future town development. *This project is part of our 2020 GOCO Resilient Communities Grant application.*
- Restrooms at the Multi-Generational Facility-To service the sanitation needs of all the users in this growing geographical area which includes our tennis courts, trails, softball/baseball fields and proposed new Pickleball facility. *This project is part of our 2020 GOCO Resilient Communities Grant application.*
- ADA Courts to Field Connector- To increase access opportunities from the tennis/pickleball courts to the new ADA “Walton Loop” around the Disc Golf Course. *This project is part of our 2020 GOCO Resilient Communities Grant application.*
- Established Camping in the Day Use area-This area is utilized by casual in town campers that fall under the radar due to its location being just out of sight. Minor upgrades and potential management practices could legitimize this facility and create additional revenue for the Town.
- Single Track- Pump Track Area-A .5-mile loop around the exiting Pump Track to add more variety and options for the growing number of users each year.
- Bike Jump Park- Would be adjacent to the Pump Track and Singletrack development areas. Features would be for all abilities and would allow users the opportunity to build skills in a controlled environment that is close to the BV Skate Park to create synergy between users.
- Temp Ice Rink- BV Sand Volleyball Court Area- This seasonal location has been identified to test out ice production in our valley and user interest in a small and controlled environment.

Listed are the proposed long-term recreational elements of the park our teams have been working on with the community. (5-8 years out)

- South Main Bridge Connector- To connect the South Main River Park area with our very popular public trails areas on the east side of the Arkansas river.
- Beaver Falls Town Bridge- The town has a great relationship with the current owner of the Beaver Falls Bridge, and we have easy public access from the south end of the River Park to the public lands across the river. If the land were to ever change hands, there is no long-term guarantee that the public would have continued access to this most popular bridge. A new bridge could be built to the north of the existing bridge to allow continuous access across the Arkansas River.
- Park and Picnic Area-To develop and redesign this overflow parking zone to support those looking to watch games (and or anything else) from the comfort of their vehicles.
- Permanent Ice Rink Project- Long term the BV Ice Rink team desires to find a location for a year-round multi-purpose facility that would support new ice related opportunities in the winter and other broad range activities in the off seasons. The town of BV has worked for several years with this group and we are open to supporting their goals if there is a great fit. Location is TBD.

Budget Impact

All the listed projects will have a specific cost associated with it. Each year our team researches the financial impacts of the projects and we prioritize them based on several factors. We will add the related expenses into our budgets each fiscal year and leverage our financial resources with grants, donations, in-kind offerings.

BOT Action

Input and direction from the board and confirmation moving forward.

Thank you for your time and consideration.

