

**REGULAR MEETING AGENDA  
FOR THE BOARD OF TRUSTEES  
OF THE TOWN OF BUENA VISTA, COLORADO  
February 9, 2016 – 7:00 PM**

Buena Vista Community Center – Piñon Room  
715 East Main Street, Buena Vista, Colorado

**THE BOARD OF TRUSTEES MAY TAKE ACTION ON ANY OF THE FOLLOWING AGENDA  
ITEMS AS PRESENTED OR MODIFIED PRIOR TO OR DURING THE MEETING, AND  
ITEMS NECESSARY TO EFFECTUATE THE AGENDA ITEMS**

- I. **CALL TO ORDER**
- II. **ROLL CALL**
- III. **PLEDGE OF ALLEGIANCE**
- IV. **AGENDA ADOPTION**
- V. **CONSENT AGENDA**
  - A. **Minutes**
    - 1. Regular Meeting – January 26, 2016
    - 2. Beautification – January 7, 2016
    - 3. Planning & Zoning – January 20, 2016
    - 4. Trails Board – January 5, 2016
  - B. **Police Chief Report**
  - C. **Fire Chief Report**
- VI. **POLICY DISCUSSION – Development Process**
- VII. **PUBLIC COMMENT**
- VIII. **RESPONSE TO PUBLIC COMMENT**
- IX. **BUSINESS ITEMS**
  - A. **Chaffee County Building Department 2015 Year-End Update.**

*Dan Swallow from the Chaffee County Building Department will provide an update on how Chaffee County and the Town of Buena Vista performed in 2015 as it relates to building permits and associated revenues.*
  - B. **Emergency Management Mutual Aid.**

*The Board of Trustees will consider an update to the Emergency Management Mutual Aid agreement. The update includes centralizing communication on a scene for first responders.*
  - C. **CONTINUED FROM JANUARY 26, 2016 – Should the Board approve adoption of Resolution #14, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED FINAL PLAT FOR FILING 1 OF THE COLORADO CENTER PUD.” and should the Board approve adoption of Resolution #15, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING TWO SUBSTANTIAL PUD MODIFICATIONS FOR THE COLORADO CENTER PUD.” and should the Board approve adoption of Resolution #16 Series 2016, entitled A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED AND REINSTATED SUBDIVISION IMPROVEMENT AGREEMENT FOR THE AMENDED FINAL PLAT FOR FILING 1 OF THE COLORADO CENTER PUD.”?**

*The Colorado Center PUD Modification will be one public hearing with three (3) resolutions:*

*-The first Resolution is for a modification to the existing Final Plat for Colorado Center PUD Filing 1 to adjust lots in the first phase, combine lots shown in the Preliminary Plan and to create new lots with the subdivision.*

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, [www.buenavistaco.gov](http://www.buenavistaco.gov), Post Office, and Public Library on  
Friday, February 5, 2016

-The second Resolution is for a Substantial PUD Modification to change the zoning of on a portion of the PUD to match the new lots shown in the proposed modified plat.

-The third Resolution is for the associated Subdivision Improvement Agreement.

- D. Should the Board approve adoption of Resolution #18, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, APPOINTING ESTES BANKS, ANNIE DAVIS AND PRESTON LARIMER VOTING MEMBERS OF THE PLANNING AND ZONING COMMISSION.**"?

*The Board of Trustees will consider appointing community members to the Planning & Zoning Commission.*

- E. **PUBLIC HEARING –Source Water Protection Plan.**

*A public hearing is scheduled for the review of the Source Water Protection plan. The plan recommends best practices on managing and protecting the Town's watershed.*

- F. **BLM Trails Management Planning & Coordination.**

*The Board of Trustees will discuss how Buena Vista might support the Bureau of Land Management's (BLM) recent trails planning efforts.*

- G. **Recreation Events Center Feasibility Study.**

*The Board of Trustees will review and discuss a final draft of the Recreation Events Center Feasibility Study. The plan summarizes community input, proposes a design, recommends cost recovery options and programming; and includes an operational analysis.*

- H. Should the Board approve adoption of Resolution #19, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE EXECUTION OF A LEASE AGREEMENT FOR A JET A FUEL TRUCK WITH WORLD FUELS, INC.**"?

*The Board of Trustees will consider a lease agreement for replacing an aging Jet Fuel Truck with a new one.*

- I. **Branding Discussion.**

*The Board of Trustees will review the next steps for the design of the logo presented by Norris Designs at the December 8, 2015 meeting.*

- J. **Affordable Housing Discussion.**

*Housing recommendations were discussed at the regional intergovernmental meeting on Thursday, February 4th. The Board of Trustees will review the recommendations to update the 2007 Housing Needs Assessment, and whether to support the formation of a regional committee to explore creating a Regional Housing Authority.*

**X. STAFF REPORTS**

1. Town Administrator
2. Town Treasurer

**XI. DISCUSSION**

- XII. EXECUTIVE SESSION** – An Executive Session to consider the purchase, acquisition, lease, transfer or sale of real, personal or other property, pursuant to C.R.S. § 24-6-402(4)(a), and to determine positions relative to matters that may be subject to negotiations, develop a strategy for negotiations, and/or instruct negotiators, pursuant to C.R.S. §24-6-402(4)(e).

**XIII. ADJOURNMENT**

**This Agenda may be Amended**

Posted at Buena Vista Town Hall, [www.buenavistaco.gov](http://www.buenavistaco.gov), Post Office, and Public Library on Friday, February 5, 2016

**MINUTES OF A REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES  
OF THE  
TOWN OF BUENA VISTA, COLORADO**

**January 26, 2016**

**WORK SESSION with Planning and Zoning Commission Regarding Land Use Plan 6:00 PM**

Present for the work session: Mayor Pro Tem Duff Lacy, Trustees Keith Baker, David Volpe, Phillip Puckett, and Eric Gibb, Town Administrator Brandy Reitter, Town Attorney Jeff Parker, Principal Planner Mark Doering, and Town Clerk Janell Sciacca. Planning and Zoning Commission members present were Trey Shelton, Mark Jenkins, Annie Davis, Preston Larimer, Estes Banks, and Scott Johnson.

Principal Planner gave an overview for the purpose of the work session. He reviewed the goals of the Unified Development Code (UDC) and requested further direction from the Board. The Planning and Zoning Commission members and Board discussed their respective roles and specifically what the Board of Trustees wanted to see from the Planning and Zoning Commission. The Board was in general agreement that the Planning & Zoning Commission should handle all matters allowed within statutory limitations. There was discussion relative to non-conforming uses and the Town's options to restructure or adjust them with a notation that in addition to the already existing non-conforming uses, some could occur with during the upcoming CDOT Highway 24 project. Mixed use zoning districts and restrictions that can be put in place to protect the Town was also a topic. There was concern the UDC discourages some housing and that it should instead encourage housing period, with incentives for more desired or necessary housing types. The work session ended with Doering stating that the Planning Department had a good idea of where the Board wanted to be. He noted that the plan would be submitted to Staff on February 5 and then to the Steering Committee in March with a draft being presented to the Board of Trustees in late April, 2016.

The work session ended at 6.55 PM.

**I. CALL TO ORDER :01**

A Regular Meeting of the Board of Trustees was called to order at 7:00 PM on Tuesday, January 26, 2016, at the Buena Vista Community Center, Pinon Room, 715 E. Main Street, Buena Vista, Colorado by Mayor Pro-Tem Lacy.

**II. ROLL CALL :05**

Town Clerk Janell Sciacca proceeded with the roll call and declared a quorum. Present were Trustees Keith Baker, Eric Gibb, Duff Lacy, Phillip Puckett and David Volpe.

Town Staff present were Administrator Brandy Reitter, Attorney Jeff Parker, Principal Planner Mark Doering, Airport Director Jill Van Deel, Public Works Director Greg Maggard, Town Treasurer Mike Hickman, Clerk Janell Sciacca, Assistant to the Town Administrator Emily Katsimpalis and IT Director Larry Deffenbaugh.

**III. PLEDGE OF ALLEGIANCE :20**

Mayor Pro Tem Lacy led the Pledge of Allegiance.

**IV. PROCLAMATION – YOUTH APPRECIATION WEEK :43**

Mayor Pro Tem Lacy read the Proclamation and signed it announcing the week of February 1-5, 2016 as Youth Appreciation week in Buena Vista.

**V. AGENDA ADOPTION 2:15**

Mayor Pro Tem Lacy stated his discomfort with item E due to fact he was not able to read the documents that were transmitted to the Board earlier in the day. He informed the Board that he would like to see the Colorado Center matter tabled to the next meeting. Puckett agreed. Parker noted that his office received information on the change of ownership earlier in the day and scrambled to get the updated documents to the Board so he understood if the Board chose to continue the matter. Gibb felt if the Board did not have sufficient time to review the application materials that the Trustees would be doing the applicant and public a disservice.

**Motion #1** by Trustee Lacy, seconded by Trustee Gibb, to continue Item E to February 9, 2016 at 7:00 PM. **Motion carried, 5-0.**

**Motion #2** by Trustee Puckett, seconded by Trustee Baker to adopt the agenda as amended. **Motion carried, 5-0.**

## **VI. CONSENT AGENDA 5:22**

### **I. Minutes**

1. Regular Meeting – January 12, 2016
2. Airport Board – November 17, 2015
3. Planning & Zoning – January 6, 2016
4. Recreation Board – December 9, 2015
5. Water Board – November 18, 2015

**Motion #3** by Trustee Puckett, seconded by Trustee Volpe to approve the consent agenda as presented. **Motion carried, 5-0.**

## **VII. PUBLIC COMMENT 5:50**

Mayor Pro Tem Lacy opened the floor to public comment at 7:06 PM.

Daniel Hamme, 29383 Creek Trail. Hamme addressed the proposed resolution to submit ballot issues on retail marijuana taxation stating he was not opposed to a tax on retail cannabis, but felt the current proposal was excessive. He urged Board to reject the current questions, conduct further research and think it through. He also suggested the Board study what is happening in Pueblo where excess revenues were allowed by the voters to be used to fund college scholarships for the people instead of refunding it back to the taxpayers.

Mayor Pro Tem Lacy closed the floor to Public Comment at 7:08 PM.

## **VIII. RESPONSE TO PUBLIC COMMENT 8:30**

Mayor Pro Tem Lacy thanked Hamme for his comments and noted the Board would be having further discussion on the matter shortly.

## **IX. BUSINESS ITEMS 8:56**

### **A. Ratification of Ballot Question language approved in Resolution #8 adopted by Board of Trustees January 12, 2016. 9:00**

Mayor Pro Tem Lacy introduced item A. Parker reminded the Board that during the last meeting they wanted to make sure the question referenced the Ordinance discussed on December 8, 2015. Lacy clarified that the particular proposed Ordinance could be brought back before them for discussion and consideration. Parker agreed. Gibb asked if the draft of the associated Ordinance could be made available on the website and at Town Hall. Reitter agreed it would be on the website with a hard copy available for review at Town Hall.

**Motion #4** by Trustee Baker, seconded by Trustee Gibb, to approve ratification of Resolution #8 as presented. **Motion carried 5-0.**

**B. Should the Board approve adoption of Resolution #9, Series 2016 entitled “A RESOLUTION SUBMITTING TWO BALLOT ISSUES REGARDING AN OCCUPATION TAX AND EXCISE TAX ON RETAIL MARIJUANA TO THE REGISTERED ELECTORS OF THE TOWN OF BUENA VISTA AT THE TOWN’S APRIL 5, 2016 REGULAR ELECTION.”? 12:18**

Mayor Pro Tem Lacy introduced item B. Reitter referenced her Staff Report and briefly reviewed key points. She highlighted information from CML noting that of 51 ballot measures presented across the State, 46 communities have supported taxation of retail marijuana. She also noted that Chaffee County and Salida are currently discussing marijuana taxation. Parker reiterated his comments from previous meetings that he is confident the Town may not do a special tax and can only do an occupation tax due to the Town being statutory. Gibb then asked if those Towns that had special taxes were doing so illegally. Parker replied that he thought they were doing so without authorization. Lacy stated he did not like the proposed occupation tax and thought it was too heavy and didn't make sense. Puckett asked if the occupation tax could be tiered. Parker replied he did not believe it could be progressive. Gibb inquired if a cultivation facility transferred marijuana to its own retail facility, the tax was paid. Parker said yes. Baker said he did not feel the issue should be sent to a vote agreeing with Lacy's comments and he felt taxation was not motivation to send it to the ballot as the Town would benefit from already existing sales tax. Gibb agreed commenting it is about a decision that is right for the community. Puckett stated that he did not mind taxing marijuana, but thought it should be progressive. Baker added that that Town could readdress the tax issue at a later date if legislation changed.

Resolution #9 died for lack of motion.

**C. Should the Board approve adoption of Resolution #12, Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, APPOINTING MEMBERS OF THE TOWN AIRPORT, BEAUTIFICATION, RECREATION, TRAILS, TREE AND WATER ADVISORY BOARDS.”? 22:42**

Mayor Pro Tem Lacy introduced item C. Reitter reminded that in 2014 the Town code was revised relative to how advisory board members were appointed and that the Town will make these appointments annually in December with any vacancies occurring being brought to the Board as necessary. Gibb clarified that the resolution also made the Boards consistent with 7 members each and that alternate members were given first shot at vacancies. Reitter agreed stating that vacancies would be advertised if an alternate did not want to fill that vacancy. Gibb encouraged Staff to make sure the Advisory Boards were aware of the policy on appointments for vacancies.

**Motion #5** by Trustee Puckett, seconded by Trustee Gibb, to approve Resolution #12 as presented.  
**Motion carried 5-0.**

**D. Should the Board approve adoption of Resolution #13 Series 2016, entitled “A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED COMPREHENSIVE PLAN.”? 27:26**

Mayor Pro Tem Lacy introduced item D. Principal Planner Doering presented providing and overview of the plan basics. He reviewed the sections of the plan and what each encompasses. Doering reminded the Board that the Comprehensive Plan is an advisory document and will be used in forming recommendations to the Planning & Zoning Commission and Board of Trustees. Doering highlighted that over the next 15 years approximately 583 more people are projected to enter BV resulting in roughly 39 more residents and 20 new single family homes each year. He advised the Board that the overall plan contains a total of 31 goals, 71 policies, 136 action items, 86 short term goals, and 50 long term goals and that the Planning Department is directly responsible for 102 actions. Doering stated this is a very good and very important plan. Gibb reiterated from the work session held earlier that this advisory document to be used by the Planning and Zoning Commission and Board of Trustees to create priorities. Baker commented there should be a lot of goals and if it is not challenging it is not worth doing. He added that this is putting the Town on course for long term and bridges the gap between what people want and the regulatory documents. Baker also noted this is an update of a 2008 plan and there are constant themes throughout the versions such as community, safety, good schools, clean and safe

environment, good place to raise children and housing and those are the enduring values and big things the Town is working for. Gibb reiterated Baker's comments noting that the budget is also a document that reflects what the Board believes is important. Lacy summed up that the plan is an advisory document and there is more than a bucket full of things to do so it falls on the Board's shoulders to prioritize. Gibb thanked the members of Town for providing input in forming the document. Baker stressed that as the strategic document for the Town, it is something the entire Town should have access to and be familiar with. Reitter advised that there would be a copy available at the library and at Town Hall.

**Motion #6** by Trustee Baker, seconded by Trustee Gibb, to approve Resolution #13 as presented.  
**Motion carried 5-0.**

- E. Should the Board approve adoption of Resolution #14, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED FINAL PLAT FOR FILING 1 OF THE COLORADO CENTER PUD.**" and should the Board approve adoption of Resolution #15, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING A TWO SUBSTANTIAL PLANNED UNIT DEVELOPMENT AMENDMENTS FOR COLORADO CENTER PUD.**" and should the Board approve adoption of Resolution #16 Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED AND REINSTATED SUBDIVISION IMPROVEMENT AGREEMENT FOR THE AMENDED FINAL PLAT FOR FILING 1 OF THE COLORADO CENTER PUD.**"? (CONTINUED TO FEBRUARY 9, 2016)

- F. Should the Board approve adoption of Resolution #17, Series 2016, entitled "**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, AMENDING SECTION 11-112 OF THE BUENA VISTA MUNICIPAL CODE TO AUTHORIZE THE PUBLIC WORKS DIRECTOR TO APPROVE STREET CLOSURES.** 46:48

Mayor Pro Tem Lacy introduced item F. Reitter reminded the Board that this is laced in with conversation being had about the Unified Development Code relative to making things more user friendly for applicants with an administrative process. Maggard added that he would work with Planning and Recreation to form a check list. Lacy noted that there hasn't been a street closure application cross in front of the Board that had not been reviewed by Staff. Puckett stated he was 99.9% behind this but he knew there had been times where the Board added more conversation and suggested changes. Reitter reminded that the majority of street closures were recurring, but Staff would make sure the Board and public were kept informed. Puckett felt a checklist added comfort. Gibb agreed with Puckett, but felt a small risk was worthwhile to allow for more high level policy conversations by the Board.

**Motion #7** by Trustee Puckett, seconded by Trustee Volpe, to approve Resolution #17 as presented.  
**Motion carried 5-0.**

**G. Review of Policy Goals for First Quarter. 52:45**

Reitter noted the spreadsheet in the packet of goals. Per Policy Governance Doctrine, these reports are quarterly on the last meeting of the month. She noted that items would be marked completed as necessary. There are not a lot of big capital projects in 2016 but priorities popping up like Highway 24, Affordable Housing, Water projects. Gibb asked if the Affordable Housing Grant would be brought to the Board again or if it would be an automatic reapplication process. Reitter replied it is a reapplication and the Town is on the waiting list with CHFA. The average wait is 3-4 years and the Board will see the proposal or project under consideration, but the application process will be started in May with a letter of intent. However, Urban, Inc. will provide a presentation to the Board before that letter is sent. Reitter informed the Board it is not the same site as was submitted last year. Gibb reminded the Board that he dissented on that particular location and asked that his colleagues reconsider other opportunities. Reitter stated that there were different opportunities and she will let the Board know them as they become available. Gibb also addressed the proposed \$300,000 infrastructure monies in the 2016 budget and wondered if there was any thought yet on distribution implementation. Reitter replied that the idea is to

implement a proposed set of criteria for funding with updates to the priority list. Public Works will be completing an assessment in the spring and water issues are pretty straight forward. Gibb wanted to see a process for consideration of the options and didn't want to drift to far into the year before putting the money to use. Puckett agreed and felt the money should be used for things that come up including private projects. Gibb felt it would be nice to encourage private projects to consider applying. Lacy inquired about the Highway 24 project costs. Maggard replied around \$80,000 was budgeted for lighting and \$30,000 for water lines. Lacy felt that the available funding should be used for Highway 24 if necessary. He also felt it was important to look at the impact of road construction on taxes and that soliciting projects was important, but they should be cautious about tossing money around. Lacy asked Reitter to provide the Board a list of completed priorities and goals by starring them before moving them off the list the next quarter. He then inquired about the issues in the last affordable housing application. Reitter replied CHFA did not like the location as well as the fact it was next to the prison. Reitter advised that the only property in town that is large enough as an alternative is the School's old baseball diamond off Arizona. Reitter spoke to Superintendent Holmes who was excited and open to the idea. A land swap was proposed and Town could build a diamond for them near the other diamonds as part of River Park. Reitter noted CHFA also wanted the Town to have control of the land. Gibb felt this was a perfect solution and a great project which helped address Town's needs. Reitter noted the Town would have to build the baseball field by March 2017.

#### **H. Chaffee County Regional Housing Authority. 01:14:06**

Reitter reminded the Board that Trustee Baker requested this discussion at the last Board meeting. Baker informed the Board that the County is interested in talking about creation of a housing authority with a full time Staff person to work on the items the Board is talking about in order to elevate the matter. Gibb asked if there was a down side to a housing authority. Parker said it depends on the way the entity operates. Lacy asked about the funding base. Reitter supports a housing authority fully and they do programs, policies and strategies plus form relationships with CHFA and the State. Gunnison has a full functioning authority, but it took time. Gibb felt a County-wide authority would have the knowledge on how things work. Lacy reiterated that someone would be dedicated full time on the issues which would keep them from falling on Staff. Lacy felt the Board should give it time and funding and that if it did not evolve, cut it off. Puckett was interested in how housing authorities function with the municipalities and did not want the entity telling the Town what to do. Reitter also noted that a housing authority qualifies applicants for housing and does inspections as well as other administrative duties that the Town is not staffed for. Reitter advised that this matter will be discussed at the February 4, 2016 Chaffee County Intergovernmental Meeting.

#### **X. STAFF REPORTS**

##### **Town Administrator 01:22:16**

- Town officials met with Chaffee County Staff January 17 to discuss CR 317 improvements and resurfacing will be accomplished in 2016.
- The All Hands meeting for Town Staff is February 9. Town Hall will be shut down briefly to accomplish this and the community will be notified.
- Town officials are meeting with BLM January 27 to discuss Trail System Planning.
- Town Staff met with Mt. Princeton and the Town will be partnering in 2016 with them for one swimming lesson.
- Buena Vista Sportsman's Club is seeking to do another shooting range grant for \$18,000 to replace the existing trap house. The grant is fully funded by the Club with no monies required by Town.
- The Recreation Center Events Feasibility Study was received and will go to Board in February.
- Staff is working on a Substitute Water Supply Plan for McPhelemy Pond to bring it into compliance with laws for water storage.

##### **Town Treasurer 01:36:35**

- One large expenditure of \$41,334.57 for semi-annual payment on water bond. 5 payments left and remaining balance is \$211,946.34.
- Police Department is considering a new security system which is in the budget for \$12,000. A \$18,565 quote was received for the desired system which would require a potential budget amendment at the end of the year. Sgt. Livingston made a presentation to the Board on the proposal.

**Motion #8** by Trustee Gibb, seconded by Trustee Puckett, to allow sole sourcing for the purchase of the equipment described by Sgt. Livingston and approve the additional expenditure for said equipment. **Motion carried 5-0.** Trustee Baker, aye; Trustee Gibb, aye; Trustee Lacy; Trustee Puckett, aye; and Trustee Volpe, aye.

- October sales tax number dropped below two previous years and in November the numbers shot up. Sales tax is up county-wide \$240,000 with one month to go.

#### **Town Clerk**

- One liquor license was renewed in December.
- Five new business licenses were issued and 154 licenses were renewed.
- Staff has been busy working on the upcoming election.
- There are four (4) valid candidates for Town Trustee.

#### **Principal Planner 01:51:19**

- Planning Tech position will be advertised.
- Scott Reynolds is now Planner I.
- 2<sup>nd</sup> Module of Unified Development Code goes to Staff February 5 and then to Steering Committee in March.
- In last 4 years there has been an average of 17 new homes built each year in BV.

#### **Airport Manager 01:55:54**

- Hangar Floor will be resurfaced by Town Staff with a kit at a cost of \$15,000 instead of \$75,000 by a private vendor. Process can be done at other Town facilities once Staff is trained.
- Reach Air is still underway with service to Buena Vista and Town will have to trench sewer lift station approximately 200 feet, but Town will be allowed to use a low grade system until Spring with hook up to a regular system by end of May.
- The fulltime Airport Assistant is on Board and has worked for Town for 3 years so is able to do a lot of things at Airport.
- Boeing is developing a user contract with Town Attorney on for testing at the airport.
- Korea has approached Airport to bring a twin-engine helicopter to Town for testing in March.
- New fuel truck will arrive at end of February.
- Improvements to Carpenter Hangar have been considered with project to be completed in early spring utilizing prison labor.

#### **XI. DISCUSSION 02:06:38**

Gibb inquired if planning in the BV Square was being approved by Staff. Doering replied the owner is exploring the building to see how bad it is and what repairs are needed. Staff met with owner and they are diligently working on exploring what needs to be done and are looking at moving forward this spring on some items. Gibb inquired if there were any new developments on the BV Fire Pit. Maggard replied that he had contacted a couple colleges to see if they want to do a sponsorship or field school, but has not had any responses. He will continue to contact schools and will soon bring the Board the costs of moving the well house 10 feet.

**Motion #9** by Trustee Puckett, seconded by Trustee Gibb to waive the facility rental fee for Full Circle Restorative Justice for use of the Community Center **Motion carried 5-0.**

**XII. EXECUTIVE SESSION 02:11:34**

**XIII. EXECUTIVE SESSION 02:11:34**

Mayor Pro Tem Lacy read the purpose of the Executive Sessions for the record and requested a motion.

**Motion #10** by Trustee Puckett, seconded by Trustee Baker to go in to Executive Session. **Motion carried 5-0.**

**Motion #11** by Trustee Puckett, seconded by Trustee Volpe to adjourn from Executive Session. **Motion carried 5-0.**

The Board returned to Regular Session at 10:29PM.

**XIV. ADJOURNMENT**

**Motion #12** by Trustee Gibb, seconded by Trustee Baker noting that there being no further business to come before the Board, declared that the meeting be adjourned at 10:30 PM. **Motion carried, 5-0.**

Respectfully submitted:

---

Duff Lacy, Mayor Pro Tem

---

Janell Sciacca, CMC  
Town Clerk

***Minutes***  
**TOWN BEAUTIFICATION BOARD MEETING**  
**Thursday, January 7, 2016**

The meeting was called to order at 5:06 p.m. at Collegiate Peaks Realty.

Present: Members Joy Duprey, Sue Kuklin, Diane Look, Nancy Taylor, Tom Rollings, Donna Schaffer, Jennifer Wright; from Town, Emily Katsimpalis.

***APPROVAL OF MINUTES***

The minutes from the October 1<sup>st</sup>, 2015 meeting were approved.

***OLD BUSINESS***

**Funds**

- We have \$1,441 in our account.
- 2015 spending included:
  - \$12,374.60 on planters
  - \$4,999.49 to purchase holiday light pole garland and bows
  - \$2,209 on flowers
  - \$500 to Custom Linings for spraying 2 benches on Main St.
  - \$250 to Custom Linings for spraying 1 older metal bench
  - \$385 bench made by Arden Bardol
  - \$365 bench made by Colton Blankenbeckler
  - \$125.29 on gravel for planters
  - \$64 to purchase whiskey barrels for 2 extra inserts
  - \$50 to purchase plaques for 2 benches
  - \$185 pinecone glittering and menorah

**Official Board Appointments**

- We officially renewed all board members. We named Donna Schaffer and Sue Kuklin alternates.

**Projects**

- Our budget requests were granted:
  - \$5,000 – 14' Christmas Tree
  - \$6,000 - 2 Skylines
  - \$1,000 – Light pole banners
  - \$2,400 – Snowflake decorations for East Main
  - \$2,500 – Light Pole Wraps
  - \$10,000 – Xeriscaping Demo Garden

- \$2,000 – Flowers
- \$1,000 - Benches

### **Holiday Decor**

- Diane and Joy volunteered to look into skylines and snowflake decorations. Some of the skyline poles aren't in place – so we need to decide if we get two skylines for the highway or two for East Main. Diane and Joy will contact Greg to determine the best way to proceed.
- We asked Emily to have the town look into adding electrical receptacles on new lampposts being purchased by town.
- We will work towards keeping a common theme for the décor.
- Donna and Nancy will do research on outdoor commercial Christmas trees.
- Subcommittees will report back at February meeting.

### **Flower Cost**

- The cost of the larger flower inserts that we now use is higher. We'll need to raise our budget to about \$3,000 for 2017 (approximately \$75 per planter).

### **Thank You's**

- Nancy is sending thank you's to the Chamber, Buffy's, True Value, Collegiate Peaks Realty, and to Vic Kuklin.

## ***NEW BUSINESS***

### **Reminder About Taxes**

- The town has accounts at Alpine Lumber, True Value, Rocky Mt Lumber. If buying from Shopko contact Mike first. If buying from Walmart use the tax exempt card.

### **New Bees**

- Mary Lee Bensman is creating a plan for a landscaping project in front of New Bees. A work day will be planned to install the landscaping. Beautification voted to help out at the work day.

### **Next Meeting**

- The next meeting will be Thursday, February 4<sup>th</sup> at Collegiate Peaks Realty.

### **Adjournment**

- The meeting was adjourned at 6:15.



## Minutes of the Regular Meeting of the Buena Vista Planning and Zoning Commission January 20, 2016

### **CALL TO ORDER**

A regular meeting of the Planning and Zoning Commission was called to order at 5:09pm, Wednesday, January 20, 2016 at Buena Vista Town Hall, 210 E Main Street, Buena Vista, Colorado by Chairman Trey Shelton. Also present were Commissioners Annie Davis, Preston Larimer, and Tim Bliss. Staff Present: Principal Planner Mark Doering and Deputy Town Clerk Melanie Jacobs.

### **PLEDGE OF ALLEGIANCE**

Chairman Shelton led in the Pledge of Allegiance.

### **ROLL CALL**

Jacobs proceeded with the roll call and declared a quorum.

### **AGENDA ADOPTION**

Shelton called for approval of the agenda. **Motion #1** by Davis seconded by Bliss to adopt the agenda as presented. Motion carried.

### **APPROVAL OF MINUTES**

Davis motioned for approval of the January 6, 2016 minutes. **Motion #2** was seconded by Larimer. Motion carried.

### **PUBLIC COMMENT**

Shelton opened the public comment portion of the hearing at 5:11pm. With no comments received, the public comment portion of the hearing was closed at 5:11pm.

### **STAFF / COMMISSION INTERACTION**

Doering reminded Commissioners about their upcoming Joint Work Session with the Trustees, scheduled for January 26 at 6pm in the Pinon Room at the Community Center. He asked that they attend if at all possible to discuss some of the big-picture issues associated with the Unified Development Code (UDC) rewrite. Doering then listed his priorities for the update: 1) the Code must be easy to use, 2) it should create as few nonconformities as possible, 3) requirements should be rational (unlike, for instance, insisting that sidewalks be installed for infill development), 4) processes should be made more efficient (by reducing the number of application types that must go to the Trustees, and by allowing for more administrative decision-making), 5) the Code should incentivize development the town wants, and disincentivize what it does not want, 6) all rules should be enforceable, and 7) there should be political support for staff/Planning Commission decisions.

Doering went on to list some other matters that he would like to discuss at the January 26 meeting, but which may have to be addressed at a later date due to time constraints: housing (ADUs, tiny homes, vacation rentals, and RVs specifically), and Code requirements as these relate to parking, landscaping,

and signage (particularly with regard to internally illuminated signs). Doering and the Commissioners expressed a strong desire to end up with a UDC that reflects what the community wants.

Doering then updated the Commission on the January 12 Steering Committee meeting, at which Module 1 of the UDC rewrite was considered. Jordan and Lindy, the tiny home owners who attended the January 6 Planning Commission meeting, had both been present for the meeting and would probably be joining the Committee. He anticipates that there will be disagreement regarding tiny homes. For health/welfare/safety reasons, the town may require that these homes be hooked up to water and sewer service, and that they conform to building code. He also believes there will be some conflict over ADUs and the short-term vs long-term rental issue. Larimer remarked that as the market becomes flooded with vacation rentals, more owners will have to switch to offering long-term leases.

Doering also reminded Commissioners about the Arkansas Headwaters meeting that will take place on the evening of Monday, January 25 at the Community Center. He encouraged anyone with an interest in rafting, fishing, hiking along the river, etc. to attend.

Shelton noted that with Commissioner Jenkins running for a Trustee position, Commissioners should start thinking about whom they might choose to replace him as Vice-Chairman. Shelton stated that he would not be present for the March 16, May 4, May 18, June 1, and August 3 meetings.

#### **ADJOURNMENT**

There being no further business to come before the Commission, Commissioner Larimer motioned to adjourn the meeting at 5:35pm. Commissioner Davis seconded. **Motion #3** was unanimously approved.

Respectfully submitted:

---

Trey Shelton, Chairman

---

Melanie Jacobs, Deputy Town Clerk



## Buena Vista Trails Advisory Board Minutes

Public Works Building

January 5, 2016

**Present:** Lois Walton, Dick Scar, Ed Eberly, Greg Maggard, Fran Rulon-Miller, Pat McCarthy, Kathy Hoerlein, Emily Osborn (Rec. Supervisor)

**I.** Meeting called to order 0900Hrs

**II.** Agenda approved as written

**III.** December 1, 2016 meeting minutes approved

### **IV. Old Business**

**1.** Greg updated the status on the following items:

- a. Brownsfield Project - Phase 1 environmental study completed, moving on to phase 2.
- b. CDOT Arizona progress moving forward slowly
- c. Rodeo Drive will be paved in 2016.
- d. Gregg Drive will be paved in 2017
- e. There may be development in the Airport Drive area, potentially the Town will coordinate with Colorado Parks and Wildlife
- f. Railroad extension - Proposed for B.V. and DOC to work together
- g. The Colorado Center is in the planning and development phase.
- h. The County has funding for CR 317 they are in the planning phase. This will be effected by phase 1 & 2 of the Arkansas Valley Industrial Park. B.V. will be included in the comment phase. NC3 is aware of planning intent
- j. Public Works will be receiving a new Bobcat and striping machine to aid in trail maintenance.
- h. There are 2 vacancies for adopt-a-trail which will be advertised.

**V. New Business**

1. Lois has contacted Linda Skinner - BLM is in the scoping process in which the Four Miles Trail Plan will be combined with 2 other plans. The meeting has not been scheduled. May be a long process.
2. A motion was made and seconded that the current Trail Advisory Bd. Members (7) continue for one year.
3. Ed - \$3000.00 has been budgeted for brochures next year. As previously discussed the Trails Board will coordinate the brochure with the Recreation dept. Ed is working with Kathy McCoy to incorporate suggestions. A new Printer has been found which will enable increased copies. It was suggested that a board goal for next year's budget would be to add new Kiosks to accommodate larger Rec./Trails maps.
4. Lois is waiting for a response from Jed Selby regarding a meeting to discuss the South Main Trail proposal.

Lois adjourned the meeting at 10:15AM

Next Meeting: February 2, 2016

Minutes submitted by Pat McCarthy

Minutes approved as written (Date) 2/2/16 by 



## Buena Vista Police Department

713 E. Main St.

P.O. Box 1310

Buena Vista CO 81211

719) 395-8654

719) 395-8655 fax

[bvpd@buenavistaco.gov](mailto:bvpd@buenavistaco.gov)

### Chief's Report January 2016

We hired a new officer on January 17<sup>th</sup>. Amber Lee was sworn in and her first day was January 18<sup>th</sup>. Amber will be trained by Officer Robinson who is one of our Field Training Officers. Amber will receive 14-18 weeks of training before she hits the street by herself. Amber graduated with 40 other cadets from the Law Enforcement Training Academy in Pueblo and she was the top cadet in her class. Amber's mother is one of our dispatchers with the Chaffee County Sheriff's Office and her father is a patrol sergeant with the Chaffee County Sheriff's Office.

We had our Team Meeting on January 27<sup>th</sup>. Our topic was "Public Relations, from Preschool to Rest Home". We then had one of our paramedics give all of us a refresher on tourniquet application. We also had a guest speaker, Monica from Chaffee County Health and Human Services explained what their department does. We also conducted our strictly voluntary U.A. testing as credibility is one of the things we live by. We all do U.A.'s at least twice a year. (And.....yes, we all passed!)

Once again, thank you to Brandy for being part of our Team.

