



**AGENDA
FOR THE AIRPORT BOARD
OF THE TOWN OF BUENA VISTA, COLORADO**

June 21st, 2022

8:30 a.m.

In-Person and Zoom Meeting

Join Zoom Meeting

<https://us06web.zoom.us/j/81570375890?pwd=TDAwOCtpOG9acTdqOXJBRDRXbitGQT09>

Meeting ID: 815 7037 5890

Passcode: 157057

**THE BOARD MAY TAKE ACTION ON ANY OF THE FOLLOWING
AGENDA ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING AND ITEMS
NECESSARY TO EFFECTUATE THE AGENDA ITEMS.**

- I. **Call to Order / Attendance**
- II. **Pledge of Allegiance**
- III. **Public Comment**
- IV. **Approval of Minutes – May 17th, 2022**
- V. **Reports**
 - A. Operations
 - B. Financial
- VI. **Old Business**
 - A. Ramp Rehab Update
 - B. Hangar Development – Letter of Intent
 - C. October Open House – Draft Plan
 - D. County Roads 319 & 320 name change
- VII. **New Business**
 - A. SMS - Denver Airports District Office
 - B. UAS Office Space
 - C. ACIP projects & funding summary
- VIII. **Other Business**
 - A. Probable pending board vacancy
- IX. **Adjournment**

Next Meeting July 19th, 2022

This Agenda may be Amended

Posted at Buena Vista Town Hall, www.buenavistaco.gov, and Central Colorado Regional Airport
on Monday, June 20th, 2022.



**Minutes of the Regular Meeting
of the Airport Board
May 17, 2022
Airport conference room and via Zoom Meeting**

I. Call to Order / Attendance

A regular meeting of the Airport Board was called to order at 8:30 AM, Tuesday, May 17, 2022 by Chair Dan Courtright. Additional Board Members present were Dennis Heap, Taylor Albrecht, Wayne Lee, Bob Dimmitt, Airport Manager Jack Wyles and Chandra Swanson. Attending by Zoom Meeting was Andy Krawciw. Buena Vista Town Trustee Liaison Sue Cobb also attended.

Board members not present: Jerry Steinauer and Mark Muller.

II. Pledge of Allegiance

Courtright led in the Pledge of Allegiance.

III. Public Comment

There was no public comment however Town Trustee Sue Cobb introduced herself.

IV. Approval of Minutes

Heap moved and Lee seconded a motion to approve the April 19, 2022 minutes which was unanimously approved.

V. Reports

A. Operations

Wyles reported that a new employee has been here and is working. Last weekend was pretty busy after slow period due probably to weather. UK Leonardo still scheduled to come from end of August through September. Philadelphia-based Agusta too. Overall ops are down but jetA is up over last year. Dan asked about fuel prices – currently \$6.65 for jetA and \$6.35 for 100LL. A discussion surrounding price increases took place. Chandra said it takes about six hours to completely implement a price increase. Dennis mentioned fuel sales are the biggest revenue source. Last raise was March 11. Suggesting more incremental moves.

B. Financial

The financial report was included in the board packet and there were no questions or comments.

VI. Old Business

A. Ramp Rehab Update

As mentioned at last meeting tie downs needed to be updated. Spec to increase tie downs resulted in an increased contribution required by the Town. FAA Grant money will be exhausted. Current project will enlarge apron and include 16 tie downs. Move fence line as well. \$1.2M will be overspent. Project was adjusted due to costs. Work north of terminal was eliminated. Current project area includes surfaces most in need of repair.

Jack went over some changes anticipated in the CIP regarding taxiway A5. Dan mentioned closing the connector by NOTAM. As a safety hazard illustration, he mentioned the alternatives. No improvements around the fuel island. The cracks around there are pretty bad. In house crack patch is available. CDOT will pay some amount to help airport. Dan asked if any cracks may be considered a hazard and Wyles said there are a couple. Additional discussion about Dibble participation and costs. It was decided that management a good feeling for some that need to be worked. Intent of management and board will be for crack repair to be done as hazard control. Andy asked about fence repair. Huxley/Ron was supposed to get back with a quote.

B. Hangar Development

Dennis created draft letter of intent which was reviewed by Jack and the town. Discussion of including a utility map which will be very important for prospects to be aware. Town attorney will now review. Both Selby and Fading West are still interested.