Sincerely

Earl Richmond

Earl Richmond

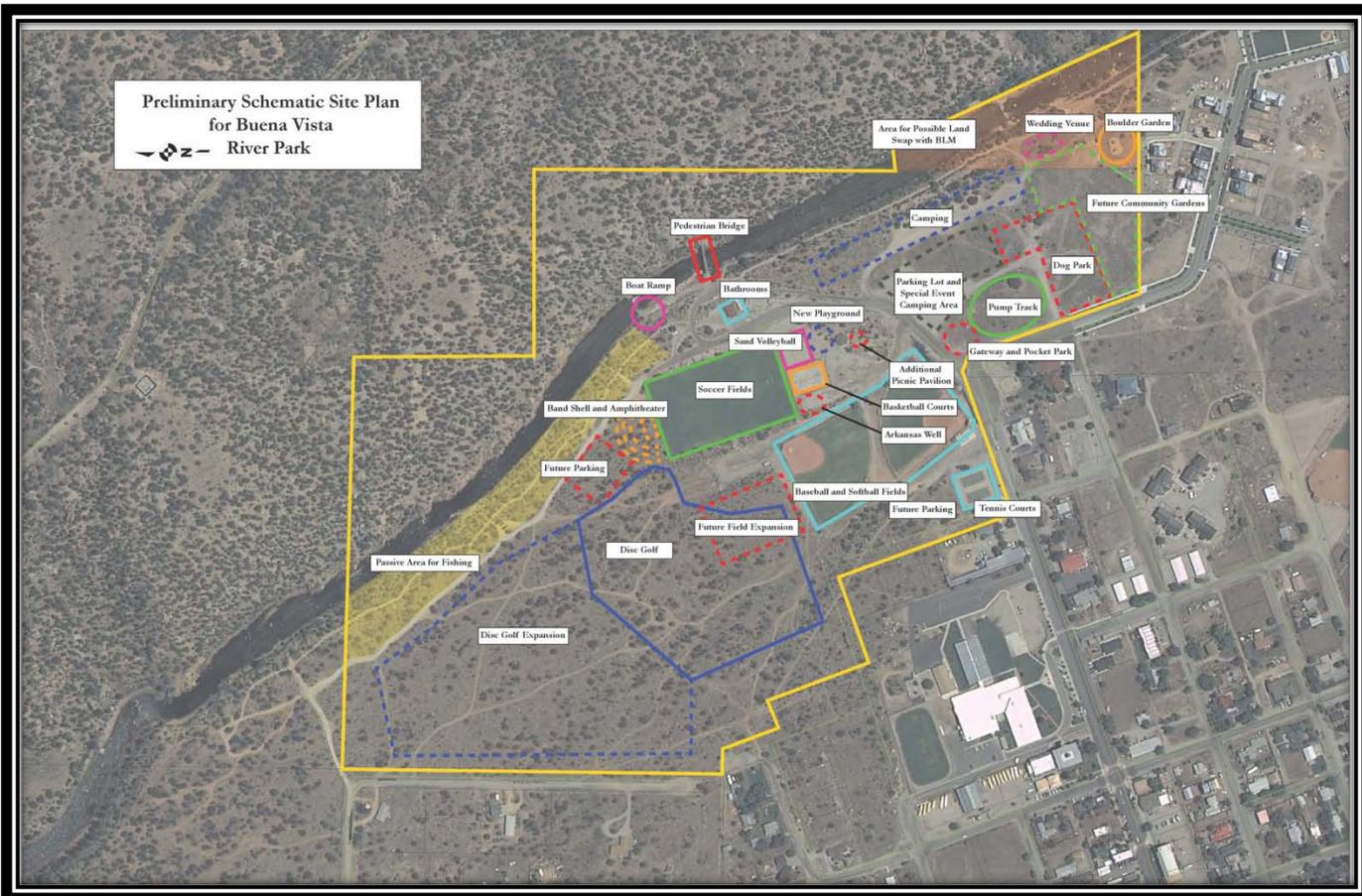
Buena Vista River Park Site Plan



Approved by
the Buena Vista Board of Trustees
January 8, 2013

Schematic Design

Buena Vista River Park

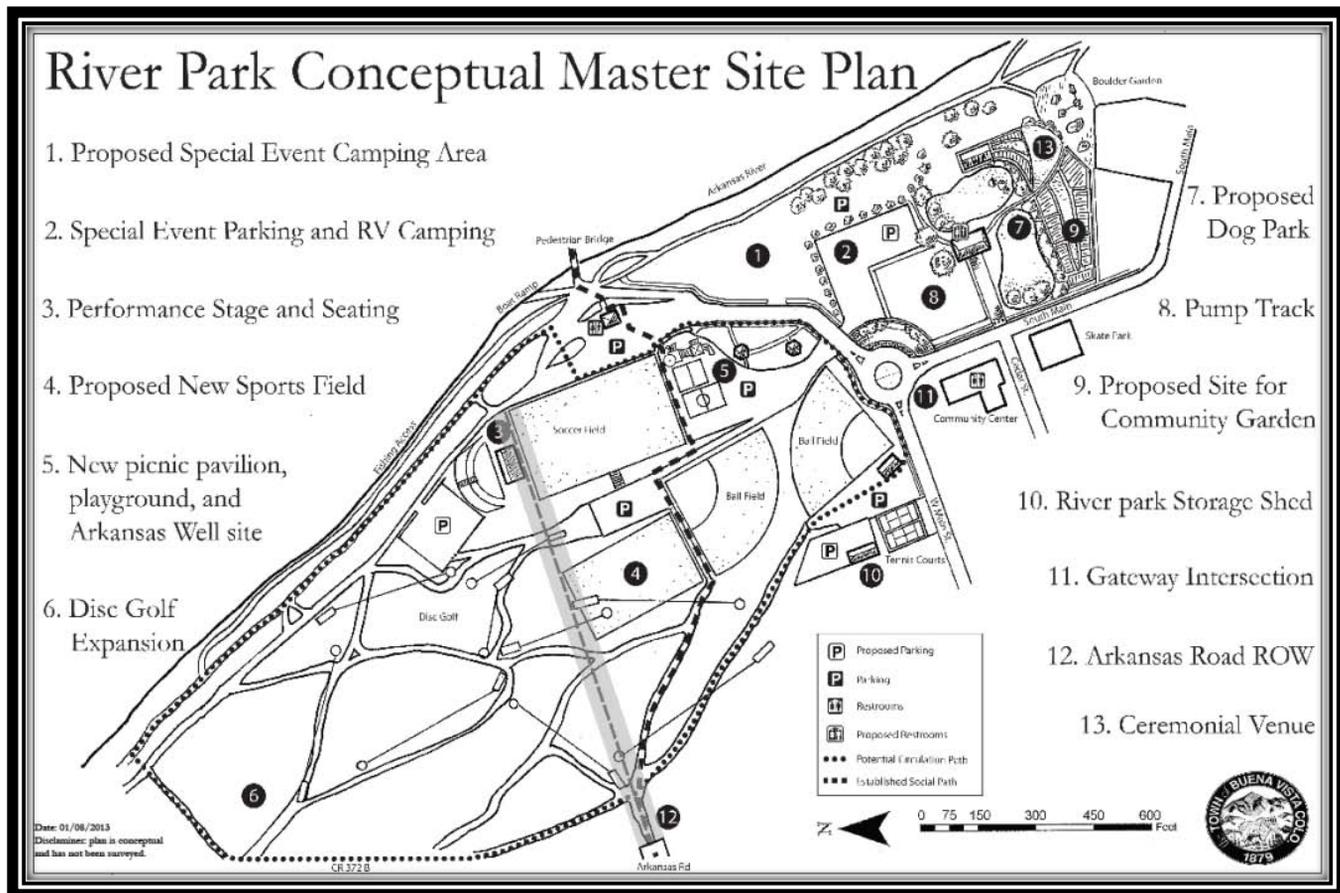


The Schematic Design for the Buena Vista River Park was developed in June, 2012. The purpose of this document is to provide a rough outline of uses and elements to be elaborated on later in the process. Pictured above are the different proposed recreation elements of the park (dotted lines), as well as existing amenities (solid lines), the Bureau of Land Management land and the Fishing is Fun overlays (shaded areas), and the Project Area (yellow bounding line).

The next step of the River Park design process is to create a Conceptual Master Site Plan. This plan will provide more detail for each element and help to establish a theme or vision for the park.

Conceptual Master Site Plan

Buena Vista River Park



Identifying Elements

The purpose of this narrative is to establish context for the elements singled out in the River Park Schematic Design. These elements have been identified by the community, Town Staff, and Town Advisory Boards as key elements to transform our River Park into a Statewide, and potentially national, attraction.

Creating Connectivity

Connectivity and access are also key factors in the River Park design. Primary access points for different modes of transportation must be identified and enhanced to accommodate Buena Vista locals and visitors of all ages and abilities.

Achieving a Vision

Above all, the Buena Vista River Park must achieve its vision to become a destination for people pursuing a full spectrum of recreation activities. As the plan develops and becomes more concrete, this idea must be maintained: Buena Vista has something to offer to everyone.