Please see attached calls for service and stats

*THERE IS NO "I" IN THE WORD TEAM!*



**BVPD CALLS FOR SERVICE FOR THE MONTH OF JANUARY 2016**

6	911 MISC. (NON-EMERGENCY; HANGUP CALLS ETC)
1	ABANDONED VEHICLE
9	ACCIDENTS
66	ADMINISTRATIVE CALLS (OUT AT PD/TOWN HALL/MTGS)
3	ALARMS - INCLUDING FIRE
7	ANIMAL COMPLAINTS
0	ARSON
0	ASSAULTS
34	ASSIST OTHER AGENCY
0	AUTO THEFT
0	BOMB CALL
0	BURGLARY
12	BUSINESS CHECKS
0	CHILD ABUSE
1	CHINS (CHILD HAVING IMMEDIATE NEED OF SUPERVISION)
1	CITIZEN ASSIST
0	CIVIL DISPUTES
8	CIVIL PAPERS
1	CIVIL STANDBY
0	CODE VIOLATION
1	COMMUNITY RELATIONS
1	COURT SERVICES
1	CRIMINAL MISCHIEF
2	DEATH
5	DOMESTIC VIOLENCE
1	DISTURBANCE CALL - FIGHT
1	DISTURBANCE CALL - NOISE
0	DRUG INVESTIGATION
0	EMERGENCY MESSAGE
1	FIRE CALLS - MISC
0	FIRE CALLS - STRUCTURE & WILDFIRE
221	FOLLOW UP
1	FOOT PATROL
1	FORGERY/FRAUD
1	FOUND PROPERTY
2	HARASSMENT
0	HAZARDS - GENERAL
1	HAZARDS - MATERIAL
0	HOME TOWN SECURITY
2	HOUSE WATCH
12	INTERVIEW
40	INFORMATION ITEMS
1	LIQUOR VIOLATION

1	LIVESTOCK
0	LOST PROPERTY
4	MEDICAL ASSIST
7	MEETING
0	MISSING PERSON
3	MOTORIST ASSIST
0	PARKING VIOLATION
3	PHONE CALL
5	PBT - PORTABLE BREATH TEST
1	REDDI REPORT
43	REPORTS
0	ROADSIDES
0	RUNAWAY
11	SECURITY CHECKS
1	SEXUAL ASSAULT
0	SMOKE INVESTIGATION
1	SUICIDE ATTEMPT
3	SUSPICIOUS INCIDENT
3	SUSPICIOUS PERSON
1	SUSPICIOUS VEHICLE
6	THEFT
121	TRAFFIC STOPS (ALL CONTACTS)
5	TRAFFIC VIOLATIONS (CITATIONS WITH CASE #)
83	TRAFFIC MISC (VEHICLE INVESTIGATION)
1	TRAFFIC COMPLAINT
14	TRAINING
1	TRANSPORTS
4	TRESPASS
29	VIN INSPECTION
0	VEHICLE MAINTENANCE
0	VIOLATION OF PROTECTION ORDER
2	WARRANT ARREST (INCLUDING ATTEMPTED)
0	WEAPONS/GUN
36	WELFARE CHECK
2	WILDLIFE
835	TOTAL CALLS RECEIVED FROM CHAFFEE CTY. DISPATCH

**Buena Vista Police Department**

Statistics from: 1/1/2016 12:00:00AM to 1/31/2016 11:59:00PM

---

**Citation Printout Report by Violation**

---

Total Citations of (10-207 UNLAWFUL SALE OF ALCOHOLIC BEVERAGE TO UNDERAGE PERSON): 2  
Total Mandatory Appearances: 0

---

Total Citations of (18-12-105.5 UNLAWFULLY CARRYING A CONCEALED WEAPON - UNLAWFUL POSSESSION OF WEAPONS - SCHOOL, CO): 1  
Total Mandatory Appearances: 1

---

Total Citations of (18-6-801 DOMESTIC VIOLENCE): 1  
Total Mandatory Appearances: 1

---

Total Citations of (18-6-803.5 CRIME OF VIOLATION OF A PROTECTION ORDER): 2  
Total Mandatory Appearances: 2

---

Total Citations of (18-8-103 RESISTING ARREST): 1  
Total Mandatory Appearances: 1

---

Total Citations of (18-9-106 DISORDERLY CONDUCT): 1  
Total Mandatory Appearances: 1

---

Total Citations of (18-9-111 HARASSMENT): 1  
Total Mandatory Appearances: 1

---

Total Citations of (42-2-101(2) PERSON DROVE VEH WITH DRIVER LICENSE EXPIRED ONE YEAR OR LESS): 1  
Total Mandatory Appearances: 0

Total Citations of (42-2-138(1)(A) DROVE VEHICLE WHEN LICENSE UNDER RESTRAINT (SUSPENDED/REVOKED/DENIED)): 4  
Total Mandatory Appearances: 3

Total Citations of (42-3-114 EXPIRATION OF VEHICLE REGISTRATION): 1  
Total Mandatory Appearances: 0

Total Citations of (42-4-1007 DRIVING ON ROADWAYS LANED FOR TRAFFIC): 1  
Total Mandatory Appearances: 0

Total Citations of (42-4-1101 SPEED LIMITS (EXCEEDING)): 26  
Total Mandatory Appearances: 1

Total Citations of (42-4-1409 COMPULSORY INSURANCE): 5  
Total Mandatory Appearances: 2

Total Citations of (42-4-237 SAFETY BELT SYSTEMS): 1  
Total Mandatory Appearances: 0

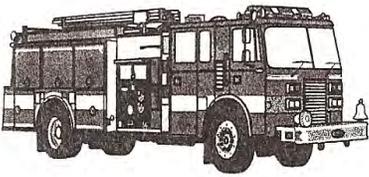
Total Citations of (42-4-703 ENTERING THROUGH HIGHWAY - STOP OR YEILD INTERSECTION): 1  
Total Mandatory Appearances: 0

Total Citations of (VOID): 1  
Total Mandatory Appearances: 0

---

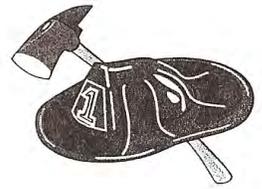
Grand Total

Total Number of Citations Reported: **50**  
Total Fine Amounts Reported: **\$0.00**  
Total Money Collected: **\$0.00**  
Total Money Still Due: **\$0.00**  
Total Mandatory Appearances: **13**



# BUENA VISTA

## Volunteer Fire Department



### Buena Vista Fire Calls

From January 1 to 31

**Total Month Calls: 27**

**Current Year to Date Calls: 27**

**2015 Year to Date Calls: 17**

January 1- 31 Calls: 27

Fire Calls: 0

Medical Calls: 22

Accident Calls: 1

Hazardous calls: 1

Citizen Assist: 2

Death Investigations: 1

Missed Calls: 4 (2 - Cancelled by dispatch & 2 - voided by dispatch)

**Volunteer Firefighters: 15**

**Total Training hour for January: 204.20**

#### January Highlights:

We currently have 3 firefighters going through firefighter 1 training, which is hosted by Chaffee Fire. Assistant Chief Rodriguez at the invitation of Chaffee Fire, is helping instruct this training class. Firefighter M. Rodriguez has successfully completed and passed his Emergency Medical Technician, this gives our department 4 certified EMT-basics.

Assistant Chief Rodriguez is researching needed information to instruct an emergency medical responders class to certify our current firefighters. He is also getting with the Town's different departments to get everyone certified for CPR & First Aid.

We currently have Dr. Ruitter as the Fire Departments medical advisor. Medical protocols have been signed and placed into use starting January 1, 2016.

Town Public Information Officer Y. Prentiss has successfully completed POI training and will continue to complete training classes in the coming month to stay on top of methods of information dissemination.

Assistant Chief Rodriguez has begun inputting Incident Action Plans into the Fire reporting software for all commercial businesses for the department to use at calls. He is also working with Rob Dennis in getting Emergency Action Plan reviewed and in place for the Town of Buena Vista.

Assistant Chief Rodriguez has been working with Ms. Yates with the Schools to get different educational programs implemented for students in regards to Fire prevention, Fire Safety and Fire Cadets.

111 Linderman Avenue  
PO Box 1692  
Buena Vista, CO 81211

Station Phone/Fax:  
719/:



# Board of Trustees Policy Statements



October 2014



**CHAFFEE COUNTY**  
**DEVELOPMENT SERVICES DEPARTMENT**

P.O. Box 699  
Salida, Colorado 81201  
(719) 539-2124 FAX: (719) 530-9208  
[bdepartment@chaffeecounty.org](mailto:bdepartment@chaffeecounty.org)

## Staff Report

**Date:** February 3, 2016  
**To:** Buena Vista Board of Trustees  
**From:** Dan Swallow  
**Subject:** Year-end update

**BOT: 2/9/16**

---

I. Permit Activity:

2015 was a busy year for the building department. County-wide we issued 2,650 construction related permits which is up front 2,256 permits in 2014. In 2014 we issued a record number of permits until it was surpassed with the 2015 numbers. Of the 2,650 permits we issued, 229 permits were issued within the Town of Buena Vista. 157 single family dwelling permits were issued county-wide with 12 being issued within the Town of Buena Vista. The total revenue for permits issued within the Town of Buena Vista was \$63,325.14.

Since 2010, the number of homes built in Buena Vista has remained relatively consistent with an average per year of 11 homes. Since 2010, the fewest number of homes built was 9 in 2011 and 2012 and the most was 13 in 2014. The total number of permits issued in Buena Vista is generally up over the last 6 years from 149 permits issued in 2010 to 229 in 2015. The average number of permits issued each year since 2010 is 193 with a high of 238 in 2014 and a low of 149 in 2010.

II. Code update:

We are still in the process of updating our building codes and we will likely be recommending the adoption of the 2015 International Codes. This is a labor intensive undertaking as we are compiling the code changes from the 2006 to the 2009 editions, the changes from the 2009 to the 2012 editions, and the changes from the 2012 to the 2015 editions. We are compiling this data on a spreadsheet that, once completed, will be sent out to builders, design professionals, town boards, commissioners and other stakeholders for comment. Once our analysis is complete, we will have a series of meetings with stakeholders to solicit their comments before taking our recommendation to formal public hearings. I hope to have this process complete by June of this year and take my recommendation to the BOCC by summer or early fall.

III. Personnel update

- A. In 2015 the Chaffee County Building Department received the 100% certified designation from ICC. There are only 5 counties in the State that have achieved this designation. This recognition by ICC means that everyone on our team holds at least 1 ICC certification. Our certification breakdown is as follows:

**Charis Cheeseman:** Permit Technician, Residential Building Inspector (Jan. 2016)

**Rebecca Vigor:** Permit Technician (Jan. 2016)

**Pat Green:** Residential Building Inspector, Residential Plans Examiner, Residential Plumbing Inspector, Residential Electrical Inspector

**Mike Marr:** Residential Electrical Inspector, Commercial Electrical Inspector, Electrical Plans Examiner

**Aaron Kroschel:** Residential Plumbing Inspector  
**Dan Swallow:** 26 ICC Certifications

- B. At the first of the year we increased our part time Permit Technician, Rebecca Vigor, from 0.6 FTE to 1.0 FTE. Now that she is full time, it has allowed us to begin training Charis Cheeseman in residential plan review with the intention of promoting her to a Plans Examiner. This will allow me to train Pat in commercial plan review which will free up some of my time for the administrative aspects such as code development as well as help more on the planning side.



*Town of Buena Vista  
P.O. Box 2002  
Buena Vista CO 81211  
Phone: (719)395-8643  
Fax: (719)395-8644*

DATE: February 9, 2016  
TO: Mayor and Board of Trustees  
FROM: Brandy Reitter, Town Administrator  
SUBJECT: Emergency Services Mutual Aid Agreement

---

### **Overview**

There are many agencies in the county that provide emergency services. When an agency cannot respond to their jurisdiction, mutual aid is a mechanism that ensures that another agency can respond. The Emergency Services Mutual Aid Agreement attached to this memo outlines the roles and responsibilities of staff and first responders when there is an emergency.

Changes to the language are in section 3.1 Jurisdiction, and section 3.2 Authorization to Request Aid.

Phil Graham the new Chaffee County Emergency Manager will present the agreement and changes. He will also update you on what he plans to accomplish in his position.

### **Participating Jurisdictions**

There are several jurisdictions that currently participate in the agreement and they are listed below. Each entity is being asked to update the agreement.

- Buena Vista Fire Department
- Buena Vista Police Department
- Buena Vista Public Works
- Buena Vista Sanitation District
- Chaffee County Board of County Commissioners
- Chaffee County Building Department
- Chaffee County Coroner
- Chaffee County EMS
- Chaffee County Fire Protection District
- Chaffee County Health and Human Services
- Chaffee County Road and Bridge
- Chaffee County Search and Rescue North
- Chaffee County Search and Rescue South
- Chaffee County Sheriff
- City of Salida
- Poncha Springs Public Works
- Salida Fire Department
- Salida Police Department
- Salida Public Works
- Salida Water and Wastewater Treatment Department
- South Arkansas Fire Protection District
- Town of Buena Vista
- Town of Poncha Springs



## AGREEMENT FOR MUTUAL AID

THIS AGREEMENT FOR MUTUAL AID, hereinafter referred to as "this Agreement," made and entered into as of **February \_\_\_\_, 2016** by and between Chaffee County, its offices, and the following Municipalities and Special Districts upon their authorized execution of this Agreement (hereinafter referred to as "Parties" or singularly as "Party"), by and through their respective Town or City Councils or Board of Directors or Board of County Commissioners and Elected Officials; each listed below,

**Buena Vista Fire Department**  
**Buena Vista Police Department**  
**Buena Vista Public Works**  
**Buena Vista Sanitation District**  
**Chaffee County Board of County Commissioners**  
**Chaffee County Building Department**  
**Chaffee County Coroner**  
**Chaffee County EMS**  
**Chaffee County Fire Protection District**  
**Chaffee County Health and Human Services**  
**Chaffee County Road and Bridge**  
**Chaffee County Search and Rescue North**  
**Chaffee County Search and Rescue South**  
**Chaffee County Sheriff**  
**City of Salida**  
**Poncha Springs Public Works**  
**Salida Fire Department**  
**Salida Police Department**  
**Salida Public Works**  
**Salida Water and Wastewater Treatment Department**  
**South Arkansas Fire Protection District**  
**Town of Buena Vista**  
**Town of Poncha Springs**

WITNESSETH:

WHEREAS, each of the Parties hereto desire to aid and assist each other by the exchange of services and equipment for the purposes of preserving the health, safety and welfare of their inhabitants, and,

WHEREAS, the danger of catastrophes to the public welfare knows no jurisdictional boundary; and,

WHEREAS, the Colorado General Assembly has authorized such intergovernmental mutual aid agreements by the provisions of C.R.S. § 24-33.5-708, "Establishment of Interjurisdictional Disaster Planning and Service Area," and C.R.S. § 24-33.5-713, "Mutual Aid"; and,

WHEREAS, the Colorado General Assembly has encouraged local and inter-jurisdictional disaster planning in the provisions of C.R.S. §§ 24-33.5-701 through 24-33.5-716, "Colorado Disaster Emergency Act"; and,

WHEREAS, each Party will in good faith, make an attempt to assist the other based on their needs and specific request; and

WHEREAS, through greater cooperation in mutual aid, each Party may have greater resources available to aid their community in time of disaster;

NOW, THEREFORE, it is agreed to as follows:

## **ARTICLE 1**

### **PURPOSE AND SCOPE**

#### 1.1 SCOPE

This Agreement shall be effective between the Parties who are signatories, upon their execution of this Agreement, regardless of when a Party listed herein, may execute this Agreement. The withdrawal of any Party from this Agreement by termination or as otherwise provided shall not affect the validity of this Agreement between the signatory Parties who have not so withdrawn.

It is the intent of this agreement that aid be requested for those incidents that exceed the requesting Party's capability to cope or to such extent that the incident is, or could be expected to assume the proportions of a disaster.

It is understood between the Parties that this Agreement shall not supersede any pre-existing agreement of any Party.

#### 1.2 TYPES OF ASSISTANCE

Any Party to this Agreement may request aid of another Party or Parties for the purpose of assisting in controlling or combating an emergency or disaster, whether human caused or naturally occurring, in accordance with the Chaffee County Local Emergency Operations Plan and principles of the National Incident Management System, both of which indicate certain procedures of an operational or administrative nature.

As an administrative function, the Parties to this Agreement may revise Chaffee County Local Emergency Operations Plan as needs or requirements may dictate, as determined by the Parties by majority written consent.

Proposed revisions to the Chaffee County Local Emergency Operations Plan shall first be distributed to the Parties. When written objections are not received from any Party after 30 days, consent shall be deemed to have been received. Any Party aggrieved by revisions to the Chaffee County Local Emergency Operations Plan may terminate as provided in Section 2.2.

Assistance may be requested by any Party, without limitation to the type of disaster,

whether for law enforcement, fire, emergency medical, public health, public works or other significant emergency incident.

### 1.3 LIMITATIONS

No Party to this Agreement shall be required to make resources, equipment or personnel, or other form of assistance available or render any service to the requesting Party when, by doing so, would impair the Party's ability to provide effective emergency services within its own service area. The Party requested to provide aid shall determine, in its sole discretion, what resources, services or personnel, if any, can be reasonably provided.

### 1.4 INCIDENT COMMAND AND CONTROL

No Party to this Agreement shall request assistance of another Party or Parties without having established an Incident Command System pursuant to the Chaffee County Local Emergency Operations Plan and the National Incident Management System; and, it shall be required that the Parties who may perform under the terms of this Agreement implement an Incident Command System capable of providing for the safety, logistical needs, and operational direction for the incident or event.

Further, each Party shall assume the responsibility for planning and emergency preparedness within its jurisdiction and pursuant to its responsibilities under the Chaffee County Local Emergency Operations Plan. Each Party shall also assume responsibility for the execution of this Agreement.

### 1.5 ADDITIONAL PARTICIPANTS

This Agreement is intended to serve as an all-risk, all-hazard agreement for all disciplines with a responsibility for emergency response and/or management, and whose service areas exist within Chaffee County.

## **ARTICLE II**

### **TERM AND TERMINATION**

#### 2.1 TERM AND TERMINATION

The initial term of this Agreement shall commence on the execution of this agreement by all Parties hereto and shall end on December 31, 2014. This Agreement shall automatically be renewed for successive one (1) year terms, beginning on January 1, 2015.

#### 2.2 TERMINATION.

Any Party may terminate this Agreement upon thirty (30) days prior written notice to all other Parties. The notice of termination by a Party or Parties shall not terminate the Agreement in total, and the Agreement shall remain in effect for non-terminating Parties.

## **ARTICLE III**

### **JURISDICTION AND AUTHORITY TO EXERCISE THIS AGREEMENT**

#### 3.1 JURISDICTION

It is understood that Parties providing aid to a requesting Party may choose which personnel, equipment and other resources to provide based on the requesting party's request for aid. Once personnel, equipment and other resources have been committed to an incident, all operational control shall fall under the direction of the Incident Commander based on the National Incident Management System Standards. All Parties providing aid shall follow the Chaffee County Local Emergency Operation Plan, as well as the action plan for the incident, as determined by the Incident Commander. The Incident Commander will be determined based upon National Incident Management System standards.

#### 3.2 AUTHORIZATION TO REQUEST AID

When mutual aid is requested, the Parties shall notify each other as stipulated in the Chaffee County Local Emergency Operations Plan (Lead and Supporting Agencies, p. 14).

## **ARTICLE IV INDEMNIFICATION & INSURANCE**

### **4.1 INDEMNIFICATION & LIABILITY**

The officers, employees or volunteers of the aiding party shall be and remain officers, employees or volunteers of the aiding party, and no officer, employee or volunteer shall have any pension, compensation, civil service status or other right with respect to the requesting party under any circumstances. Further, the requesting party shall not be called upon to assume any liability for the direct payment of any salary, wage or compensation to any officers, employees, or volunteers of the aiding party. Further, the requesting party shall not be liable for compensation or indemnity to any officer, employee, or volunteer of the aiding party for any injury or illness arising out of services provided under this Agreement, except under those disasters classified as Type III, Type II or Type I in the Chaffee County Local Emergency Operations Plan. In those situations, the sending agency will keep documentation records of hours worked by personnel and for equipment used in the incident. All equipment rates will be preapproved through the State of Colorado All-Hazards Cooperator Resource Rate Forms. Personnel rates will be standard pay rate and/or overtime rates.

Nothing in this Agreement shall be construed as a waiver by any party of the protections provided by the Colorado Governmental Immunity Act, C.R.S. §§ 24-10-101 through 24-10-120. Any liability to persons who are not parties to this Agreement arising because of the negligence or tortuous act of any party or its employees, volunteers, or agents from the time they respond to an incident subject to this Agreement until they return to their home jurisdiction shall be imposed upon the negligent or tortious party, employee, volunteer or agents. As between the parties, liability arising from the negligence or tortuous actions of each party or its employees, volunteers, or agents and resulting in damages to another party is waived by the damaged party and the parties shall hold each other harmless; except that in the case of damages resulting from willful or wanton actions or intentional torts, in which case the party whose acts, or whose employee's acts were willful or wanton or constitute intentional torts shall be liable for the same. Notwithstanding the other provisions of this Section, a party requesting assistance shall be

responsible for any and all damages to or consumption of an assisting party's equipment that would be avoidable through the execution of reasonable care, from the time the assisting party arrives at an incident location until the assisting party is released. For the purposes of this Section, the term "equipment" shall include all equipment, tools, supplies, personal protective equipment which are not a fixture of the apparatus or vehicle. It is the intent of this provision to contractually reallocate liability for damages from that provided by C.R.S. § 29-5-108, C.R.S.

#### 4.2 INSURANCE

Each party shall, during the term of this Agreement, or any renewals or extensions hereof, maintain the following types of insurance coverage, as may be applicable, with companies and in amounts indicated hereinafter.

A. Comprehensive and liability coverage in the initial minimum amount of \$350,000/\$990,000, and thereafter in such amounts equal to or in excess of the limits of governmental liability provided in Colorado Governmental Immunity Act, C.R.S. § 24-10-114. Such coverage shall insure the common inclusions of premises operations, products/completed operations, contractual liability, independent contractors, broad form property damage and personal injury.

B. Professional liability insurance coverage in the initial minimum amount of \$350,000/\$990,000, and thereafter in such amounts equal to or in excess of the limits of governmental liability provided in Colorado Governmental Immunity Act, C.R.S. § 24-10-114.

C. Automobile insurance liability coverage in the minimum amount of \$350,000/\$990,000, and thereafter in such amounts equal to or in excess of the limits of governmental liability provided in Colorado Governmental Immunity Act, C.R.S. § 24-10-114. Such coverage shall include other common coverage's provided by insurance companies such as uninsured motorists and no fault coverage.

D. Worker's compensation insurance, pension, disability and unemployment insurance for officers, employees, and volunteers.

### **ARTICLE V MISCELLANEOUS**

## 5.1 ASSIGNMENTS

Except for consolidation or merger of one or more of the Parties, no Party shall voluntarily or involuntarily assign, delegate, subcontract, pledge, or encumber any right, duty, interest in whole or in part of this Agreement without mutual consent of all Parties.

## 5.2 AMENDMENTS

This Agreement may be modified, amended, changed, or terminated, in whole or in part, by agreement of the majority of Parties in writing.

## 5.3 WAIVER

The waiver of any breach of any of the provisions of this Agreement by either Party shall not constitute a continuing waiver of any subsequent breach by that Party either of the same or of another provision of this Agreement.

## 5.4 HEADINGS FOR CONVENIENCE ONLY

The articles, sections, paragraph headings, captions, and titles contained herein are intended for convenience and reference only, and are not intended to define, limit or describe the scope or intent of any of the provisions of this Agreement.

## 5.5 SEVERABILITY

Invalidation's of any of the provisions of this Agreement, or of any paragraph, sentence, clause, phrase, or word herein, or the application thereof in any given circumstance, shall not affect the validity of the remainder of this Agreement.

## 5.6 TIME OF THE ESSENCE

Time is of the essence for the performance of each and every provision hereof.

## 5.7 GOVERNING LAW

This Agreement shall be construed in accordance with the laws of the State of Colorado. Venue for this agreement shall be in Chaffee County, Colorado.

## 5.8 MULTIPLE COPIES

This agreement may be executed by the Parties in multiple copies which may be executed separately as to duly authorized signature, each copy of which shall have the same force and effect as an original.

## 5.9 CHARGES FOR SERVICES

All services and assistance provided by one Party to another under this Agreement shall be provided at no cost for use of equipment or personnel unless there are avenues for reimbursement from any source, or except as provided for in Section 4.1.

Nothing in this Agreement shall limit assisting Parties from seeking or obtaining compensation, reimbursement or damages from any non-Party.

## 5.10 COMMITMENT OF RESOURCES

Parties providing aid under this Agreement shall commit to a minimum of the first operational period or twelve (12) hours, whichever is greater. Personnel of the aiding Party may be exchanged at any time so long as all personnel are accounted for, whereby those personnel exchanged are recorded and accounted for at a point typically called the staging location or area. If any Party providing aid requires the immediate release of their resources, the Incident Commander shall be notified of such request and the Party requesting aid shall release all resources of the Party providing aid as immediately as is possible. Such release shall occur through the staging area or location so as to account for all personnel.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the date first above written.

CHAFFEE COUNTY

By: \_\_\_\_\_  
Dennis Giese, Chairman,  
Board of Commissioners

Date: \_\_\_\_\_

CHAFFEE COUNTY SHERIFF on behalf of itself and CHAFFEE COUNTY SEARCH AND RESCUE NORTH AND CHAFFEE COUNTY SEARCH AND RESCUE SOUTH

By: \_\_\_\_\_  
John Spezze, Sheriff

Date: \_\_\_\_\_

CITY OF SALIDA

By: \_\_\_\_\_  
\_\_\_\_\_, Mayor

Date: \_\_\_\_\_

TOWN OF BUENA VISTA

By: \_\_\_\_\_  
\_\_\_\_\_, Mayor

Date: \_\_\_\_\_

TOWN OF PONCHA SPRINGS

By: \_\_\_\_\_  
\_\_\_\_\_, Mayor

Date: \_\_\_\_\_

CHAFFEE COUNTY FIRE PROTECTION DISTRICT

By \_\_\_\_\_  
\_\_\_\_\_, Fire Chief

Date: \_\_\_\_\_

SOUTH ARKANSAS FIRE PROTECTION DISTRICT

By: \_\_\_\_\_  
\_\_\_\_\_, Fire Chief

Date: \_\_\_\_\_



## Town of Buena Vista

210 East Main St.  
P.O. Box 2002  
Buena Vista, CO 81211  
719-395-8643

### BOARD OF TRUSTEES STAFF REPORT

**REPORT DATE:** February 4, 2016

**CASE ADDRESS:** 27951 County Road 319

**HEARING DATE:** February 9, 2016

**APPLICANT:** Ron Southard, Ridgeway Development Group, Inc.

**REQUESTS:** The applicant is requesting approval of two applications. The first is an amendment to the existing Final Plat for Colorado Center PUD Filing 1 to adjust lots (shown as Lots A-4 and A-5) in the first phase, combine lots shown in the approved Preliminary Plan (shown as Lot A-6) and to create new lots (Lots C-1 through C-12) with the subdivision plat. Associated with the amended final plat, is an amended Subdivision Improvements Agreement (SIA) to establish when the public improvements are installed for the lots created by this final plat. The second application is a Substantial PUD Modification to change the zoning and to remove a proposed street to match the reconfigured plat.

Three resolutions must be approved by the Board of Trustees for the two applications. They are:

1. A resolution to approve the amended Final Plat.
2. A resolution to approve the amended SIA for the subdivision.
3. A resolution to approve the Substantial PUD Modifications.

#### **STAFF RECOMMENDATIONS:**

That the Board of Trustees **approve with conditions** the Colorado Center PUD Amended Final Plat, Filing 1, **approve** the amended SIA associated with the final plat, and **approve with conditions** the associated Substantial PUD Modifications for the Colorado Center PUD.

#### **PLANNING AND ZONING COMMISSION RECOMMENDATIONS:**

By a vote of 5-0, the Commission recommended that the Board of Trustees **approve with conditions** the Colorado Center PUD Amended Final Plat, Filing 1 and **approve with conditions** the associated Substantial PUD Modifications.

The conditions of approval for the Final Plat are:

The Board of Trustees approves the Amended Final Plat, subject to the following conditions:

1. Prior to recording of the Amended Final Plat for Filing 1, the Owner and the Town shall enter into an amended Subdivision Improvements Agreement to establish the requirements for the installation of public improvements, including but not limited to installation of water and sewer lines, and public streets needed for the property in the Amended Final Plat for Filing 1.
2. Within ninety days of the date of this Resolution, the Owner shall submit an amended preliminary plan for Filing 1 to reflect the changes approved by this Resolution.
3. Prior to recording of the Amended Final Plat for Filing 1, the Amended Final Plat shall be corrected based upon any comments from referral agencies and to the satisfaction of the Principal Planner.

The condition of approval for the PUD Modification is:

1. Prior to recording of the Amended Final Plat for Filing 1, the Amended Final Plat and the PUD drawings shall be corrected based upon comments from Town staff and from any referral agencies, to the satisfaction of the Principal Planner.

**ATTACHMENTS:** January 6, 2016 Planning and Zoning Commission Staff Report  
Subdivision Improvements Agreement Colorado Center PUD, Amended Filing 1



## **Town of Buena Vista**

210 East Main St.  
P.O. Box 2002  
Buena Vista, CO 81211  
719-395-8643

### **PLANNING AND ZONING COMMISSION STAFF REPORT**

**REPORT DATE:** December 31, 2015

**CASE ADDRESS:** 27951 County Road 319

**HEARING DATE:** January 6, 2016 – Planning and Zoning Commission

**APPLICANT:** Ron Southard, Ridgeway Development Group, Inc.

**REQUESTS:** The applicant is requesting approval of two applications. The first is a modification to the existing Final Plat for Colorado Center PUD Filing 1 to adjust lots (shown as Lots A-4 and A-5) in the first phase, combine lots shown in the Preliminary Plan (shown as Lot A-6) and to create new lots (Lots C-1 through C-12) with the subdivision. Associated with the final plat will be a new Subdivision Improvements Agreement (SIA) to establish when the public improvements are installed for the lots created by this final plat. The second application is a Substantial PUD Modification to change the zoning and remove a proposed public street to match the reconfigured plat.

**TOWN STAFF:** Mark N. Doering, Principal Planner

#### **STAFF RECOMMENDATION:**

That the Planning and Zoning Commission recommend to the Board of Trustees that they approve the Colorado Center PUD Amended Final Plat, Filing 1, and approve the associated Substantial PUD Modifications.

#### **ATTACHMENTS TO THE REPORT:**

Attachment A – Vicinity Map  
Attachment B – Zoning Map  
Attachment C – Final Plat  
Attachment D – PUD Modifications

---

## **I. SUMMARY OF REQUESTS**

The applicant has submitted two requests. The first request is a Final Plat to modify the Colorado Center PUD (Planned Unit Development) Filing 1 to adjust existing lots, to add lots and remove rights-of-way that were shown in the previously approved Preliminary Plat. See Attachment C. The second request is a Substantial PUD Modification to adjust the zone district boundaries shown in the Colorado Center PUD to match the new lot configuration of the modified final plat. See Attachment D.

When the Final Plat for Filing 1 was previously recorded, it only platted a portion of the lots shown in the Preliminary Plat because that portion had lots that did not require significant public improvements. With this modification to the Filing 1 Final Plat, a new Subdivision Improvement Agreement (SIA) will be required to guarantee the installation of the public improvements needed for the new lots within this final plat. Those improvements for the additional lots include the installation of water and sewer lines, as well as the installation of public streets, including paving, for McCormick Place, McCombs Street, and the remaining paving needed for Gregg Circle.

The second request is a Substantial PUD Modification to adjust the zoning in the area of the reconfigured Lot A-6 (see Attachment C) to change the zoning of the southern portion of the lot from Z-2 (DST Commercial Zone District) to Z-1 (Entry Commercial) to have Lot A-6 with only one zone district (See Sheet C2 in Attachment D). Along with the zoning change, a portion of what was previously shown as College Avenue right-of-way north of McCombs Street is being replaced by Out Lot O-3. That out lot will be platted with a utility, drainage and access easement to allow access from existing streets to the existing lots on the east and west sides of that property. The applicant will also be making minor text changes to add clarity to the existing zone districts and bring them up to date with the Town's current zoning definitions.

## **II. PROCESS – REQUIRED APPROVALS**

The applicant has submitted a Final Plat application as specified in Section 17-30 of the Town of Buena Vista Subdivision Ordinance and Substantial PUD Modifications as specified in Section 16-215 of the Town of Buena Vista Zoning Ordinance. Staff reviewed both applications and is forwarding the requests to the Planning and Zoning Commission for a recommendation and then to the Board of Trustees for a final decision on both applications.

## **III. ANALYSIS – MAJOR SUBDIVISION FINAL PLAT**

Section 17-30 of the Buena Vista Subdivision Ordinance provides specific review criteria for a final plat. Each criterion is listed in bold text, followed by staff's analysis for each in standard text.

### **1. The development conforms in all respects to the requirements of the Subdivision Ordinance.**

The modified Final Plat complies with the requirements as listed in the ordinance, with the additional requirements listed in the conditions of approval.

### **2. The development conforms in all respect to the requirements of the Town's Zoning Ordinance.**

The modified plat will comply with the PUD zoning, if the associated Substantial PUD Modification is also approved. The PUD modification changes the configuration of the individual zone districts within the established PUD. All of the lots exceed the minimum size requirements and fewer lots will be the net result of the plat.

---

**3. The applicant has taken every effort to mitigate the impact of the proposed development on the public health, safety, and welfare.**

The applicant has submitted a draft Subdivision Improvement Agreement to address the required public improvements needed for the modified plat. Town staff is still reviewing that agreement. Town staff and the applicant will work on resolving the installation of those improvements, including their timing and acceptance for Town maintenance and ownership, prior to recording that Agreement with the Plat at Chaffee County.

#### **IV. ANALYSIS – PUD MODIFICATIONS**

Section 16-215 of the Buena Vista Zoning Ordinance provides specific review criteria for a Substantial PUD Modification. Each criterion is listed in **bold** text, followed by staff's analysis for each in standard text.

**(1) No modification, removal or release of the provisions of the plan by the Town shall affect the rights of the residents, occupants and owners of the PUD to maintain and enforce those provisions in law or in equity; and**

The modifications to the PUD do not affect the occupants and owners within the PUD to enforce the PUD in law or equity. The modifications reduce the number of lots, increase their size and remove a portion of right-of-way that is replaced by an access easement. The modified plat shows such an easement. The modifications also adjust the zoning within the modified final plat from Z-2 to Z-1 for that portion of Lot A-6 in the northwest corner of Filing 1.

**(2) No substantial modification, removal or release of the provisions of a PUD plan by the Town shall be permitted except upon a finding by the Board of Trustees, following a public hearing upon notice as required by this Article, that the modification, removal or release is:**

**a. Consistent with the efficient development and preservation of the entire PUD, and**

The proposed modifications result in fewer lots than originally proposed for only the initial Filing 1 area, but does increase the size of several lots (lots A-4 and A-6) as a result of the modification. The modifications also allow one zone district on the large lot at the northwest corner of Filing 1, which will allow that lot to develop with one zone district on that property. Additionally, a portion of what was College Avenue, north of McCombs Street is replaced by an access, utility and drainage easement across Out Lot O-3. The remaining lots and street configurations are consistent with the efficient development and preservation of the entire PUD.

**b. Does not affect in a substantially adverse manner either the enjoyment of land abutting upon or across the street from the PUD or the public interest, and**

The proposed modifications do not affect in an adverse manner the land abutting the modification or across the street from the PUD or the public interest. The streets are the same as shown as the original PUD, with the exception of the removal of the proposed College Avenue north of McCombs Street. That portion of the public street removed by the modification is replaced by an access easement to the adjoining properties. The proposed public streets will be covered by a Subdivision improvement Agreement (SIA) that the applicant and the Town will finalize prior to the plat being recorded to ensure that the public improvements, are installed at the appropriate time to allow development to occur on the lots needing the street and utility improvements.

**c. Is not granted solely to confer a special benefit upon any person.**

The modifications, if granted, will result in a reconfiguration for several lots in Filing 1. There is no special benefit as a result in the reconfigured lots and removed right-of-way.

**V. CONCLUSION AND RECOMMENDATION**

Based upon the information and materials provided by the applicant and included in the staff report, staff supports the requested Final Plat and PUD Modifications. Therefore, staff recommends that the Planning and Zoning Commission recommend approval, with conditions, to the Board of Trustees:

1. Ron Southard has applied for a Final Plat to adjust, combine, and create new lots different from the subdivision shown in the approved Preliminary Plan for Colorado Center PUD Filing 1, and has applied for PUD Modifications to change the lots, rights-of-way, and zoning to match the new plat; and
2. Notice of the public hearing for the Final Plat and Substantial PUD Modifications was posted on site, as required by the Zoning and Subdivision Ordinances; and
3. The requests were reviewed by the appropriate referral agencies; and
4. The proposed Final Plat is consistent with the applicable standards set forth in Section 17-30 of the Town of Buena Vista Subdivision Ordinance; and
5. The proposed Substantial PUD Modification is consistent with the applicable standards set forth in Section 16-215 of the Buena Vista Zoning Ordinance; and

**THEREFORE**

The Planning and Zoning Commission recommends that the Board of Trustees **APPROVE WITH CONDITIONS** both the Final Plat to reconfigure, combine, and add new lots, and the Substantial PUD Modifications to reconfigure the existing PUD to match the new lots with the modified plat.

The conditions of approval for the Final Plat are:

- 1) Prior to recordation of the Final Plat, the applicant and Town shall execute a Subdivision Improvement Agreement (SIA) to establish the requirements for the installation of public improvements, including but not limited to installation of water and sewer lines, and public streets needed for the amended portion of the Final Plat. The SIA shall also include paving Gregg Circle for the existing lots in Filing 1.
- 2) The applicant shall submit an amended Preliminary Plat for Filing 1 to reflect the changes shown in the Final Plat, within 90 days of the final approval of the Final Plat.
- 3) The Final Plat drawings shall be corrected prior to recordation based upon any comments from referral agencies.
- 4) The applicant shall pay five percent of the estimated costs of installing the public improvements required for the Final Plat prior to the Board of Trustees public hearing, as outlined in the existing Development Agreement.