VII. New Business

A. County Roads 319 & 320 name change

Proposal to rename CR 319 Aviation Road all the way to CR 320. Then CR 320 becomes Airpark Way. A contest to name the road was proposed to help with awareness and community engagement.

Lee moved to note that the Airport Advisory Board agrees with the efforts to rename CR 319 and CR 320 to better reflect the purpose in a manner and name to be determined by airport management. Heap second and the motion was unanimously approved.

B. CDOT Economic Impact Video Report

Wyles played a video created by CDOT that demonstrate the benefits of airports and aviation to the economy. Heap noted the Telluride terminal building in the video was by the same builder as AEJ. Chandra pointed out that their annual report tries to break those numbers down further to specifics that impact the Town. Wyles showed that CCRA creates \$15M business revenues, \$7M value added, \$4.2M payroll in 90 jobs.

C. CCRA Draft Safety Policy

Dan noted that step one for the Safety Management System (SMS) is to adopt a safety policy. He re-iterated that the intent is not to add undue workload to staff. He asked Jack & Chandra for input. One question was about auditing?

Dan said it is overkill to look at EVERY hazard, but a representative sample is the audit selecting one or two hazards looked at in the context of SMS. Chandra asked what is the audience? Dan said he envisions a tab on the website for Safety as an interface between public and internal for reporting of hazards. "This hazard was reported, this was the outcome." Also posted publicly on a bulletin board in house. Audiences are FAA, the public and internal staff. Committing to safety being a priority. Structure of letter was meant to address the FAA outline. Organize our efforts, both current and future, under a SMS. This policy statement is a "cover letter." Link on website for "input." Customer input is critically important. Customer can submit hazard. Everyone can do input, employees, others. Chandra has concerns that she doesn't know the potential impact on her workload. Jack talked about nuts and bolts. Reviewing may be too much. Dan says he is committed to not increasing his workload. Jack talked about tumbleweeds as an example. Will change the contact to be general ops and ops email. Dan will contact Ron Neihoff for establishing a relationship and make sure the approach works for him.

D. AWOS-3 Risk Assessment Exercise

Dan proposed tabling this item. It's part of the development discussion and we will keep it in mind as part of the safety discussion. No members objected to this adjustment to the agenda.

VIII. Other Business

Heap provided an update to the October 15 fly in planning. Knights of Columbus have committed to do breakfast and lunch. Reached out to pilots for aircraft. Need to have a budget, and like a fuel top-off. Scott has contact with EAA aircraft. We should come up with \$ amount to help with fuel.

IX. Adjournment

Lee moved and Heap seconded a motion to adjourn, which was unanimous at 10:20 am.

The next Board meeting is Tuesday, June 21, 2022.

RESPECTFULLY SUBMITTED:

CHAIR DAN COURTRIGHT

SECRETARY TAYLOR ALBRECHT



DATE: Jun 14, 2022
TO: Mayor and Board of Trustees, Town of Buena Vista, CO & Airport Advisory Board
FROM: Jack, Airport Manager
RE: Airport Manager's Report

- **Staffing:** Airport Manager attending CAOAC Conf, 7-10 June. Chandra out of office – moving 1-12 June. Line Tech, Gavin Depew off work – family matter – 10 June – 10 July.
- **Airport Business:** 2022-23 Apron Rehab-Fence Relocation: Bore-Hole samples completed. Environmental signed off. Project ready to move forward.
 - Renaming/Additional naming of CRs 319 & 320 approved by Air Advisory Board. Recommended name change: CR319 to **Aviation Road** & CR320 to **Airpark Way**. Name proposals notice posted to My-BV.com for 2 weeks. See attachment.
- **Operations:** Operations are increasing. Testing still on schedule for Jul-Sep.