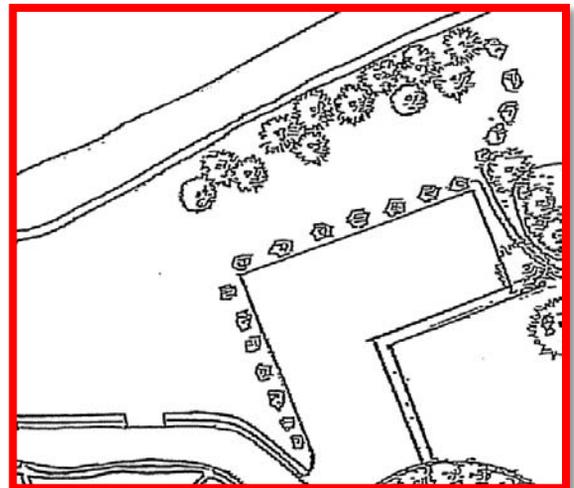
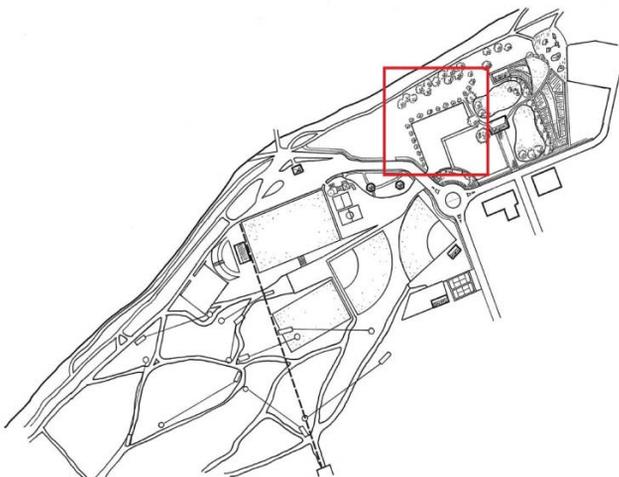
Special Event Camping/Parking

Buena Vista River Park

As the River Park develops and new uses are implemented, Buena Vista will see an influx of visitors, particularly to this area of town. To accommodate visitors to the various amenities of the park, additional parking will be required. The identified location below is central to several uses. It could also accommodate RV camping for large special events.

Special event camping also becomes a priority. The proposed pump track, sport fields, disc golf expansion, performance stage, and whitewater park all have potential to host special events, attracting a large number of visitors that may need to stay over night. Taking this into consideration, additional bathroom facilities located near the camping site would be desirable. The Conceptual Master Site Plan features proposed future bathrooms under the shelter that is central to the Dog Park, Pump Track, Community Garden, and Special Event Parking and Camping areas. This location would be ideal to serve multiple functions.

The Town should investigate amending a Fishing Is Fun agreement with the State Division of Parks and Wildlife to accommodate special event camping and other proposed uses within relevant boundaries.

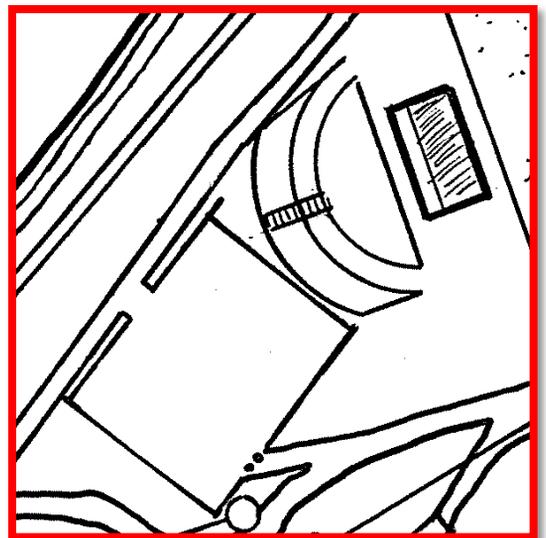
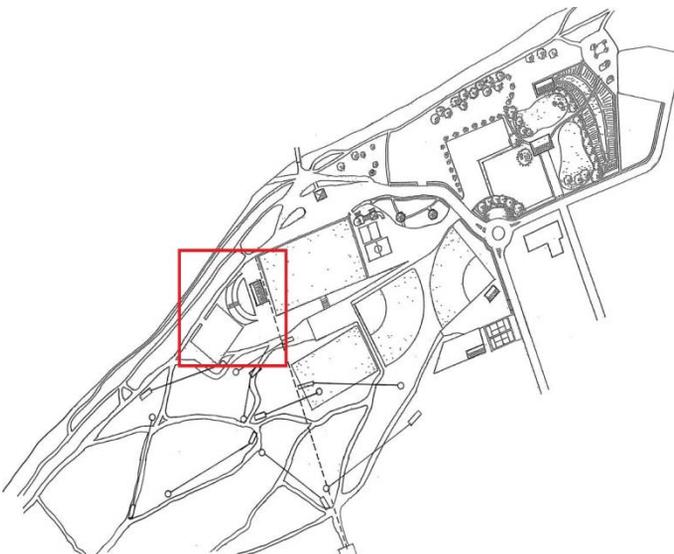


Performance Stage

Buena Vista River Park

Buena Vista is long overdue for a performance venue in one of its parks. There is no better opportunity to implement this idea than during a River Park discussion. This type of venue could host events of several different types and sizes, from High School plays to big name musical acts. Its placement at the north end of the soccer field would allow for a two-sided stage to better accommodate events of different sizes; the northern facing stage would host smaller audiences in an amphitheater-type setting, and the southern facing stage would host concert type events for larger audiences seated on the soccer field.

Also located in this area of the Conceptual Master Site Plan is additional parking. This parking could accommodate events on the soccer field, at the performance stage, or it could be used as overflow parking for other events. Depending on the future of the Arkansas Right-of-Way, this parking could also be accessible from another River Park entrance in the future.