The conditions of approval for the PUD Modifications are:

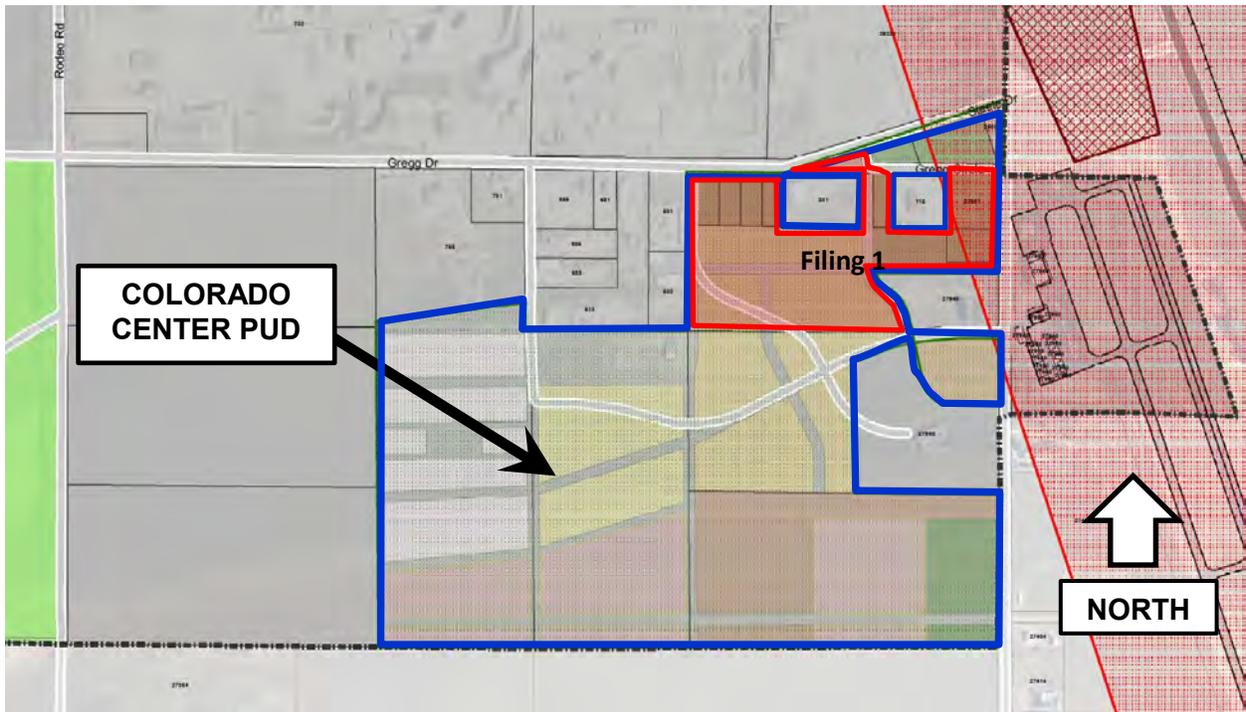
- 1) Prior to recordation of the PUD Modifications, the PUD drawings shall be corrected based upon comments from Town staff and from any referral agencies.

Cc: Ron Southard, applicant

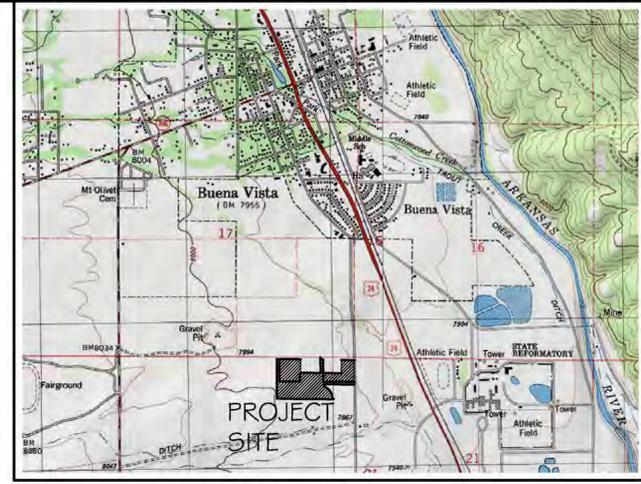
Attachment A – Vicinity Map



Attachment B – Zoning Map



**COLORADO CENTER P.U.D.  
 AMENDED FINAL PLAT, FILING 1  
 LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 20  
 AND THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 14  
 SOUTH, RANGE 78 WEST OF THE 6th PRINCIPAL MERIDIAN,  
 TOWN OF BUENA VISTA  
 CHAFFEE COUNTY, COLORADO**



VICINITY MAP  
NOT TO SCALE

**KNOW ALL PERSONS BY THESE PRESENTS:**

THAT RIDGEWAY DEVELOPMENT GROUP, INC., BEING THE OWNER OR OWNERS OF THE FOLLOWING DESCRIBED REAL PROPERTY SITUATED IN THE TOWN OF BUENA VISTA, COUNTY OF CHAFFEE AND STATE OF COLORADO, TO WIT:

LOTS A-4, A-5, A-6, A-7, A-8 & A-9, COLORADO CENTER P.U.D. FILING 1, PHASE A  
 TOWN OF BUENA VISTA, CHAFFEE COUNTY, COLORADO  
 AND

A TRACT OF LAND LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 20, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE SIXTH PRINCIPAL MERIDIAN, ALSO LOCATED WITHIN THE COLORADO CENTER P.U.D., TOWN OF BUENA VISTA, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:  
 COMMENCING AT THE NORTHEAST CORNER OF SECTION 20, BEING MARKED BY A 3/4" ALUMINUM CAP;  
 THENCE NORTH 89°16'13" WEST, A DISTANCE OF 30.00 FEET TO A POINT ON THE WEST RIGHT-OF-WAY OF CHAFFEE COUNTY ROAD 319;  
 THENCE SOUTH 00°06'50" EAST, ALONG SAID RIGHT-OF-WAY, A DISTANCE OF 299.78 FEET;  
 THENCE SOUTH 00°08'52" EAST, ALONG SAID RIGHT-OF-WAY, A DISTANCE OF 189.15 FEET TO THE TRUE POINT OF BEGINNING.  
 THENCE NORTH 89°35'33" WEST, A DISTANCE OF 290.20 FEET;  
 THENCE NORTH 00°06'06" WEST, A DISTANCE OF 191.27 FEET;  
 THENCE NORTH 89°08'28" WEST, A DISTANCE OF 409.82 FEET;  
 THENCE NORTH 00°10'16" WEST, A DISTANCE OF 299.82 FEET TO THE SOUTHERLY RIGHT-OF-WAY OF GREGG CIRCLE;  
 THENCE NORTH 89°09'06" WEST A DISTANCE OF 2.73 FEET TO A POINT OF CURVATURE;  
 THENCE NORTHWESTERLY ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT, A DISTANCE OF 71.31 FEET, HAVING A RADIUS OF 57.00 FEET AND A DELTA ANGLE OF 71°40'49" TO A POINT OF TANGENCY;  
 THENCE NORTH 1°7'28"16" WEST, A DISTANCE OF 101.88 FEET TO A POINT ON THE SOUTHERLY RIGHT-OF-WAY OF GREGG DRIVE;  
 THENCE SOUTH 72°38'21" WEST, A DISTANCE OF 433.99 FEET;  
 THENCE SOUTH 89°09'03" EAST, A DISTANCE OF 441.31 FEET;  
 THENCE SOUTH 00°08'35" EAST, A DISTANCE OF 299.77 FEET;  
 THENCE NORTH 89°09'37" WEST, A DISTANCE OF 462.42 FEET;  
 THENCE NORTH 89°07'25" WEST, A DISTANCE OF 462.85 FEET;  
 THENCE NORTH 00°16'24" WEST, A DISTANCE OF 299.72 FEET TO SAID SOUTHERLY RIGHT-OF-WAY OF GREGG DRIVE;  
 THENCE NORTH 89°01'08" WEST ALONG SAID SOUTHERLY RIGHT-OF-WAY OF GREGG DRIVE, A DISTANCE OF 59.86 FEET;  
 THENCE SOUTH 00°15'28" EAST, A DISTANCE OF 444.59 FEET;  
 THENCE SOUTH 00°15'25" EAST, A DISTANCE OF 449.92 FEET;  
 THENCE SOUTH 89°27'35" EAST, A DISTANCE OF 60.01 FEET;  
 THENCE SOUTH 89°29'16" EAST, A DISTANCE OF 1,171.95 FEET TO A POINT ON A NON-TANGENT CURVE;  
 THENCE NORTHEASTERLY ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT, A DISTANCE OF 51.35 FEET, HAVING A RADIUS OF 1430.00 FEET, A DELTA ANGLE OF 02°03'26", A CHORD BEARING OF NORTH 79°21'55" EAST AND A CHORD LENGTH OF 51.34 FEET, TO A POINT ON A NON-TANGENT CURVE;  
 THENCE NORTHWESTERLY ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT, A DISTANCE OF 38.29 FEET, HAVING A RADIUS OF 25.00 FEET, A DELTA ANGLE OF 87°45'01", A CHORD BEARING OF NORTH 55°43'51" WEST AND A CHORD LENGTH OF 34.65 FEET, TO A POINT OF TANGENCY;  
 THENCE NORTH 11°51'21" WEST, A DISTANCE OF 65.23 FEET TO A POINT OF CURVATURE ON A NON-TANGENT CURVE;  
 THENCE NORTHWESTERLY ALONG THE ARC OF A CURVE DEFLECTING TO THE LEFT, A DISTANCE OF 194.66 FEET, HAVING A RADIUS OF 231.73 FEET, A DELTA ANGLE OF 48°07'51", A CHORD BEARING OF NORTH 36°17'39" WEST AND A CHORD LENGTH OF 188.99 FEET, TO A POINT OF REVERSE CURVATURE;  
 THENCE NORTHWESTERLY ALONG THE ARC OF A CURVE DEFLECTING TO THE RIGHT, A DISTANCE OF 120.08 FEET, HAVING A RADIUS OF 168.98 FEET, A DELTA ANGLE OF 40°42'53", A CHORD BEARING OF NORTH 40°09'39" WEST AND A CHORD LENGTH OF 117.57 FEET, TO A POINT;  
 THENCE SOUTH 89°36'08" EAST, A DISTANCE OF 690.57 FEET TO A POINT ON SAID WEST RIGHT-OF-WAY OF CHAFFEE COUNTY ROAD 319;  
 THENCE NORTH 00°29'50" WEST, A DISTANCE OF 60.00 FEET TO THE POINT OF BEGINNING.  
 CONTAINING A TOTAL OF 26.168 ACRES

HAS LAID OUT, SUBDIVIDED AND PLATTED THE SAME INTO LOTS, STREETS AND EASEMENTS AS SHOWN HEREON UNDER THE NAME AND STYLE OF "COLORADO CENTER P.U.D. AMENDED FINAL PLAT, FILING 1", AND BY THESE PRESENTS DOES HEREBY SET APART AND DEDICATE TO THE TOWN OF BUENA VISTA FOR PUBLIC USE ALL OF THE STREETS AND THE PUBLIC WAYS AND PLACES AS SHOWN HEREON, AND HEREBY DEDICATES TO THE TOWN OF BUENA VISTA OUTLOT 0-2 AS LABELED AND SHOWN HEREON. OWNER ALSO HEREBY DEDICATES THOSE PORTIONS OF LAND LABELED AS UTILITY EASEMENTS FOR THE INSTALLATION AND MAINTENANCE OF PUBLIC UTILITIES AS SHOWN HEREON AND DEDICATES OUTLOT 0-3 AS AN ACCESS EASEMENT FOR THE LOTS ADJUTING SAID OUTLOT 0-3.

EXECUTED THE \_\_\_\_ DAY OF \_\_\_\_\_, 2016

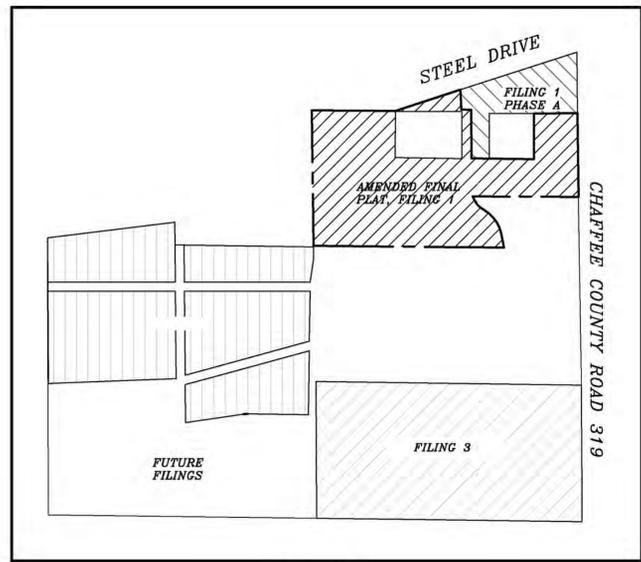
RIDGEWAY DEVELOPMENT GROUP, INC.  
 RONALD W. SOUTHARD, PRESIDENT

STATE OF COLORADO )  
 )SS  
 COUNTY OF CHAFFEE )

THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016 BY RONALD W. SOUTHARD, AS PRESIDENT OF RIDGEWAY DEVELOPMENT GROUP, INC. WITNESS MY HAND AND OFFICIAL SEAL.

MY COMMISSION EXPIRES \_\_\_\_\_

NOTARY PUBLIC \_\_\_\_\_



INDEX

**TITLE COMPANY CERTIFICATE**

\_\_\_\_\_ DOES HEREBY CERTIFY THAT WE HAVE EXAMINED THE TITLE TO ALL LANDS SHOWN HEREON AND ALL LANDS HEREIN DEDICATED BY VIRTUE OF THIS PLAT AND TITLE TO ALL SUCH LANDS IS IN THE ABOVE NAMED OWNER FREE AND CLEAR OF ALL LIENS AND ENCUMBRANCES EXCEPT AS LISTED BELOW:

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.

TITLE AGENT \_\_\_\_\_

**GENERAL NOTES**

- 1) BASIS OF BEARING FOR THIS SURVEY IS GRID NORTH FROM COLORADO STATE PLANE COORDINATE SYSTEM CENTRAL ZONE, BASED ON G.P.S. OBSERVATIONS ALONG THE WESTERLY RIGHT-OF-WAY OF CHAFFEE COUNTY ROAD 319, BETWEEN TWO FOUND 3/4" STEEL TAGS ON #5 REBAR, HAVING A BEARING OF SOUTH 00°20'47" EAST.
- 2) OWNER: RIDGEWAY DEVELOPMENT GROUP, INC., 30600 COUNTY ROAD 371, BUENA VISTA, CO
- 3) PROPERTY DEPICTED HEREON IS SUBJECT TO PROTECTIVE COVENANTS AS RECORDED AT RECEPTION NO. 396086, COLORADO CENTER P.U.D. PLAN AS RECORDED AT RECEPTION NO. \_\_\_\_\_ AND COLORADO CENTER P.U.D. ZONING AS RECORDED AT RECEPTION NO. \_\_\_\_\_, ALL IN THE OFFICE OF THE CHAFFEE COUNTY CLERK & RECORDER.
- 4) THE PURPOSE OF THIS PLAT IS TO ADJUST THE BOUNDARIES AND CONSOLIDATE THE FILING 1 PHASE A LOTS AS SHOWN HEREON AND TO CREATE A FINAL PLAT FOR THE PHASE C LOTS. LOTS A-6 THROUGH A-9 HAVE BEEN CONSOLIDATED INTO ONE LOT CALLED "LOT A-6 AMENDED".
- 5) OUTLOT 0-3 IS HEREBY CREATED FOR UTILITY, ACCESS AND DRAINAGE FOR THE PROPERTIES ADJUTING THE OUTLOT. ACCESS TO GREGG DRIVE AND GREGG CIRCLE IS ALLOWED ACROSS THE LOT FOR THOSE PROPERTIES. NO BUILDINGS SHALL BE ALLOWED ON OUTLOT 0-3. FURTHERMORE, AN EASEMENT IS CONVEYED TO THE TOWN OF BUENA VISTA FOR THE PURPOSES OF DRAINAGE AND UTILITIES, ALONG WITH INGRESS AND EGRESS FOR THE PURPOSE OF MAINTENANCE OF ANY TOWN FACILITIES WITHIN OUTLOT 0-3.
- 6) OUTLOT 0-2 IS HEREBY DEDICATED TO THE TOWN OF BUENA VISTA.
- 7) UTILITY EASEMENTS: 10' REAR  
 8' SIDE  
 10' STREET
- 8) ZONING: C LOTS: Z-2  
 A LOTS: Z-1

**BUENA VISTA BOARD OF TRUSTEE'S CERTIFICATE:**

THIS PLAT IS APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.  
 TOWN OF BUENA VISTA, A COLORADO MUNICIPAL CORPORATION

BY: \_\_\_\_\_  
 JOEL BENSON, MAYOR

ATTEST: \_\_\_\_\_  
 TOWN CLERK

\*THIS APPROVAL DOES NOT GUARANTEE THAT THE TYPE OF SOIL OR FLOODING CONDITIONS OF ANY LOT SHOWN HEREON ARE SUCH THAT A BUILDING PERMIT MAY BE ISSUED. THIS APPROVAL IS ALSO WITH THE UNDERSTANDING THAT ALL EXPENSES INVOLVING NECESSARY IMPROVEMENTS FOR ALL UTILITY SERVICES, PAVING, GRADING, LANDSCAPING, CURBS, GUTTERS, STREET LIGHTS, STREET SIGNS AND SIDEWALKS SHALL BE FINANCED BY OTHERS AND NOT THE TOWN OF BUENA VISTA. NOTICE IS FURTHER HEREBY GIVEN THAT ACCEPTANCE OF THIS PLATTED SUBDIVISION BY THE TOWN OF BUENA VISTA DOES NOT AUTOMATICALLY CONSTITUTE AN ACCEPTANCE OF THE ROADS, RIGHTS-OF-WAY AND OTHER PUBLIC IMPROVEMENTS SHOWN HEREON FOR MAINTENANCE BY SAID TOWN, UNTIL SUCH ROADS AND RIGHTS-OF-WAY AND IMPROVEMENTS MEET TOWN SPECIFICATIONS AND ARE SPECIFICALLY INSPECTED AND ACCEPTED BY THE TOWN. THE MAINTENANCE, CONSTRUCTION AND ALL OTHER MATTERS PERTAINING TO OR AFFECTING SAID ROADS, RIGHTS-OF-WAY AND IMPROVEMENTS ARE THE SOLE RESPONSIBILITY OF THE SUBDIVIDER AND OWNERS OF THE LAND EMBRACED WITHIN THIS SUBDIVISION.

**BUENA VISTA PLANNING AND ZONING COMMISSION CERTIFICATE:**

THIS PLAT IS APPROVED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016.  
 TOWN OF BUENA VISTA PLANNING AND ZONING COMMISSION

BY: \_\_\_\_\_  
 CHAIRPERSON

**TOWN CLERK'S CERTIFICATE:**

STATE OF COLORADO )  
 )SS  
 TOWN OF BUENA VISTA )

I HEREBY CERTIFY THAT THIS INSTRUMENT WAS FILED IN MY OFFICE AT \_\_\_\_ O'CLOCK \_\_\_\_ M.,  
 \_\_\_\_\_, 2016, AND IS DULY RECORDED.

TOWN CLERK \_\_\_\_\_

**CLERK AND RECORDER'S CERTIFICATE**

I HEREBY CERTIFY THAT THIS PLAT WAS FILED IN MY OFFICE THIS \_\_\_\_ DAY OF \_\_\_\_\_,  
 2016 UNDER RECEPTION NO. \_\_\_\_\_.

CHAFFEE COUNTY CLERK AND RECORDER \_\_\_\_\_

**LAND SURVEYOR'S CERTIFICATE**

I, SYDNEY A. SCHIEREN, A REGISTERED LAND SURVEYOR LICENSED TO PRACTICE IN THE STATE OF COLORADO, DO HEREBY CERTIFY THAT THIS PLAT OF COLORADO CENTER P.U.D. AMENDED FINAL PLAT, FILING 1 WAS PERFORMED UNDER MY DIRECT SUPERVISION, AND THAT THE PLAT REPRESENTS THE RESULTS OF SAID SURVEY AND IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE, AND THAT THE MONUMENTS WERE PLACED PURSUANT TO 38-51-105, C.R.S.

DATED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2016

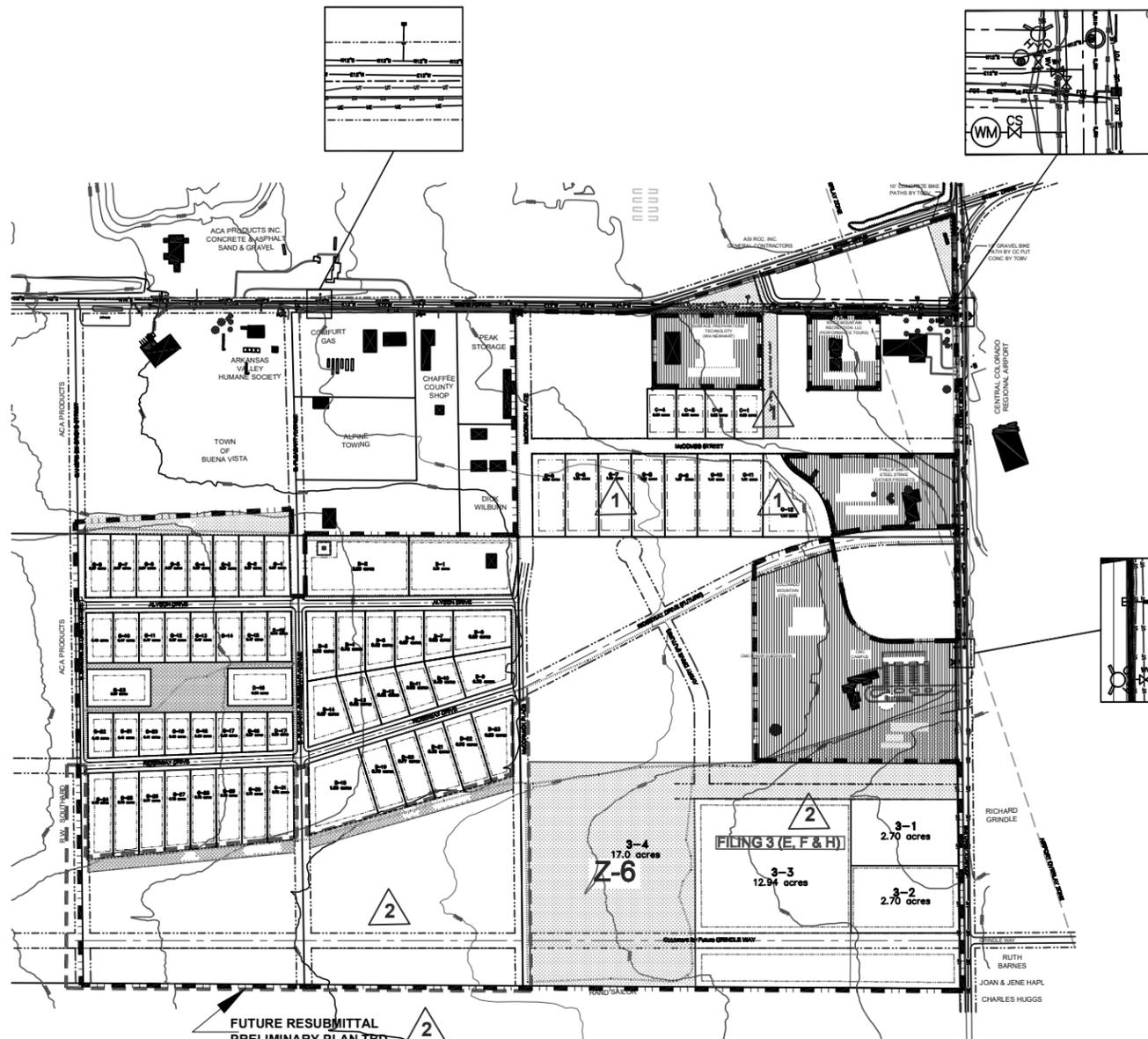
SYDNEY A. SCHIEREN  
 COLORADO P.L.S. 37937



REVISED: DECEMBER 30, 2015	<b>COLORADO CENTER P.U.D. AMENDED FINAL PLAT, FILING 1</b>
JANUARY 19, 2016	
JANUARY 26, 2016	
LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 20 AND THE SOUTHEAST QUARTER OF SECTION 17, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE 6th PRINCIPAL MERIDIAN, TOWN OF BUENA VISTA, CHAFFEE COUNTY, COLORADO	
JOB # 1524	<b>LANDMARK SURVEYING &amp; MAPPING</b> P.O. BOX 668 SALIDA, CO 81201 PH. 719.539.4021 FAX 719.539.4031
DATE: DECEMBER 21, 2016	
SHEET 1 OF 2	

PROFESSIONAL LAND SURVEYOR'S CERTIFICATE. THIS INSTRUMENT IS SUBJECT TO THE PROVISIONS OF THE COLORADO PROFESSIONAL LAND SURVEYING ACT, C.R.S. 38-51-105, C.R.S. 38-51-106, C.R.S. 38-51-107, C.R.S. 38-51-108, C.R.S. 38-51-109, C.R.S. 38-51-110, C.R.S. 38-51-111, C.R.S. 38-51-112, C.R.S. 38-51-113, C.R.S. 38-51-114, C.R.S. 38-51-115, C.R.S. 38-51-116, C.R.S. 38-51-117, C.R.S. 38-51-118, C.R.S. 38-51-119, C.R.S. 38-51-120, C.R.S. 38-51-121, C.R.S. 38-51-122, C.R.S. 38-51-123, C.R.S. 38-51-124, C.R.S. 38-51-125, C.R.S. 38-51-126, C.R.S. 38-51-127, C.R.S. 38-51-128, C.R.S. 38-51-129, C.R.S. 38-51-130, C.R.S. 38-51-131, C.R.S. 38-51-132, C.R.S. 38-51-133, C.R.S. 38-51-134, C.R.S. 38-51-135, C.R.S. 38-51-136, C.R.S. 38-51-137, C.R.S. 38-51-138, C.R.S. 38-51-139, C.R.S. 38-51-140, C.R.S. 38-51-141, C.R.S. 38-51-142, C.R.S. 38-51-143, C.R.S. 38-51-144, C.R.S. 38-51-145, C.R.S. 38-51-146, C.R.S. 38-51-147, C.R.S. 38-51-148, C.R.S. 38-51-149, C.R.S. 38-51-150, C.R.S. 38-51-151, C.R.S. 38-51-152, C.R.S. 38-51-153, C.R.S. 38-51-154, C.R.S. 38-51-155, C.R.S. 38-51-156, C.R.S. 38-51-157, C.R.S. 38-51-158, C.R.S. 38-51-159, C.R.S. 38-51-160, C.R.S. 38-51-161, C.R.S. 38-51-162, C.R.S. 38-51-163, C.R.S. 38-51-164, C.R.S. 38-51-165, C.R.S. 38-51-166, C.R.S. 38-51-167, C.R.S. 38-51-168, C.R.S. 38-51-169, C.R.S. 38-51-170, C.R.S. 38-51-171, C.R.S. 38-51-172, C.R.S. 38-51-173, C.R.S. 38-51-174, C.R.S. 38-51-175, C.R.S. 38-51-176, C.R.S. 38-51-177, C.R.S. 38-51-178, C.R.S. 38-51-179, C.R.S. 38-51-180, C.R.S. 38-51-181, C.R.S. 38-51-182, C.R.S. 38-51-183, C.R.S. 38-51-184, C.R.S. 38-51-185, C.R.S. 38-51-186, C.R.S. 38-51-187, C.R.S. 38-51-188, C.R.S. 38-51-189, C.R.S. 38-51-190, C.R.S. 38-51-191, C.R.S. 38-51-192, C.R.S. 38-51-193, C.R.S. 38-51-194, C.R.S. 38-51-195, C.R.S. 38-51-196, C.R.S. 38-51-197, C.R.S. 38-51-198, C.R.S. 38-51-199, C.R.S. 38-51-200.



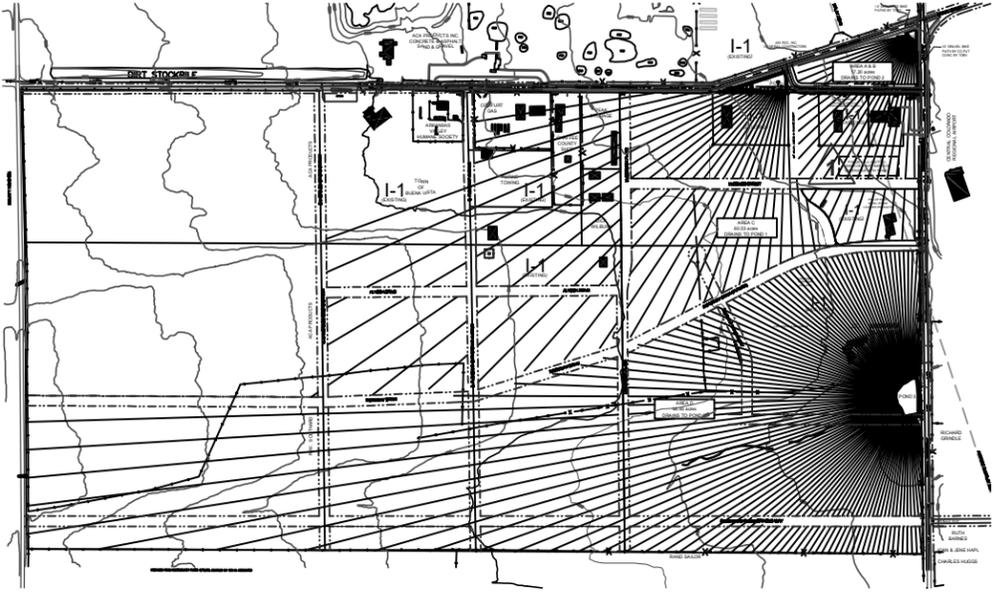


**EXISTING LANDSCAPE & UTILITY PLAN**

SCALE 1" = 300'

- NOTES:**
- COUNTY ROAD 319 IS CURRENTLY SEAL COATED ASPHALT PAVED.
  - EXISTING SEWER & WATER SYSTEMS HAVE STUBOUTS FOR LATERALS AT STREETS AND LOTS AS SHOWN.

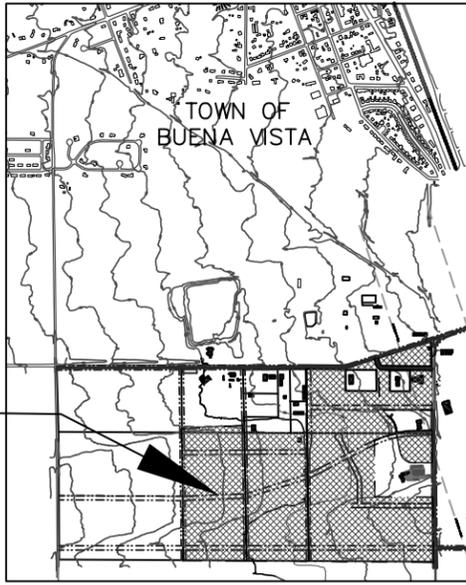
- PUD DRAWING INDEX:**
- C1 PUD VICINITY MAP, LEGAL DESCRIPTION, DRAINAGE STRATEGY, EXIST'G UTILITIES & VEGETATION, & NOTES
  - C2 ZONING MAP MODIFICATIONS
  - C3 2015 SUBDIVISION PRELIMINARY PLAN DENSITY MODIFICATION/UPDATE
  - C4 2015 SUBDIVISION PRELIMINARY PLAN MODIFICATION
  - C5 TRAILS, LANDSCAPING, LIGHTING, & SIGNAGE PLAN MODIFICATION



**DRAINAGE STRATEGY**

SCALE 1" = 400'

- LEGEND:**
- EXISTING SEWER
  - EXISTING WATER
  - EXISTING UNDERGROUND ELECTRIC
  - EXISTING UNDERGROUND TELEPHONE
  - EXISTING NATURAL GAS
  - EXISTING FIBER OPTIC TELECOM
  - PEDESTRIAN / BIKE TRAILS
  - TREE



**LEGAL DESCRIPTION**

LEGAL DESCRIPTION OF COLORADO CENTER PUD:

A PARCEL OF LAND LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 26, AND THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE 4TH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 17, BEING MARKED BY A 3 INCH ALUMINUM CAP;

THENCE NORTH 89° 32' 01" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, A DISTANCE OF 30.00 FEET TO THE EASTERLY RIGHT OF WAY OF CHAFFEE COUNTY ROAD 319, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP MARKED LS 11544, THIS BEING THE TRUE POINT OF BEGINNING;

THENCE NORTH 00° 27' 27" WEST ALONG SAID EASTERLY RIGHT OF WAY OF CHAFFEE COUNTY ROAD 319, A DISTANCE OF 393.81 FEET TO THE SOUTHERLY RIGHT OF WAY OF STEEL DRIVE;

THENCE SOUTH 72° 12' 48" WEST ALONG SAID SOUTHERLY RIGHT OF WAY OF STEEL DRIVE, A DISTANCE OF 1,258.28 FEET TO SAID SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17 AND THE NORTHWESTLY CORNER OF PARCEL B AS SHOWN ON THE SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT RECORDED IN RECEPTION NUMBER 14864 OF THE CHAFFEE COUNTY RECORDS, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 2796;

THENCE NORTH 89° 32' 01" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, A DISTANCE OF 87.84 FEET TO THE EAST 1/4 CORNER OF SECTION 17 AND SECTION 20, BEING MARKED BY AN ALUMINUM CAP;

THENCE NORTH 89° 32' 01" WEST ALONG THE NORTH LINE OF SAID NORTHEAST QUARTER OF SECTION 20, A DISTANCE OF 48.70 FEET TO THE NORTHWESTLY CORNER OF THE PARCEL AS SHOWN ON THE SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT RECORDED IN RECEPTION NUMBER 14864 OF THE CHAFFEE COUNTY RECORDS, ALSO BEING THE NORTHEAST CORNER OF MCCORMICK PLACE SUBDIVISION BEING AS RECORDED IN RECEPTION NUMBER 20922 OF CHAFFEE COUNTY RECORDS, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE SOUTH 09° 39' 44" EAST ALONG THE EASTERLY LINE OF SAID MCCORMICK PLACE SUBDIVISION AND SAID SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT, A DISTANCE OF 84.40 FEET TO THE SOUTHWESTLY CORNER OF SAID MCCORMICK PLACE SUBDIVISION AND SOUTHWESTLY CORNER OF SAID SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT ALSO THE NORTHEAST CORNER OF A PARCEL AS DESCRIBED IN BOOK 516, PAGE 798 OF CHAFFEE COUNTY RECORDS, BEING MARKED BY A REBAR WITH A STEEL TAG STAMPED LS 875;

THENCE NORTH 89° 32' 01" WEST ALONG THE NORTHERLY LINE OF SAID PARCEL, AS DESCRIBED IN BOOK 516, PAGE 798, A DISTANCE OF 879.31 FEET TO THE NORTHWEST CORNER OF SAID PARCEL AS DESCRIBED IN BOOK 516, PAGE 798 ALSO BEING A POINT ON THE EAST BOUNDARY OF PARCEL 2 OF THE BUENA VISTA PUBLIC WORKS SUBDIVISION BEING MARKED BY A REBAR WITH A STEEL TAG STAMPED LS 875;

THENCE ALONG THE BOUNDARY OF SAID PARCEL 2 THE FOLLOWING 5 COURSES:

FIRST NORTH 89° 32' 01" WEST, A DISTANCE OF 30.00 FEET TO A 4 5 REBAR WITH A 1 1/2" ALUMINUM CAP STAMPED BEAR LS 11544;

THENCE NORTH 09° 25' 44" WEST, A DISTANCE OF 149.20 FEET TO A 4 5 REBAR WITH A 1 1/2" ALUMINUM CAP STAMPED BEAR LS 11544;

THENCE SOUTH 89° 40' 40" WEST, A DISTANCE OF 841.92 FEET TO A 4 5 REBAR WITH A 1 1/2" ALUMINUM CAP STAMPED BEAR LS 11544;

THENCE SOUTH 09° 41' 41" EAST, A DISTANCE OF 894.59 FEET;

THENCE SOUTH 89° 42' 11" EAST, A DISTANCE OF 894.07 FEET;

THENCE SOUTH 89° 42' 59" EAST, A DISTANCE OF 872.74 FEET;

THENCE SOUTH 89° 40' 20" EAST ALONG THE SOUTH LINE OF SAID NORTHEAST QUARTER OF SECTION 20 AND PARCEL DESCRIBED IN BOOK 516, PAGE 798, AND BOOK 516, PAGE 797, A DISTANCE OF 241.49 FEET TO SAID WESTERLY RIGHT OF WAY LINE OF CHAFFEE COUNTY ROAD 319;

THENCE NORTH 01° 45' 50" WEST ALONG SAID WESTERLY RIGHT OF WAY LINE OF CHAFFEE COUNTY ROAD 319, A DISTANCE OF 803.19 FEET TO THE SOUTHEASTLY CORNER OF PARCEL B2 AS SHOWN ON THE COLORADO MOUNTAIN COLLEGE FOUNDATION MINOR SUBDIVISION PLAT AS RECORDED IN RECEPTION NUMBER 14798 OF CHAFFEE COUNTY RECORDS BEING MARKED BY A REBAR WITH A STEEL TAG STAMPED LS 675;

THENCE NORTH 89° 30' 00" WEST ALONG THE SOUTHERLY LINE OF SAID PARCEL B2 OF COLORADO MOUNTAIN COLLEGE FOUNDATION MINOR SUBDIVISION PLAT, A DISTANCE OF 813.30 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL B2 OF COLORADO MOUNTAIN COLLEGE FOUNDATION MINOR SUBDIVISION PLAT BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE NORTH 09° 32' 50" WEST ALONG THE WESTERLY LINE OF SAID PARCEL B2 OF COLORADO MOUNTAIN COLLEGE FOUNDATION MINOR SUBDIVISION PLAT EXTENDED, A DISTANCE OF 780.19 FEET TO THE NORTHERLY LINE OF RIDGEWAY DRIVE AS SHOWN AS THE 40 FOOT EASEMENT FOR FUTURE ROAD AND UTILITIES ON SAID COLORADO MOUNTAIN COLLEGE FOUNDATION MINOR SUBDIVISION PLAT AND THE BEGINNING OF A NON-TANGENT CURVE HAVING A RADIUS OF 1450.00 FEET;

THENCE ALONG THE ARC OF SAID CURVE AND THE NORTHERLY LINE OF RIDGEWAY DRIVE, A DISTANCE OF 341.21 FEET THROUGH A CENTRAL ANGLE OF 13° 40' 19", HAVING A CHORD BEARING OF NORTH 72° 17' 06" EAST, AND A CHORD DISTANCE OF 340.42 FEET TO THE WESTERLY LINE OF PARCEL B3 OF SAID COLORADO MOUNTAIN COLLEGE FOUNDATION MINOR SUBDIVISION PLAT EXTENDED;

THENCE SOUTH 12° 29' 39" EAST ALONG SAID WESTERLY LINE OF PARCEL B3, A DISTANCE OF 282.87 FEET TO THE BEGINNING OF A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 1700.00 FEET BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE ALONG THE ARC OF SAID CURVE A DISTANCE OF 232.22 FEET THROUGH A CENTRAL ANGLE OF 7° 15' 54";

THENCE NORTH 89° 22' 24" EAST ALONG THE SOUTHERLY LINE OF SAID PARCEL B3, A DISTANCE OF 362.06 FEET TO THE WESTERLY RIGHT OF WAY LINE OF SAID COUNTY ROAD 319;

THENCE SOUTH 89° 42' 14" EAST ALONG SAID WESTERLY RIGHT OF WAY LINE OF COUNTY ROAD 319, A DISTANCE OF 460.24 FEET TO THE SOUTHEASTLY CORNER OF PARCEL C OF SAID SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT AND THE BEGINNING OF A NON-TANGENT CURVE HAVING A RADIUS OF 25.00 FEET BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE ALONG THE ARC OF SAID CURVE AND THE SOUTHERLY LINE OF SAID PARCEL C OF THE SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT, A DISTANCE OF 39.28 FEET THROUGH A CENTRAL ANGLE OF 90° 47' 37" HAVING A CHORD BEARING OF SOUTH 47° 29' 17" WEST AND A CHORD DISTANCE OF 35.38 FEET BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE SOUTH 89° 29' 58" WEST ALONG SAID SOUTHERLY LINE OF PARCEL C, A DISTANCE OF 206.54 FEET TO THE BEGINNING OF A TANGENT CURVE TO THE LEFT HAVING A RADIUS OF 1430.00 FEET BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE ALONG THE ARC OF SAID CURVE AND SAID SOUTHERLY LINE OF PARCEL C, A DISTANCE OF 236.79 FEET THROUGH A CENTRAL ANGLE OF 09° 29' 15" TO THE BEGINNING OF A REVERSE CURVE HAVING A RADIUS OF 25.00 FEET BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE ALONG THE ARC OF SAID CURVE AND SAID SOUTHERLY LINE OF PARCEL C, A DISTANCE OF 38.24 FEET THROUGH A CENTRAL ANGLE OF 87° 37' 50" BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE ALONG THE ARC OF SAID CURVE AND SAID WESTERLY LINE OF PARCEL C, A DISTANCE OF 194.84 FEET THROUGH A CENTRAL ANGLE OF 40° 32' 15" TO THE BEGINNING OF A REVERSE CURVE HAVING A RADIUS OF 168.98 FEET, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE ALONG THE ARC OF SAID CURVE AND SAID WESTERLY LINE OF PARCEL C, A DISTANCE OF 120.21 FEET THROUGH A CENTRAL ANGLE OF 40° 45' 29" TO THE NORTHWEST CORNER OF SAID PARCEL C, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE NORTH 89° 32' 01" WEST ALONG THE NORTHERLY LINE OF SAID PARCEL C, A DISTANCE OF 690.25 FEET TO SAID WESTERLY RIGHT OF WAY OF COUNTY ROAD 319 BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE NORTH 00° 31' 32" WEST ALONG SAID WESTERLY RIGHT OF WAY OF COUNTY ROAD 319, A DISTANCE OF 548.85 FEET TO THE POINT OF BEGINNING.