Airport Month – Year To Date Ops / Fuel Report

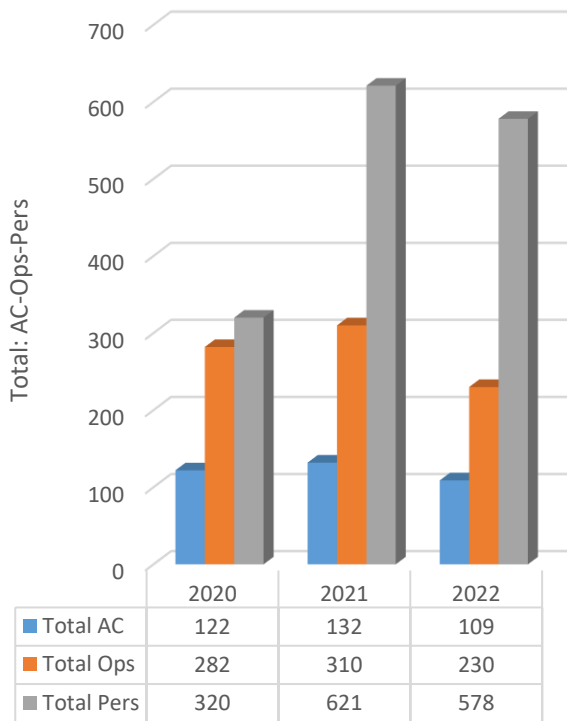
May Airport Ops	2022		2021		CHANGE	
	MTD	YTD	MTD	YTD	MTD %	YTD %
Total Based Aircraft	25	130	27	93	-7%	+40%
Total Transient Aircraft	87	367	106	420	-18%	-13%
Total Piston Aircraft	75	388	89	390	-16%	-0.5%
Total Jet/Turbine Aircraft	34	107	43	120	-21%	-11%
Total Aircraft	109	495	132	510	-17%	-3%
Total Operations	230	1190	310	1269	-26%	-6%
Total Persons Using Airport	578	2642	621	2561	-7%	+3%
Total Military Ops	8	36	8	47	0%	-23%
Total Helicopter Ops	6	15	3	24	+100%	-38%
Total Ops over 12,500 lbs	11	30	20	53	-45%	-43%
Day W/O Ops	6	30	4	22	+50%	+36%

May Fuel Sales	2022		2021		CHANGE	
	MTD	YTD	MTD	YTD	MTD %	YTD %
JET A (GALLONS)	3,132	9,406	7,086	11,692	-55%	-20%
100LL (GALLONS)	946	4,093	913	3,802	-4%	+8%