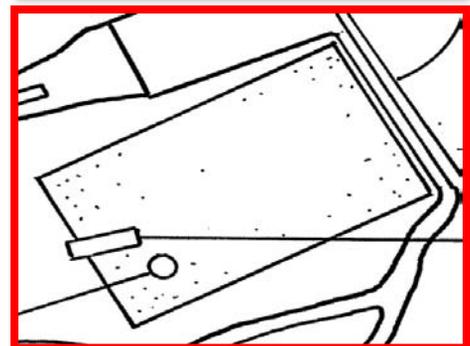
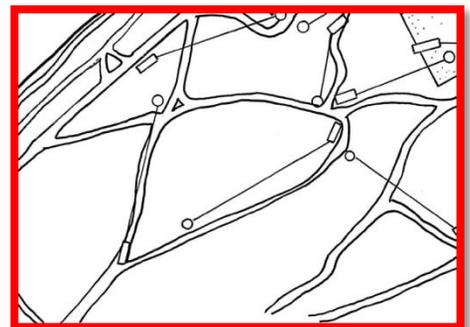
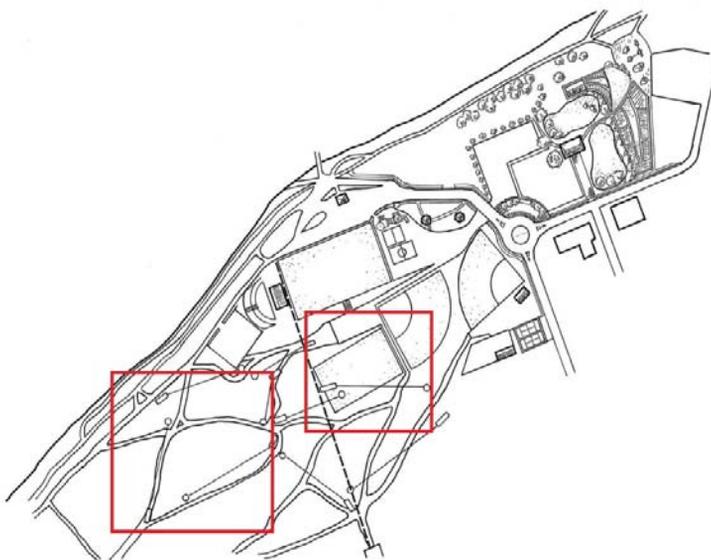


Sports Field/Disc Golf Expansion

Buena Vista River Park

The expansion of the sports fields may become necessary with the development of the River Park due to heavy use and more demand for green space. The proposed placement of this additional field would require less grading and has proximity to other sports fields and parking. Artificial turf may be more sustainable in terms of upkeep.

The disc golf course has room to expand in the northern end of the project area. Because of the flexibility of hole placement, the disc golf course may also be altered to accommodate other new uses, including but not limited to the field expansion, performance stage, and additional parking.



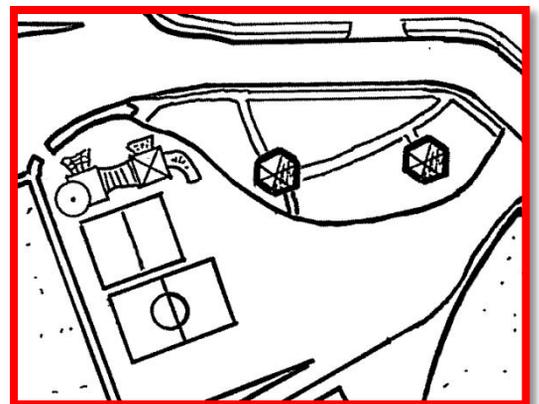
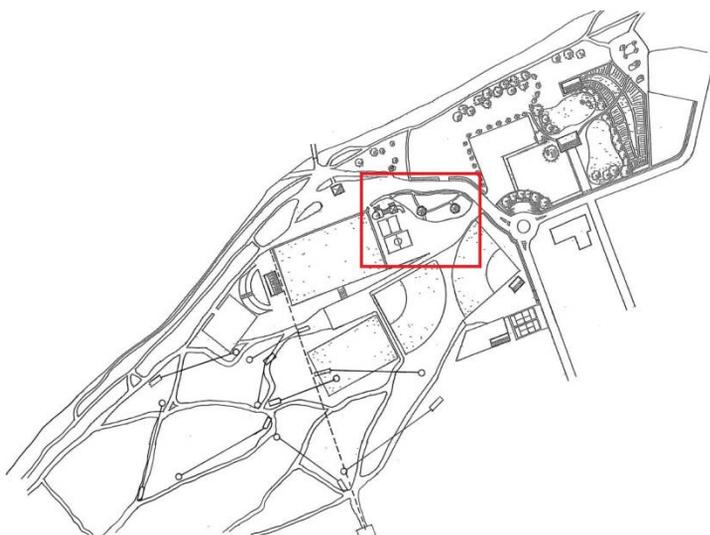
Picnic Pavilion, Playground, and Well Site

Buena Vista River Park

The current playground located next to the community center is dilapidated and relatively unused. The proposed site for a new playground is ideal because of its proximity to the current picnic pavilion, the proposed picnic pavilion, and the surrounding sports fields. It is far enough away from the Arkansas River to eliminate that as a safety hazard for small children, and it is close enough to the soccer field and picnic pavilions for parents to maintain a line of vision on their children without being at the playground.

The current picnic pavilion has seen heavy use. More shade structures are desired at the River Park in general, although an additional picnic pavilion at the site of the playground is appropriate due to expected high usage.

The planned Arkansas Well does not have a footprint on the current version of the Plan, however this site is ideal for such a use. Being a central location in the River Park, the Arkansas Well could pump non-potable water to all uses that require it; the Pump Track for maintenance, the Dog Park for water features, the Community Garden for irrigation, the fields for watering, etc. This amenity would enable enhanced use of all other featured elements of the River Park.