EXCEPTING THEREFROM PARCEL B AS SHOWN ON SAID SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 17 BEING MARKED BY A 3 INCH ALUMINUM CAP;

THENCE NORTH 89° 32' 01" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF SECTION 17, A DISTANCE OF 798.10 FEET TO THE NORTH EASTERLY CORNER OF SAID PARCEL B, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 2796, THIS BEING THE TRUE POINT OF BEGINNING;

THENCE SOUTH 89° 31' 01" EAST ALONG THE EASTERLY LINE OF SAID PARCEL B, A DISTANCE OF 299.98 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL B, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 2796;

THENCE NORTH 89° 31' 35" WEST ALONG THE SOUTHERLY LINE OF SAID PARCEL B, A DISTANCE OF 441.16 FEET TO THE SOUTHWEST CORNER OF SAID PARCEL B, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 2796;

THENCE NORTH 89° 32' 01" WEST ALONG THE WESTERLY LINE OF SAID PARCEL B, A DISTANCE OF 298.87 FEET TO THE NORTHWEST CORNER OF SAID PARCEL B, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 2796;

THENCE SOUTH 89° 32' 01" EAST ALONG THE NORTHERLY LINE OF SAID PARCEL B, A DISTANCE OF 441.37 FEET TO THE POINT OF BEGINNING.

ALSO EXCEPTING THEREFROM PARCEL C-2 OF THE SOUTHWEST SMITH RESUBDIVISION WAIVER PLAT, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

A PARCEL OF LAND LOCATED WITHIN THE NORTHEAST QUARTER OF SECTION 20, AND THE SOUTHWEST QUARTER OF SECTION 17, TOWNSHIP 14 SOUTH, RANGE 78 WEST OF THE 4TH PRINCIPAL MERIDIAN, CHAFFEE COUNTY, COLORADO, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT THE SOUTHEAST CORNER OF SAID SECTION 17, BEING MARKED BY A 3 INCH ALUMINUM CAP;

THENCE NORTH 89° 32' 01" WEST ALONG THE SOUTH LINE OF SAID SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, A DISTANCE OF 30.00 FEET TO THE WESTERLY RIGHT OF WAY OF CHAFFEE COUNTY ROAD 319, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP MARKED LS 11544;

THENCE CONTINUING NORTH 89° 32' 01" WEST ALONG SAID SOUTH LINE OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 17, A DISTANCE OF 290.25 FEET TO THE EAST LINE OF THE PROPERTY DESCRIBED HEREIN, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544, THIS BEING THE POINT OF BEGINNING;

THENCE SOUTH 00° 31' 01" EAST ALONG SAID EAST LINE OF THE HEREIN DESCRIBED PROPERTY A DISTANCE OF 199.85 FEET TO THE SOUTH LINE OF THE HEREIN DESCRIBED PROPERTY, BEING MARKED BY A 1 1/2 INCH ALUMINUM CAP STAMPED LS 11544;

THENCE NORTH 89° 32' 01" WEST ALONG SAID SOUTH LINE OF THE HEREIN DESCRIBED PROPERTY A DISTANCE OF 290.60 FEET TO THE WEST LINE OF THE HEREIN DESCRIBED PROPERTY, BEING MARKED BY A 4 5 REBAR WITH A STEEL TAG STAMPED 675;

THENCE NORTH 00° 30' 41" WEST ALONG SAID WEST LINE OF THE HEREIN DESCRIBED PROPERTY A DISTANCE OF 299.95 FEET TO THE SOUTHERLY RIGHT OF WAY LINE OF GREGG DRIVE, THIS BEING MARKED BY A 4 5 REBAR WITH A STEEL TAG STAMPED 675;

THENCE SOUTH 89° 32' 01" EAST ALONG SAID SOUTHERLY RIGHT OF WAY OF GREGG DRIVE A DISTANCE OF 290.57 FEET TO THE POINT OF BEGINNING.



AGREED & APPROVED:

OWNER: RIDGEWAY DEVELOPMENT GROUP, INC.  
 8750 W. 10th Avenue, Suite 100, Denver, CO 80202

JURISDICTION: TOWN OF BUENA VISTA  
 BY: JIM MAVOR, JOEL BERHON

RECORDED: BOOK: \_\_\_\_\_ PAGE: \_\_\_\_\_ DATE: \_\_\_\_\_

**COLORADO CENTER PUD 2015 MOD 2**

**PUD VICINITY MAP, LEGAL DESC., DRAINAGE STRATEGY, EXIST'G UTILITIES & VEGETATION, & NOTES**

RIDGEWAY DEVELOPMENT GROUP, INC.  
 BUENA VISTA, CO  
 P.O. BOX 1910

DRAWN BY: rws  
 CHECKED BY: rws  
 REVISED

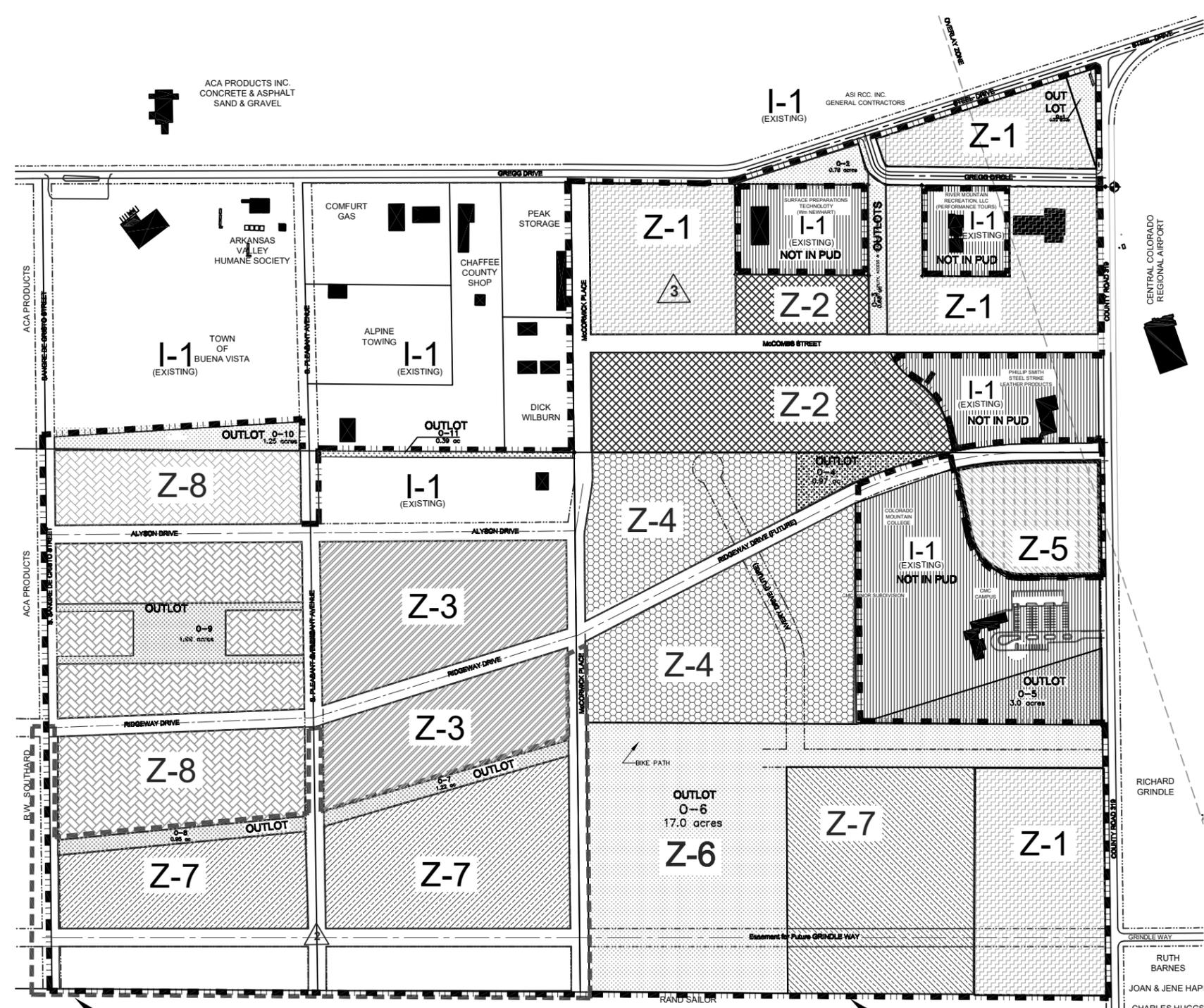
10/17/15  
 11/10/15  
 11/10/15  
 11/10/15

PUD RECORD

DATE 12/16/2015  
 DRAWING # PUD MOD 2

C1  
 PROJECT # 15109

**EXHIBIT A**



# ZONING MAP

SCALE 1" = 200'



**PROJECT ENGINEER IS SPECIFICALLY LISTED AS ALPINE DESIGN CONCEPTS, INC. SEE LETTER ATTACHED TO PUD APPLICATION STATING THE ENGAGEMENT**

ALPINE DESIGN CONCEPTS, INC.  
RONALD W. SOUTHWARD, P.E. (RETIRED)  
27951 COUNTY ROAD 319  
BUENA VISTA, CO 81211

**SURVEYOR WILL BE LANDMARK SURVEYING & MAPPING.**

LANDMARK SURVEYING & MAPPING  
SYDNEY A. SCHIEREN, P.L.S. # 37937  
P O BOX 668  
SALIDA, CO 81201

LAND USE SUMMARY		
GROSS AREA OF TOTAL PUD APPLICATION PARCEL (INCLUDES GROSS AREA OF CMC EXIST'G LOT)	166.86 ACRES	2
NET AREA OF OPEN SPACE SET ASIDE	28.6 ACRES	3
NET AREA OF STREETS	11.57 ACRES	
NET AREA OF GREENSPACE ALONG STREETS	14.39 ACRES	
NET AREA OF CMC EXIST'G LOT	3.60 ACRES	
NET AREA OF SUBDIVIDED SALABLE LOTS (78 EA)	111.3 ACRES	
NEW VICINITY OFF-SITE TRAILS, PART OF TRAILS SYSTEM BY PUBLIC TRAILS BY BV ALONG GREGG/STEEL 5,300 LF		
TRAILS BY BV ALONG GREGG/STEEL @ RETENTION PONDS (3 EA)	700 LF	
TRAILS BY CC W/IN PUD FLG 2	8,455 LF	
TRAILS BY CC W/IN PUD FLGS 3, 4 & 5	5,500 LF	
NEW ON-SITE TRAILS, BECOMES PART OF PUBLIC TRAILS SYSTEM		
TRAILS BY CC W/IN PUD FLG 1	700 LF	
TRAILS BY CC W/IN PUD FLG 2	8,455 LF	
TRAILS BY CC W/IN PUD FLGS 3, 4 & 5	5,500 LF	
DENSITY: 151 LOTS ON 170.46 AC; 1.13 AC/LOT 0.89 LOTS/AC		
151 LOTS TOTAL SALABLE AREA=114.9 AC AVG LOT SIZE = 0.76 AC		
179 BLDGS ON 111.3 AC BUILDING DENSITY 1.61 BLDGS/AC		

LAND USE SUMMARY (cont)		
*CONVENANTS AND PUD ZONING RULES LIMIT THE NUMBER OF BUILDINGS ON A LOT (UNIT) AS FOLLOWS:		
LOTS UP TO 0.75 ACRES	1 BLDG	
LOTS > 0.75 TO 1.5 ACRES	2 BLDGS	
LOTS > 1.5 TO 3.0 ACRES	3 BLDGS	
LOTS > 3.0 TO 5.0 ACRES	5 BLDGS	
LOTS 5.0 ACRES OR MORE	8 BLDGS	
ESTIMATED TOTAL BLDGS ALLOWED 179 BLDGS		
THE TOTAL COVERAGE OF THE LOT LIMITED TO 65% (SEE NOTES ON SHEET C3). PARKING AND ACCESSORY USES NOT TO BE CONSIDERED AS "COVERAGE".		
<b>OPEN SPACE ACREAGE PROVIDED</b>		
SET ASIDE FOR SPORTS FIELDS AND RECREATION CENTER	18.46 ACRES	3
SET ASIDE FOR OPEN SPACE @ RETENTION PONDS (3 EA)	1.92 ACRES	
SET ASIDE MISCELLANEOUS PEDESTRIAN USE	9.22 ACRES	
TOTAL OPEN SPACE SET ASIDE	29.6 ACRES	2
TOTAL PUD APPLICATION PARCEL AREA	114.9 ACRES	
PORTION OF LAND DEDICATED TO OPEN SPACE	25.76 %	

## DEFINITION OF ZONES:

- Z1 - ENTRY COMMERCIAL (14 LOTS-19.4 ac)**
- THE Z1 ENTRY COMMERCIAL ZONE IS A ZONE IN WHICH THE PRINCIPAL USE OF LAND IS FOR RETAIL SALES AND SERVICES TO THE MOTORIZED PUBLIC, AND FOR OTHER USES NOT REQUIRING A CENTRALIZED LOCATION, BUT WHICH DO REQUIRE MAJOR STREET FRONTAGE DESIGNED TO ACCOMMODATE TRAFFIC WITHOUT UNDO CONGESTION, COMPATIVELY LARGE LOT AREA AND OPEN SALES YARDS OR SCREENED STORAGE AREAS. WITHIN THE Z1 ENTRY COMMERCIAL ZONE, A BUILDING OR LAND SHALL BE USED ONLY FOR THE FOLLOWING PURPOSES:
- BANKS, SAVINGS AND LOANS OR SIMILAR FINANCIAL INSTITUTIONS INCLUDING THOSE INCORPORATING DRIVE UP ACCOMMODATIONS
  - RESTAURANTS WITH OR WITHOUT BAR, INCLUDING DRIVE-IN RESTAURANTS.
  - AUTOMOBILE PARKING LOTS AND STRUCTURES, EITHER PUBLIC OR PRIVATE.
  - BUSINESSES ENGAGED IN THE RETAIL SALE OF GOODS TO THE GENERAL PUBLIC, BUT EXCLUDING THOSE RETAIL ESTABLISHMENTS REQUIRING UNSCREENED STORAGE.
  - PUBLIC UTILITY DISTRIBUTION LINES, TRANSMISSION LINES, AND DATA TRANSMISSION VAULTS AND NETWORK OPERATING CENTERS (NOC), BUT EXCLUDING SERVICE OR STORAGE YARDS.
  - GASOLINE OR FILLING STATIONS, WITH CONVENIENCE STORE OR RESTAURANT ATTACHED, MEETING ALL CONDITIONS OF SECTION 16-241. (PRIOR CODE 17.08.072; ORD. 16-2002 §1; ORD. 6-2005 §9) OF THE TOWN OF BUENA VISTA MUNICIPAL CODE.
  - TRANSPORTATION RENTAL, BOOKING, FRACTIONAL OWNERSHIP OR CONCIERGE SERVICE BUSINESSES, TRAVEL AND TOUR BOOKING AGENCIES.
  - HOSPITALS, MEDICAL CLINICS AND EMERGENCY SERVICES FACILITIES.
  - MOTELS, HOTELS, OR OTHER ESTABLISHMENTS PROVIDING LODGING FOR THE GENERAL PUBLIC.
  - PARKS FOR PUBLIC USE.
  - ADVERTISING SIGNS, BUSINESS SIGNS AND OUTDOOR ADVERTISING SIGNS.
  - NOT-FOR-PROFIT OR FOR-PROFIT MUSEUMS.
  - LIGHT MANUFACTURING, BUT EXCLUDING THOSE MANUFACTURING ESTABLISHMENTS REQUIRING UNSCREENED STORAGE.
  - MUNICIPALLY-OWNED ASSEMBLY HALLS AND COMMUNITY CENTERS.
  - ACCESSORY DWELLING UNITS (ADUs) AND SIMILAR WORKER HOUSING FACILITIES.
- Z2 - DST COMMERCIAL (17 LOTS-11.8 ac)**
- THE Z2 DST COMMERCIAL ZONE IS A ZONE SPECIFICALLY DESIGNED TO ACCOMMODATE COMMERCIAL BUSINESS, AND ESPECIALLY TO ACCOMMODATE THOSE DEVOTED TO THE DATA, SCIENCE AND TECHNOLOGY (DST) COMMUNITIES WHERE THE PRINCIPAL USE OF LAND IS FOR RETAIL SALES, OR TRAINING, OR SUPPORT SERVICES REQUIRING OR DESIRING STATE-OR-THE-ART COMMUNICATIONS TECHNOLOGIES AND TO THE "DST" PUBLIC. WITHIN THE Z2 DST COMMERCIAL ZONE, A BUILDING OR LAND SHALL BE USED ONLY FOR THE FOLLOWING PURPOSES:
- BUSINESSES ENGAGED IN THE SALES OR SUPPORT OF GOODS OR SERVICES TO THE DST PUBLIC, BUT EXCLUDING THOSE ESTABLISHMENTS REQUIRING UNSCREENED OUTDOOR SALES OR STORAGE SPACE.
  - INVESTMENT, BANKING OR MORTGAGE LENDING INSTITUTIONS, BROKERAGES, SAVINGS & LOANS, OR SIMILAR FINANCIAL RESOURCES INSTITUTIONS, EXCEPT THOSE INCORPORATING DRIVE UP ACCOMMODATIONS
  - BUSINESSES ENGAGED IN THE SCIENTIFIC CREATION, DISCOVERY, INVENTION, EXPLORATION, INVESTIGATION, EXAMINATION, FORMULATION, SAMPLING, SCREENING, TESTING, OR RESEARCH & DEVELOPMENT OF TECHNOLOGIES, AND THE SUBSEQUENT PUBLISHING, PROTOTYPING, PRODUCTION OR REPRODUCTION OF THE RESULTING INTELLECTUAL PROPERTIES, BUT EXCLUDING THOSE ESTABLISHMENTS REQUIRING UNSCREENED OUTDOOR STORAGE OR TESTING SITES POSING A SIGNIFICANT THREAT TO PUBLIC HEALTH OR SAFETY, OR CREATING UNLAWFUL EMISSIONS.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN PROVIDING MEDICAL SERVICES, EMERGENCY RESPONSE SERVICES, DISASTER RESPONSE AND RECOVERY SERVICES, EMERGENCY DECISION SUPPORT SERVICES, HOMELAND SECURITY SERVICES.
  - BUSINESSES ENGAGED IN THE APPRAISAL, PHOTOGRAPHY, INSPECTION, DESIGN, ENGINEERING, EVALUATION, MARKETING OR SALE OF REAL ESTATE, INCLUDING TITLE AND MORTGAGE SERVICES, BUT EXCLUDING ESTABLISHMENTS REQUIRING UNSCREENED OUTDOOR STORAGE OR EQUIPMENT STORAGE.
  - BUSINESSES ENGAGED IN THE UNDERWRITING, SALES, CUSTOMER SERVICE, CLAIMS ADJUSTMENT, RISK EVALUATION, LOSS MITIGATION OR OTHER INSURANCE RELATED SERVICES, BUT EXCLUDING ESTABLISHMENTS REQUIRING UNSCREENED OUTDOOR STORAGE OF SALVAGED GOODS OR EQUIPMENT.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN DATA CREATION, MANIPULATION, MANAGEMENT, STORAGE, TRANSMISSION, ENCRYPTING, PROGRAMMING OR OTHER INFORMATION TECHNOLOGIES; INCLUDING COMMUNICATIONS INFRASTRUCTURE, SOFTWARE AND HARDWARE TECHNOLOGIES.
  - DAY CARE FACILITIES AND DORMITORIES.
  - ALL USES ALLOWED IN ACCORDANCE WITH BUENA VISTA ZONING CODE FOR ZONE B-1 GENERAL BUSINESS DISTRICT.
- Z3 - DST INDUSTRIAL (18 LOTS-13.5 ac)**
- ALL USES ALLOWED IN COLORADO CENTER ZONE Z2.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN EDUCATING OR TRAINING MILITARY, PARAMILITARY, EMERGENCY SERVICES MANAGEMENT AND OPERATIVES, EMERGENCY "FIRST RESPONDERS", SEARCH & RESCUE, FIREFIGHTING, LAW ENFORCEMENT, OR SPECIAL FORCES PERSONNEL, EXCLUDING THOSE REQUIRING UNSCREENED OUTDOOR STAGING/MOCKUP AREAS, OR OUTDOOR TRAINING SPACES.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN THE EDUCATION OR TRAINING OF SKILLED TECHNICAL PERSONNEL TO MARKET, SELL, SUPPORT, SERVICE, REPAIR, ANALYZE, STUDY, DOCUMENT, MAINTAIN OR OPERATE TECHNOLOGICAL DEVICES OR OTHER TECHNOLOGY CONCEPTS, EXCLUDING THOSE REQUIRING UNSCREENED OUTDOOR STORAGE AREAS.
  - PUBLIC OR PRIVATE BUSINESSES OR INSTITUTIONS ENGAGED IN FOSTERING, FUNDING, MENTORING OR OTHERWISE SUPPORTING DEVELOPMENT OF ENTREPRENEURIAL SKILLS ("INCUBATORS"), ENCOURAGING BUSINESS DEVELOPMENT, PROVIDING FEDERAL/ STATE/LOCAL SUPPORT FOR BUSINESS DEVELOPMENT, EXCLUDING THOSE REQUIRING UNSCREENED OUTDOOR STORAGE AREAS.
  - PUBLIC UTILITY DISTRIBUTION LINES, TRANSMISSION LINES, AND DATA TRANSMISSION VAULTS AND NETWORK OPERATING CENTERS (NOC), EXCLUDING SERVICE OR UNSCREENED STORAGE YARDS.
  - ACCESSORY DWELLING UNITS (ADUs) AND SIMILAR WORKER HOUSING FACILITIES.
  - ALL USES ALLOWED UNDER BUENA VISTA ZONING CODE SECTIONS 16-154 FOR ZONE B-1 GENERAL BUSINESS DISTRICT, INCLUDING ALLOWING ALL USES DEFINED IN 16-155, BUT REQUIRING A SPECIAL USE PERMIT FOR USES LISTED IN SECTION 16-156.
- Z4 - CMC ENDOWMENT LAND (20 LOTS-16.5 ac)**  
**CMC FOUNDATION SUBDIVISION PARCELS B1**
- ALL USES ALLOWED IN COLORADO CENTER ZONE Z2.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN EDUCATING OR TRAINING OF MEDICAL, PARAMEDICAL, MILITARY, PARAMILITARY, EMERGENCY SERVICES MANAGEMENT AND OPERATIVES, EMERGENCY "FIRST RESPONDERS", SEARCH & RESCUE, FIREFIGHTING, LAW ENFORCEMENT, OR SPECIAL FORCES PERSONNEL.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN THE EDUCATION OR TRAINING OF SKILLED TECHNICAL PERSONNEL TO MARKET, SELL, SUPPORT, SERVICE, REPAIR, ANALYZE, STUDY, DOCUMENT, MAINTAIN OR OPERATE TECHNOLOGICAL DEVICES.
  - PUBLIC OR PRIVATE BUSINESSES OR INSTITUTIONS ENGAGED IN PROVIDING OR SUPPORTING CULTURAL ENHANCEMENT TO THE SURROUNDING COMMUNITY OR EDUCATIONAL INSTITUTIONS.
  - PUBLIC OR PRIVATE BUSINESSES OR INSTITUTIONS ENGAGED IN FOSTERING, FUNDING, MENTORING OR OTHERWISE SUPPORTING DEVELOPMENT OF ENTREPRENEURIAL SKILLS ("INCUBATORS"), ENCOURAGING BUSINESS DEVELOPMENT, PROVIDING FEDERAL/ STATE/LOCAL SUPPORT FOR BUSINESS DEVELOPMENT.
  - DAY CARE, DORMITORIES, AND SIMILAR FACILITIES FOR SUPPORT OF CMC AGENDAS.
  - SCHOOLS, PUBLIC LIBRARIES, HOSPITALS AND MEDICAL CLINICS
  - OFFICES, PUBLIC, MUNICIPAL, PROFESSIONAL AND PRIVATE.
  - AUTOMOBILE PARKING LOTS AND STRUCTURES, EITHER PUBLIC OR PRIVATE.
  - ESTABLISHMENTS PROVIDING TRANSPORTATION FOR THE GENERAL PUBLIC, INCLUDING TAXI STANDS AND BUS STOPS.
  - CUSTOMARY ACCESSORY USES AND STRUCTURES WHEN LOCATED ON THE SAME LOT OR ABUTTING LOT OF SAME OWNERSHIP AS THE MAIN STRUCTURE, EXCLUDING, HOWEVER, UNENCLOSED STORAGE.
  - FABRICATING AND ASSEMBLY OR PROCESSING ESTABLISHMENTS OF SMALL SIZE (FIVE (5) EMPLOYEES OR LESS), SUCH AS BAKERIES, DRY CLEANERS, LAUNDRIES, WOODWORKING SHOPS, UPHOLSTERY SHOPS, PRINTING PLANTS INCIDENTAL TO NEWSPAPER OFFICES, PUBLISHING ESTABLISHMENTS AND MILLINERY SHOPS.
  - PARKS FOR PUBLIC USE.
  - ADVERTISING SIGNS, BUSINESS SIGNS AND OUTDOOR ADVERTISING SIGNS.
  - CIVIC ORGANIZATIONS, PRIVATE CLUBS, AND FRATERNAL ORGANIZATIONS.
  - NOT-FOR-PROFIT OR FOR-PROFIT MUSEUMS, AND MUNICIPALLY-OWNED ASSEMBLY HALLS AND COMMUNITY CENTERS.
  - ESTABLISHMENTS PROVIDING RECREATIONAL SERVICES TO THE GENERAL PUBLIC.
- Z5 - CMC ENDOWMENT LAND (1 LOT-3.6 ac)**  
**CMC FOUNDATION SUBDIVISION PARCELS B3**
- ALL USES ALLOWED IN COLORADO CENTER ZONE Z1.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN EDUCATING OR TRAINING OF MEDICAL, PARAMEDICAL, MILITARY, PARAMILITARY, EMERGENCY SERVICES MANAGEMENT AND OPERATIVES, EMERGENCY "FIRST RESPONDERS", SEARCH & RESCUE, FIREFIGHTING, LAW ENFORCEMENT, OR SPECIAL FORCES PERSONNEL.
  - BUSINESSES OR INSTITUTIONS ENGAGED IN THE EDUCATION OR TRAINING OF SKILLED TECHNICAL PERSONNEL TO MARKET, SELL, SUPPORT, SERVICE, REPAIR, ANALYZE, STUDY, DOCUMENT, MAINTAIN OR OPERATE TECHNOLOGICAL DEVICES OR OTHER TECHNOLOGY CONCEPTS.
  - PUBLIC OR PRIVATE BUSINESSES OR INSTITUTIONS ENGAGED IN PROVIDING OR SUPPORTING CULTURAL ENHANCEMENT TO THE SURROUNDING COMMUNITY OR EDUCATIONAL INSTITUTIONS.
  - PUBLIC OR PRIVATE BUSINESSES OR INSTITUTIONS ENGAGED IN FOSTERING, FUNDING, MENTORING OR OTHERWISE SUPPORTING DEVELOPMENT OF ENTREPRENEURIAL SKILLS ("INCUBATORS"), ENCOURAGING BUSINESS DEVELOPMENT, PROVIDING FEDERAL/ STATE/LOCAL SUPPORT FOR BUSINESS DEVELOPMENT.
- Z6 - SPORTS FIELDS & OTHER OPEN SPACE (29.6 ac)**
- ACTIVE AND PASSIVE RECREATION FACILITIES INCLUDING, BUT NOT LIMITED TO, ATHLETIC FIELDS AND WATER SPORTS FACILITIES, WINTER SPORTS FACILITIES, AND ALL ASSOCIATED PARKING AND SUPPORT FACILITIES.
  - ARCHERY FACILITIES
  - RECREATION/GYMNASIUM FACILITIES, AND ALL ASSOCIATED PARKING AND SUPPORT FACILITIES.
  - HILTIITUDE TRAINING/CONDITIONING, HYPERBARIC STUDIES, AND SPECIAL SPORTS MEDICINE THERAPIES FACILITIES.
- Z7 - RECREATION COMMERCIAL (TBD LOTS [max 53 ea] -31.1 ac)**
- ALL USES ALLOWED IN ZONES Z1, Z2, Z3, Z4, Z5, & Z6.
  - BUSINESSES ENGAGED IN THE SALES OF SPORTING AND RECREATIONAL GOODS OR SERVICES TO THE PUBLIC, INCLUDING THOSE ESTABLISHMENTS REQUIRING OUTDOOR SALES OR STORAGE SPACE.
  - ACTIVE AND PASSIVE RECREATION FACILITIES INCLUDING, BUT NOT LIMITED TO, ATHLETIC FIELDS AND WATER SPORTS FACILITIES, RECREATIONAL VEHICLE RENTAL, SPORTS MEDICINE FACILITIES.
  - PUBLIC UTILITY DISTRIBUTION LINES, TRANSMISSION LINES, AND DATA TRANSMISSION VAULTS AND NETWORK OPERATING CENTERS (NOC), BUT EXCLUDING UNSCREENED SERVICE OR STORAGE YARDS.
  - ACCESSORY DWELLING UNITS (ADUs) AND SIMILAR WORKER HOUSING FACILITIES.
  - ALL USES ALLOWED UNDER BUENA VISTA ZONING CODE SECTIONS 16-154 FOR ZONE B-1 GENERAL BUSINESS DISTRICT, INCLUDING ALLOWING ALL USES DEFINED IN 16-155, BUT REQUIRING A SPECIAL USE PERMIT FOR USES LISTED IN SECTION 16-156.
- Z8 - PROFESSIONAL/COMMERCIAL (33 LOTS-19.3 ac)**
- ALL USES ALLOWED IN ZONES Z1, Z2, Z3, Z4, Z5, Z6 & Z7.
  - PUBLIC UTILITY DISTRIBUTION LINES, TRANSMISSION LINES, AND DATA TRANSMISSION VAULTS AND NETWORK OPERATING CENTERS (NOC), INCLUDING SERVICE OR STORAGE YARDS.
  - ALL USES ALLOWED IN ACCORDANCE WITH BUENA VISTA ZONING CODE FOR ZONE B-1 GENERAL BUSINESS DISTRICT, INCLUDING ALL USES IDENTIFIED IN SECTION 16-155.
- Z1 - LIGHT INDUSTRIAL (2 LOTS - 4.59 ac)**
- ALL USES ALLOWED IN ACCORDANCE WITH BUENA VISTA ZONING CODE FOR ZONE 1-1 LIGHT INDUSTRIAL DISTRICT.
  - ACCESSORY DWELLING UNITS (ADUs) AND SIMILAR WORKER HOUSING FACILITIES.
  - ALL USES ALLOWED UNDER BUENA VISTA ZONING CODE SECTIONS 16-154 FOR ZONE B-1 GENERAL BUSINESS DISTRICT, INCLUDING ALLOWING ALL USES DEFINED IN 16-155, BUT REQUIRING A SPECIAL USE PERMIT FOR USES LISTED IN SECTION 16-156.

**NOTES:**  
1) SEE DWG C3 FOR SUBDIVISION SKETCH PLAN.  
2) SEE DWG C1 FOR DRAINAGE AND EXISTING UTILITIES.  
3) UNDERLYING ZONE OF THE ENTIRE PUD AREA IS BUENA VISTA ZONE I-1 LIGHT INDUSTRIAL.