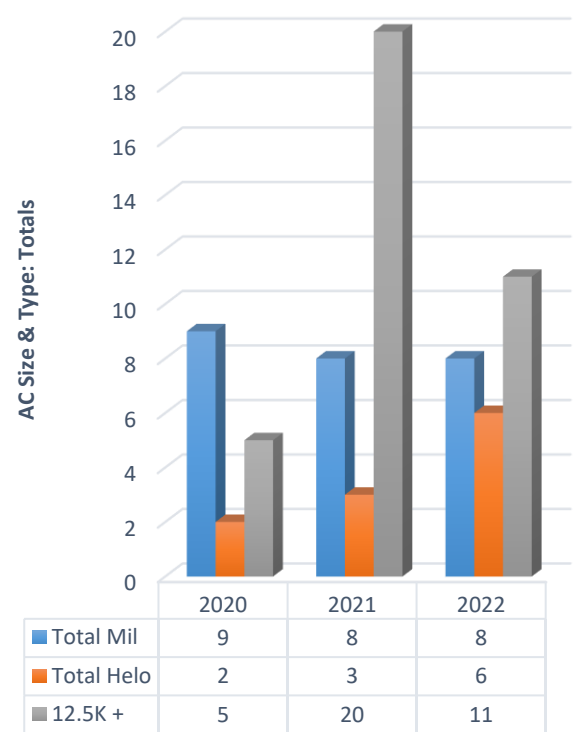
J Wyles

Jack Wyles / Airport Manager

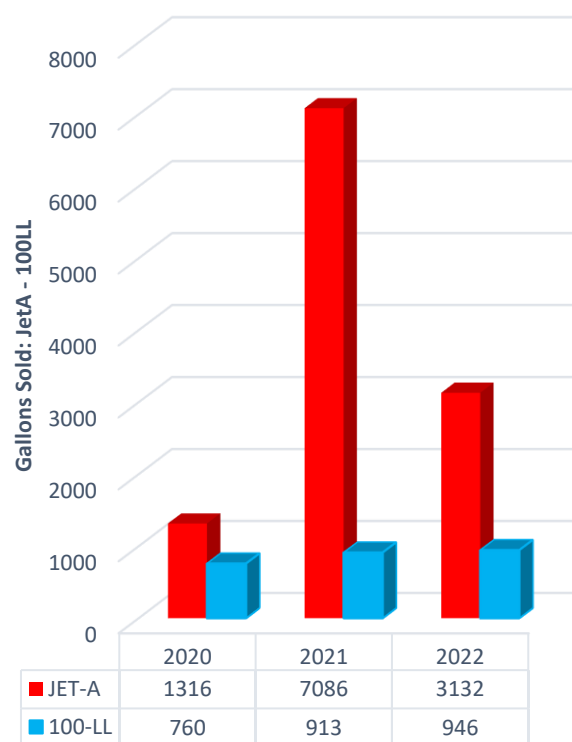
May: Airport Traffic



May: Specific Aircraft Ops



May: Fuel Sales





		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
Fund: 07 - Airport Enterprise Fund							
Revenue							
07-810-3141	Fuel Tax Refund	2,300.00	2,300.00	0.00	1,800.63	-499.37	21.71 %
07-810-3350	Fuel Sales Jet A	278,400.00	278,400.00	0.00	34,467.91	-243,932.09	87.62 %
07-810-3351	Fuel Sales100 LL	88,800.00	88,800.00	0.00	16,351.65	-72,448.35	81.59 %
07-810-3353	POL & Flowage	500.00	500.00	0.00	111.13	-388.87	77.77 %
07-810-3354	Passenger Supplies & Gift Shop	800.00	800.00	0.00	165.87	-634.13	79.27 %
07-830-3310	Copies-Faxes & Publications	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3325	Auto Parking	1,200.00	1,200.00	0.00	0.00	-1,200.00	100.00 %
07-830-3326	Landing	1,600.00	1,600.00	0.00	205.00	-1,395.00	87.19 %
07-830-3328	Facilities Contract Fees	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3333	Tie Down & Ramp	2,500.00	2,500.00	0.00	160.00	-2,340.00	93.60 %
07-830-3336	Testing Services	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3337	Catering	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3338	Towing and GPU Fees	750.00	750.00	0.00	60.00	-690.00	92.00 %
07-830-3339	Fees ARFF Standby	1,000.00	1,000.00	0.00	0.00	-1,000.00	100.00 %
07-830-3341	Executive Hanger Rent	21,200.00	21,200.00	0.00	7,100.00	-14,100.00	66.51 %
07-830-3344	Hanger Leases	12,420.00	12,420.00	1,195.00	3,525.00	-8,895.00	71.62 %
07-830-3355	After Hours Charge	1,275.00	1,275.00	0.00	0.00	-1,275.00	100.00 %
07-830-3356	Advertising	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3661	Ground Lease Town Property	16,055.00	16,055.00	0.00	4,583.62	-11,471.38	71.45 %
07-830-3690	Third Party Concierge	500.00	500.00	0.00	0.00	-500.00	100.00 %
07-830-3691	Office & Room Rentals	22,685.00	22,685.00	1,350.00	5,356.50	-17,328.50	76.39 %
07-830-3714	Insurance proceeds	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3721	Forfeited Retirement Contributions	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3725	Refunded Expenditures	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