Dog Park

Buena Vista River Park

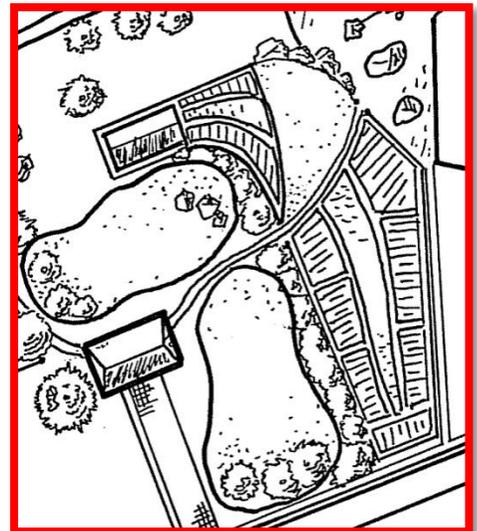
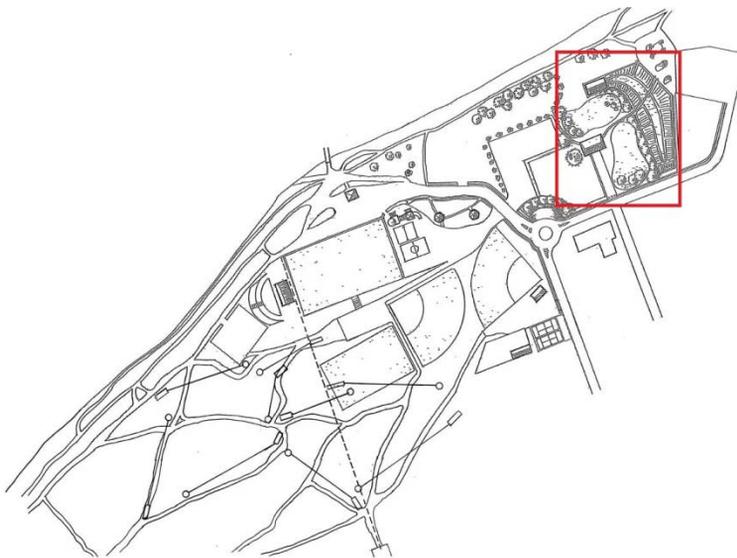
The Bark Valley Dog Club is the primary proponent behind the proposed dog park. The dog park would provide a place for dogs to be leash less and play in a safe controlled environment without harassing people or the environment. Two fenced-in areas are proposed, one for large dogs and one for small dogs, with double gated entrances and exits for each so that newly arrived dogs and owners will not be crowded by dogs that are already in the park, and so that dogs will not escape when additional visitors arrive. The design of the park also calls for a rounded fence footprint so that dogs do not feel cornered at any point.



The Bark Valley Dog Club has proposed that the Town build the park with some donated materials. The park will be maintained by the Town and by organized volunteers. Partners in this project include the Bark Valley Dog Club, the Ark-Valley Humane Society, Rocky Mountain Lumber, and the Department of Corrections (at the Town's request).

The Bark Valley Dog Club has already started fundraising for the park, and is open to organize clean-ups. The Ark-Valley Humane Society is also open to soliciting members for clean-ups. Rocky Mountain Lumber will provide at-cost construction materials.

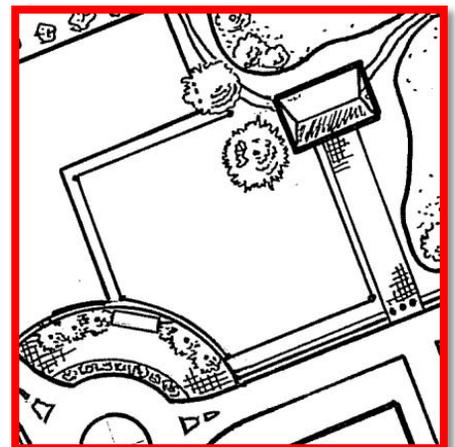
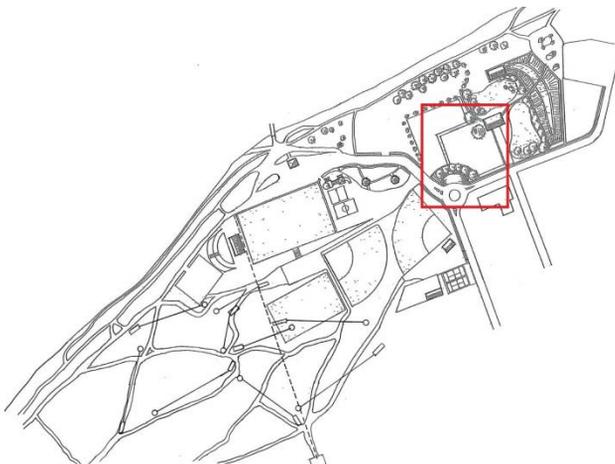
Besides providing dog owners with a dog friendly environment, the dog park would also provide the town with another tourist attraction. Travelers with dogs gravitate towards destinations with dog friendly amenities.



Pump Track

Buena Vista River Park

The pump track has seen lots of use since its construction, but it has become overgrown with unattractive weeds. A viable plan for repairs, maintenance, and the possible addition of new features (e.g. a trials course, a picnic area, current track repairs, and an additional single track with obstacles) needs further consideration with the help of a committed community partner.

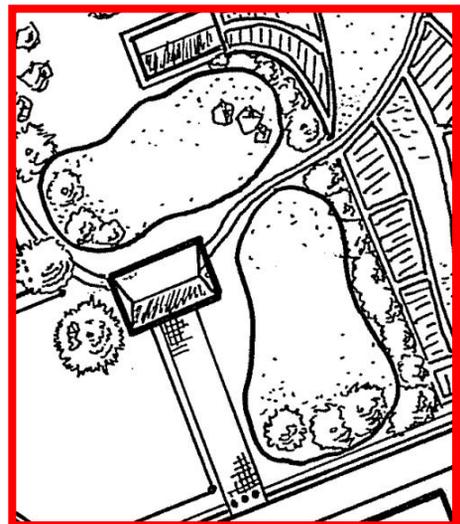
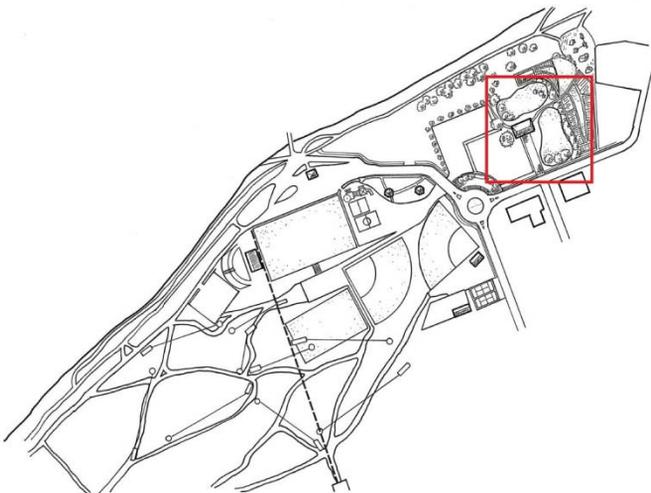