**ALPINE design concepts, inc.**  
1000 W. 10th Street, Suite 100  
Buena Vista, CO 81211  
Phone: 719.486.1111  
www.alpine-design.com

OWNER: RIDGEWAY DEVELOPMENT GROUP, INC.  
BY: Ronald W. Southward, P.E.  
JURISDICTION: TOWN OF BUENA VISTA  
BY: ITS MAYOR, JOEL BERSON  
RECORDED: BOOK: PAGE: DATE:

AGREED & APPROVED:

**COLORADO CENTER PUD 2015 MOD ZONING MAP MODIFICATION**

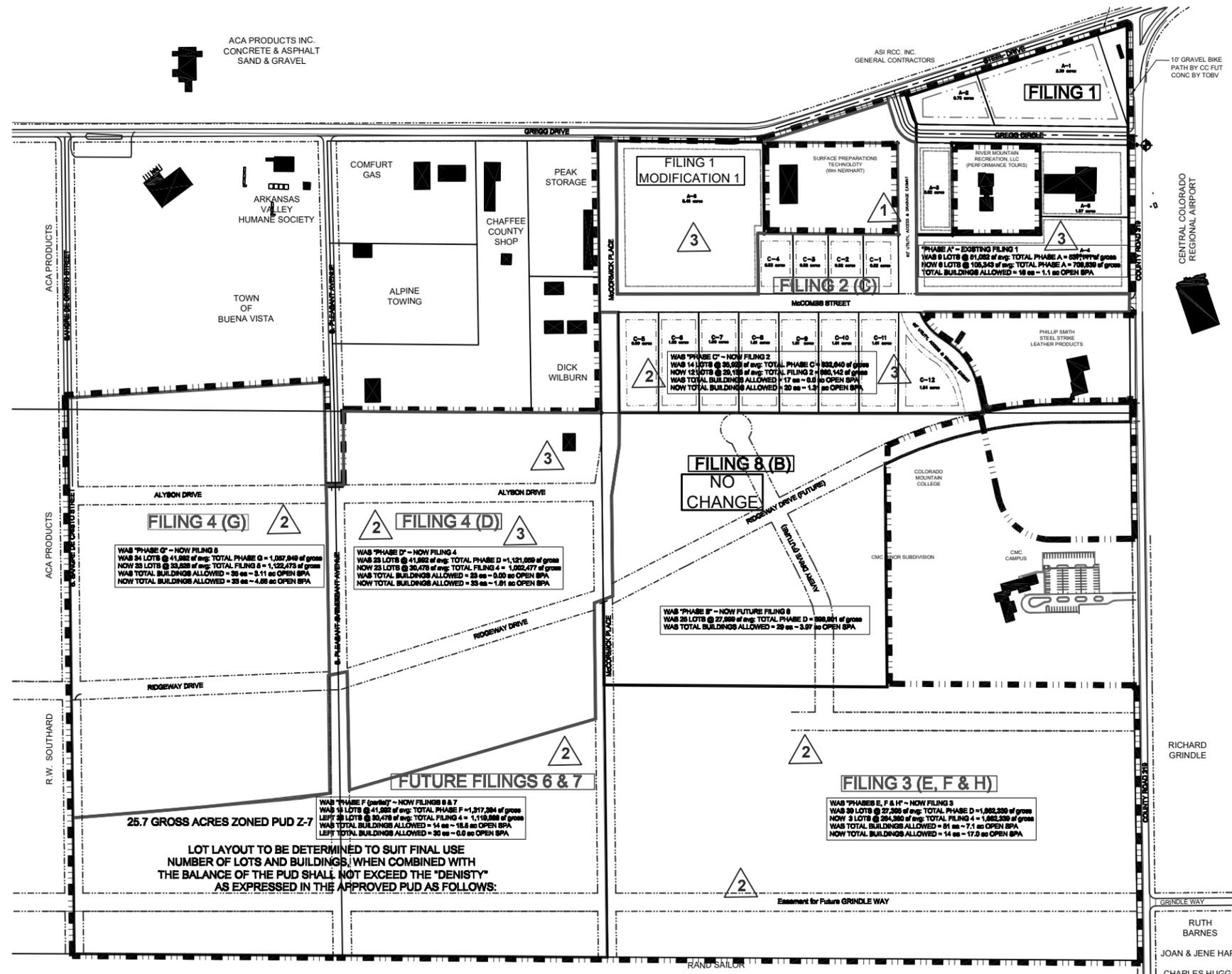
RIDGEWAY DEVELOPMENT GROUP, INC.  
BUENA VISTA, CO  
P O BOX 1910

DRAWN BY: rws  
CHECKED BY: rws  
REVISED

2015 PUD MOD 2 GENERAL UPDATE/BUYER REQUESTS-LARGER LOTS, EXPANSION OF Z1 & REDUCTION OF Z2 AREA, REDUCTION OF NUM OF LOTS, MINOR MODS OF ZONE BOUNDARIES. PLEASE NOTE: PROJ # & DATE.

DATE 12/16/2015  
DRAWING # PUD MOD 2  
PROJECT # 15109

# EXHIBIT B



ACA PRODUCTS INC.  
CONCRETE & ASPHALT  
SAND & GRAVEL

ASI ROC, INC.  
GENERAL CONTRACTORS

COMFURT GAS

PEAK STORAGE

ARIZONA VALLEY HUMANE SOCIETY

CHAFFEE COUNTY SHOP

ALPINE TOWING

DICK WILBURN

TOWN OF BUENA VISTA

PHILLIP SMITH STEEL STRIKE LEATHER PRODUCTS

COLORADO MOUNTAIN COLLEGE

GRINDLE WAY

RUTH BARNES

JOAN & JENE HAPL

CHARLES HUGGS

25.7 GROSS ACRES ZONED PUD Z-7

LOT LAYOUT TO BE DETERMINED TO SUIT FINAL USE  
NUMBER OF LOTS AND BUILDINGS, WHEN COMBINED WITH  
THE BALANCE OF THE PUD SHALL NOT EXCEED THE "DENSITY"  
AS EXPRESSED IN THE APPROVED PUD AS FOLLOWS:

REFERENCE FROM SHT C2

\*THE TOTAL COVERAGE OF THE LOT LIMITED TO 65% (SEE NOTES ON SHEET C3).  
PARKING AND ACCESSORY USES NOT TO BE CONSIDERED AS "COVERAGE".

DENSITY: 151 \*LOTS ON 166.28 AC; 1.10 AC\*/LOT 0.91 BLDGS/AC  
151 LOTS TOTAL SALABLE AREA = 107.42 AC AVG LOT SIZE = 1.41 AC  
179 BLDGS ON 107.42 AC BUILDING DENSITY 1.67 BLDGS/AC

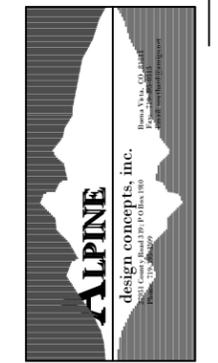
- LEGEND:**
- LOT LINES
  - - - SETBACKS
  - EXISTING BUILDING
  - PHASE BOUNDARY
  - ▬ PUD BOUNDARY

**COLORADO CENTER PUD PLAN  
& SUBDIVISION PRELIMINARY PLAN  
UPDATE COMPARISON ANALYSIS**

SCALE 1" = 200'



- NOTES:**
- 1.) ALL LOTS IN FILINGS 2, 4, & 5 APPROVED THROUGH PRELIMINARY PLAN IN 2010; NO SIGNIFICANT CHANGES CONTEMPLATED THROUGH FINAL PLAT.
  - 2.) FILING 1 APPROVED THROUGH FINAL PLAT IN 2010 EXCEPT MODIFICATIONS SHOWN HERE AS LOTS A4 & A6; ENLARGED TO SUIT PROSPECTIVE BUYER.
  - 3.) PUD MOD 1 APPROVED 5/8/2015 AND FILING 3 THROUGH SKETCH PLAN 5/8/2015. SUBMITTED HERE FOR SIMULTANEOUS APPROVAL OF PRELIM PLAN AND FINAL PLAT SINCE NO NEW CONSTRUCTION REQUIRED.
  - 3.) THIS PUD MOD 2 IS INTENDED TO BRING UP TO DATE AND RECORD CURRENT STATUS OF ENTIRE PUD AS OF 12/16/2015.



AGREED & APPROVED:

OWNER: RIDGEWAY DEVELOPMENT GROUP, INC.  
BY: [Signature]

JURISDICTION: BY: [Signature]

RECORDED BOOK: [Blank]

**COLORADO CENTER PUD 2015 MOD  
2015 SUBDIVISION PRELIMINARY PLAN  
DENSITY MODIFICATION/UPDATE**

RIDGEWAY DEVELOPMENT GROUP, INC.  
BUENA VISTA, CO  
P.O. BOX 1910

DRAWN BY: rws  
CHECKED BY: rws  
REVISED

1. DMIT AVERY DR. & COLLEGE DR. N. OF RIDGEWAY DR. - CHG & REFINING DRIVE STRATEGY - DMIT  
2. POND 3 & 4 - NOTES UPDATED 10-08-10  
RECORDED PLAT 1

2. SETBACK MINOR MODIFICATION OF ZONE BOUNDARIES & DEFINITIONS OF ZONES 21, IN SW CORNER. SWAP POSITIONS OF 26 & 27. TO SHIFT PARK TO AREA NOT SERVED BY SEWER. ADD ADA TO ZONING DEFINITIONS & CLARIFY USE OF 21 BY RES. (LH) TO APPROV. NOTES

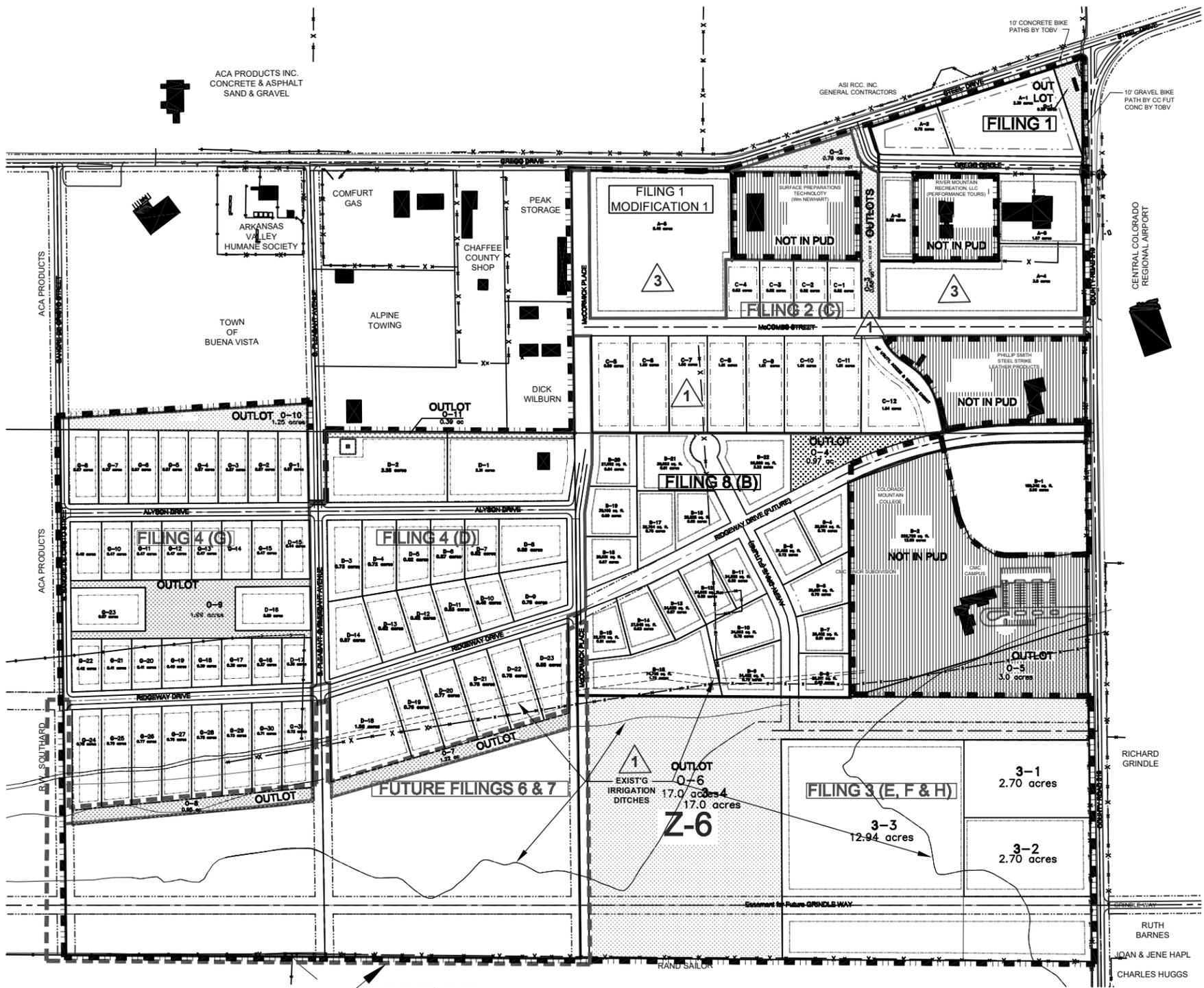
3. SETBACK MINOR MODIFICATION OF ZONE BOUNDARIES & DEFINITIONS OF ZONES 21, IN SW CORNER. SWAP POSITIONS OF 26 & 27. TO SHIFT PARK TO AREA NOT SERVED BY SEWER. ADD ADA TO ZONING DEFINITIONS & CLARIFY USE OF 21 BY RES. (LH) TO APPROV. NOTES

3. REQUESTS LARGER LOTS, EXPANSION OF Z1 & REDUCTION OF Z2 AREA, REDUCTION OF NUM OF LOTS, MINOR MOD OF ZONE BOUNDARIES, UPDATE NOTES, PROJ # & DATE

**PUD RECORD**

DATE 12/16/2015  
DRAWING # PUD MOD 2  
C3  
PROJECT # 15109

**EXHIBIT C**



**LEGEND:**

- LOT LINES
- - - SETBACKS
- EXISTING BUILDING
- PHASE BOUNDARY
- ▨ PUD BOUNDARY

**COLORADO CENTER PUD PLAN & SUBDIVISION PRELIMINARY PLAN**

SCALE 1" = 200'



**LOCAL STREETS:**

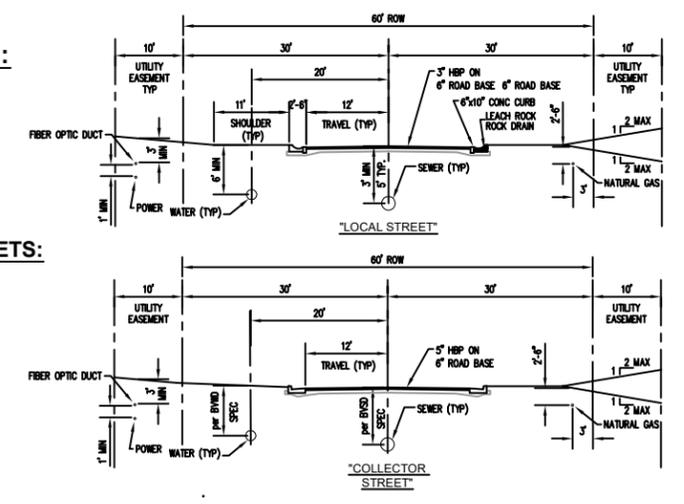
- COLLEGE AVENUE
- MCCOMBS STREET
- MCCORMICK PLACE
- ALYSON COURT
- RIDGEWAY DRIVE
- GRINDLE WAY

**COLLECTOR STREETS:**

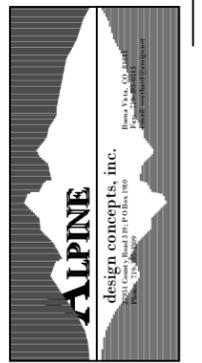
- GREGG DRIVE
- STEEL DRIVE

**ROAD CROSS-SECTION DETAILS**

SCALE NONE



2



AGREED & APPROVED:

OWNER: RIDGEWAY DEVELOPMENT GROUP, INC.  
BY: [Signature]

JURISDICTION: BY: [Signature]

RECORDED: BOOK: \_\_\_\_\_ PAGE: \_\_\_\_\_

**COLORADO CENTER PUD 2015 MOD 2**  
**2015 SUBDIVISION PRELIMINARY**  
**PLAN MODIFICATION**

RIDGEWAY DEVELOPMENT GROUP, INC.  
BUENA VISTA, CO  
P.O. BOX 1910

DRAWN BY: rws

CHECKED BY: rws

REVISED

1. DMIT AVERY DR. & COLLEGE DR. N. OF RIDGEWAY DR. - CHG. & REFIN. DRNG STRATEGY - DMIT

2. POND 3 & 4 - NOTES UPDATED 10/18/15 RECORDED PLG 1

3. SITE PLAN MINOR MODIFICATION OF ZONE BOUNDARIES & DEFINITIONS OF ZONES Z1, IN SW CORNER. SWAP POSITIONS OF 26 & 27. TO SHIFT PARK TO AREA NOT SERVED BY SEWER. ADD ADJ. TO ZONING DEFINITIONS & CLARIFY USE OF 21 BY RES. ADJ'S APPROV. 08/15

4. SITE PLAN MOD 2 GENERAL UPDATES/BUYER REQUESTS LARGER LOTS, EXPANSION OF Z1 & REDUCTION OF Z2 AREA, REDUCTION OF NUM OF LOTS, MINOR MOD OF ZONE BOUNDARIES. UPDATE NOTES, PROJ # & DATE

**PUD RECORD**

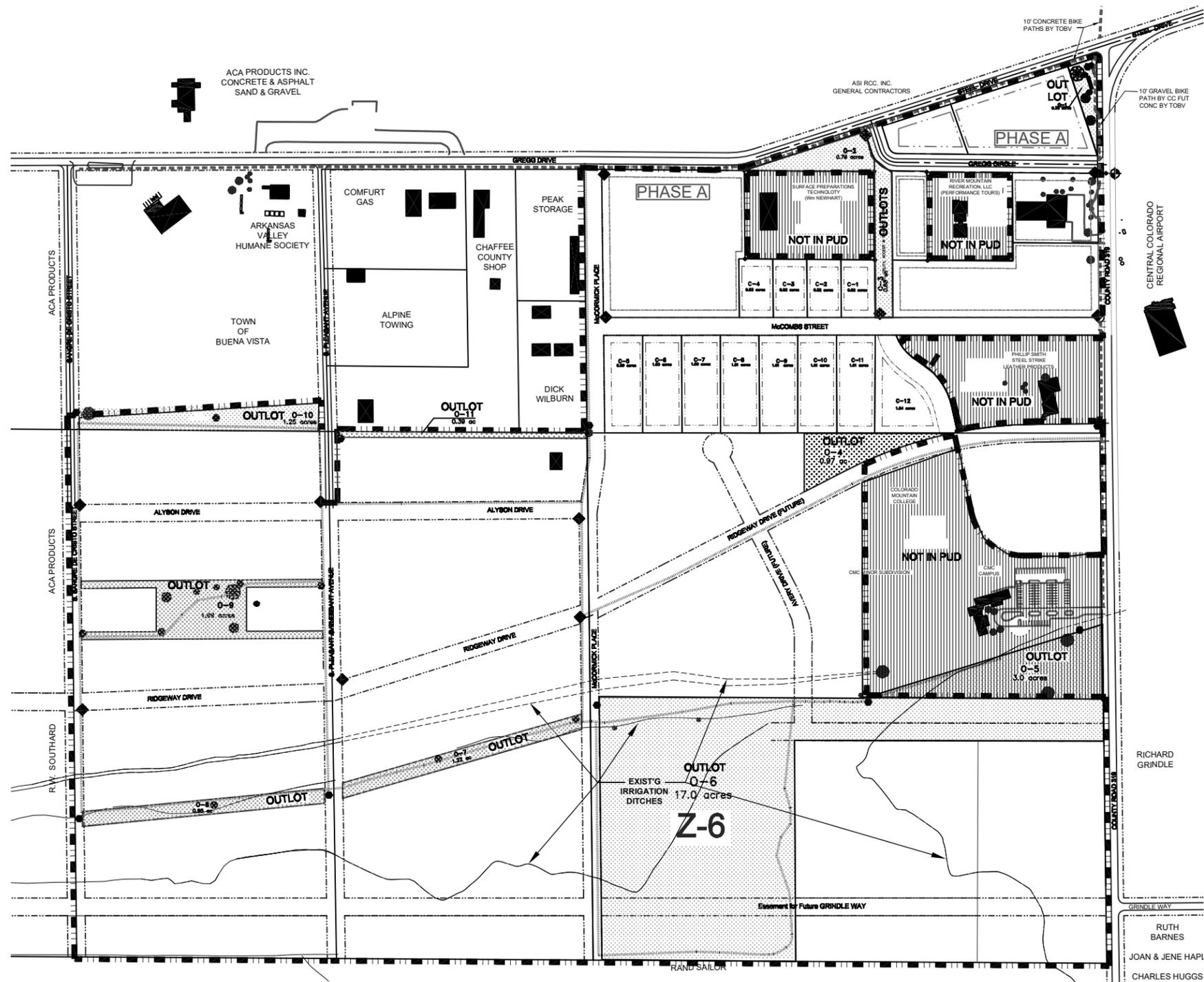
DATE 12/16/2015

DRAWING # PUD MOD 2

C4

PROJECT # 15109

**EXHIBIT D**



**TRAILS, LANDSCAPE, LIGHTING & SIGNAGE PLAN**

SCALE 1" = 200'

**GROUP I PLANTINGS**

MOST DROUGHT TOLERANT  
SEE TOBV PLANTING GUIDE FOR SPECIES

- LARGE TREE
- SMALL TREE
- SHRUB

ALL UNSPECIFIED AREAS:  
BLUE GRAMMA GRASS  
CHRESTED WHEAT GRASS  
XERISCAPE

**GROUP II PLANTINGS**

MODERATE WATER USAGE  
SEE TOBV PLANTING GUIDE FOR SPECIES

- LARGE TREE
- SMALL TREE
- SHRUB
- GROUP II GRASS

**GROUP III PLANTINGS**

REQUIRES MOST WATER  
SEE TOBV PLANTING GUIDE FOR SPECIES

- LARGE TREE
- SMALL TREE
- SHRUB
- TURF GRASS

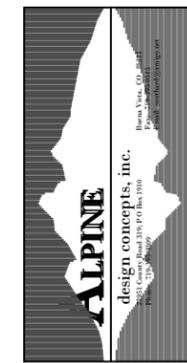
- DECORATIVE SOLAR PATH LIGHTS (17)
- SOLAR STREET LIGHTS (@1000' SPACING)(12 ea)
- LARGE ENTRANCE SIGN
- 10' CONCRETE BIKE PATH BY TOBV (5,408')
- 8' CRUSHED ASPHALT BIKE PATH (14,759')



1  
2  
3

DRAWN BY:	rws
CHECKED BY:	rws
REVISED	
<small>DMIT AVERY DR. &amp; COLLEGE DR. N. OF RIDGEWAY SW - CHANG &amp; REFINE DRNG STRATEGY - QMKT POND 3 &amp; 4 - NOTES UPDATED 10-08-10 RECORDED PLG 11</small>	
<small>2015 PUD MINOR MODIFICATION OF ZONE BOUNDARIES &amp; DEFINITIONS OF ZONES Z1, IN SW CORNER. SWAP POSITIONS OF Z6 &amp; Z7. TO SHEET PARK TO AREA NOT SERVED BY SEWER AND ADJA. TO ZONING DEFINITIONS &amp; CLARIFY USE OF 31 BY RES. (11/15/15) APPROV 08/15/15</small>	
<small>2015 PUD TRAIL &amp; GENERAL IMPROVEMENTS REQUESTS LARGER LOTS, EXPANSION OF Z1 &amp; REDUCTION OF Z2 AREA, REDUCTION OF NUM OF LOTS, MINOR MOD OF ZONE BOUNDARIES. UPDATE NOTES, PROJ # &amp; DATE</small>	

<b>PUD RECORD</b>
DATE 12/16/2015
DRAWING # PUD MOD 2
<b>C5</b>
NEW DRAWING
PROJECT # 15109



AGREED & APPROVED:	
OWNER:	
JURISDICTION:	
RECORDED: BOOK:	

**COLORADO CENTER PUD 2015 MOD 2**  
**2015 TRAILS, LANDSCAPING, LIGHTING & SIGNAGE**  
**PLAN MODIFICATION**  
 RIDGEWAY DEVELOPMENT GROUP, INC.  
 BUENA VISTA, CO  
 P.O. BOX 1910

**EXHIBIT E**

**TOWN OF BUENA VISTA**

**RESOLUTION NO. 14  
SERIES 2016**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED FINAL PLAT FOR FILING 1 OF THE COLORADO CENTER PUD.**

**WHEREAS**, Ronald W. Southard and Collegiate Valley Holdings, LLC (“Applicants”) previously owned certain real property, known as the Colorado Center PUD, as described in the preliminary plan, approved by Resolution No. 46, Series 2007;

**WHEREAS**, the Applicants obtained final plat approval for Filing 1 in 2011, as described on the Final Plat for Filing 1 of the Colorado Center PUD, recorded at reception number 396089 in the records of the Chaffee County Clerk and Recorder;

**WHEREAS**, the Applicants have submitted an application to amend lots in the Final Plat for Filing 1 and include additional property in Filing 1;

**WHEREAS**, the Applicants conveyed the Colorado Center PUD to Ridgeway Development Group, Inc. (“Owner”) on February 3, 2016;

**WHEREAS**, on January 6, 2016, the Planning and Zoning Commission recommended approval of Amended Final Plat for Filing 1;

**WHEREAS**, notice of the public hearing before the Board of Trustees was properly posted and published pursuant to Section 17-30 of the Buena Vista Municipal Code (the “Code”);

**WHEREAS**, the Board of Trustees continued the public hearing originally set for January 26, 2016 to February 9, 2016;

**WHEREAS**, on February 9, 2016, the Board of Trustees opened the public hearing and took public comment; and

**WHEREAS**, after reviewing all materials provided to it and hearing staff and public testimony, the Board of Trustees desires to approve the Amended Final Plat, subject to the conditions set forth in this Resolution.

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO**, as follows:

**Section 1.** The Board of Trustees, having reviewed the application, all information provided and the criteria for final plats as detailed in Section 17-30 of the Code, makes the following findings:

1. The Amended Final Plat complies with the requirements as listed in the Town's Subdivision Regulations, with the additional requirements listed in the conditions below.

2. The Amended Final Plat complies with the requirements of the Town's Zoning Regulations if the Applicants' concurrent application for a substantial PUD modification is approved concurrently with this Amended Final Plat.

**Section 2.** The Board of Trustees approves the Amended Final Plat, subject to the following conditions:

1. Prior to recording of the Amended Final Plat for Filing 1, the Owner and the Town shall enter into an amended Subdivision Improvements Agreement to establish the requirements for the installation of public improvements, including but not limited to installation of water and sewer lines, and public streets needed for the property in the Amended Final Plat for Filing 1.

2. Within ninety days of the date of this Resolution, the Owner shall submit an amended preliminary plan for Filing 1 to reflect the changes approved by this Resolution.

3. Prior to recording of the Amended Final Plat for Filing 1, the Amended Final Plat shall be corrected based upon any comments from referral agencies and to the satisfaction of the Principal Planner.

ADOPTED this 9<sup>th</sup> day of February, 2016.

\_\_\_\_\_  
Joel Benson, Mayor

ATTEST:

\_\_\_\_\_  
Janell Sciacca, Town Clerk

**TOWN OF BUENA VISTA**

**RESOLUTION NO. 15  
SERIES 2016**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING TWO SUBSTANTIAL PUD MODIFICATIONS FOR THE COLORADO CENTER PUD.**

**WHEREAS**, Ronald W. Southard and Collegiate Valley Holdings, LLC (“Applicants”) previously owned certain real property, known as the Colorado Center PUD, as described in the preliminary plan, approved by Resolution No. 46, Series 2007;

**WHEREAS**, the Applicants obtained final plat approval for the Filing Plan, Filing 1 in 2011, as described on the Final Plat for Filing 1 of the Colorado Center PUD, recorded at reception number 396089 in the records of the Chaffee County Clerk and Recorder;

**WHEREAS**, the Applicants have submitted an application to amend lots in the Final Plat for Filing 1 and include additional property in Filing 1;

**WHEREAS**, as a result of the Applicants’ request to include additional property in Filing 1, the designated zoning within the PUD Plan, approved in Resolution No. 46, Series 2007 and in the Development Agreement, recorded at reception number 390604 in the records of the Chaffee County Clerk and Recorder, requires amendment;

**WHEREAS**, the Applicants have also submitted an application to eliminate the portion of College Avenue north of McCombs Street and propose, as a replacement, a 60 foot drainage, utility and access easement;

**WHEREAS**, changes in zoning designations and the elimination of a street are substantial PUD modifications pursuant to Section 16-215 of the Buena Vista Municipal Code (the “Code”);

**WHEREAS**, the Applicants conveyed the Colorado Center PUD to Ridgeway Development Group, Inc. (“Owner”) on February 3, 2016;

**WHEREAS**, on January 6, 2016, the Planning and Zoning Commission recommended approval of the substantial PUD modifications;

**WHEREAS**, notice of the public hearing before the Board of Trustees was properly posted and published pursuant to Section 16-212 of the Code;

**WHEREAS**, the Board of Trustees continued the public hearing originally set for January 26, 2016 to February 9, 2016;

**WHEREAS**, on February 9, 2016, the Board of Trustees opened the public hearing and took public comment; and

**WHEREAS**, after reviewing all materials provided to it and hearing staff and public testimony, the Board of Trustees desires to approve the substantial PUD modifications, subject to the conditions set forth in this Resolution.

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO**, as follows:

**Section 1.** The Board of Trustees, having reviewed the application, all information provided and the criteria for substantial PUD modifications as detailed in Section 16-215 of the Code, makes the following findings:

1. One of the proposed modifications, concerning Outlot 2, as initially presented to the Planning and Zoning Commission, has been amended. The Owner is proposing to dedicate to the Town Outlot 2, as shown on the most recent version of the Amended Final Plat for Filing 1, and a new parcel, designated as Outlot 3, will provide access for lots abutting Outlot 3 and a drainage and utility easement for the Town.

2. The modifications to the PUD do not affect the ability of the occupants and owners within the PUD to enforce the PUD. The modifications reduce the number of lots, increase their size and remove a portion of a right-of-way that is not needed if the access to the adjoining properties is guaranteed with an access easement, as designated on the Amended Final Plat with a plat note.

2. The modifications are consistent with the efficient development and preservation of the entire PUD. The proposed modifications result in fewer lots than originally proposed for the initial Filing 1 area, but do increase the size of several lots (lots A-4 and A-6) as a result of the Amended Final Plat. The remaining lots and street configurations are consistent with the efficient development and preservation of the entire PUD.

3. The modifications do not affect in a substantially adverse manner either the enjoyment of land abutting upon or across the street from the PUD or the public interest. The streets are the same as shown as the original PUD, with the exception of the removal of the proposed College Avenue north of McCombs Street. The street improvements will be covered by the Subdivision improvement Agreement (SIA) that the Owner and the Town will execute prior to the recording of the Amended Final Plat for Filing 1 to ensure that the public improvements, including streets, water and sewer, are installed at the appropriate time to allow development to occur on the lots needing the street and utility improvements.

4. The modifications do not confer a special benefit upon any person.

**Section 2.** The Board of Trustees approves the two substantial PUD modifications, subject to the following conditions:

1. Prior to recording of the Amended Final Plat for Filing 1, the Amended Final Plat and the PUD drawings shall be corrected based upon comments from Town staff and from any referral agencies, to the satisfaction of the Principal Planner.

ADOPTED this 9<sup>th</sup> day of February, 2016.

---

Joel Benson, Mayor

ATTEST:

---

Janell Sciacca, Town Clerk

**TOWN OF BUENA VISTA**

**RESOLUTION NO. 16  
SERIES 2016**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING AN AMENDED AND REINSTATED SUBDIVISION IMPROVEMENT AGREEMENT FOR THE AMENDED FINAL PLAT FOR FILING 1 OF THE COLORADO CENTER PUD.**

**WHEREAS**, Ronald W. Southard and Collegiate Valley Holdings, LLC (“Applicants”) previously owned certain real property, known as the Colorado Center PUD, as described in the preliminary plan, approved by Resolution No. 46, Series 2007;

**WHEREAS**, the Applicants obtained final plat approval for Filing 1 in 2011, as described on the Final Plat for Filing 1 of the Colorado Center PUD, recorded at reception number 396089 in the records of the Chaffee County Clerk and Recorder;

**WHEREAS**, along with that Final Plat approval, the Town and Ridgeway Development Group, entered into a Subdivision Improvement Agreement (“First SIA”), dated September 21, 2011 and recorded at reception number 396088 in the records of the Chaffee County Clerk and Recorder;

**WHEREAS**, the Applicants have submitted an application to amend lots in the Final Plat for Filing 1 and include additional property in Filing 1 and an application for two substantial PUD modifications; and

**WHEREAS**, the Applicants conveyed the Colorado Center PUD to Ridgeway Development Group, Inc. (“Owner”) on February 3, 2016;

**WHEREAS**, the Board of Trustees and the Owner desire to amend the current subdivision improvements agreement to further describe the parties’ obligations.

**BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO**, as follows:

**Section 1.** The Amended and Reinstated Subdivision Improvement Agreement, a copy of which is attached hereto and incorporated herein as **Exhibit A**, is hereby approved.

ADOPTED this 9<sup>th</sup> day of February, 2016.

---

Joel Benson, Mayor

ATTEST:

---

Janell Sciacca, Town Clerk

**AMENDED AND REINSTATED SUBDIVISION IMPROVEMENTS AGREEMENT  
COLORADO CENTER PUD  
AMENDED FILING 1**

THIS AGREEMENT is made and entered into this \_\_\_\_\_ day of \_\_\_\_\_, 2016 by and between the TOWN OF BUENA VISTA, COLORADO, a Colorado statutory town (hereinafter "Town"), and RONALD W. SOUTHARD and COLLEGIATE VALLEY HOLDINGS, LLC (hereinafter "Owners").

**WITNESSETH:**

WHEREAS, the Town and Ridgeway Development Group, Inc. entered into Subdivision Improvement Agreement ("First SIA") related to the development of certain real property within the Town of Buena Vista, dated September 14, 2011, and recorded at reception number 396088 in the records of the Clerk and Recorder of Chaffee County, known as Filing 1 of the Colorado Center PUD ("PUD");

WHEREAS, the Owners have submitted an application (the "Application"), dated November 12, 2015, including any amendments and supplements thereto, to amend the Final Plat for Filing 1 of the PUD, recorded at reception number 396089 and as a result, proposes the addition of property to Filing 1;

WHEREAS, on January 26, 2016, the Board of Trustees of the Town of Buena Vista, after holding all necessary public hearings approved, by Resolution #14, Series 2016, an Amended Final Plat for Filing 1 of the Property, which is recorded at Reception No. \_\_\_\_\_ in the office of the Clerk and Recorder for Chaffee County, Colorado County; and

WHEREAS, as a result of the Owners' application and approval of the Amended Final Plat for Filing 1, the parties have determined that it is their best interests to rescind the First SIA and reach a new agreement; and

NOW THEREFORE, for and in consideration of the mutual promises and covenants contained herein, the parties hereto agree as follows:

1. Rescission. The First SIA is hereby rescinded and this Agreement shall constitute the entire agreement of the parties governing Filing 1, as amended, of the Colorado Center PUD.
2. Purpose.
  - a. The purpose of this Agreement is to set forth the terms and conditions to be met by the Owners, to set forth the fees to be paid by the Owners upon subdivision of the Property, and to constitute the Subdivision Improvement Agreement (hereinafter "SIA") provided for in section 17-46(b) of the Town of Buena Vista Municipal Code ("Town Code"). All conditions herein are in addition to any and all requirements of the Town Code, except as expressly modified herein or in other approval ordinances or resolutions of the Town regarding Colorado Center PUD, any public works standards adopted or imposed by the Town, and any and

all statutes of the State of Colorado. The terms and conditions of the Development Agreement, recorded at reception number 390604 in the records of the Chaffee County Clerk and Recorder (“Development Agreement”), are hereby incorporated herein by reference.

- b. Any entity succeeding to any interest of the Owners in and to the Property shall be considered an "Owner" for the purpose of this SIA.
3. Property. The Property described on Exhibit A shall be governed by the terms and conditions of this Agreement.
4. Fees and Reimbursement of Costs. Owners shall pay any applicable fee required pursuant to the Town Code. The Owners agree to pay the Town the actual costs to the Town for engineering, surveying, and legal services rendered in connection with the review of the Application. Interest shall be imposed at a rate of 1.5 % per month on all balances not paid within thirty (30) days of the invoice. In addition, to any and all remedies available to the Town and in the event the Town is forced to pursue collection of any amounts due and unpaid under this provision or under this Agreement, the Town shall be entitled to collect attorney fees and costs included in said collection efforts in addition to the amount due and unpaid.
5. Representations. All representations of both parties, including oral representations made at public hearings before the Planning Commission or the Board of Trustees not inconsistent with the written provisions contained in the documents referred to subsequently, or as set forth in the Application, as amended, and all documents subsequently submitted with reference thereto, shall be considered incorporated into this Agreement as if set forth in full herein.
6. Vested Rights. A vested property right is the right to undertake and complete development under the terms of the site specific development plan described herein. As a condition of the granting of such vested right, the Owners shall at their expense publish the vested rights notice required by C.R.S. §24-68-103(c) and the Town Code §17-41(j), and Owners shall comply with all other procedural requirements set forth therein. The parties agree and acknowledge that approval of the Amended Final Plat for Filing 1 in the PUD and execution of this SIA relating thereto shall constitute a site specific development plan as defined by C.R.S. §24-68-102(4)(a) and that such approval shall similarly result in the granting of vested rights for a period of five (5) years from the date of Resolution No. 14, Series 2006, approving the final plat, which shall supersede and control over the 20 year vested rights period for the entire PUD, as described in the Development Agreement. The Town's duties under this Agreement are expressly conditioned upon Owners' substantial compliance with each and every term, condition, provision and covenant of this Agreement, the Colorado Center Development Agreement, and all applicable federal, state and local laws and regulations, except as expressly modified herein, and in other approval documents pertaining to Colorado Center PUD.
7. Public Improvements. Pursuant to the Town Code at Section 17-56(b), the Amended Final Plat for Filing 1 of the PUD is approved because the Board of Trustees determined that the proposed public improvements will be adequate to support and service the

amended Filing. All water lines, water facilities, sewer lines, sewer facilities, hydrants, landscaping, water or sewer distribution facilities, drainage structures, gas lines, electrical facilities, cable T.V., communication lines, utility systems, streets (public and/or private), lighting, landscaping and signage specified herein, as shown on the final subdivision plat or described in this Agreement ("Public Improvements") shall be installed and completed at the expense of the Owners. Public Improvements necessary to serve Amended Filing 1 are further described below in Paragraph 10.

