



**AGENDA  
FOR THE BOARD OF TRUSTEES  
OF THE TOWN OF BUENA VISTA, COLORADO  
January 25, 2022**

**Regular Meeting at 7:00 PM**  
**Members of the Board of Trustees will be meeting at the Community Center**  
**715 E. Main Street, Buena Vista, Colorado**

**Staff and the Public will attend the meeting virtually.**

**To participate in Public Comment and/or Public Hearings, you must connect to the video conference.**  
**Conferencing Access Information:** <https://us02web.zoom.us/j/88075048459> **Password: 971317**  
**Listen via phone at 1-301-715-8592 Meeting ID: 880 7504 8459 Password: 971317**

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA  
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND  
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

**I. CALL TO ORDER**

**II. ROLL CALL**

**III. PLEDGE OF ALLEGIANCE**

**IV. AGENDA ADOPTION**

*The Board approves the agenda at the start of the meeting, including modifications.*

**V. CONSENT AGENDA**

*Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports.  
(Professional Service Agreements (PSA) that exceed \$25,000.00 require the Consent Agenda to be approved by  
a Roll Call vote)*

**A. Minutes**

1. Board of Trustees Regular Meeting – January 11, 2022
2. Tree Advisory Board – November 4, 2021

**B. Code Enforcement Officer – 2021 4<sup>th</sup> Quarter Report and 2021 End of Year Report**

**C. Adoption of Resolution No. 04, Series 2022 entitled “ A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO REAPPOINTING ROY GERTSON, KATHY HOERLEIN, AND APPOINTING CATHERINE HUNT AS REGULAR VOTING MEMBERS OF THE TREE ADVISORY BOARD.”**

**D. Adoption of Resolution No. 05, Series 2022 entitled “ A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, RATIFYING THE EXECUTION OF A PURCHASE AND SALE AGREEMENT WITH CR317, LLC AND AUTHORIZING THE TOWN ADMINISTRATOR TO EXECUTE ALL DOCUMENTS REQUIRED TO ACQUIRE THE SUBJECT PROPERTY.”**

**E. Adoption of Resolution No. 06, Series 2022 entitled “ A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ACCEPTING THE CONVEYANCE OF OUTLOT O-1, COLORADO CENTER P.U.D., FILING 1, PHASE A AND AUTHORIZING THE TOWN ADMINISTRATOR AND/OR MAYOR TO EXECUTE ANY DOCUMENT NECESSARY TO COMPLETE THE TRANSACTION.”**

**VI. PUBLIC COMMENT**

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office, and [www.buenavistaco.gov](http://www.buenavistaco.gov) on Friday, January 21, 2022

Citizen participation where the public can sign up prior to the start of the meeting in order to speak during public comment. Three minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chatbox, or when Mayor Lacy asks for Public Comment, click the raise hand button in the webinar control panel, or by phone press \*9, and the meeting host will prompt you to unmute when it is your turn to speak. Or you may email the information to [bvclerk@buenavistaco.gov](mailto:bvclerk@buenavistaco.gov). Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and respond then or later to remarks made by any citizen. Comments made in the Zoom Chatbox will not be discussed or included in the minutes.

**VII. STAFF REPORTS (25 minutes)**

1. Town Administrator
2. Town Treasurer
3. Planning Director
4. Public Work Director
5. Airport Manager

**VIII. BUSINESS ITEMS**

**A. Public Hearing - Local Historic Designation for the Book Nook Building**

Should the Board of Trustees approve the adoption of Resolution No. 10, Series 2022, entitled, **“A RESOLUTION DESIGNATING THE BOOK NOOK BUILDING LOCATED AT 127 SOUTH SAN JUAN AVENUE AS A HISTORIC STRUCTURE.?”**

*The Board will consider approving the Historic Preservation Commission’s recommendation to accept the Book Nook’s local landmark designation application. (Estimated time – 10 minutes)*

**B. Updates to the Unified Development Code (UDC) Ordinance**

Should the Board of Trustees approve the adoption of Ordinance No. 01, Series 2022, entitled **AN ORDINANCE AMENDING CERTAIN SECTIONS OF TITLES 7, 8 AND 16 OF THE BUENA VISTA MUNICIPAL CODE CONCERNING SINGLE ROOM OCCUPANCY, MULTIFAMILY DWELLINGS IN THE HIGHWAY COMMERCIAL DISTRICT, CREATION OF THE SMALL LOT SINGLE-FAMILY RESIDENTIAL DISTRICT (R-1.5) ZONE DISTRICT AND EXEMPTING CERTAIN SMALL MULTIFAMILY DWELLINGS FROM SITE PLAN REQUIREMENTS.?”**

*The Board will consider approving amendments to the UDC to allow for Apartments in Highway Commercial Zone district, Single Room Occupancy Use, Site Plan exemption for small multifamily projects, Creation of R-1.5 Zone District. (Estimated time – 20 minutes)*

**C. Property Addressing Ordinance**

Should the Board of Trustees approve the adoption of Ordinance No. 02, Series 2022, entitled **“AN ORDINANCE AMENDING SECTION 11-42 OF BUENA VISTA MUNICIPAL CODE CONCERNING THE NUMBERING OF BUILDINGS?”**

*The Board will consider amending Section 11.42 of the Municipal Code concerning how addresses are assigned. (Estimated time – 10 minutes)*

**D. Rehab of Airport Apron**

Should the Board of Trustees approve the adoption of Resolution No. 07, Series 2022, entitled **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE AGREEMENT FOR PROFESSIONAL SERVICES, PROVIDED BY DIBBLE ENGINEERING FOR 2022 APRON REHABILITATION – DESIGN PHASE.?”**

*The Board will consider approving the professional Services with Dibble Engineering for the design phase of apron rehabilitation at the Central Colorado Regional Airport. (Estimated time – 10 minutes)*

**E. Board of Trustee Compensation**

*The Board will review and discuss the process for amending compensation amounts for the Mayor and Trustees. (Estimated time – 10 minutes)*

**F. 2021 Final Budget Adjustments**

Should the Board of Trustees approve the adoption of Resolution No. 08, Series 2022, entitled, **“A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO,**

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, Post Office, and [www.buenavistaco.gov](http://www.buenavistaco.gov) on Friday, January 21, 2022

**ADOPTING A FINAL ADJUSTED AND SUPPLEMENTAL BUDGET FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021.?"**

Should the Board of Trustees approve the adoption of Resolution No. 09, Series 2022, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING FINAL SUPPLEMENTAL APPROPRIATIONS FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2021 AND ENDING ON THE LAST DAY OF DECEMBER 2021.?"**

*The Board will consider approving final adjustments and appropriating Funds to the 2021 Budget.  
(Estimated time – 5 minutes)*

**IX. TRUSTEE/STAFF INTERACTION**

*The Board discusses items with staff and staff can bring up matters not on the agenda.*

**X. EXECUTIVE SESSION**

*An executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the Franchise Agreement with Sangre de Cristo Electric.*

**EXECUTIVE SESSION**

*An executive session to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. § 24-6-402(4)(e), concerning the potential acquisition of water rights.*

**XI. ADJOURNMENT**

**This Agenda may be Amended**

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