Community Garden Site and Ceremony Venue

Buena Vista River Park

The southern portion of the River Park could feature the footprint of a Community Garden. This element of the Master Site Plan could feature garden plots, a small orchard, and a structure for tool storage and possibly the vending of products from the garden. This project would be contingent on the establishment of an Arkansas Well in the center of the River Park.

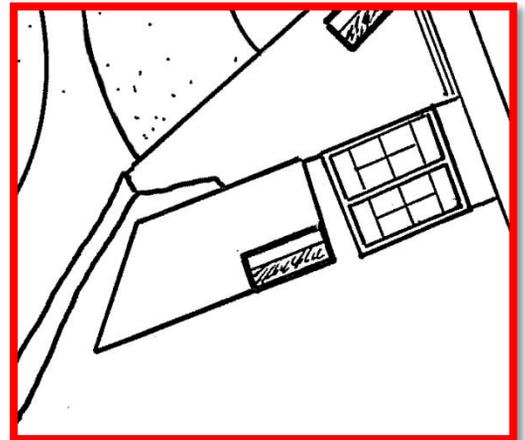
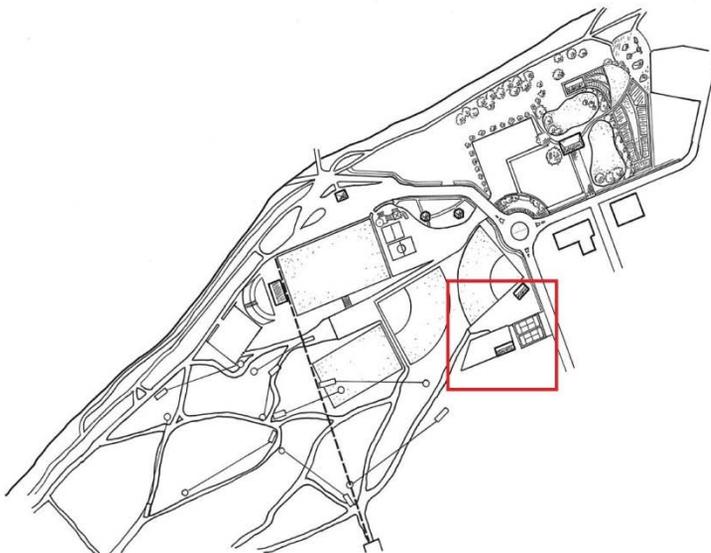
A Ceremony Venue is also sited in this footprint. The South Main Boulder Garden is bordered on the north end by large boulders. The Ceremony Venue would be located in the Community Garden on top of this plateau. The environment created by the orchard/garden and the views provided by the overlook would make an exceptional spot for a variety of ceremonies.



River Park Storage Shed

Buena Vista River Park

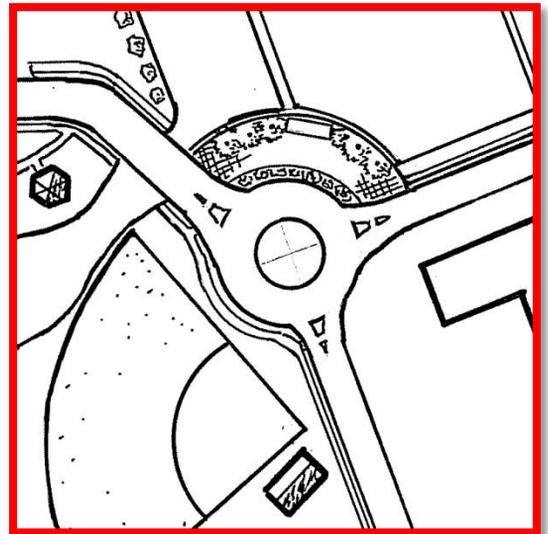
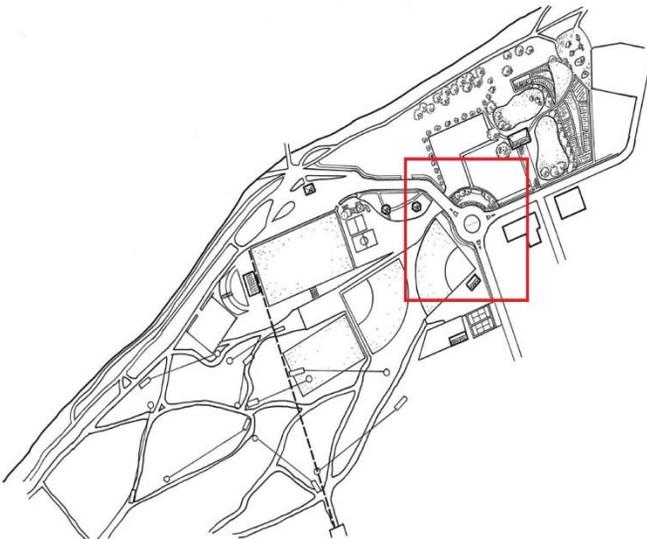
As the River Park adds more amenities and uses, maintenance will become more intensive. To accommodate this, it will be necessary to implement an on-site shed to house maintenance equipment. Event seating will also become an issue to address. One solution would be to house mobile seating or bleachers in a new storage shed. This would allow the seating to be “tractored” from storage to the site of an event with relative ease and short notice. This solution also calls for sufficient access and space for transportable seating throughout the site; this must be taken into consideration when laying down final use footprints.