07-830-3728	Fuel Excise Rebate	2,500.00	2,500.00	0.00	1,052.29	-1,447.71	57.91 %
07-830-3768	Chaffee County Contribution	25,000.00	25,000.00	0.00	0.00	-25,000.00	100.00 %
07-830-3790	Interest	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-3870	Transfers From General Fund	120,000.00	120,000.00	0.00	0.00	-120,000.00	100.00 %
07-850-3770	State & Local Grants	4,500.00	4,500.00	0.00	0.00	-4,500.00	100.00 %
07-850-3775	FAA Annual Entitlement Grant	141,923.00	141,923.00	0.00	0.00	-141,923.00	100.00 %
07-850-3776	CDOT Grant Match for FAA Grant	7,885.00	7,885.00	0.00	0.00	-7,885.00	100.00 %
07-850-3777	CDOT Discretionary Grant	0.00	0.00	0.00	0.00	0.00	0.00 %
07-850-3778	FAA Special Grant Program	0.00	0.00	0.00	0.00	0.00	0.00 %
	Revenue Total:	758,793.00	758,793.00	2,545.00	74,939.60	-683,853.40	90.12%
Expense							
07-810-4217	Items for Resale	750.00	750.00	90.00	90.00	660.00	88.00 %
07-810-4218	P/O/L for Resale	2,150.00	2,150.00	0.00	-64.90	2,214.90	103.02 %
07-810-4441	Fuel for Resale Jet A	132,000.00	132,000.00	0.00	0.00	132,000.00	100.00 %
07-810-4442	Fuel Testing	1,950.00	1,950.00	0.00	0.00	1,950.00	100.00 %
07-810-4446	Sales Taxes Paid	0.00	0.00	0.00	2,957.00	-2,957.00	0.00 %
07-810-4447	Fuel For Resale 100 LL	68,000.00	68,000.00	0.00	0.00	68,000.00	100.00 %
07-830-4101	Wages - Airport Operations	176,147.36	176,147.36	14,352.80	67,225.96	108,921.40	61.84 %
07-830-4102	Other Benefits	1,500.00	1,500.00	454.30	2,495.94	-995.94	-66.40 %
07-830-4106	Over-Time	500.00	500.00	83.24	719.83	-219.83	-43.97 %
07-830-4110	FICA & Medicare - Airport Operations	13,475.00	13,475.00	1,071.90	5,077.37	8,397.63	62.32 %
07-830-4112	Unemployment - Airport	1,632.00	1,632.00	29.22	138.73	1,493.27	91.50 %
07-830-4114	Retirement Contributions - Airport	3,489.00	3,489.00	270.66	1,347.80	2,141.20	61.37 %
07-830-4115	Accrued Leave - Airport Operations	0.00	0.00	0.00	0.00	0.00	0.00 %
07-830-4116	Health & Life Insurance - Airport Ope...	33,037.44	33,037.44	2,756.52	13,782.61	19,254.83	58.28 %
07-830-4120	Background Check - Airport	0.00	0.00	0.00	0.00	0.00	0.00 %