- A. Plans and Specifications. All public improvements required to be constructed and approved by the Town are to be in accordance with those certain plans and specifications stated on the final construction drawings prepared by the Owners' engineer, Alpine Design Concepts, Inc. (ADC) dated November 13, 2015 which plans include Sheets Fl-1 through Fl-5, F1-7 and SW1-6, and any applicable documents or letters from Owners' engineer, Town's Engineer approving such plans, or other engineer reviewing for an reviewing agency including the Colorado Department of Transportation (CDOT) and the Buena Vista Sanitation District (BVSD). The public improvements shall be constructed in conformance with: (1) the plans and specifications submitted by the Owners as part of the Application and approved by the Town Public Works Director or his/her designee, including all supplemental plans and specifications submitted, which plans and specifications are on file at Town Hall, Section 17-58 of the Town Code, except as expressly modified and approved by the Town, and the Town's public works standards and then in effect; and (2) the plans and specifications approved by other reviewing agencies including CDOT and the BVSD (hereinafter collectively referred to as "Plans and Specifications").
- B. Completion of Public Improvements. Unless otherwise specified herein, the Owners shall complete all public improvements within 24 months of start of construction, which must begin within three years and three months from the date of execution of this Agreement. Upon the Owners' completion of construction of the public improvements, the Owners' engineer shall certify in writing that the improvements have been completed in conformance with the Plans and Specifications. Thereafter, the Town Public Works Director or his/her designee shall inspect the public improvements and certify in writing and with specificity their conformity, or lack thereof, to the Plans and Specifications. The Owners shall make all corrections necessary to bring the public improvements into conformity with the Plans and Specifications. The Owners shall at their expense have "as-built" drawings and a summary of actual costs of construction of the Public Improvements prepared by a professional engineer and a registered land surveyor, which drawings shall include all legal descriptions the Town may require.
- C. Related Costs. Owners shall provide at their sole expense all necessary engineering designs, surveys, field surveys, and incidental services related to the construction of the public improvements.

8. Construction Observation and Inspection.

- A. Construction Inspection by Owners. Owners shall be responsible for ensuring

that their engineer provides construction inspection services as necessary to allow Owners' engineer to provide a stamped certification, when improvements are submitted for acceptance, that the public improvements have been constructed in accordance with the Plans and Specifications approved by the Town. To assist the Town in monitoring the installation of the public improvements, the Owners' engineer shall inspect the public improvements on at least a weekly basis, and shall provide the Town Public Works Director, or his/her designee, with field and inspection notes relating to the installation of the public improvements which have been reviewed and stamped by a professional engineer.

- B. Construction Observation by Town. The Town, at the Owners' expense according to the terms of the following paragraph, may retain a geotechnical engineer to periodically monitor the methods of construction and backfill to ensure such work is being completed in conformance with the approved plans and specifications, and accepted standards for such work. The geotechnical engineer shall conduct inspections and testing as directed by the Town Public Works Director in accordance with the inspection and testing schedule required by Town Code. Town agrees to provide Owners prior to beginning construction the required inspection and testing schedule. The Town, or its geotechnical engineer, must log in and log out of jobsite visitors log, and corresponding times must appear on signed timesheets to be eligible for monthly payment. Town approvals shall be made only after completion of construction, and in the manner hereinafter set forth.
  
- C. Construction Observation Fees. Pursuant to Chapter 17-72 of the Town Code, the Owners are obligated to pay to the Town a deposit in the amount of 5% of the estimated cost of installing public infrastructure/improvements required to serve any subdivision to cover necessary construction observation and inspection fees by January 26, 2016. The Town agrees to hire construction inspection services specific to the Colorado Center PUD according to the same procedure as is applicable to the Town's need for contracting construction works of public improvements except as modified herein. Nothing herein shall preclude the Town from using its retained consultants so long as such consultants prepare a fair and competitive proposal of the specific work to be performed in advance. The parties acknowledge that the lowest cost estimate may not reflect the best or most appropriate proposal. If the actual billings are less than the funds deposited, the Town agrees to return the same to the Owners. If the actual costs are greater than those estimated, the Owners agree to pay additional funds to the Town upon request and documentation, prior to the Town's preliminary acceptance of any Public Improvements. Town agrees to promptly provide Owners on a monthly basis with standard itemized bills, including dates, times and description of specific tasks accomplished for all reimbursement of fees requested.

9. Performance Guarantee.

- A. In order to assure the construction and installation of the Public Improvements described herein for which the Owners are responsible, the Owners shall upon

execution of this Agreement furnish the Town with a certificate, or other evidence, in good and sufficient condition, of an irrevocable letter of credit, or a performance guarantee, as determined and approved by the Town Attorney, to secure the performance and completion of the public improvements, in an amount not less than 125% the estimated costs of said facilities as set forth on Exhibit B as mandated by Sections 17-46(b)(3) and 16-214 of the Town Code. The original letter of credit, or other performance guarantee, as approved by the Town Attorney, shall be delivered to the Town prior to the recordation of the Amended Final Plat. In the event the public improvements are not constructed or completed within 24 months of start of construction, which must begin within three years and three months from the date of this Agreement, the irrevocable letter of credit or the performance guarantee, as approved by the Town Attorney, shall provide that the funds necessary to complete the public improvements shall be put directly to an escrow account under the control of the Town Administrator and shall be used to complete the public improvements called for herein.

- B. Within ten (10) days of timely completion of the public improvements, and performance of the conditions and requirements of this Agreement secured by the performance guarantee, and upon the approval of the Town Administrator, all but twenty-five percent (25%) of the posted security shall be released to the Owners. If the improvements are not completed within the required time, the performance guarantee may be called by the Town and the monies may be used to complete the improvements; provided, however, that if such guarantee is not sufficient to pay the actual costs, the Owners shall be responsible for the balance. The Town shall provide a partial release within thirty (30) days of acceptance by the Town of the Public Improvements; provided, however, that all requests for partial release of the performance guarantee shall be accompanied by a letter from Owners' certified professional engineer certifying that the improvements (construction and material) for which the release is requested have been constructed and installed according to the Plans and Specifications approved by the Town, and that the remaining balance of the performance guarantee is sufficient to construct the balance of the Public Improvements and provide a remaining balance of twenty-five percent (25%) to cover the applicable maintenance and warranty periods by Owners for Public Improvements, including landscaping.
- C. Pursuant to Section 16-214 of the Town Code, upon the complete installation, inspection and acceptance of the public improvements, twenty-five percent (25%) of the performance guarantee shall continue to remain posted as security to ensure that Owners maintain all improvements and infrastructure for a period of one (1) year, and that all such improvements and infrastructure shall remain free of defects during that two (2) year period after preliminary acceptance by the Town.
- D. The estimated costs of the public improvements shall be a figure mutually agreed upon by the Owners and the Town Public Works Director or his/her designee as set forth on Exhibit B attached hereto. In the event the cost of the public improvements exceed the estimated cost, Owners shall be solely responsible for the actual cost. The purpose of the cost estimate is solely to determine the amount

of security and shall be revised every twelve (12) months to reflect the actual costs, and the performance guarantee required by this Agreement shall be adjusted accordingly. No representations are made as to the accuracy of these estimates, and the Owners agree to pay the actual costs of all such Public Improvements. The parties expressly agree that the Owners' preparation and submission to the Town of "as-built drawings" with a summary of actual construction costs for the Public Improvements to be dedicated to the Town are essential requirements of this Agreement. In the event the Owners fail to provide the as-built drawings and cost summary to the Town thirty (30) days prior to the expiration of the performance guarantee or any extension thereof, such failure shall constitute a breach of this Agreement with regard to the completion of the public improvements, damages for which are impossible to ascertain, entitling the Town to call upon the performance guarantee in an amount equal to ten (10%) percent of the total amount set forth on Exhibit B, which amount the Town may retain as liquidated damages due to Owners' breach.

10. Specific Conditions

- A. Amended Filing 1, Lots A-1, A-2, A-3, A-4, A-5, A-6. Town agrees that lots A-1 through A-6 are currently served by Town infrastructure and BVSD sewer mains, and may be sold, and building permits issued for, any time after recording of the Amended Final Plat for Filing 1 without installation of any additional infrastructure by Owners.
- B. Parking. All public parking areas serving Amended Filing 1 shall be constructed by the lot owners of each individual lot. At the time of building permit application, each property shall be required to demonstrate adequate parking associated with its proposed use. No on-street parking will be provided within the PUD.
- C. Water Service. Amended Filing I shall be served with domestic water from existing Town water mains. New water transmission mains are needed to serve lots within Amended Filing 1. Owners are required to construct these mains at their expense. Owners, their successors and assigns, shall comply with Title 13-84 of the Code, as amended, regarding water system investment fees. The tap size for determination of the tap fee for any lot within Colorado Center PUD shall be based on the actual water usage estimated and not fire-flow requirements.
- D. Sewer Service. Amended Filing I shall be served by the Buena Vista Sanitation District (BVSD). The Owners shall comply with all requirements of the BVSD for sewer utilities, including but not limited to, installation of mains, maintenance, and connections. The Owners agree to provide the Town with a copy of a "Will Serve" letter and a signed Connection Agreement between the Owners and BVSD for Lots A-1, A-2, A-3, A-4, A-5 and A-6 prior to Town approval of the Amended Final Plat for Filing 1. The Owners agree that no building permits will be issued by the Town for lots C-4 through C-12, prior to installation and operation of sewer infrastructure needed to serve them and other requirements in this Agreement.

- E. Open Space Dedication. Owners shall dedicate to the Town Outlot 2 as open-space as indicated on the Amended Final Plat for Filing 1. Such dedication shall be contained on the plat. Owners are obligated for the construction of the public improvements of this parcel, as designated on Exhibit B, and Town agrees upon its acceptance of those improvements to maintain Outlot 2. These public improvements on Outlot 2 shall be considered Public Improvements as that term is defined herein.
  - F. Outlot 3. Owners shall convey an easement to the Town for the purposes drainage and utilities, along with ingress and egress for purpose of maintenance of any Town facilities within Outlot 3. Such easement shall be conveyed through a plat note on the Amended Final Plat for Filing 1. Outlot 3 shall also be maintained as an access easement for the lots abutting Outlot 3. The Amended Final Plat shall include a plat note providing for an access easement on Outlot 3 in accordance with this Agreement.
  - G. Landscaping. Owners shall comply with the terms and conditions of the Colorado Center PUD Trails, Landscaping, Lighting & Signage Plan, the Town of Buena Vista Planting Guide and the Town Code, and any amendments approved by the Town as part of the Amended Filing I Final Plat. Pursuant to the Town of Buena Vista Planting Guide at Section I (E)(5), Owners shall warrant all seeding and/or plantings against disease and death for a period of two (2) years from the date of planting. Owners shall be required to promptly remove and replace dead or dying plantings and to post financial surety securing the replacement of diseased and/or dead plantings with identical or comparable live and healthy plantings during the initial two (2) year growing (warranty) period. The Town agrees that the twenty five percent (25%) of the performance guarantee to remain in effect for two (2) years pursuant to Paragraph 10 below shall be sufficient for the landscape guarantee as well. The Town further agrees to waive any and all water tap and usage fees for landscape irrigation connections for all open space parcels and park areas.
  - H. Paving of Streets. Notwithstanding any of other provisions of this Agreement, Owners shall pave with asphalt, in compliance with Town standards, Gregg Circle by September 15, 2016. The Owners shall also pave with asphalt, in compliance with Town standards, the portions of McCormick Place and McCombs Streets, adjacent to the lots approved as part of the Amended Final Plat.
11. Title Policy. Prior to the recordation of the Amended Final Plat for the Property, the Owners shall provide the Town a commitment for a title insurance policy, indicating that the Property is free and clear of all encumbrances whatsoever which would impair the use of the Property as proposed by the Amended Final Plat and that, in the event there is a lien holder affecting the Property, that such lien holder signs and consents to the Final Plat. Further, said title commitment, and/or an additional title commitment, shall show that all other property to be dedicated to the Town is free and clear of all encumbrances which would make said dedications unacceptable as the Town in its sole, discretion determines. At the time of recording the Final Plat, the title insurance policy(s) in an amount equal to \$60,000 shall be provided to the Town covering all property to be

dedicated to the Town, including roads, rights of way, open space, and parkland, and the premium(s) for the title insurance shall be paid by the Owners. In the event the title commitment(s) reflect encumbrances which would impair the use of the Property as proposed, or which would make the public dedications unacceptable, the Town shall notify the Owners, who shall cure or otherwise remove or subordinate said encumbrances to the satisfaction of the Town prior to the recordation of the Final Plat.

12. Voluntary Action of Owners. Notwithstanding any provision of the Town Code, the Owners agree that all terms and conditions of this Agreement, including specifically the payment of fees, the dedication of land, and the completion of offsite infrastructure improvements, if any, are agreed to and constitute the voluntary actions of the Owners.
  
13. Breach by Owners; Town's Remedies. In the event of any default or breach by the Owners of any term, condition, covenant or obligation under this Agreement, the Board of Trustees shall be notified immediately. The Town may take such action as it deems necessary to protect the public health, safety, and welfare, to protect lot buyers and builders, and to protect the citizens of the Town from hardship. The Town's remedies include:
  - A. The refusal to issue to the Owners any building permit or certificate of occupancy; provided, however, that this remedy shall not be available to the Town until after the affidavit described in Paragraph 13(B) below, has been recorded;
  
  - B. The recording with the Chaffee County Clerk and Recorder of an affidavit approved in writing by the Town Attorney and signed by the Town Administrator or his or her designee, stating that the terms and conditions of this Agreement have been breached by the Owners. At the next regularly scheduled Board of Trustees meeting, the Board of Trustees shall either approve the filing of said affidavit or direct the Town Administrator to file an affidavit stating that the default has been cured. Upon the recording of such an affidavit, no further lots or parcels may be sold within the Property until the default has been cured. An affidavit signed by the Town Administrator or his designee and approved by the Board of Trustees stating that the default has been cured shall remove this restriction;
  
  - C. A demand that the security given for the completion of the public improvements be paid or honored;
  
  - D. The refusal to consider further development plans within the Property; and/or
  
  - E. Any other remedy available at law. Unless necessary to protect the immediate health, safety, and welfare of the Town or Town residents, the Town shall provide the Owners ten (10) days' written notice of its intent to take any action under this paragraph during which ten-day period the Owners may cure the breach described in said notice and prevent further action by the Town. Furthermore, unless an affidavit as described in Section 13(B) above, has been recorded with the Chaffee County Clerk and Recorder, any person dealing with the Owners shall be entitled

to assume that no default by the Owners has occurred hereunder unless a notice of default has been served upon Owners as described above, in which event Owners shall be expressly responsible for informing any such third party of the claimed default by the Town.

14. Covenants and Deed Restrictions. A "Colorado Center Property Owners Association" (CCPOA) shall be created by the Owners under the laws of the State of Colorado. Owners shall comply with the provisions of the Colorado Center PUD Development Agreement concerning Covenants and Restrictions.
15. Assignment and Release. This Agreement shall be binding on and inure to the benefit of the successors and assigns of the parties; provided, however, that the parties hereto shall not be released from the obligations set forth herein until and unless an assignment of such obligations is accepted in writing by the Town. If less than the entire Property is conveyed, the parties shall enter into a written agreement subject to review and approval by the Town, such approval not to be unreasonably withheld, allocating the rights and responsibilities contained herein between and amongst the parties.
16. Indemnification. Owners agree to indemnify and hold the Town harmless from any and all claims or losses resulting from a judgment or award by a court against the Town resulting from the rezoning and subdivision of the Property. This indemnification shall include actual attorney fees incurred in the event that any party initiates litigation against the Town for any of the approvals described herein. The parties hereto intend not to duplicate any legal services or other costs associated with the defense of any claims against either party described in this section. Therefore, the Parties hereto agree to cooperate in full to prevent duplicative expenses incurred as a result of the indemnification herein described.
17. Final Agreement. This Agreement supersedes and controls all prior written and oral agreements and representations of the parties.
18. Modifications. This Agreement shall not be amended, except by subsequent written agreement of the parties.
19. Release of Liability. It is expressly understood that the Town cannot be legally bound by the representations of any of its officers or agents or their designees except in accordance with the Town Code and Ordinances and the laws of the State of Colorado, and that Owners, when dealing with the Town, act at their own risk as to any representation or undertaking by the Town officers or agents or their designees which is subsequently unlawful by a court of law.
20. Captions. The captions in this Agreement are inserted only for the purpose of convenient reference and in no way define, limit, or prescribe the scope or intent of this Agreement or any part thereof.
21. Binding Effect. This Agreement shall be binding upon and inure to the benefit of the parties hereto and their respective successors, and assigns.



c/o Ronald W. Southard  
P.O. Box 1213  
Buena Vista, Colorado 81211

With copy to:

Powell & Murphy P.C.  
Greg Powell  
417 W 1st Street  
Salida, Colorado 81201

WHEREFORE, the parties hereto have executed duplicate originals of this Agreement on the day and year first written above.

TOWN OF BUENA VISTA, COLORADO

By \_\_\_\_\_  
Joel Benson, Mayor

ATTEST:

\_\_\_\_\_  
Janell Sciacca, Town Clerk

OWNERS:

RONALD W. SOUTHARD

\_\_\_\_\_  
Ronald W. Southard

STATE OF COLORADO        )  
  )ss,  
COUNTY OF CHAFFEE        )

Acknowledges before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by Ronald W. Southard.

WITNESS my hand and official Seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

STATE OF COLORADO        )  
  )ss  
COUNTY OF CHAFFEE        )

Acknowledges before me this \_\_\_\_\_ day of \_\_\_\_\_, 2016, by Ronald W. Southard,  
\_\_\_\_\_ of Collegiate Valley Holdings, LLC.

WITNESS my hand and official Seal.

My commission expires: \_\_\_\_\_

\_\_\_\_\_  
Notary Public

**EXHIBIT A**

LEGAL DESCRIPTION OF COLORADO CENTER P.U.D. FILING 1

The property showed on the Amended Final Plat, Filing 1, recorded at reception number \_\_\_\_\_ and more particularly described as Lots A1 through A6 and Lots C-1 through C-12 as shown on said plat.

**Construction Cost Estimate**

Item	Qty	Units	Est Unit Price	Combined Budget Costs	Totals	Remarks
<b>Filing 1(c) Infrastructure - McCormick Dr to Sta 6+50.00</b>						
<b>8" Water Main Extension</b>	800	lf	\$ 25.00	\$ 20,000	---	
Tap fees	4	ea	---	---	---	By Lot Purchaser
Water taps & stops	4	ea	\$ 165.00	\$ 660	---	
Service lines to PL	120	lf	\$ 15.00	\$ 1,800	---	
Fire hydrants	2	ea	\$ 1,200.00	\$ 2,400	---	
Isolation Valves	2	ea	\$ 700.00	\$ 1,400	---	
8" Tee & Iso Valve for McCombs Dr	1	ea	\$ 850.00	\$ 850	---	
Stake to mark tap locations	7	ea	\$ 100.00	\$ 700	---	
					<b>\$ 27,810</b>	
<b>12" Sewer Main Extension</b>	800	lf	\$ 20.00	\$ 16,000	---	
Tap fees	4	ea	---	---	---	By Lot Purchaser
Manholes 2 ea	32	vf	\$ 80.00	\$ 2,560	---	
Top cones	2	ea	\$ 200.00	\$ 400	---	
Rings & covers	2	ea	\$ 150.00	\$ 300	---	
Tap tees	4	ea	\$ 100.00	\$ 400	---	
Service line	120	lf	\$ 12.00	\$ 1,440	---	
Stake to mark tap locations	4	ea	\$ 100.00	\$ 400	---	
					<b>\$ 21,500</b>	
<b>Street Construction-McCormick</b>						
Strip & Stkpl Topsoil from r.o.w.	330	cy	\$ -	\$ -	---	Already done
Spread topsoil in drainage esmt	330	cy	\$ 2.00	\$ 660	---	
Seed & mulch	18,000	sf	\$ 0.15	\$ 2,700	---	
Rough-in Street (30' wide)	18,000	sf	\$ 0.10	\$ 1,800	---	
Grade for Gravel	18,000	sf	\$ 0.12	\$ 2,160	---	
6" Class VI base	500	T	\$ 6.50	\$ 3,250	---	
Furnish 18" dia culvert	80	lf	\$ 20.00	\$ 1,600	---	
Install 18" dia culvert	80	lf	\$ 8.00	\$ 640	---	
Place & compact base	330	cy	\$ 3.00	\$ 990	---	
Concrete 6"x10" Curb	1,300	lf	\$ 5.00	\$ 6,500	---	
HBP Paving	1,750	sy	\$ 18.00	\$ 31,500	---	
Striping	1,950	lf	\$ 0.40	\$ 780	---	
					<b>\$ 52,580</b>	
<b>Street Construction-Gregg Circle</b>						
Strip & Stkpl Topsoil from r.o.w.	429	cy	\$ -	\$ -	---	Already done
Spread topsoil in drainage esmt	429	cy	\$ -	\$ -	---	Already done
Seed & mulch	23,400	sf	\$ -	\$ -	---	Already done
Rough-in Street (30' wide)	23,400	sf	\$ -	\$ -	---	Already done
Grade for Gravel	23,400	sf	\$ -	\$ -	---	Already done
6" Class VI base	650	T	\$ -	\$ -	---	Already done
Place & compact base	429	cy	\$ -	\$ -	---	Already done
Concrete 6"x10" Curb	1,690	lf	\$ 5.00	\$ 8,450	---	
HBP Paving	2,275	sy	\$ 18.00	\$ 40,950	---	
Striping	2,535	lf	\$ 0.40	\$ 1,014	---	
					<b>\$ 50,414</b>	
<b>Miscellaneous Utilities</b>						
Power service xfrm & line	800	lf	\$ 12.00	\$ 9,600	---	
Telecommunications	800	lf	\$ 3.00	\$ 2,400	---	
Natl Gas	800	lf	\$ 3.00	\$ 2,400	---	
F & I sign posts	3	ea	\$ 45.00	\$ 135	---	
Street Signs	4	ea	\$ 75.00	\$ 300	---	
Stop sign & post	1	ea	\$ 150.00	\$ 150	---	
Landscaping - Trees	4	ea	---	---	---	By Lot Purchaser
					<b>\$ 14,985</b>	
<b>Total McCormick Place Improvements</b>						<b>\$ 167,289</b>

# Construction Cost Estimate

## Exhibit B to Amended and Reinstated SIA

<b>Filing 1(c) Infrastructure - McCombs Dr (CR 319 to McCormick Dr)</b>					
Excavate for Detention Pond	1,200	cy	\$ 2.00	\$ 2,400	
Leach Rock Pond Lining	250	cy	\$ 6.00	\$ 1,500	
					<b>\$ 3,900</b>
<b>8" Water Main Extension</b>	<b>1,650</b>	lf	<b>\$ 25.00</b>	<b>\$ 41,250</b>	
Tap fees	4	ea	---	---	By Lot Purchaser
Water taps & curb stops	14	ea	\$ 165.00	\$ 2,310	
Service lines to PL	840	lf	\$ 15.00	\$ 12,600	
Fire hydrants complete	2	ea	\$ 1,200.00	\$ 2,400	
Stake to mark tap locations	14	ea	\$ 100.00	\$ 1,400	
					<b>\$ 59,960</b>
<b>8" Sewer Main Extension</b>	<b>1,500</b>	lf	<b>\$ 20.00</b>	<b>\$ 30,000</b>	
Tap fees	4	ea	---	---	By Lot Purchaser
Manholes 4 ea	53	vf	\$ 65.00	\$ 3,445	
Top cones	5	ea	\$ 200.00	\$ 1,000	
Rings & covers	5	ea	\$ 150.00	\$ 750	
Tap tees	12	ea	\$ 100.00	\$ 1,200	
Service line	360	lf	\$ 12.00	\$ 4,320	
Stake to mark tap locations	12	ea	\$ 100.00	\$ 1,200	
					<b>\$ 41,915</b>
<b>Street Construction</b>	~~	~~			
Strip & Stkpl Topsoil from r.o.w.	1,000	cy	\$ 1.50	\$ 1,500	
Spread topsoil in drainage esmt	1,000	cy	\$ 2.00	\$ 2,000	
Seed & mulch	70,200	sf	\$ 0.15	\$ 10,530	
Rough-in Street (30' widex1736')	52,080	sf	\$ 0.10	\$ 5,208	
Grade for Gravel	51,000	sf	\$ 0.12	\$ 6,120	
6" Class VI base	1,400	T	\$ 6.50	\$ 9,100	
Place & compact base	950	cy	\$ 3.00	\$ 2,850	
Furnish 18" dia culvert	80	lf	\$ 20.00	\$ 1,600	
Install 18" dia culvert	80	lf	\$ 8.00	\$ 640	
Trail Prep 1000x8	8,000	sf	\$ 0.30	\$ 2,400	
Recycled Asph Trail Surfacing	8,000	sf	\$ 1.50	\$ 12,000	
Concrete 6"x10" Curb	3,472	lf	\$ 5.00	\$ 17,360	
HBP Paving	4,500	sy	\$ 18.00	\$ 81,000	
Striping	5,200	lf	\$ 0.40	\$ 2,080	
					<b>\$ 154,388</b>
<b>Miscellaneous Utilities</b>	~~	~~			
Power service xfrm & line	1,736	lf	\$ 12.00	\$ 20,832	Sangre de Cristo
Telecommunications	1,736	lf	\$ 3.00	\$ 5,208	Ridgeway Matrix
Natl Gas	1,736	lf	\$ 3.00	\$ 5,208	Atmos Energy
F & I sign posts	1	ea	\$ 45.00	\$ 45	
Street Signs	2	ea	\$ 75.00	\$ 150	
Stop sign & post	2	ea	\$ 150.00	\$ 300	
					<b>\$ 31,743</b>
<b>Landscaping</b>	~~~	~~~	~~~	~~~	
Group I trees along streets	40	ea	---	---	By Lot Purchaser
Landscape drng esmt outlot	1	ac	\$ 5,000.00	\$ 7,300	
Sprinkler system & controls	1	ls	\$ 350.00	\$ 350	
Street Lights - Solar Powered	6	ea	\$ 1,500.00	\$ 9,000	
					<b>\$ 16,650</b>
<b>Total McCombs Street Improvements</b>					<b>\$ 304,656</b>
<b>TOTAL</b>					<b>\$ 471,945</b>

**TOWN OF BUENA VISTA, COLORADO**

**RESOLUTION NO. 18  
(Series of 2016)**

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO, APPOINTING ESTES BANKS, ANNIE DAVIS AND PRESTON LARIMER VOTING MEMBERS OF THE PLANNING AND ZONING COMMISSION.**

**Whereas**, Sec. 2-182 of the Municipal Code authorizes and directs the Board of Trustees to appoint Planning and Zoning Commission members by a majority vote of all members of the Board; and

**Whereas**, the terms of Planning and Zoning Commission members Estes Banks, Annie Davis and Preston Larimer have expired and all three (3) members desire to be reappointed; and

**Whereas**, the Planning and Zoning Commission made recommendation at their January 6, 2016 meeting to reappoint Estes Banks, Annie Davis and Preston Larimer for additional 3-year terms;

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO** that Estes Banks, Annie Davis and Preston Larimer are appointed as voting members of the Planning and Zoning Commission and shall hold such until December 31, 2018, in accordance with the ordinances of the Town of Buena Vista.

**RESOLVED, APPROVED, AND ADOPTED** this 9<sup>th</sup> day of February, 2016.

TOWN OF BUENA VISTA

BY: \_\_\_\_\_  
Joel Benson, Mayor

ATTEST:

\_\_\_\_\_  
Janell Sciacca, Town Clerk

**Draft**

# **Town of Buena Vista Source Water Protection Plan**

**PWSID-CO0108300**

**P.O. Box 2002  
Buena Vista, Co. 81211  
Chaffee County, Colorado  
Plan date January 20, 2016**

*Never doubt that a small group of thoughtful, committed citizens  
can change the world; indeed, it's the only thing that ever does.*

– Benjamin Franklin

Prepared by RG Water Works, LLC

## TABLE OF CONTENTS

<b>EXECUTIVE SUMMARY.....</b>	<b>3</b>
<b>INTRODUCTION.....</b>	<b>4</b>
<b>Protection Plan Process Guidance.....</b>	<b>4</b>
<b>Public Participation and Steering Committee Establishment.....</b>	<b>4</b>
<b>Steering Committee and Participants.....</b>	<b>5</b>
<b>Protection Plan Development Process.....</b>	<b>6</b>
<b>Purpose of Source Water Protection Plan Development.....</b>	<b>6</b>
<b>OVERVIEW OF COLORADO’S SWAP PROGRAM.....</b>	<b>7</b>
<b>Source Water Assessment Phase.....</b>	<b>8</b>
<b>Source Water Protection Phase.....</b>	<b>8</b>
<b>WATER SUPPLY SETTING.....</b>	<b>8</b>
<b>Hydrogeographic and Water Quality Setting.....</b>	<b>8</b>
<b>Drinking Water Supply Operation.....</b>	<b>9</b>
<b>Water Supply Demands.....</b>	<b>9</b>
<b>Growth and Land Use Projections.....</b>	<b>10</b>
<b>SOURCE WATER ASSESSMENT RESULTS.....</b>	<b>10</b>
<b>Source Water Assessment Area Delineation.....</b>	<b>11</b>
<b>Contaminant Source Inventory.....</b>	<b>11</b>
<b>Source Water Protection Priority Strategy and Susceptibility Analysis.....</b>	<b>12</b>
<b>Susceptibility Analysis.....</b>	<b>14</b>
<b>SOURCE WATER PROTECTION MEASURES.....</b>	<b>14</b>
<b>Defining the Source Water Protection Area(s).....</b>	<b>14</b>
<b>Identifying Categories of Contaminants for Discrete Contaminant Sources.....</b>	<b>14</b>
<b>Identifying Categories of Contaminants for Dispersed Contaminant Sources.....</b>	<b>15</b>
<b>Source Water Protection Area Management and Commitment.....</b>	<b>16</b>
<b>Additional Commitments.....</b>	<b>22</b>
<b>EXHIBITS.....</b>	<b>23</b>
<b>Exhibit A --Watershed Protection Report-RG &amp; Associates.....</b>	<b>24</b>
<b>Exhibit B – Contaminant Types.....</b>	<b>30</b>
<b>Exhibit C – Table B-1: Potential Sources of Contamination.....</b>	<b>33</b>
<b>Exhibit D – Best Management Practices.....</b>	<b>45</b>
<b>Exhibit E – Source Water Protection Checklist.....</b>	<b>50</b>
<b>Exhibit F - Cottonwood Creek Wildfire Assessments &amp; Maps.....</b>	<b>58</b>
<b>Exhibit G - Protection District Ordinances.....</b>	<b>69</b>
<b>Exhibit H - Maps</b>	

## **EXECUTIVE SUMMARY**

The potential financial and water supply risks related to the possible contamination of one or more of the community's water sources are of concern to the Upper Arkansas River Source Water Protection Plan (SWPP) Steering Committee. As a result, the Upper Arkansas River SWPP Steering Committee believes the development and implementation of a source water protection plan for The Town of Buena Vista and Chaffee County community can help to reduce the risks posed by potential contamination of its water source(s). This source water protection plan was developed to prioritize source water protection concerns and to identify local source water management approaches that can be implemented to protect the source water. The source water assessment results supplied by the Colorado Department of Public Health and Environment were used as a starting point in developing the source water protection plan.

The Upper Arkansas River SWPP Steering Committee recommends adopting a source water protection area(s) that is larger than the source water assessment area(s) defined by the Colorado Department of Public Health and Environment. The source water protection area defines the region where The Town of Buena Vista and the Chaffee County community has chosen to implement its source water protection measures in an attempt to manage the susceptibility of their source water to potential contamination.

The Upper Arkansas River SWPP Steering Committee adopted a two-step strategy recommended by the Colorado Department of Public Health and Environment for prioritizing the water sources and potential contaminant sources on which source water protection measures will be focused. The first step of the strategy prioritizes the water sources based on their total susceptibility and/or physical setting vulnerability scores/ratings, while the second step prioritizes the potential contaminant sources based on (1) their prevalence, (2) the potential threat they pose, or (3) how prevalent and threatening the potential contaminant sources are. In applying this strategy, the Steering Committee recommends focusing source water protection measures on Cottonwood Creek drainages which is the location of Buena Vista's watersheds. Development with individual and commercial waste water systems and septic adsorption fields, and Forest Service potential activities, represents the most prevalent, most threatening, most prevalent and threatening discrete contaminant sources. Storm erosion, recreational uses, forest insect infestations (the Mountain Pine and Spruce Beetles), wildfire and the possible resulting surface erosion represent the most prevalent, most threatening, most prevalent and threatening dispersed contaminant sources contained in the source water protection areas of Buena Vista.

The Upper Arkansas River SWPP Steering Committee reviewed and discussed several possible source water management approaches that could be implemented within the source water protection area(s). These management approaches may help reduce the potential risks of potential contamination from the prioritized potential contaminant sources. The purpose of voluntarily implementing source water management approaches is to apply an additional level of protection to the drinking water supply by taking preventive measures at the local level (i.e., county and municipal level) to protect the source water. The Upper Arkansas River SWPP Steering Committee established certain acceptance criteria as part of identifying and selecting the most feasible source water management approaches to implement locally. The Upper Arkansas River SWPP Steering Committee recommends the following list of source water management tools to be implemented by the Town of Buena Vista, where applicable in the source water protection area(s): Identify contaminants of concern, review new projects, emergency preparedness, and public education.

The Upper Arkansas River SWPP Steering Committee estimates that cost in time and materials will be determined as per project or these management approaches. Funding to cover these costs will come from several sources including CDPHE, EPA, and the Town of Buena Vista. Implementation of these management approaches is expected to begin in 2016 and will be ongoing following their establishment.

## INTRODUCTION

### Protection Plan Process Guidance

The following table has been supplied as a reference document to effectively plan and develop a source water protection plan for your public water supply system. By following the process steps for planning and the associated tasks below, you will be on the pathway to completing this source water protection plan template. This table is an overview of the planning process and more detailed instructions are provided in each section throughout the document.

### PROCESS STEPS FOR PLANNING

Objective	Task	Output	Responsible Party
Develop protection plan	Review SWAP assessment results	Report of findings & recommendations	PWS, Staff, Water Advisory Board
	Report findings to decision makers	Formal presentation to decision makers	PWS, Staff, Water Advisory Board
	Advocate for developing protection plan	Formal endorsement of decision makers	PWS, Staff, Water Advisory Board
	Explore feasibility of partnering with other PWSs in watershed (if applicable)	Determination of partnering with other PWSs	Staff, Water Advisory Board
	Appoint citizen steering committee to advise	Citizen Steering committee	Staff, Decision Makers
	Decide on process to follow	Planning Process	Staff, Steering Committee, Decision Makers
	Develop schedule for planning process	Planning Schedule	Steering Committee, Staff
	Decide on public involvement & notice process	Public involvement & notice process	Steering Committee, Staff
	Produce and distribute plan	Protection Plan	Staff, Steering Committee

### Public Participation and Steering Committee Establishment

Public participation has been important to the overall success of Colorado’s SWAP program. Source water protection was founded on the concept that informed citizens, equipped with fundamental knowledge about their drinking water source and the threats to it, will be the most effective advocates for protecting this valuable resource. The state successfully used voluntary citizen advisory groups in the development of both the wellhead protection and source water assessment and protection program plans.

The state recommends that the public water supplier or any other well-suited local interest group take the lead in organizing public participation in the local source water protection planning effort. Effective public participation requires a well-organized effort to raise public awareness, to identify groups and individuals interested in helping, and to define and implement the necessary planning tasks. The Steering Committee has adopted this public participation principle and is encouraging the involvement of all types of stakeholders – individuals, groups, organizations and local decision-makers affected by or concerned with the community’s drinking water – in the local source water protection planning and implementation effort. The Steering Committee believes that local support and acceptance of the plan is more likely where local stakeholders have been actively recruited and encouraged to participate in the development and implementation of the protection plan.