Gateway Intersection

Buena Vista River Park

Paramount to the River Park's development is establishing an appropriate gateway with directional signage at the entrance to the park. The intersection at South Main and E Main Street will be completed with either a paved "T" intersection, or a roundabout. To the east of the intersection is the proposed site of a pocket park, visitor's kiosk, or other attractive monument in the view corridor from East Main Street. Such an area might include a site map, special event highlights, and public art.



Other Concerns

Buena Vista River Park

Arkansas ROW

The Arkansas Street Right-of -Way has been a conversation without a decision for some time. It is crucial for the purpose of this project to decide on the future of this ROW. If it is to become another vehicular access point to the park, the park must be planned accordingly. If the ROW within the project area is eliminated, options for that area include additional parking or pedestrian and bike access. However, it must be taken into consideration that eliminating this ROW would be a permanent decision; another option would be to re-route the Arkansas ROW to accommodate uses and reserve the option to establish access to the River Park later on in the Plan.

BLM Land Swap

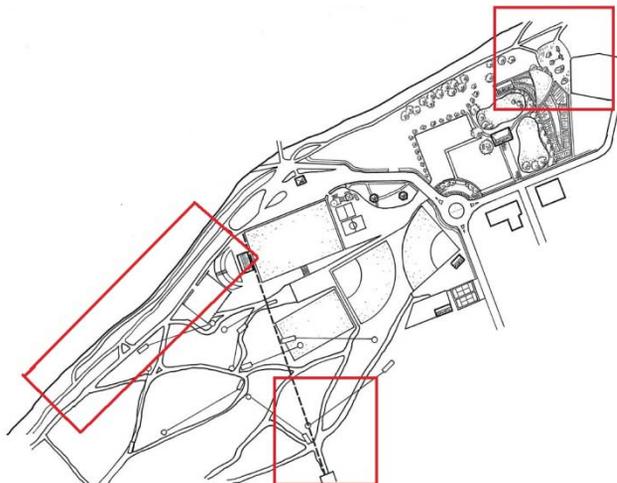
The Bureau of Land Management owns the land in the southeast corner of the project area. Buena Vista would like to propose a land swap with the BLM to facilitate further development of the River Park. The proposed area to swap is located in the North East corner of the project area on the Preliminary Schematic Site Plan. This corner is across the river, and is vacant of any trails or uses. Therefore, it is an ideal candidate for a land swap..

Fishing is Fun Area

The current Fishing is Fun grant area encompasses 400 feet from the center of the river onto the shore, from the northern boundary of the project area through the southern boundary. Buena Vista would like to renegotiate this contract to extend only to the slope of the hill above the river along the Arkansas River Trail. This would free up more area for River Park development in the future.

Parking

As more uses are injected into the plan, parking becomes a greater issue. It is understood that the River Park currently has insufficient parking for the planned and proposed uses. The Town has already collected parking codes from other similar riverfront parks with similar uses. A parking inventory and analysis will be a necessity to move forward with implementation of River Park Master Site Plan components.



BV REC River Park Site Plan Updates

DRAFT 01 SEP 2020

Not to scale. For conceptual purposes only.