	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
07-830-4140	Workers Compensation - Airport Ope...	9,085.73	9,085.73	1,440.31	7,983.03	1,102.70 12.14 %
07-830-4205	Postage & Shipping - Airport Operati...	75.00	75.00	0.00	0.00	75.00 100.00 %
07-830-4210	Complimentary Snacks & Supplies	750.00	750.00	0.00	76.25	673.75 89.83 %
07-830-4211	Supplies/Cleaning & Toiletry - Airport...	2,000.00	2,000.00	395.68	559.46	1,440.54 72.03 %
07-830-4220	Licenses & Permits - Airport	1,545.00	1,545.00	0.00	427.44	1,117.56 72.33 %
07-830-4228	Airfield Maintenance Supplies	4,475.00	4,475.00	108.96	297.15	4,177.85 93.36 %
07-830-4229	Fuel Isl, Fuel Trk & Tank Maintenance...	3,300.00	3,300.00	1,425.00	1,498.65	1,801.35 54.59 %
07-830-4231	Fuel - Airport Vehicles	2,500.00	2,500.00	123.70	799.10	1,700.90 68.04 %
07-830-4232	Vehicle Maintenance & Repair - Airpo...	3,500.00	3,500.00	46.26	825.30	2,674.70 76.42 %
07-830-4233	Equipment Repairs & Maintenance - A..	3,500.00	3,500.00	94.99	1,094.72	2,405.28 68.72 %
07-830-4275	Uniforms - Airport	400.00	400.00	0.00	0.00	400.00 100.00 %
07-830-4280	Meetings & Food - Airport	3,000.00	3,000.00	0.00	0.00	3,000.00 100.00 %
07-830-4290	Office Supplies- Airport	550.00	550.00	0.00	83.78	466.22 84.77 %
07-830-4336	Third Party Expenditures	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
07-830-4341	Utilities - Airport	21,999.96	21,999.96	2,351.86	13,268.71	8,731.25 39.69 %
07-830-4345	Telephone - Airport	3,639.96	3,639.96	314.92	1,644.96	1,995.00 54.81 %
07-830-4380	PC / Liability Insurance - Airport	7,500.00	7,500.00	0.00	0.00	7,500.00 100.00 %
07-830-4385	Liability Insurance - Airport	9,737.27	9,737.27	8,755.00	16,905.60	-7,168.33 -73.62 %
07-830-4410	Legal-Airport	1,500.00	1,500.00	39.00	117.00	1,383.00 92.20 %
07-830-4411	Audit - Airport	4,400.00	4,400.00	0.00	0.00	4,400.00 100.00 %
07-830-4412	Engineering - Airport	0.00	0.00	0.00	0.00	0.00 0.00 %
07-830-4414	IT & Subscriptions - Airport	6,500.00	6,500.00	0.00	330.13	6,169.87 94.92 %
07-830-4415	Professional Fees- Outside Service - Ai..	50.00	50.00	0.00	0.00	50.00 100.00 %
07-830-4416	Marketing & Printing - Airport	1,500.00	1,500.00	0.00	120.00	1,380.00 92.00 %
07-830-4427	Compliance	2,000.00	2,000.00	0.00	5.57	1,994.43 99.72 %
07-830-4432	Dues & Memberships - Airport	700.00	700.00	0.00	275.00	425.00 60.71 %
07-830-4435	Building & Equipment Lease - Airport	24,000.00	24,000.00	0.00	2,000.00	22,000.00 91.67 %
07-830-4438	Weather Operations & AWOS	5,000.00	5,000.00	0.00	11,252.00	-6,252.00 -125.04 %
07-830-4440	Merchant Fees - Airport	6,000.00	6,000.00	0.00	1,864.44	4,135.56 68.93 %
07-830-4480	Travel & Training - Airport	4,000.00	4,000.00	0.00	150.00	3,850.00 96.25 %
07-830-4514	Furniture & Fixtures - Airport	4,000.00	4,000.00	0.00	399.20	3,600.80 90.02 %
07-830-4560	Building Maintenance & Repairs - Air...	3,000.00	3,000.00	1,331.76	2,163.70	836.30 27.88 %
07-830-4564	Hangar Maintenance & Repairs	51,300.00	51,300.00	14.71	14.71	51,285.29 99.97 %
07-850-4801	Depreciation - Airport	0.00	0.00	0.00	0.00	0.00 0.00 %
07-850-4802	Amortization Expense	0.00	0.00	0.00	0.00	0.00 0.00 %
07-850-4803	Runway Rehab & Maint - Airport	0.00	0.00	66,225.33	89,643.71	-89,643.71 0.00 %
07-850-4809	Equipment Lease Purchase - Airport	0.00	0.00	0.00	6,000.00	-6,000.00 0.00 %
07-850-4810	Vehicle Purchase - Airport	0.00	0.00	0.00	0.00	0.00 0.00 %
07-850-4811	Equipment Purchase - Airport	5,000.00	5,000.00	0.00	0.00	5,000.00 100.00 %
07-850-4830	Hangar Paving Maintenance - Airport	7,000.00	7,000.00	0.00	0.00	7,000.00 100.00 %
07-850-4831	Hanger Maint & Repairs - Airport	0.00	0.00	0.00	0.00	0.00 0.00 %
07-850-4832	Airfield Security Fence - Airport	0.00	0.00	0.00	0.00	0.00 0.00 %
07-850-4835	Building Maint & Repairs >\$5000 = Ai...	0.00	0.00	0.00	23,522.93	-23,522.93 0.00 %
07-850-4870	Fuel Tanks Inspection-Cleaning-Maint...	0.00	0.00	0.00	0.00	0.00 0.00 %
07-850-4872	FAA Funded Improvements	157,692.00	157,692.00	0.00	58.50	157,633.50 99.96 %
07-850-4873	CDOT Funded Improvements	0.00	0.00	0.00	0.00	0.00 0.00 %
	Expense Total:	800,830.72	800,830.72	101,776.12	277,151.38	523,679.34 65.39%
	Fund: 07 - Airport Enterprise Fund Surplus (Deficit):	-42,037.72	-42,037.72	-99,231.12	-202,211.78	-160,174.06 -381.02%
	Report Surplus (Deficit):	-42,037.72	-42,037.72	-99,231.12	-202,211.78	-160,174.06 -381.02%