## **Steering Committee and Participants**

The Town of Buena Vista in conjunction with the Upper Arkansas River SWPP appointed a steering committee to advise them on the design and development of the source water protection plan for Buena Vista's water supply. The table below lists the members of the Upper Arkansas River SWPP Steering Committee that was established for the Town of Buena Vista.

### **Steering Committee**

<b>Name</b>	<b>Role/Responsibility</b>	<b>Title</b>	<b>Affiliation</b>
Brandy Reitter	Administration	Town Administrator	Town of Buena Vista
Greg Maggard	Water Dept. Supervisor	Public Works Director	Town of Buena Vista
Rich Landreth	Administration	Public Works Director	Town of Buena Vista
Roy Gertson	SWPP Preparation	Consultant /Operator	RG Water Works, LLC

### **Other Participants**

The source water protection planning process attracted interest and participation from other key entities. Input by these entities was greatly appreciated and was instrumental in developing and accepting the source water protection plan. These participants and agencies will also be involved with management of this SWPP, they include:

Buena Vista Town Council

Buena Vista Water Advisory Board

Chaffee County Commissioners

Chaffee County Planning & Zoning

Dylan Eiler, Colorado Rural Water Association

Jeff Ollinger, - UAACOG

John Duggan, Colorado Department of Public Health and Environment

U.S. Forest Service

Colorado Division of Parks & Wildlife

Dave Kelly, Local Irrigator, Retired Water Commissioner

Division Water Resources District 2

Upper Arkansas Water Conservancy District

Jord Gertson, Sourcewater Consulting LLC

## Protection Plan Development Process

The source water protection planning effort consisted of a structured process of work group meetings followed by public meetings. The Upper Arkansas River SWPP Steering Committee's recommendations were developed from these work group meetings that were convened to establish the goals and objectives of the protection plan, evaluate the source water assessment results and establish protection priorities, and evaluate source water management approaches. Ultimately, the Upper Arkansas River SWPP Steering Committee's recommendations were incorporated into a draft source water protection plan and presented at public meetings for comment and discussion. A summary of the public meetings that were held is presented below:

### Public Meetings

<b>Date</b>	<b>Location</b>	<b>Purpose/Description</b>
Feb. 9, 2016	Buena Vista Community Center	Meeting to Discuss Draft Source Water Protection Plan
Feb. 17, 2016	Buena Vista Public Works Department	Meeting to Discuss Draft Source Water Protection Plan
TBD	Buena Vista Community Center	Meeting to Approve Final Source Water Protection Plan

The general public was notified of the public meeting schedule – location, dates and times via local newspapers, community or PWS web page, and fliers posted in public places prior to each meeting. An invitation to attend and participate in these public meetings was extended to residents of Buena Vista and unincorporated Chaffee County served by the Town of Buena Vista or potentially affected by the Source Water Protection Plan.

### **Purpose of Source Water Protection Plan Development**

The Town of Buena Vista and Chaffee County recognize the potential financial and water supply risks related to the potential contamination of one or more of the community's water sources. In an effort to address the potential problems that could affect their untreated source water, the Town of Buena Vista, with guidance from the WQCD, CRWA, Buena Vista Water Advisory Board, and Town of Buena Vista Administration appointed the Upper Arkansas River SWPP Steering Committee. The Upper Arkansas River SWPP Steering Committee advised the Town of Buena Vista in identifying local source water management approaches that can be voluntarily implemented to reduce the risks of potential contamination of the untreated source water.

The primary reason for developing and implementing source water management approaches is to apply an additional level of protection to the drinking water supply. Preventive measures at the local level (i.e., county and municipal level) may aid in the protection of the source water. These preventive measures will complement existing regulatory protection measures implemented at the state and federal governmental levels by filling protection gaps that can only be addressed at the local level.

The source water protection plan identifies the source water protection area where Buena Vista and the community have chosen to implement its source water protection measures. In addition, the protection plan establishes a strategy for prioritizing the water sources and potential contaminant sources to which the source water management approaches will be applied. The strategy is based on the source water assessment results for the Town of Buena Vista as a starting point from which these priorities were identified. The protection plan also identifies the source water management approaches and associated tasks that will be implemented within the source water protection area(s). In addition, the expected outcome of the tasks, how achievements are measured

and the proposed schedule and costs for implementation should be included. The funding source(s) to sustain these approaches and tasks is also identified. Finally, as a companion to the source water protection plan, a Source Water Protection Ordinance has been adopted by the Town of Buena Vista. An emergency response plan or contingency plan will also be independently developed by the Town of Buena Vista as part of the overall source water management effort. The emergency response plan lays out a coordinated plan for responding rapidly, effectively, and efficiently to any emergency incident that threatens or disrupts the community water supply.

## OVERVIEW OF COLORADO'S SWAP PROGRAM

Source water assessment and protection came into existence in 1996 as a result of Congressional reauthorization and amendment of the Safe Drinking Water Act. The 1996 amendments required each state to develop a source water assessment and protection (SWAP) program. The Water Quality Control Division, an agency of the Colorado Department of Public Health and Environment, assumed the responsibility of developing Colorado's SWAP program. The SWAP program protection plan will be integrated with the existing Colorado Wellhead Protection Program that was established in amendments made to the federal Safe Drinking Water Act (SDWA, Section 1428) in 1986. Wellhead protection is a preventative concept that aims to protect public groundwater wells from contamination. The Wellhead Protection Program and the SWAP program have similar goals and will combine protection efforts in one merged program plan.

Colorado's SWAP program is an iterative, two-phased process (Figure 1) designed to assist public water systems in preventing potential contamination of their untreated drinking water supplies. The two phases include the Assessment Phase and the Protection Phase as depicted in the upper and lower portions of Figure 1, respectively.

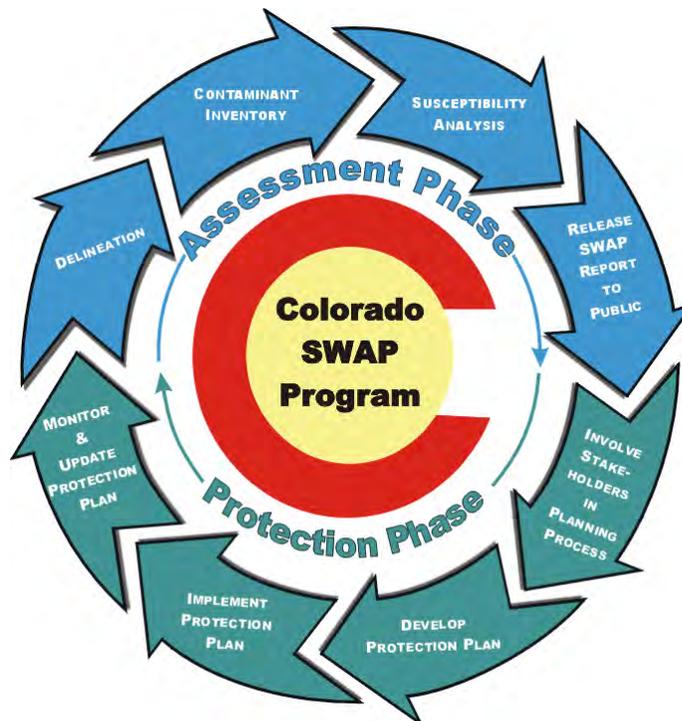


Figure 1. Source Water Assessment and Protection Process.

## **Source Water Assessment Phase**

As depicted in the upper portion of Figure 1, the Assessment Phase for all public water systems consists of four primary elements.

1. Delineating the source water assessment area for each drinking water source;
2. Conducting a contaminant source inventory to identify potential sources of contamination within each of the source water assessment areas;
3. Conducting a susceptibility analysis to determine the potential susceptibility of each public drinking water source to the different sources of contamination and;
4. Reporting the results of the source water assessment to the public water systems and the general public.

The Assessment Phase involves understanding where the Town of Buena Vista's source water comes from, what contaminant sources potentially threaten the water source(s), and how susceptible each water source is to potential contamination. The susceptibility of an individual water source is analyzed by examining the properties of its physical setting and potential contaminant source threats. The resulting analysis calculations are used to report an estimate of how susceptible each water source is to potential contamination.

## **Source Water Protection Phase**

The Protection Phase is a voluntary, ongoing process in which the Town of Buena Vista has been encouraged to voluntarily employ preventive measures to protect their water supply from the potential sources of contamination to which it may be most susceptible. The Protection Phase can be used to take action to avoid unnecessary treatment or replacement costs associated with potential contamination of the untreated water supply. Source water protection begins when local decision-makers use the source water assessment results and other pertinent information as a starting point to develop a protection plan. As depicted in the lower portion of Figure 1, the source water protection phase for all public water systems consists of four primary elements.

1. Involving local stakeholders in the planning process;
2. Developing a comprehensive protection plan for all of their drinking water sources;
3. Implementing the protection plan on a continuous basis to reduce the risk of potential contamination of the drinking water sources; and
4. Monitoring the effectiveness of the protection plan and updating it accordingly as future assessment results indicate.

The water system and the community recognize that the Safe Drinking Water Act grants no statutory authority to the Colorado Department of Public Health and Environment or to any other state or federal agency to force the adoption or implementation of source water protection measures. This authority rests solely with local communities and governments. The evolution of the SWAP program is to incorporate any new assessment information provided by the public water supply systems and update the protection plan accordingly.

## **WATER SUPPLY SETTING**

### **Hydrogeographic and Water Quality Setting**

The Town of Buena Vista supplies drinking water to the residents of Buena Vista and the surrounding unincorporated area of Chaffee County, Colorado. The Town of Buena Vista has a population of 2662 and is an economic mix of predominantly a tourist based community, commercial businesses, and larger employee based School District R-31, Sangre de Cristo Electric Association, and Colorado Department of Corrections.

The source water for the Town includes both surface water and ground water, all contained within the top twelve (12) miles of the Cottonwood Creek Watershed, westerly to the Continental Divide. Buena Vista's employees enjoy direct physical daily contact with the Cottonwood Creek watershed area.

The Town's currently active ground water and surface water supply is Cottonwood Creek West of Buena Vista in the Collegiate Peaks Mountain Range. This includes South, Middle, and North Cottonwood Creek drainages. The Collegiate Peaks Wilderness is also located in the source water areas. The Town holds active water rights in the Cottonwood Creek Drainages of Middle and North Cottonwood Creeks. Buena Vista's surface sources are considered to be high elevation mountain "pristine" sources.

Buena Vista's groundwater sources include an Infiltration Gallery and one well adjacent to Cottonwood Creek. These sources are connected to the Cottonwood Creek Alluvium aquifer and tributary to the Arkansas River. Buena Vista has recently drilled a non-potable well in the Buena Vista River Park adjacent to the Arkansas River. This well is not included in this Protection Plan, as it is used only for irrigation of the River Park sports fields and landscape. This well could be designed as a potable source of Arkansas water that would increase Buena Vista's redundancy of sources, and not be related to any problems that may occur in the Cottonwood Creek source water.

Elevation within Buena Vista's source water area ranges from 8,000 feet near the Arkansas to over 14,000 feet at the Continental Divide West of Buena Vista. The climate within the source water area(s) is generally mountain arid with an average annual precipitation of 23 inches.

The water quality of the untreated source water is measured against various use classifications and water quality standards that are established and periodically re-assessed by the Colorado Department of Public Health and Environment and the Water Quality Control Commission for Colorado's rivers and streams. Currently, some of the stream segments located above Buena Vista's intake(s) are classified to protect drinking water use. For the stream segments with a drinking water use classification, drinking water standards have been established for Cottonwood Creek. These stream standards are a reflection of known water quality conditions, as well as historic land uses within the Buena Vista's watershed. Drinking water classifications and associated water quality standards provide public water systems and communities with a mechanism for monitoring and protecting the quality of their source water.

## **Drinking Water Supply Operation**

The current water supply consists of an infiltration gallery (alluvial horizontal well), one vertical groundwater well, and one surface water treatment plant, all of which are located west of Buena Vista. The raw water diverted from Cottonwood Creek is sent to the Water Treatment Plant for treatment. The Water Treatment Plant has the maximum capacity to treat 2.9 million gallons of drinking water per day. Treated water is stored in three ground level storage tank(s) prior to distributing the drinking water to the Town's customers. Buena Vista's finished water storage tanks have a combined capacity of 2.520 million gallons. Including transmission lines, Buena Vista has approximately 20 miles of distribution pipelines.

## **Water Supply Demands/Analysis**

The Buena Vista water system serves 1621 connections and approximately 2662 residents and other temporary visitors to Buena Vista. The water system currently has the capacity of meeting a peak (i.e., maximum) daily demand of 0.940 million gallons per day. Current estimates indicate that the average daily demand by the water system's customers is approximately 0.470 million gallons per day, and that the average peak daily demand is approximately 1.233 million gallons per day. Using these estimates, the water system has a surplus average daily capacity of 2.43 million gallons per day and a surplus average peak daily demand capacity of 1.66 million gallons per day. Using the surplus estimates above, Buena Vista has evaluated its ability to meet the average daily demand and the average peak daily demand of its customers in the event the water supply from one or more of its water sources becomes disabled for an extended period of time due to potential contamination. The evaluation indicated that Buena Vista is able to meet the average daily demand of its customers if as few as one of the water sources became disabled for an extended period of time. The evaluation also indicated that Buena Vista will be

able to meet the average peak daily demand of its customers if as few as one of the water sources became disabled for an extended period of time. The ability of Buena Vista to meet either of these demands for an extended period of time is also affected by the amount of treated water the water system has in storage at the time a water source(s) becomes disabled. The Town currently is only operating the Infiltration Gallery and Well #2. The Surface Water Treatment Plant is off line and can be operational as demand or loss of the Gallery due to potential groundwater contamination.

Buena Vista recognizes that potential contamination of its ground water source(s) could potentially result in having to treat the ground water and/or abandon the water source if treatment proves to be ineffective or too costly. To understand the potential financial costs associated with such an accident, Buena Vista evaluated what it might cost to replace one of its water sources (i.e., replacement of the intake structure and the associated infrastructure) if this occurs. The evaluation did not attempt to estimate treatment costs, which can be variable depending on the type of contaminant(s) that need(s) to be treated. The evaluation indicated that it could cost anywhere from 3 to 9 million dollars in today's dollars to replace one of its water sources.

The potential financial and water supply risks related to the long-term disablement of one or more of the community's water sources are a serious concern to the Upper Arkansas River SWPP Steering Committee. As a result, the Steering Committee believes the development and implementation of a Source Water Protection Plan for Buena Vista and Chaffee County will help to reduce the risks posed by potential contamination of its water sources. The adopted Town of Buena Vista Water Resources Master Plan dated October 2014 states "the Town's water shed protection plan should be modified to include the entire watershed and a source water protection plan developed through the CDPHE process".

## **Growth and Land Use Projections**

The latest 2012 census information indicated a population of 2662 people in the Buena Vista service area. Based on the latest and previous census information, the Town of Buena Vista and Chaffee County has been experiencing a leveling in growth within the community over the last 20 years. Future projections by the Colorado Office of Demographics, estimates that Buena Vista's population will increase by nearly 16 % by 2030. An average of 1.2% per year.

Currently, the Town of Buena Vista estimates that 94% of the land area within the proposed source water protection area is undeveloped Public lands. Land ownership in the area is 6 % Private ownership.

The Town of Buena Vista has approved a Watershed Protection District, which includes certain protective components that can be administered by the Town of Buena Vista. A special land use/zoning component is already in effect encompassing the District boundaries. However, if other properties are identified in the WSPP and not in the existing Protection District land use/zoning regulations could be proposed and presented to Chaffee County Commissioners.

## **SOURCE WATER ASSESSMENT RESULTS**

The Colorado Department of Public Health and Environment assumed the lead role in conducting the source water assessments for public water systems in Colorado. Buena Vista received their source water assessment report in November 2004 for Groundwater Sources and March 2007 for their Surface Water Sources and has reviewed the report, along with the Upper Arkansas River SWPP Steering Committee. Buena Vista and the Upper Arkansas River SWPP Steering Committee are committed to using these assessment results as a starting point to guide the development of appropriate management approaches to protect their source water from potential contamination. A copy of the source water assessment summary report for the Town of Buena Vista can be obtained by contacting the Town or by downloading a copy from the Colorado Department of Public Health and Environment's SWAP program web site located at: [www.cdphe.state.co.us/wq/sw/swaphom.html](http://www.cdphe.state.co.us/wq/sw/swaphom.html). The following sections provide a brief summary of the main findings from the three component phases of the assessment.

## **Source Water Assessment Area Delineation**

### **Surface Water Systems**

The source water assessment area(s) for Buena Vista’s one surface water source consists of approximately 69,911 acres or a 109 square mile area draining the Cottonwood Creek Watershed. The Colorado Department of Public Health and Environment provided Buena Vista with a draft map of their source water assessment area(s) and asked them to voluntarily review and comment on its accuracy. Included in the appendix is a map of the source water assessment areas as part of the source water protection plan. The delineated source water assessment area(s) not only provides the basis for understanding where the community’s source water and potential contaminant threats originate, but it also provides the basis for establishing the source water protection area under this source water protection plan. Further discussion is provided in a later section on the source water protection area that was established under this plan.

### **Ground Water Systems**

The source water assessment area(s) for Buena Vista’s Infiltration Gallery is located in specified areas overlying the Cottonwood Creek Aquifer. A system map is included in the appendix. The delineated source water assessment areas not only provide the basis for understanding where the community’s source water and potential contaminant threats originate, but also provide the basis for establishing the source water protection area(s) under this source water protection plan. Further discussion is provided in a later section on the source water protection area(s) that was established under this plan.

## **Contaminant Source Inventory**

**The information contained in this “Plan” is limited to that available from public records and the water supplier. Other “potential contaminant sites” or threats to the water supply may exist in the source water assessment areas that are not identified in this “Plan”. Identification of a site as a “potential contaminant site” should not be interpreted as one that will necessarily cause contamination of the water supply.**

The contaminant source inventory was conducted to identify whether or not selected potential sources of contamination might be present within the source water assessment area(s). The Colorado Department of Public Health and Environment inventoried discrete contaminant sources using selected state and federal regulatory databases. Dispersed contaminant sources were inventoried using recent land use/ land cover and transportation maps of Colorado, along with selected state regulatory databases. The contaminant inventory was completed by mapping the potential contaminant sources with the aid of a Geographic Information System (GIS).

The Colorado Department of Public Health and Environment provided Buena Vista with a draft map, a summary of the discrete contaminant sources mapped within their source water assessment area(s), and a summary of the dispersed contaminant sources inventoried within the source water assessment area(s). The Town was asked to voluntarily review the inventory information, field verify selected information about existing and new discrete contaminant sources, and provide feedback on the accuracy of the inventory.

### **Discrete Potential Sources of Contamination**

The contaminant source inventory results for Buena Vista indicate the following types of discrete contaminant sources were identified within the source water assessment areas for all of the Cottonwood Creek Aquifer sources analyzed:

Existing/Future abandoned Mine Sites (including tailings)

Permitted waste water discharge

## **Dispersed Potential Sources of Contamination**

The contaminant source inventory results for Buena Vista indicate the following types of dispersed contaminant sources were identified within the source water assessment area(s) for all of the Cottonwood Creek Aquifer analyzed:

Land Uses:

- Evergreen Forest (beetle kill activity)
- Deciduous Forest
- Pasture / Hay
- Mixed Forest

Other Types:

- Road Miles ( County and Forest Roads)
- Septic Systems
- Recreational uses
- Wildlife populations
- 

## **Source Water Protection Priority Strategy and Susceptibility Analysis**

After reviewing the source water assessment results for Buena Vista, the Upper Arkansas River SWPP Steering Committee adopted the two-step strategy recommended by the Colorado Department of Public Health and Environment for prioritizing the water sources and potential contaminant sources on which source water protection measures will be focused.

The strategy calls for water sources with total susceptibility ratings or physical setting vulnerability ratings of Moderately High or High to be prioritized as the first step in the process. A Moderately High or High total susceptibility rating indicates that the water source is proportionately more susceptible to potential contamination overall when compared to other similar types of water sources around the state. Higher total susceptibility ratings most typically result for water sources with highly vulnerable physical settings and a source water assessment area containing several potential contaminant sources that pose a significant threat to potential contamination. A Moderately High or High physical setting rating indicates a diminished ability of the physical setting of the source water assessment area to buffer contaminant concentrations in the source water below acceptable levels and, therefore, is more vulnerable to potential contamination. Even in cases where few if any potential contaminant sources are currently present, a water source with a highly vulnerable physical setting could be very susceptible to future contamination depending on the type of potential contaminant source(s) that might be introduced.

The strategy also outlines three options for prioritizing discrete and dispersed potential contaminant sources for source water protection measures as the second step of the process. These options include prioritizing source water protection measures based on:

1. **Most prevalent contaminant sources.** Under this option, protection measures would be focused on the discrete and dispersed contaminant sources that occur most frequently in the water system's source water protection area(s), regardless of the individual susceptibility ratings they may have received.
2. **Most threatening contaminant sources.** Under this option, protection measures would be focused on the individual discrete and dispersed contaminant sources in the water system's source water protection area(s) to which the water source(s) is most susceptible. The most threatening contaminant sources are defined as any potential contaminant source receiving a Moderately High or High individual susceptibility rating.

3. **Most prevalent and threatening contaminant sources.** Under this option, protection measures would be focused on the most frequently occurring discrete and dispersed contaminant sources in the water system’s source water protection area(s) that received a Moderately High or High individual susceptibility rating.

In applying this strategy, the Steering Committee recommends focusing source water protection measures on Cottonwood Creek Drainages and the most prevalent, most threatening, most prevalent and threatening discrete contaminant sources and the most prevalent, most threatening, most prevalent and threatening dispersed contaminant sources contained in the source water protection area(s) for this water source(s).

Table 1 below outlines the water sources that the community and the Steering Committee feel should be prioritized based on the assessment susceptibility results. The potential contaminant sources for each water source are listed in Table 1 according to the adopted priority strategy (most prevalent and threatening).

**Table 1- Source Water Protection Priority Strategy and Susceptibility**

<b>Source ID</b>	108300 - 003	CO0108300-002	CO0108300-004					
<b>Source Name</b>	Cottonwood	Gallery	Well #2					
<b>Source Type</b>	SW	GW	GW					
<b>Total Susceptibility</b>	Moderate	Moderate High	Moderate High					
<b>Physical Setting Vulnerability</b>	Moderate	Moderate High	Moderate					
<b>Most Prevalent and Threatening Discrete Contaminant Sources</b>								
<b>Permitted Wastewater Discharge</b>	1							
<b>Existing Abandoned Mine Sites</b>	6							
<b>Commercial Tourist Facility</b>	4							
<b>TOTAL</b>	<b>11</b>							
<b>Most Prevalent and Threatening Dispersed Contaminant Sources</b>								
<b>Low Intensity Residential</b>	X	X	X					
<b>Gravel pit</b>	X							
<b>Pasture/Hay</b>	X	X	X					
<b>Deciduous Forest</b>	X	X	X					
<b>Evergreen Forest</b>	X	X	X					
<b>Mixed Forest</b>	X	X	X					
<b>Septic Systems</b>	X	X	X					
<b>Road Miles</b>	X	X	X					
<b>TOTAL</b>	<b>8</b>	<b>7</b>	<b>7</b>					

## Susceptibility Analysis

**The susceptibility analysis provides a screening-level evaluation of the likelihood that a potential contamination problem could occur rather than an indication that a potential contamination problem has or will occur. The analysis is NOT a reflection of the current quality of the untreated source water, nor is it a reflection of the quality of the treated drinking water that is supplied to the public.**

The susceptibility analysis was conducted by the Colorado Department of Public Health and Environment to identify how susceptible an untreated water source could be to contamination from potential sources of contamination inventoried within its source water assessment area. The analysis looked at the susceptibility posed by individual potential contaminant sources and the collective or total susceptibility posed by all of the potential contaminant sources in the source water assessment area. The Colorado Department of Public Health and Environment developed a susceptibility analysis model for surface water sources and ground water sources under the influence of surface water, and another model for ground water sources. Both models provided an objective analysis based on the best available information at the time of the analysis. The Colorado Department of Public Health and Environment provided Buena Vista with a final source water assessment report and supporting analysis information.

Table 1 presents the priority strategy and the susceptibility analysis results for selected water sources for Buena Vista. The table(s) summarizes the total susceptibility and physical setting vulnerability results, and the individual susceptibility results for the discrete and dispersed contaminant sources associated with each of the water sources that have been prioritized for source water protection measures under this plan. As a starting point, these water sources have been prioritized based on the source water protection priority strategy recommended by the Steering Committee. The priority strategy was discussed previously in the section titled *Source Water Protection Priority Strategy and Susceptibility*.

## SOURCE WATER PROTECTION MEASURES

### Defining the Source Water Protection Area(s)

The source water protection area defines either the watershed region or the surficial region overlying the local aquifer where the community has chosen to implement its source water protection measures in an attempt to manage the susceptibility of their source water to potential contamination. Maps have been provided in the appendix.

### Identifying the Categories of Contaminants for Discrete Contaminant Sources

The most common categories of contaminants that are most likely associated with the most prevalent and threatening discrete contaminant sources identified in Table 1 include:

Acute Health Concern Contaminants:

- Microorganisms
- Nitrate/Nitrite
- Pesticides
- Semi-volatile organic compounds (SVOCs)
- Volatile organic compounds (VOCs)
- Lead
- Ammonia or nitric acid

Acute health concern contaminants include individual contaminants and categories of constituents that pose the most serious immediate health concerns resulting from short-term exposure to the constituent. Many of these acute health concern contaminants are classified as potential cancer-causing (i.e., carcinogenic) constituents or have a Maximum Contaminant Level Goal (MCLG) set at zero (0).

Chronic Health Concern Contaminants:

- Herbicides
- Pesticides
- Volatile organic compounds (VOCs)
- Non-metal inorganic compounds
- Metals – Primary Drinking Water (other than lead)
- Turbidity
- Other inorganic compounds
- Other organic compounds ( Endocrine disruptors )

Chronic health concern contaminants include categories of constituents that pose potential serious health concerns due to long-term exposure to the constituent. Most of these chronic health concern contaminants include the remaining primary drinking water contaminants.

Aesthetic Concern Contaminants:

- Secondary drinking water contaminants

Aesthetic contaminants include the secondary drinking water contaminants, which do not pose serious health concerns, but cause aesthetic problems such as odor, taste or appearance.

The groups of acute, chronic and aesthetic concern contaminants are analogous to the Class A, Class B and Class C contaminant hazards, respectively, that were used in the Colorado Department of Public Health and Environment’s source water assessment. Table B-1 in Exhibit C is provided as a reference to further define specific contaminants in relationship to potential sources of contamination.

**Identifying the Categories of Contaminants for Dispersed Contaminant Sources**

The most common categories of contaminants that are most likely associated with the most prevalent and threatening dispersed contaminant sources identified in Table 1 include:

Acute Health Concern Contaminants:

- Microorganisms
- Nitrate/Nitrite
- Pesticides
- Semi-volatile organic compounds (SVOCs)
- Volatile organic compounds (VOCs)
- Lead
- Ammonia or nitric acid

Acute health concern contaminants include individual contaminants and categories of constituents that pose the most serious immediate health concerns resulting from short-term exposure to the constituent. Many of these acute health concern contaminants are classified as potential cancer-causing (i.e., carcinogenic) constituents or have a Maximum Contaminant Level Goal (MCLG) set at zero (0).

Chronic Health Concern Contaminants:

- Herbicides
- Pesticides
- Volatile organic compounds (VOCs)
- Non-metal inorganic compounds
- Metals – Primary Drinking Water (other than lead)
- Radionuclides
- Turbidity
- Other inorganic compounds

- Other organic compounds ( Endocrine disruptors)

Chronic health concern contaminants include categories of constituents that pose potential serious health concerns due to long-term exposure to the constituent. Most of these chronic health concern contaminants include the remaining primary drinking water contaminants.

Aesthetic Concern Contaminants:

- Secondary drinking water contaminants

Aesthetic contaminants include the secondary drinking water contaminants, which do not pose serious health concerns, but cause aesthetic problems such as odor, taste or appearance.

The groups of acute, chronic and aesthetic concern contaminants are analogous to the Class A, Class B and Class C contaminant hazards, respectively, that were used in the Colorado Department of Public Health and Environment's source water assessment. Table B-1 in Exhibit C is provided as a reference to further define specific contaminants in relationship to potential sources of contamination.

### **Source Water Protection Area Management and Commitment**

The Upper Arkansas River SWPP Steering Committee reviewed and discussed several possible source water management approaches that could be implemented within the source water protection area(s) to help reduce the potential risks of potential contamination of the community's source water. The purpose of voluntarily implementing source water management approaches is to apply an additional level of protection to the drinking water supply by taking preventive measures at the local level (i.e., county and municipal level) to protect the source water. These local preventive measures will compliment regulatory protection measures already being implemented at the state and federal governmental levels by filling protection gaps that can only be addressed at the local level. The Upper Arkansas River SWPP Steering Committee is confident that applying these management approaches is a cost-effective and common sense approach in helping to reduce the risks of costly service disruptions resulting from potential contamination of the source water.

The Upper Arkansas River SWPP Steering Committee established certain acceptance criteria as part of identifying and selecting the most feasible source water management approaches to implement locally. The Upper Arkansas River SWPP Steering Committee recommends the following table (Table 2) of source water management tools to be implemented by the Town of Buena Vista and Chaffee County Planning Commission, where applicable in the source water protection area(s). The list is prioritized in the order of importance to the Upper Arkansas River SWPP Steering Committee. In order to provide some resources for defining applicable best management approaches, the following websites were identified: [www.cabmphandbooks.com](http://www.cabmphandbooks.com), [www.npscolorado.com](http://www.npscolorado.com), [www.epa.gov/watertrain/](http://www.epa.gov/watertrain/), [www.epa.gov/safewater/dwa/electronic/ematerials.html#SWP](http://www.epa.gov/safewater/dwa/electronic/ematerials.html#SWP), [www.epa.gov/owow/nps/forestrygmt/](http://www.epa.gov/owow/nps/forestrygmt/).

**Table 2. Source Water Protection Priorities and Best Management Practices**

Issue #	Priority Issue	Best Management Practices	Water Sources Applied To	Implementation Responsibility	Implementation Schedule	Estimated Cost	Funding Sources
1	<p><b>Transportation and Spills</b> - Incorporate our transportation and spills risk expert's insight on best management practices (BMPs) to minimize potential threats and impacts to source water and the overall watershed. Here are a few suggested BMP's to include in your source water protection plans.</p>	<p>Develop and distribute laminate handout with identified areas for Public Water Systems (PWSs) concerns, source water intakes, key storm-water outfalls, as well as a priority emergency contact list including Town of Buena Vista, Chaffee County Fire Protection District and Colorado Department of Public Health and Environment, Chaffee County Emergency Management information for response and follow up to a spill event and remediation.</p>	<p>SW &amp; GW sources</p>	<p>Town of Buena Vista, Buena Vista Police Department, Dispatch, Chaffee County Sheriff, Colorado State Patrol, CDOT, CDPHE, U.S. Forest Service, Colorado Division of Parks and Wildlife</p>	<p>Design/Print &amp; Distribute Water Shed Laminate Cards TBD</p>	<p>\$1,000</p>	<p>Town BV, CDPHE Implementation Grant Funding</p>
<p>Establish community procedures for acceptable follow-up that identify the entity responsible for clean-up and the remediation of a site.</p>		<p>Town Buena Vista, Chaffee County Emergency Management, CDPHE, Other federal and state agencies</p>		<p>Standard Operating Procedure TBD</p>	<p>Town BV In-kind</p>		
<p>Establish a clear and effective chain of communication so that information can be relayed quickly and concisely between first responders, dispatch officials, and public water providers. Use the reverse 911 system to alert private water users when a spill has occurred.</p>		<p>Town Buena Vista, Chaffee County Emergency Management, CDPHE, Other federal and state agencies</p>		<p>Communication Protocol TBD</p>	<p>Town BV In-kind</p>		
<p>Address road related storm-water erosion issues, use of dust suppression, and spraying of noxious weeds.</p>		<p>Chaffee County, CDOT, Private Entities (e.g., Ranchers, Mining Claims), USFS, Soil Conservation District, NRCS</p>		<p>Standard Operation Procedure TBD</p>	<p>Town BV In-kind</p>		
		<p>Install signage at the road entries of Buena Vista's Source Water Protection areas.</p>		<p>Town BV, CDPHE, Chaffee County Roads,</p>	<p>Obtain signs and permission for installation TBD</p>	<p>Town BV In-kind,</p>	

Issue #	Priority Issue	Best Management Practices	Water Sources Applied To	Implementation Responsibility	Implementation Schedule	Estimated Cost	Funding Sources
2	<p><b>Onsite Wastewater Treatment Systems</b> - Incorporate our onsite wastewater treatment system (OWTS) expert's insight on best management practices (BMPs) to minimize potential threats and impacts to source water and the overall watershed. Here are a few suggested BMP's to include in your source water protection plans.</p>	<p>Develop a GIS layer with septic systems identified along with prioritizing which OWTS are the most immediate threat (Zone 1 or 1,000 ft. for 5 miles upstream may be considered).</p> <p>Share GIS layer with the county to identify sensitivity areas, buffer zones, and protection areas related to OWTS's.</p> <p>Use public outreach to educate specific OWTS owners about how to maintain and check their systems. Consider sending this information out in the water utility billing (ex: Are you aware that not operating your septic system properly could affect your drinking water quality?)</p> <p>Coordination on adoption of new state OWTS regulations and add language to county plans to address threats to drinking water from OWTS.</p> <p>Consider septic pumping rebates or "sludge judge" monitoring in sensitivity zones.</p>	SW & GW sources	Town of Buena Vista  Chaffee County	Ongoing	Town BV in kind	Annual budget, Grants



Issue #	Priority Issue	Best Management Practices	Water Sources Applied To	Implementation Responsibility	Implementation Schedule	Estimated Cost	Funding Sources
4	<b>Mining Related</b> - Incorporate our mining expert's insight on best management practices to minimize water quality impacts to source water. Here are a few suggested BMP's to include in your source water protection plans. (For specific mining related field best management practices, please see Appendix D)	<p>Abandoned Mine Issues: Research and identify mining sites that are within the near zone (5 miles upstream of intakes) and zone 1 (1,000 feet from streams) for surface water systems. Groundwater systems may want to evaluate any potential abandoned mining impacts in zones 1, 2, and 3.</p> <p>Coordination on BMP's: Coordinate with the agencies who can further identify potential risks in the sensitivity zones and help determine appropriate BMP strategies (ex. CDPHE, DRMS, USFS, ). A list of potential BMP approaches that may be implemented once a target mine is identified on page 45 in appendix D.</p> <p>Coordination with the County and Division of Mining and Reclamation and Safety: Establish contacts with the county and DRMS to get notified on any new permits/public notices related to proposed future mining areas and re-processing areas.</p> <p>Coordination with County, USFS, and other Land Management Agencies to further understand proposed wilderness regions and their relationship to mining and the source water areas.</p>	SW & GW sources	<p>Town Buena Vista</p> <p>Town Buena Vista</p> <p>Town Buena Vista</p> <p>Town Buena Vista</p>	<p>Review mine site list for impact zones. Prioritize sites.</p> <p>Set meeting w/ agencies once priorities are listed.</p> <p>Send letter for Notification of pending permits</p> <p>Set meeting w/ agencies after WSPP complete</p>	<p>TBV staff time</p> <p>TBV staff time</p> <p>TBV Staff time</p> <p>TBV staff time</p>	<p>TBV budget</p> <p>TBV budget</p> <p>TBV budget</p> <p>TBV budget</p>

<b>Issue #</b>	<b>Priority Issue</b>	<b>Best Management Practices</b>	<b>Water Sources Applied To</b>	<b>Implementation Responsibility</b>	<b>Implementation Schedule</b>	<b>Estimated Cost</b>	<b>Funding Sources</b>
5	Water Quality	Establish baseline water quality data for all sources. Schedule ongoing monitoring with regular intervals. Prepare electronic format to track parameters.	SW & GW sources	Town of Buena Vista	Chart schedule for monitoring. Create spreadsheet.	PWD staff time	PWD budget
6	Road Maintenance	<p>Add Chaffee County to the distribution list for the laminate cards.</p> <p>Future coordination with Chaffee County on locations of culverts &amp; sharing of GIS data.</p> <p>Coordinate with Chaffee County &amp; get all PWS's on distribution list for remediation reports from agencies.</p> <p>Consider an "Adopt a Highway" or County Road segment from intake/well location to remove trash /debris/potential</p>	SW & GW sources	Town of Buena Vista	Town of Buena Vista	Town Buena Vista	TBV Budget
7	Storm water management	<p>Leverage education and outreach resources from Chaffee County Road &amp; Bridge Dept.</p> <p>Establish connections with ditch companies and agricultural contacts to improve storm water coordination.</p> <p>Exchange acquired GIS shape file information between storm water /culvert data from Chaffee County and with Town BV.</p> <p>Establish a SWPP brochure for kiosks and education and outreach efforts.</p> <p>Distribute a newsletter for public release of protection plans and public meeting announcements.</p> <p>Utilize Town BV web site for public announcements, and educational outreach information.</p>	SW & GW sources	Town of Buena Vista	Town of Buena Vista	Town BV in kind	Town BV budget

## **Additional Comments**

A Best Management Practice checklist, developed from Table 2, will be utilized to manage and coordinate work projects associated with this Water Supply Protection Plan. See attached BMP checklist.