70

ADA Trail Disc Golf Course

Singletrack Trail Disc Golf Course

New Pickleball Courts Facility

Public Restroom

ADA Courts to Field Connector

Soccer Field/ Disc Golf Event Stage

Established Camping in Day Use Area

Singletrack Around Pump Track & Dog Park

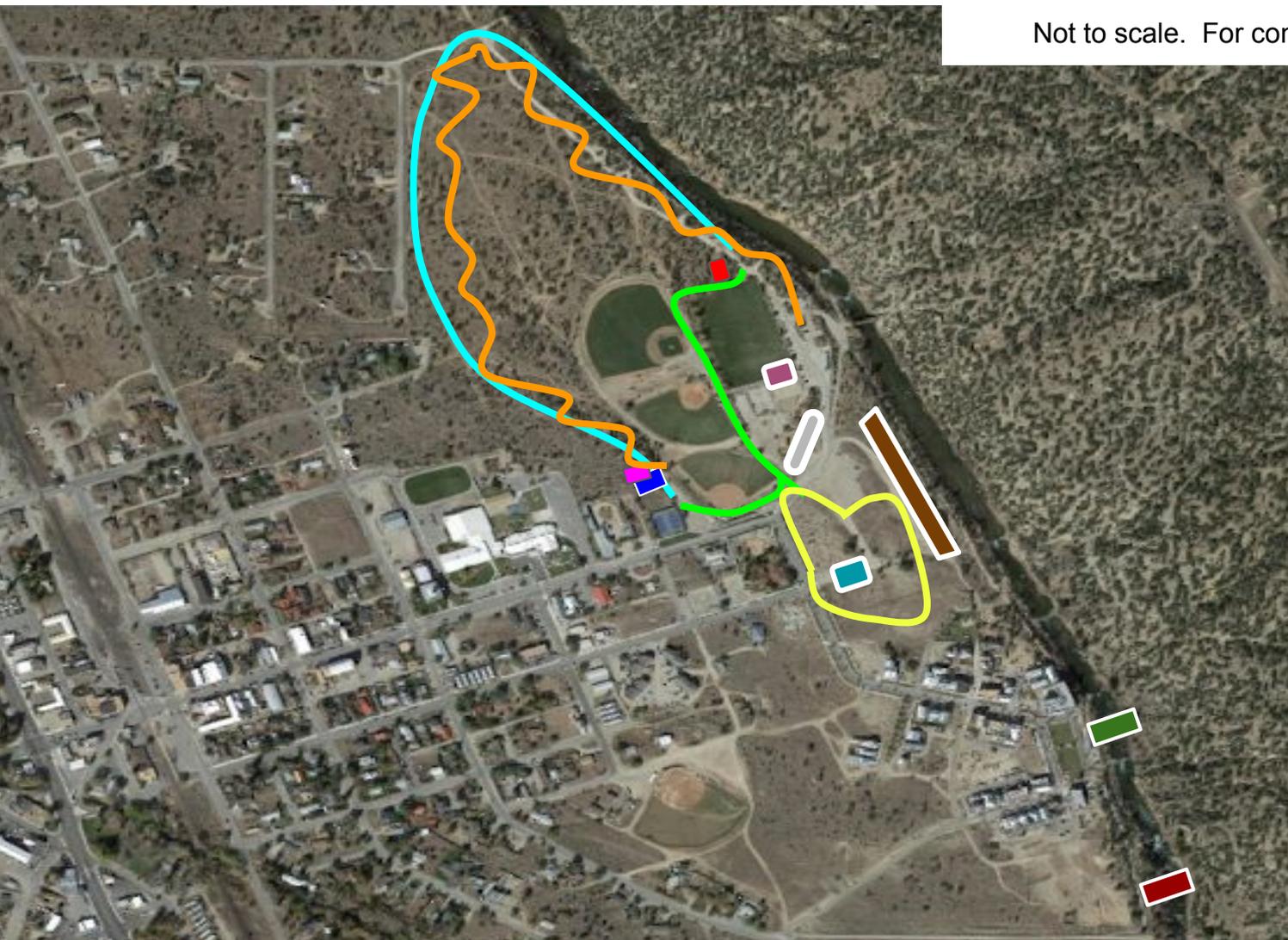
Bike Jump Park

New Beaver Falls Bridge

South Main Bridge

Park & Picnic Area

Ice Rink on Sand VB



**TOWN OF BUENA VISTA, COLORADO
ORDINANCE NO. 14
(SERIES OF 2020)**

**AN EMERGENCY ORDINANCE IMPOSING A TEMPORARY
MORATORIUM ON THE ACCEPTANCE, PROCESSING AND
APPROVAL OF ANY APPLICATION FOR A TOWN OF BUENA VISTA
MEDICAL MARIJUANA BUSINESS LICENSE**

WHEREAS, the Town of Buena Vista currently licenses certain medical marijuana businesses as that term is defined in Article IV of Chapter 6 of the Town of Buena Vista Municipal Code (the "Code");

WHEREAS, the Town of Buena Vista Board of Trustees intends to present an advisory ballot question to the Town's electors at a November 3, 2020 special election, concerning whether the Board of Trustees should adopt new regulations governing medical and retail marijuana sales in the Town;

WHEREAS, the Board of Trustees desires to prevent any new applications for medical marijuana businesses until the results of the election are reviewed and the Board of Trustees has an opportunity to adopt new marijuana regulations; and

WHEREAS, the Board of Trustees desires to impose this moratorium effective immediately rather than in thirty (30) days because allowing new applications to be processed would undermine the ability of the Town to regulate marijuana businesses under the potential new regulations that the Town's electors will be voting on in November 2020.

WHEREAS, NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO AS FOLLOWS:

Section 1. Findings and Intent. The above and foregoing recitals are incorporated herein by reference and adopted as findings and determinations of the Town Board of the Town of Buena Vista.

Section 2. Definitions. *Medical marijuana business* shall have the meaning set forth in Section 6-51 of the Code.

Section 3. Imposition of Temporary Moratorium on Acceptance and Processing of Applications for Licenses for Medical Marijuana Businesses. Effective upon the adoption of this Ordinance, a temporary moratorium is imposed upon the acceptance, processing and approval of all applications for medical marijuana business licenses by the Town. Town staff is directed to refuse to accept for filing, and not to process or review, any such applications for such businesses during the moratorium period. The moratorium shall remain in effect until March 31, 2020 unless extended or shortened by further action of the Board of Trustees.

Section 4. Authority. The Town Board hereby finds, determines and declares that it has the power to adopt this Ordinance pursuant to: (i) the Local Government Land Use Control Enabling Act, Article 20 of Title 29 C.R.S.; (ii) Part 3 of Article 23 of Title 31, C.R.S. (concerning

municipal zoning powers); (iii) Section 31-15-103, C.R.S. (concerning municipal police powers); (iv) Section 31-15-401, C.R.S. (concerning municipal police powers); (v) Section 31-15-501 C.R.S. (concerning municipal power to regulate businesses); and (vi) C.R.S. §12-43.3-101, *et seq.*

Section 5. Emergency Declaration. This Ordinance is being adopted as an emergency ordinance because delaying the effective date of the moratorium would allow new applications to be processed until the moratorium takes effect and would undermine the ability of the Town to regulate marijuana businesses under the potential new regulations that the Town's electors will be voting on in November 2020.

Section 6. Severability. If any article, section, paragraph, sentence, clause, or phrase of this Ordinance is held to be unconstitutional or invalid for any reason, such decision shall not affect the validity or constitutionality of the remaining portions of this Ordinance. The Board of Trustees hereby declares that it would have passed this Ordinance and each part or parts hereof irrespective of the fact that any part or parts be declared unconstitutional or invalid.

Section 7. Safety. This Ordinance is deemed necessary for the protection of the health, welfare and safety of the community.

INTRODUCED, READ, ADOPTED AND ORDERED PUBLISHED this 8th day of September, 2020.

THIS ORDINANCE SHALL BECOME EFFECTIVE IMMEDIATELY UPON ADOPTION.

TOWN OF BUENA VISTA, COLORADO

By: _____
Duff Lacy, Mayor

ATTEST:

Paula Barnett, Town Clerk

(SEAL)

VIII. BUSINESS ITEMS**A. Public Hearing****B. Chaffee Housing Authority IGA**

(Estimated time - xx minutes)

C.**D.****E.****F.****IX. TRUSTEE/STAFF INTERACTION**

The Board discusses items with staff and staff can bring up matters not on the agenda.

X. EXECUTIVE SESSION**XI. ADJOURNMENT**