

THE TOWN OF
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BUENA VISTA, COLORADO 81211



BUENA VISTA
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**AGENDA
FOR THE BOARD OF TRUSTEES
OF THE TOWN OF BUENA VISTA, COLORADO
January 24, 2023**

Regular Meeting at 7:00 PM

**The Board of Trustee meetings are held at the Community Center and are open to the public.
Staff and the Public are encouraged to attend the meeting virtually.
715 E. Main Street, Buena Vista, Colorado**

**To attend the meeting virtually or to participate in Public Comment and/or Public Hearings,
you must connect to the video conference.**

**Conferencing Access Information: <https://us02web.zoom.us/j/83695774712> Password: 351540
Listen via phone at 1-301-715-8592 Meeting ID: 836 9577 4712 Password: 351540**

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA ITEMS AS PRESENTED OR
MODIFIED PRIOR TO OR DURING THE MEETING, AND ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

I. CALL TO ORDER

II. ROLL CALL

III. PLEDGE OF ALLEGIANCE

IV. AGENDA ADOPTION

The Board approves the agenda at the start of the meeting, including modifications.

V. CONSENT AGENDA

*Approval of matters that are routine in nature that require review and/or approval, i.e. minutes and reports.
(Professional Service Agreements {PSA} that exceed \$25,000.00 require the Consent Agenda to be approved by a
Roll Call vote)*

A. Minutes

1. Board of Trustees Regular Meeting – January 10, 2023
2. Airport Advisory Board – October 18, 2022
3. Airport Advisory Board – November 16, 2022
4. Tree Advisory Board – November 3, 2022
5. Recreation Advisory Board – November 16, 2022
6. Recreation Advisory Board – December 21, 2022

B. Town Clerk Report

C. Recreation Supervisor Report

D. Buena Vista Tree Advisory Board 2023 Work Plan

- E. Adoption of Resolution No. 07, Series 2023, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES
FOR THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING JOY DUPREY AND JENNIFER
WRIGHT AS REGULAR VOTING MEMBERS TO THE BEAUTIFICATION ADVISORY BOARD.**

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office and www.buonavistaco.gov on Friday, January 20, 2023

- F. Adoption of Resolution No. 08, Series 2023, entitled" **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, REAPPOINTING MARCUS TRUSTY, GARY CROWDER, AND DANIELLE RYAN AS REGULAR VOTING MEMBERS OF THE RECREATION ADVISORY BOARD."**
- G. Adoption of Resolution No. 09, Series 2023, entitled "**A RESOLUTION APPROVING THE TOWN OF BUENA VISTA PUBLIC WORKS DEPARTMENT AUTHORIZATION TO PURCHASE VEHICLES AND EQUIPMENT FOR THE 2023 CALENDAR YEAR."**
- H. Adoption of Resolution No. 10, Series 2023, entitled" **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE APPLICATION OF A DEPARTMENT OF LOCAL AFFAIRS (DOLA) INNOVATIVE HOUSING OPPORTUNITIES INCENTIVES (IHOI) GRANT FOR THE CARBONATE STREET PHASE I DEVELOPMENT."**
- I. Adoption of Resolution No. 11, Series 2023, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE APPLICATION OF A DEPARTMENT OF LOCAL AFFAIRS (DOLA) TRANSFORMATIONAL AFFORDABLE HOUSING, HOMEOWNERSHIP, AND WORKFORCE HOUSING GRANT PROGRAM FOR THE CARBONATE STREET PHASE I DEVELOPMENT."**
- J. Adoption of Resolution No. 12, Series 2023, entitled" **A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE APPLICATION OF A DEPARTMENT OF LOCAL AFFAIRS (DOLA) TRANSFORMATIONAL AFFORDABLE HOUSING, HOMEOWNERSHIP, AND WORKFORCE HOUSING GRANT PROGRAM FOR THE CROSSING DEVELOPMENT."**