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)
07 - Airport Enterprise Fund	-42,037.72	-42,037.72	-99,231.12	-202,211.78	-160,174.06
Report Surplus (Deficit):	-42,037.72	-42,037.72	-99,231.12	-202,211.78	-160,174.06

Draft Plan
Central Colorado Regional Airport (Buena Vista)
15 October 2022: 0800 – 1400 hrs

AIRCRAFT FUELING & HANDLING:

Radio/credit cards/invoicing: **Jack & Chandra**

Fueling, Marshalling: **Tadd & Randy**

Chocking & Plane Tie- Down: **Jack**

(FRIDAY AFTERNOON) BEFORE EVENT 2-4 PM (2-3 ppl):

Table and chairs setup: **All Hands**

Set up trash cans, coolers, etc: **All Hands**

DURING EVENT:

VEHICLE TRAFFIC & PARKING (7:30 AM - Noon) **(2-3 ppl)**

- Directing car show vehicles and motorcycles: **Wayne**
- Direct vendors / visitors (SWAT, FD, etc) with vehicles: **Wayne**
- Direct attendee vehicles to parking: **1 x Person**
- Checking out / in AP courtesy cars: **Airport Staff**

Meet and greet/ photos: **Dan / Dennis**

Drone Park Demos: **Taylor**

Stock Coolers/Ice, empty trash (1 person): **1 -2 ppl**

AP TABLE 1: Sales/ manage raffle tickets, AP merchandise, answer questions: **1 x Person**

Food:

Assist Knight Of Columbus in the food-tent with seating, cleaning table, trash, etc: **1 x Person**

Ice cream sales & serving: **1-2 ppl**

(SATURDAY AFTERNOON) AFTER EVENT 3-5PM (2-3 ppl):

Table and chairs tear down, bring from tent back to hangar: **All Hands**

General clean up and trash empty: **All Hands**

BV Airport Flyer - Chandra

Drone Training Park Flyer

Colorado Pilots Association

CDOT-Aeronautics

Gee Whiz Aircraft

Fouga Jet, Richard Baker – Dennis

Texan T-6, Don Nelson - Dennis

Central Colorado Regional Airport - Advisory Summary 06.22

Subject: UAS Office Space

BACKGROUND:

The Central Colorado Regional Airport is owned by the Town of Buena Vista and overseen by the Buena Vista Airport Advisory Board. The Airport Board serves as a liaison between the Town and the FAA on all matters pertaining to the operation of the Central Colorado Regional Airport and makes recommendations regarding airport operations and facilities to the Buena Vista Board of Trustees.

The 2021 Airport Business Plan, which was approved by Town Trustees states: “The airport will explore the UAS market and opportunities to develop a niche market for this burgeoning industry.”

Drones are registered just like manned aircraft with the FAA and are recognized as part of the aviation system.

The Central Colorado UAS (CCUAS) is a 501 (C) (3), which has no paid staff, but relies on volunteers, memberships, and donations to fulfill its goals. The Club has been instrumental in encouraging and training Salida and Buena Vista High School Students, Search & Rescue, Public Safety, Research & Development, Community Outreach, Utilities.

The Central Colorado UAS is partnering with the Town of Buena Vista to develop a Drone Training Park, which is a unique facility, which will attract academia, public safety, research & development, government, utilities, and private industry.

CCUAS would benefit greatly by having an address at the Buena Vista airport rather than a Post Office Box as its mailing address and needs a secure place to store high-tech equipment and conduct business.

TIMING:

CCUAS is actively pursuing grants to develop student and work force training programs at the Buena Vista Drone Training Park. The sooner a permanent address is established, and space is identified, the sooner milestones can be achieved.

INTERESTED AND/OR INVOLVED PARTIES:

- Buena Vista Trustees
- Advisory Board
- AEJ Staff
- FAA / CDOT-Aviation
- Buena Vista Citizens
- Chaffee County

LEGAL REVIEW:

As required

RECOMMENDED ACTION:

Approve no-cost office space at the Buena Vista Airport for the Central Colorado UAS Club for a period on one-year. Renew the no-cost agreement annually based on the CCUAS' continued contribution to the Town and Airport as an integral member of the aviation community and as a contributor to the community's economic development.