VI. PUBLIC COMMENT

*Citizen participation where the public can sign up prior to the start of the meeting to speak during public comment. Three minutes for matters not on the agenda or for agenda items not scheduled for Public Hearing. Enter your name, address, and subject to be discussed in the Zoom Chat box, or when Mayor Fay asks for Public Comment, click the raise hand button in the webinar control panel, or by phone press *9, and the meeting host will prompt you to unmute when it is your turn to speak. Or you may email the information to bvclerk@buenavistaco.gov. Neither Town Board nor Town staff should be expected to respond to matters raised in the Public Comment segment of Board meetings. Nevertheless, Board members will always retain the right to ask questions of the speaker and respond then or later to remarks made by any citizen. Comments made in the Zoom Chatbox will not be discussed or included in the minutes.*

VII. BUSINESS ITEMS

A. Appointment to the Chaffee County Housing Authority

The Trustees will consider appointing Town Administrator Lisa-Parnell Rowe as the Buena Vista alternate on the Chaffee Housing Authority Board. (Estimated Staff time – 5 minutes; discussion – 5 minutes)

B. Public Hearing – First Reading of the Sangre de Cristo Electric Association Franchise Agreement

Application for a franchise by Sangre DeCristo Election Association, Inc., and first reading of Ordinance No. 01, Series 2023. "**AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA APPROVING A FRANCHISE WITH SANGRE DE CRISTO ELECTRIC ASSOCIATION, INC., TO FURNISH, SELL AND DISTRIBUTE ELECTRICITY TO THE TOWN AND TO ALL RESIDENTS OF THE TOWN AND REPEALING AND REPLACING ORDINANCE 4-1997, CODIFIED AS CHAPTER 5, ARTICLE II, OF THE BUENA VISTA MUNICIPAL CODE."**

The Trustees will consider approval of a new franchise agreement and ordinance with Sangre de Cristo Electric Association. (Estimated Staff time – 10 minutes; discussion – 20 minutes)

VIII. STAFF REPORTS (Estimated Staff time – 60 minutes; discussion – 30 minutes)

1. Town Administrator
2. Airport Manager
3. Town Treasurer – 2022 Budget Fourth Quarter Report
4. Planning Director

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IX. BUSINESS ITEMS - CONTINUED

C. Public Hearing – 2022 Final Budget Adjustments

Should the Board of Trustees approve the adoption of Resolution No. 13, Series 2023, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING A FINAL ADJUSTED AND SUPPLEMENTAL BUDGET FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2022 AND ENDING ON THE LAST DAY OF DECEMBER 2022."**

Should the Board of Trustees approve the adoption of Resolution No. 14, Series 2023, entitled, **"A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, ADOPTING FINAL SUPPLEMENTAL APPROPRIATIONS FOR THE TOWN OF BUENA VISTA, COLORADO, FOR THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY 2022 AND ENDING THE LAST DAY OF DECEMBER 2022."**

*The Board will consider approving the final adjustment to the 2022 Budget
(Estimated Staff time – 5 minutes; discussion – 5 minutes)*

D. Dillon Companies LLC dba City Market – Permanent Modification of Premise

*The Board will consider approving a permanent modification of the liquor premise at City Market.
(Estimated Staff time – 5 minutes; discussion – 5 minutes)*

E. Revisions to the Buena Vista Municipal Code

Should the Board of Trustees approve the adoption of Ordinance No. 02. Series 2023, entitled **"AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA AMEND CERTAIN SECTIONS OF ARTICLE 1, CHAPTER 6 CONCERNING THE DELEGATION OF LIQUOR LICENSES TO THE TOWN CLERK AND REFERRAL TO THE BOARD, DEFINITIONS, FEES, CRITERIA FOR TRANSFER APPLICATION AND APPEAL DEADLINES."**

The Board will consider approving amendments to the Buena Vista Municipal Code related to liquor licensing. (Estimated Staff time – 2 minutes; discussion – 2 minutes)

X. TRUSTEE INTERACTION

The Board discusses items of interest for the community and staff.

XI. EXECUTIVE SESSION

"An executive session to hold a conference with the Town's attorney to receive legal advice on specific legal questions, pursuant to C.R.S. § 24-6-402(4)(b), concerning postal service issues in the Town.

XII. ADJOURNMENT

This Agenda may be Amended

Posted at Buena Vista Town Hall, Post Office and www.buonavistaco.gov on Friday, January 20, 2023