The Town of Buena Vista is committed to developing a tracking and reporting system to gauge the effectiveness of the various source water management approaches that have been implemented. The purpose of tracking and reporting the effectiveness of the source water management approaches is to update water system managers, the Town of Buena Vista Town Council, the Water Department, Chaffee County Commissioners, consumers, Upper Arkansas River SWPP Steering Committee, Colorado Department of Public Health and Environment, and other interested entities on whether or not the intended outcomes of the various source water management approaches are being achieved, and if not, what adjustments to the protection plan will be taken in order to achieve the intended outcomes. The Town of Buena Vista Water Department will submit an annual report to CRWA, CDPHE, Steering Committee, etc. in order to monitor the protection plan progress.

The Town of Buena Vista and Chaffee County are voluntarily committed to applying source water assessment and protection principles to siting and protecting new water sources in the future. This is part of the larger ongoing commitment to providing the highest quality drinking water to Buena Vista's water consumers.

The Town of Buena Vista is voluntarily committed to assisting the Colorado Department of Public Health and Environment in making future refinements to their source water assessment and to revise the source water protection plan accordingly based on any major refinements. By making this commitment, the Town is assuring that future assessment results are consistent with the available data and that source water management approaches are appropriate for the susceptibility concerns.

The Town of Buena Vista established a Water Supply Protection District with Ordinance # 5 1999. Chaffee County Board of Commissioners recognized this Water Supply Protection District. The Protection District allows the Town of Buena Vista to require applications for permits of several activities listed in the Resolution within the boundaries of the District. The administration of the permitting process allows the Town of Buena Vista to recognize potential contamination or water quality degradation, require BMP's or even to deny the application.

These permits would provide valuable data for future CDPHE assessments. The Town of Buena Vista would participate in any future watershed assessments or verification of this Source Water Protection Plan data.

# Exhibits

# Exhibit A

## Watershed Protection Report RG & Associates August 2014

### **10.0 WATERSHED PROTECTION**

#### ***10.1 BACKGROUND***

The Town adopted into Code the formation of a Watershed Protection District (WSPD) in 2000. The WSPD was established to protect the primary water supply source for the Town, Cottonwood Creek. The WSPD is given the authority to permit any development or land use within the WSPD boundaries. Items and activities that are defined in the code as having potential water quality impacts that require a permit may include, but are not limited to, sewage disposal systems; drilling; timber harvest; excavating, grading, filling, and blasting; spraying fertilizers, herbicides, or pesticides; handling or storing toxic materials; using, storing, or transporting flammable or explosive materials; tampering with the Town waterworks in any way; or any activity presenting a risk to the Town's water supply.

#### ***10.2 WSPD ADMINISTRATION***

To date, the WSPD permit process has been exercised primarily with single-family development within the District boundary and the use of individual septic systems. There has been significant confusion and confrontation between permit applicants, Chaffee County, and the Town during the permit process, primarily due to the amount of subjectivity required for the Town to exercise in reviewing permits. A more standardized, risk-based approach to WSPD management and permit review is needed to reduce conflicts; however, because the infiltration gallery is such an important, and potentially sensitive, element in the Buena Vista water supply system, the authority of the District to protect the supply must be maintained. As the number and type of permit applications expands, it will be increasingly important for the Town to have an effective and efficient means to review permits and protect its resource.

This *Water Resources Master Plan* recommends that the Town pursue the following changes in the administration of the WSPD:

- Modify the WSPD boundary whenever any changes are made within a 5 mile radius of the WTP intake that warrant such a change (i.e. when supply points are

added or changed, such as with a new well, so that areas outside current boundary become eligible for inclusion).

- Increase public awareness of the WSPD. The Town should install signs along major roads at the boundaries of the WSPD with a note regarding permit requirements. The Town should run a direct-mail campaign to residents in the WSPD on an annual or semi-annual basis that reviews requirements and depicts the boundaries of the WSPD. Periodic newspaper ads should also be considered. The Town should also ensure that new property owners are aware of WSPD requirement during or immediately after property transfers.
- Require regular maintenance inspections of ISDS systems with the frequency dependent on type of system (advanced systems to be inspected more frequently). Require that maintenance reports be filed with the Town.
- Revise the WSPD code to more clearly define management zones based on proximity and/or contamination risk to the water supply; within each zone define specific sewage handling requirements (see Table 10.2.1 and Figure 10-1)
- Set clear requirements on what must be submitted to apply for a permit from the Town, depending on the specific management zone where a use is proposed.

Table 10.2.1 presents proposed WSPD management zone categories defined by relative risk of water supply contamination along with proposed requirements for wastewater handling in the zones. Proposed zone definitions were developed with consideration of the following sources, which establish guidance and requirements for setbacks of contaminant sources to water sources and water supply infrastructure:

- CDPHE *Guidelines on Individual Sewage Disposal Systems*, rev. 2000
- Colorado DWR *Rules and Regulations for Water Well Construction...*, 6/2000
- CDPHE *Design Criteria for Potable Water Systems*, rev. 3/1997

Exhibit H presents a map showing the WSPD boundary, key water system intake points, and surface water supplies within the WSPD boundary that are tributary to the Town's intake, and the proposed Zone Category I area around the Town's infiltration gallery. Management zone categories to lands within the WSPD would be assigned based on Table 10.2.1 and the surface waters identified in WSPD Boundary map (in Appendix J) along with other surface waters and/or riparian areas that the Town designates as requiring protection. The Town should refine the definition of the zone boundaries and requirements, as appropriate, as additional

watershed data become available (see Section 10.4) and an improved understanding of groundwater fate and transport, especially near the Town’s infiltration gallery, is developed.

**Table 10.2.1 - Proposed WSPD Zone Categories**

<b>WSPD Zone Category</b>	<b>Proposed Sewage Disposal Method Required</b>	<b>Zone Definition</b>
<b>I</b>	No construction, ISDSs, or sewer lines allowed	Within 25’ (horiz.) of all surface waters or riparian areas, or within 500’ upgradient or 100’ in any direction of the Town’s Gorrel Meadow infiltration gallery or within 100’ of any municipal potable production well
<b>II</b>	No ISDSs; all development must be sewerred	Between 25’ and 100’ (horiz.) of surface waters or riparian areas
<b>III</b>	Advanced ISDSs required	Between 100’ and 500’ (horiz.) of surface waters or riparian areas; or where depth to groundwater is less than 20 feet
<b>IV</b>	Engineered ISDSs required	All other areas within the WSPD

### ***10.3 WATERSHED STAKEHOLDERS GROUP***

There are activities and events in Cottonwood Creek’s watershed that could impact the Town’s source water quality and quantity, which cannot be addressed by its WSPD. Furthermore, a recent Source Water Assessment by CDPHE identified potential sources of water contamination in the Cottonwood Creek watershed. Effective watershed management hinges upon collaboration and communication between concerned water users. The Town should spearhead the development of a watershed group for the Cottonwood Creek watershed. Possible goals of the stakeholder group would be to collaborate on:

- developing consensus watershed priorities and water quality goals
- implementing a water quality/quantity monitoring program
- identifying and implementing voluntary best management practices to maintain or improve water quality
- identifying and monitoring potential threats to water quality (for example, logging, fires, septic systems, and road construction)
- educating local public and visitors about water resource importance
- being a central advocate for watershed protection as key issues arise

Potentially interested parties for the envisioned watershed group are:

- Property owners and water users in the watershed (ranches, campgrounds, others)
- Town of Buena Vista
- Chaffee County
- San Isabel National Forest
- Recreational or environmental groups (such as Trout Unlimited)
- Other groups, districts

## ***10.4 WATERSHED MONITORING***

### ***10.4.1 Water Quality Monitoring***

The Town currently performs raw water quality monitoring at its water production facilities for parameters required by CDPHE and those needed to run the production/treatment processes. However, this *Water Resources Master Plan* recommends that the Town expand its water quality monitoring in and along Cottonwood Creek in order to establish baseline stream quality/health and track long- and short-term changes in stream quality. The goal is to have an advanced warning of changes occurring within the watershed that may produce significant negative impacts on water quality at the Town's intake over time. Monitoring could also be performed in target locations along Cottonwood Creek to spatially pinpoint sources of contamination. The following types of monitoring locations should be considered:

- Near potential contamination sources (major ISDS's, etc.)
- Near major creek confluences
- Key groundwater locations
- At the Town water supply intake

Through water quality monitoring, the Town could establish baseline water quality and trigger points for the various parameters that would spur additional investigations or other activities to identify and rectify problems within the watershed. Example water quality parameters and sampling frequencies that should be considered are:

- Temperature, turbidity, conductivity, pH (weekly to monthly)
- Total dissolved solids, total suspended solids, total organic carbon, alkalinity,

- hardness (monthly to quarterly)
- total coliforms, fecal coliforms, E. Coli (monthly to quarterly)

#### **10.4.2 Water Quantity Monitoring**

Currently, the only continuous monitoring of water flows and movement in the Cottonwood Creek watershed is at the USGS gaging station just above Cottonwood Creek. In order to improve the understanding of water movement within the watershed, this *Water Resources Master Plan* recommends that the Town develop and implement a program to collect data on water quantity and movement within the watershed. These data will be useful in improving the Town's understanding of the impacts of watershed activities on water quality as well as its understanding of water supply reliability. This information would support future water supply planning efforts, watershed management decision-making processes, and regular water utility operational decisions. The following monitoring related to water quantity and movement should be considered.

1. Additional stream flow gaging - regular monitoring of flows upstream of the existing USGS gage to better track physical water supplies available to the Town and improve prediction of water shortages; one location could be the bridge just downstream of the Cottonwood Hot Springs, a historic gaging station site. Other sites would include just upstream of major creek confluences on the branch creeks.
2. Snowpack monitoring - winter/spring measurements of snowpack depths at several key locations within the watershed, combined with additional stream gaging would improve the Town's ability to forecast water availability for the peak water use periods later in the year.  
This information could be used to implement water conservation or water restriction programs, as needed.
3. Groundwater table monitoring - seasonal measurements of groundwater elevations would provide the Town a better understanding of groundwater flow directions under various conditions, and the potential impacts on the Town's water sources; this would allow optimizing watershed control programs.

## ***10.5 SECTION SUMMARY***

1. The Town should adopt defined protection zones that specify acceptable sewerage systems in effort to standardize and facilitate the permit review process. The protection zones should be based on proximity and potential affect to Town water supply sources.
2. Set clear requirements on what must be submitted to apply for a permit from the Town, depending on the specific management zones.
3. Require regular maintenance inspections of ISDS systems within critical protection zones that are filed with the Town.
4. The Town should foster the development of a Watershed Stakeholders Group.
5. The Watershed Protection Plan should be expanded to include proactive water quality and quantity monitoring.

**End of Section**

# Exhibit B

## Contaminant Types

**TABLE B-1**  
**CONTAMINANT TYPES ASSOCIATED WITH DISPERSED CONTAMINANT SOURCES**

Dispersed Contaminant Source Type	Acute Health Concerns							Chronic Health Concerns									Aesthetic Concerns
	Miroorganisms	Nitrate/Nitrite	Pesticides	Semi-volatile Organic Compounds (SVOCs)	Volatile Organic Compounds (VOCs)	Lead	Ammonia / Nitric Acid	Herbicides	Pesticides	Volatile Organic Compounds (VOCs)	Non-metal Inorganic Compounds	Metals - Primary Drinking Water (other than lead)	Radionuclides	Turbidity	Other Inorganic Compounds	Other Organic Compounds	Secondary Drinking Water Contaminants
LAND USES:																	
Commercial / Industrial / Transportation		x	x	x	x	x	x	x	x	x		x			x	x	x
High Intensity Residential	x	x	x					x	x				x	x	x		
Low Intensity Residential	x	x	x					x	x				x	x	x		
Urban Recreational Grasses		x	x					x	x				x	x	x		
Quarries / Strip Mines / Gravel Pits					x	x	x					x		x	x		x
Row Crops		x	x				x	x	x					x	x		
Fallow													x				
Small Grains		x	x				x	x	x					x	x		
Pasture / Hay	x							x	x					x			
Orchards / Vineyards / Others		x	x				x	x	x					x	x		
Deciduous Forest	x							x	x					x			
Evergreen Forest	x							x	x					x			
Mixed Forest	x							x	x					x			
OTHER TYPES:																	
Septic Systems	x	x	x				x	x	x						x		
Oil & Gas Wells																	x
Road Miles	x	x	x	x	x		x	x	x	x	x		x	x	x	x	x

**TABLE A-2  
CONTAMINANT TYPES ASSOCIATED WITH SIC-RELATED DISCRETE CONTAMINANT SOURCES**

SIC Code	Discrete Contaminant Source Type	Acute Health Concerns						Chronic Health Concerns								Aesthetic Concerns	
		Microorganisms	Nitrate/Nitrite	Pesticides	Semi-volatile Organic Compounds (SVOCs)	Volatile Organic Compounds (VOCs)	Lead	Ammonia / Nitric Acid	Herbicides	Pesticides	Volatile Organic Compounds (VOCs)	Non-metal Inorganic Compounds	Metals - Primary Drinking Water (other than lead)	Radionuclides	Turbidity	Other Inorganic Compounds	Other Organic Compounds
021101	LIVESTOCK FEEDING	x	x				x								x	x	x
072103	AERIAL APPLICATORS			x					x	x	x				x	x	
075205	DOG & CAT KENNELS	x	x				x								x		x
075211	PET BOARDING	x	x				x								x		x
078206	LAWN & GROUNDS MAINTENANCE		x	x					x	x					x	x	
078212	SEEDING & FERTILIZING CONTRACTORS		x	x					x	x					x	x	
138905	OIL FIELD SERVICE				x	x	x	x			x		x		x	x	x
149901	MINING COMPANIES					x	x	x				x		x	x	x	x
161106	ASPHALT & ASPHALT PRODUCTS				x	x		x			x			x	x	x	x
171107	SEPTIC TANKS/SYSTEMS-CLEANING/REPAIRING	x	x												x	x	x
208201	BREWERS					x		x			x				x	x	
208401	WINERIES					x		x			x				x	x	
239698	AUTOMOTIVE TRIMMING/APPRL FINDINGS (MFR)				x	x	x				x		x		x	x	x
243102	MILLWORK (MANUFACTURERS)				x	x					x		x		x	x	x
245201	LOG CABINS HOMES & BUILDINGS (MFRS)				x	x	x	x			x		x		x	x	
259901	FURNITURE-MANUFACTURERS				x	x	x	x			x		x		x	x	
271101	NEWSPAPERS (PUBLISHERS)				x	x	x				x	x	x				x
272102	PUBLISHERS-PERIODICAL				x	x	x				x	x	x				x
273101	PUBLISHERS-BOOK				x	x	x				x	x	x				x
274119	MULTIMEDIA (MANUFACTURERS)				x	x	x				x	x	x				x
275202	PRINTERS				x	x	x	x			x	x	x		x	x	x
275203	POSTERS (MANUFACTURERS)				x	x	x				x	x	x				x
275902	SCREEN PRINTING				x	x	x				x	x	x				x
279601	ENGRAVERS-PLASTIC WOOD & ETC				x	x	x				x		x				x
308901	MOLD MAKERS				x	x	x	x			x		x		x	x	x
308906	PLASTICS-FABRICATING/FINISH/DECOR-MFRS				x	x	x	x			x	x	x		x	x	x
311101	TANNERS (MANUFACTURERS)				x	x					x		x		x		x
327209	CONCRETE PRODS-EX BLOCK & BRICK (MFRS)					x					x		x		x	x	x
344106	STEEL-STRUCTURAL (MANUFACTURERS)				x	x	x	x			x	x	x		x	x	x
344403	SHEET METAL FABRICATORS				x	x	x	x			x	x	x		x	x	x
354405	MOLDS (MANUFACTURERS)				x	x	x	x			x		x		x	x	x
356907	AUTOMATION SYSTEMS & EQUIPMENT-MFRS				x	x	x	x			x		x		x	x	x
357908	COPYING MACHINES & SUPPLIES-MFRS				x	x	x	x			x	x	x		x	x	x
359903	MACHINE SHOPS				x	x	x	x			x	x	x		x	x	x

**TABLE A-1  
CONTAMINANT TYPES ASSOCIATED WITH REGULATED DISCRETE CONTAMINANT SOURCES**

Discrete Contaminant Source Type	Acute Health Concerns							Chronic Health Concerns									Aesthetic Concerns
	Miroorganisms	Nitrate/Nitrite	Pesticides	Semi-volatile Organic Compounds (SVOCs)	Volatile Organic Compounds (VOCs)	Lead	Ammonia / Nitric Acid	Herbicides	Pesticides	Volatile Organic Compounds (VOCs)	Non-metal Inorganic Compounds	Metals - Primary Drinking Water (other than lead)	Radionuclides	Turbidity	Other Inorganic Compounds	Other Organic Compounds	Secondary Drinking Water Contaminants
EPA Superfund Sites (NPL & NPLRF)			x	x	x	x	x	x	x	x	x	x	x	x	x	x	x
EPA Abandoned Contaminated Sites (CERCLA)			x	x	x	x	x	x	x	x	x	x			x	x	x
EPA Hazardous Waste Sites (HWSQG)			x	x	x	x	x	x	x	x	x	x			x	x	x
EPA Hazardous Waste Sites (HWLQG)			x	x	x	x	x	x	x	x	x	x			x	x	x
EPA Hazardous Waste Sites (HWTSD)			x	x	x	x	x	x	x	x	x	x			x	x	x
EPA Chemical Inventory / Storage Sites (SARA)				x	x	x	x			x		x			x	x	x
EPA Toxic Release Inventory Sites (TRI)				x	x	x	x			x		x			x	x	x
Permitted Wastewater Discharge Sites (PCS)	x	x	x	x	x	x	x	x	x	x	x	x		x	x	x	x
Aboveground, Underground and Leaking Storage Tank Sites (TANKFAC)					x					x							
Solid Waste Sites (SWSITE)	x	x	x	x	x	x	x	x	x	x	x	x		x	x	x	x
Existing / Abandoned Mine Sites (MASMIL)	x				x	x	x			x		x		x	x		x
Concentrated Animal Feeding Operations (CAFO)	x	x					x								x	x	x
Other Facilities (OGFAC)				x	x					x					x	x	x
Other Facilities (WHP)				x	x					x		x			x	x	x

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC's

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Automobile, Body Shops/Repair Shops <i>CONTAM. HAZARD: B</i>	Arsenic, Ammonium Persulfate, Barium, Benzene, Cadmium, Chlorobenzene, Copper, Creosote, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, 1,4-Dichlorobenzene or P-Dichlorobenzene, Ethylene Glycol, Lead, Fluoride, 1,1,1-Trichloroethane or Methyl Chloroform, Dichloromethane or Methylene Chloride, Nickel, Nitric Acid, Phosphoric Acid (Ortho-), Sulfuric Acid, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), Trichloroethylene or TCE, Tin, Xylene (Mixed Isomers)
Boat Repair/Refinishing <i>CONTAM. HAZARD: A</i>	Ammoniacal Copper Arsenate, Benzene, Cadmium, Chromated Copper Arsenic, Coliform bacteria, Copper Quinolate, <i>Cryptosporidium parvum</i> , Epoxy, <i>Giardia lamblia</i> , Isopropanol, Lead, <i>Legionellae</i> sp., Mercury, Nitrate, Nitrite, Polyurethane, Vinyl Chloride, Viruses
Cement/Concrete Plants <i>CONTAM. HAZARD: B</i>	Acetone, Barium, Benzene, Dichloromethane or Methylene Chloride, Ethylbenzene, Ethylene Glycol, Lead, Methanol, Styrene, Sulfuric Acid, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, Xylene (Mixed Isomers)
Chemical/Petroleum Processing <i>CONTAM. HAZARD: B</i>	Acetone, Acrylamide, Arsenic, Atrazine, Alachlor, Aluminum (Fume or Dust), Ammonia, Barium, Benzene, Cadmium, Carbofuran, Carbon Tetrachloride, Chlorine, Chlorine Dioxide, Chlorobenzene, Chloroform, Copper, Creosote, Cyanide, Captan, 2,4-D, 1,2-Dibromoethane or Ethylene Dibromide (EDB), 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,4-Dichlorobenzene or P-Dichlorobenzene, 1,1-Dichloroethylene or Vinylidene Chloride, cis 1,2 Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) adipate, Di(2-ethylhexyl) phthalate, 1,2-Dichloroethane or Ethylene Dichloride, Dioxin, Endrin, Epichlorohydrin, Ethane, Ethylbenzene, Ethylene, Ethylene Glycol, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Hexachlorobenzene, Hexachlorocyclopentadiene, Hydrochloric Acid or Muriatic Acid, Hydroquinone, Hydrogen Peroxide, Isopropyl Alcohol (Manufacturing, Strong-Acid Process), Kerosene, Lead, Mercury, Methanol, Methoxychlor, Naphthalene or K156, Nickel, Nitric Acid, Oxamyl (Vydate), Polychlorinated Biphenyls, Phosphoric Acid Ortho-, Selenium, Sodium Cyanide, Styrene, Sulfate, Sulfuric Acid, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, Toluenediisocyanate (Mixed Isomers), 1,2,4-Trichlorobenzene, 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Vinyl Chloride, Xylene (Mixed Isomers), Zinc (Fume or Dust)

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Construction/Demolition <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Asbestos, Ammonia, Ammoniacal Copper Arsenate, Benzene, Cadmium, Chloride, Chromated Copper Arsenic, Copper, Copper Quinolate, Cyanide, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Epoxy, Fluorides, Formaldehyde or K157, Lead, Lindane, Methanol, Nickel, Polyurethane, Phosphoric Acid Ortho-, Selenium, Sodium Cyanide, Sulfuric Acid, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Turbidity, Xylene (Mixed Isomers), Zinc (Fume or Dust)
Dry Cleaners/Dry Cleaning <i>CONTAM. HAZARD: B</i>	Amyl Acetate, Fluorocarbon 113 (Freon), Peroxide, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, 1,1,2-Trichloroethane
Dry Goods Manufacturing <i>CONTAM. HAZARD: A</i>	Acetone, Ammonia, Barium, Benzene, Cadmium, Chlorine, Copper, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) phthlate, Formaldehyde or K157, Hydrochloric Acid or Muriatic Acid, Isopropyl Alcohol (Manufacturing Strong-Acid Process), Lead, Methanol, 1,1,1-Trichloroethane or Methyl Chloroform, Nitric Acid, Polychlorinated Biphenyls, Sulfuric Acid, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, Toluene Diisocyanate (Mixed Isomers), Trichloroethylene or TCE, Xylene (Mixed Isomers)
Electrical/Electronic Manufacturing <i>CONTAM. HAZARD: B</i>	Acetone, Aluminum (Fume or Dust), Ammonia, Ammonium Persulfate, Amyl Acetate, Antimony, Arsenic, Barium, Benzene, Boric Acid, Cadmium, Chlorine, Chlorobenzene, Chloroform, Copper, Cyanide, Calcium Flouride, Carbon Tetrachloride, 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,2-Dichloroethane or Ethylene Dichloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) phthlate, Ethylbenzene, Ethylene Glycol, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Hexachlorophene, Hydrochloric Acid or Muriatic Acid, Isopropyl Alcohol (Manufacturing, Strong-Acid Process), Lead, Mercury, Methanol, Naphthalene or K156, Nickel, Nitric Acid, Polychlorinated Biphenyls, Phosphoric Acid Ortho-, Selenium, Styrene, Sulfate, Sulfuric Acid, Sodium Cyanide, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, 1,1,2-Trichloroethane, Trichloroethylene or TCE, Thallium, Toluene, Toluene Diisocyanate, (Mixed Isomers), Vinyl Chloride, Xylene (Mixed Isomers), Zinc (Fume or Dust)

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Fleet/Trucking/ Bus Terminals <i>CONTAM. HAZARD: A</i>	Acetone, Arsenic, Acrylamide, Barium, Benzene, Benzo(a)pyrene, Cadmium, Chlorobenzene, Chloroform, Creosote, Cyanide, Carbon Tetrachloride, 2,4-D, 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,4-Dichlorobenzene or P-Dichlorobenzene, 1,2-Dichloroethane or Ethylene Dichloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) phthlate, Epichlorohydrin, Formaldehyde or K157, Heptachlor (and Epoxide), Hydrochloric Acid or Muriatic Acid, Lead, Lindane, Mercury, Methanol, Methoxychlor, Naphthalene or K156, Pentachlorophenol, Phosphoric Acid Ortho-, Propylene Dichloride or 1,2-Dichloropropane, Selenium, Styrene, Sulfuric Acid, Sodium Cyanide, Toxaphene, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, Toluene Diisocyanate (Mixed Isomers), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Vinyl Chloride, Xylene (Mixed Isomers)
Food Processing <i>CONTAM. HAZARD: B</i>	Arsenic, Ammonia, Benzene, Cadmium, Chlorine, Chloroform, Copper, Carbon Tetrachloride, Dichloromethane or Methylene Chloride, Formaldehyde or K157, Hydrochloric Acid or Muriatic Acid, Lead, Mercury, Methanol, Nitric Acid, Picloram, Phosphoric Acid Ortho-, Sulfuric Acid, Sodium Cyanide, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, Toluene Diisocyanate (Mixed Isomers), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Xylene (Mixed Isomers)
Funeral Services/Graveyards <i>CONTAM. HAZARD: B</i>	Atrazine, Benomyl, Chlorpyrifos, Diazinon, Diquat, Glyphosate, Dichloromethane or Methylene Chloride, Nitrosamine, Phosphates
Furniture Repair/Manufacturing <i>CONTAM. HAZARD: B</i>	Ammoniacal Copper Arsenate, Barium, Chromated Copper Arsenic, Copper Quinolate, 1,2-Dichloroethane or Ethylene Dichloride, Dichloromethane or Methylene Chloride, Epoxy, Ethylbenzene, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Lead, Mercury, Nickel, Polyurethane, Phosphoric Acid Ortho-, Selenium, Sodium Cyanide, 1,1,2,2-Tetrachloroethane, Trichloroethylene or TCE, Tin
Gas Stations <i>CONTAM. HAZARD: A</i>	Benzene, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Ethylbenzene, Ethylene Glycol, Lead, 1,1,2,2-Tetrachloroethane, Methanol, Tetrachloroethylene or Perchloroethylene (Perk), Trichloroethylene or TCE, Toluene, Xylene (Mixed Isomers)
Hardware/Lumber/Parts Stores <i>CONTAM. HAZARD: B</i>	Acetone, Aluminum (Fume or Dust), Ammonia, Ammoniacal Copper Arsenate, Barium, Benzene, Cadmium, Captan, Chlorine, Chlorobenzene, Chloroform, Chromated Copper Arsenic, Copper, Copper Quinolate, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl)adipate, Di(2-ethylhexyl) phthlate, 1,4-Dichlorobenzene or P-Dichlorobenzene, Ethylbenzene, Ethylene Glycol, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Hydrochloric Acid or Muriatic Acid, Lead, Mercury, Methanol, Nickel, Nitric Acid, Polyurethane, Phosphoric Acid Ortho-, Sulfuric Acid, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Toluene, Xylene (Mixed Isomers)

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Historic Waste Dumps/Landfills <i>CONTAM. HAZARD: B</i>	Atrazine, Alachlor, Benomyl, Chlorpyrifos, Carbofuran, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Diquat, Dalapon, Diazinon, Epoxy, Glyphosate, Dichloromethane or Methylene Chloride, Manganese, Nitrate, Nitrite, Nitrosamine, Oxamyl (Vydate), Peroxide, Phosphates, Picloram, Sulfate, Simazine, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchlorethylene (Perk), Trichloroethylene or TCE, Tin
Home Manufacturing <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Ammonia, Ammoniacal Copper Arsenate, Barium, Benzene, Cadmium, Chlorine, Chlorobenzene, Chloroform, Chromated Copper Arsenic, Copper, Copper Quinolate, Carbon Tetrachloride, 1,2-Dichlorobenzene or O-Dichlorobenzene, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) phthlate, Epoxy, Ethylbenzene, Formaldehyde or K157, Hydrochloric Acid or Muriatic Acid, Lead, Mercury, Methanol, Naphthalene or K156, Nickel, Nitric Acid, Polyurethane, Phosphoric Acid Ortho-, Selenium, Styrene, Sulfuric Acid, Tetrachloroethylene or Perchlorethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, 1,1,2,2-Tetrachloroethane, Toluene, Turbidity, Xylene (Mixed Isomers)
Injection Wells <i>CONTAM. HAZARD: B</i>	Atrazine, Alachlor, Benomyl, Bromine, Chlorpyrifos, Cyanuric Acid, Calcium Hypochlorate, Chlorine, Carbofuran, Dalapon, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Diquat, Diazinon, Endothall, Flouride, Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, Methanol, Nitrosamine, Oxamyl (Vydate), Peroxide, Phosphates, Picloram, Simazine, Sodium Carbonate, Sodium Hypochlorate, Sulfate, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchlorethylene (Perk), Trichloroethylene or TCE, Tin
Junk/Scrap/Salvage Yards <i>CONTAM. HAZARD: B</i>	Barium, Benomyl, Benzene, Boric Acid, Chlorpyrifos, Chromated Copper Arsenic, Copper, cis Dalapon, 1,2-Dichloroethylene, Diquat, Diazinon, Epoxy, Ethylene Glycol, Glyphosate, Isopropanol, Lead, N Manganese, ickel, Nitric Acid, Nitrosamine, Polychlorinated Biphenyls, Phosphates, Sulfate, Simazine, Trichloroethylene or TCE, 1,1,2,2 - Tetrachloroethane, Tetrachloroethylene or Perchlorethylene (Perk), Tin

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Machine Shops <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Aluminum (Fume or Dust), Ammonia, Ammonium Persulfate, Barium, Benzene, Boric Acid, Cadmium, Chlorine, Chlorobenzene, Chloroform, Copper, Creosote, Cyanide, Carbon Tetrachloride 2,4-D, 1,4-Dichlorobenzene or P-Dichlorobenzene, 1,2-Dichloroethane or Ethylene Dichloride, 1,1-Dichloroethylene or Vinylidene Chloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) phthlate, Ethylbenzene, Ethylene Glycol, Flouride, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Hexachlorobenzene, Hydrochloric Acid or Muriatic Acid, Hydrogen Cyanide, Isopropyl Alcohol (Manufacturing, Strong-Acid Process), Lead, Mercury, Methanol, Naphthalene or K156, Nickel, Nitric Acid, Polychlorinated Biphenyls, Pentachlorophenol, Phosphoric Acid Ortho-, Selenium, Strychnine, Styrene, Sulfuric Acid, Sodium Cyanide, Tetrachloroethylene or Perchlorethylene (Perk), TetrachloroethanB-1,1,2,2, Tin, Toluene, Toluenediisocyanate (Mixed Isomers) 1,1,1-Trichloroethane or Methyl Chloroform, 1,1,2-Trichloroethane, Trichloroethylene or TCE, Xylene (Mixed Isomers), Zinc (Fume or Dust)
Medical/Vet Offices <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Acrylamide, Barium, Benzene, Cadmium, Chloroform, Copper, Cyanide, Carbon Tetrachloride, Dichloromethane or Methylene Chloride, 1,2-Dichloroethane or Ethylene Dichloride, Ethylene Glycol, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Glutaldehyde, Hydrochloric Acid or Muriatic Acid, Lead, Mercury, Methanol, Methoxychlor, 1,1,1-Trichloroethane or Methyl Chloroform, Nickel, Potassium Alum (dodecahydrate), Potassium Bromide, Radionuclides, Selenium, Silver, Sulfuric Acid, Sodium Carbonate, Sodium Cyanide, Sodium Sulfite, Sulfuric Acid, Tetrachloroethylene or Perchlorethylene (Perk), 2,4,5-TP (Silvex), Thallium, Thiosulfates, Toluene, Xylene (Mixed Isomers)
Metal Plating/Finishing/Fabricating <i>CONTAM. HAZARD: B</i>	Acetone, Antimony, Acetylene, Aluminum (Fume or Dust), Ammonia, Ammonium Persulfate, Arsenic, Barium, Benzene, Boric Acid, Cadmium, Carbon Tetrachloride, Chlorine, Chlorobenzene, Chloroform, Chromium, Copper, Cyanide, 1,4-Dichlorobenzene or P-Dichlorobenzene, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) adipate, Ethylbenzene, Ethylene Glycol, Flouride, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Hydrochloric Acid or Muriatic Acid, Hydrogen Cyanide, Isopropyl Alcohol (Manufacturing Strong-Acid Process), Lead, Mercury, Manganese, Methanol, Naphthalene or K156, Nickel, Nitric Acid, Polychlorinated Biphenyls, Pentachlorophenol, Phosphoric Acid Ortho-, Selenium, Styrene, Sulfate, Sulfuric Acid, Sodium Cyanide, Tetrachloroethylene or Perchlorethylene (Perk), 1,1,2,2 Tetrachloroethane, Thallium, Tin, Toluene, 1,1,1-Trichloroethane or Methyl Chloroform, 1,1,2-Trichloroethane, Trichloroethylene or TCE, Vinyl Chloride, Xylene (Mixed Isomers), Zinc (Fume or Dust)

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Military Installations <i>CONTAM. HAZARD: A</i>	Arsenic, Barium, Benzene, Cadmium, Chlorobenzene, 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,2-Dichloroethane or Ethylene Dichloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Hexachlorobenzene, Lead, Mercury, Methanol, Methoxychlor, 1,1,1-Trichloroethane or Methyl Chloroform, Radionuclides, Selenium, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,2,2 Tetrachloroethane, Toluene, Trichloroethylene or TCE
Mines/Gravel Pits <i>CONTAM. HAZARD: B</i>	Ammonia, Hydrochloric Acid or Muriatic Acid, Lead, Naphthalene or K156, Phosphoric Acid Ortho-, Selenium, Sulfate, Tetrachloroethylene or Perchloroethylene (Perk), Tin, 1,1,1-Trichloroethane or Methyl Chloroform, Turbidity
Motor Pools <i>CONTAM. HAZARD: A</i>	cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, 1,1,2,2 Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), Trichloroethylene or TCE
Office Building/Complex <i>CONTAM. HAZARD: B</i>	Acetone, Atrazine, Ammonia, Barium, Benomyl, Benzene, Cadmium, Chlorine, Chlorpyrifos, Copper, 2,4-D, Diazinon, 1,2-Dichlorobenzene or O-Dichlorobenzene, Dichloromethane or Methylene Chloride, Diquat, 1,2-Dichloroethane or Ethylene Dichloride, Ethylbenzene, Ethylene Glycol, Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, Isopropyl Alcohol (Manufacturing Strong-Acid Process), Lead, Mercury, Methanol, Nitric Acid, Nitrosamine, Phosphates, Phosphoric Acid Ortho-, Selenium, Sulfuric Acid, Simazine, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Toluene, Vinyl Chloride, Xylene (Mixed Isomers)
Photo Processing/Printing <i>CONTAM. HAZARD: B</i>	Acetone, Acrylamide, Aluminum (Fume or Dust), Ammonia, Arsenic, Barium, Benzene, Cadmium, Carbon Tetrachloride, Chlorine, Chlorobenzene, Chloroform, Copper, Cyanide, 1,1-Dichloroethylene or Vinylidene Chloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) phthlate, 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,4-Dichlorobenzene or P-Dichlorobenzene, 1,2-Dichloroethane or Ethylene Dichloride, 1,2-Dibromoethane or Ethylene Dibromide (EDB), Ethylene Glycol, Freon 113 or CFC 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Heptachlor (and Epoxide), Hexachlorobenzene, Hydrochloric Acid or Muriatic Acid, Hydroquinone, Isopropyl Alcohol (Manufacturing Strong-Acid Process), Lead, Lindane, Mercury, Methanol, Methoxychlor, Nickel, Nitric Acid, Phosphoric Acid Ortho-, Propylene Dichloride or 1,2-Dichloropropane, Selenium, Sodium Cyanide, Styrene, Sulfuric Acid, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, 1,1,2,2-Tetrachloroethane, Toluene, Toluene Diisocyanate (Mixed Isomers), 1,1,2-Trichloroethane, Trichloroethylene or TCE, Vinyl Chloride, Xylene (Mixed Isomers), Zinc (Fume or Dust)

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Synthetic / Plastics Production <i>CONTAM. HAZARD: B</i>	Acetone, Antimony, Ammonia, Arsenic, Barium, Benzene, Boric Acid, Cadmium, Captan, Carbon Tetrachloride, Chlorine, Chlorobenzene, Chloroform, Copper, Cyanide, 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,4-Dichlorobenzene or P-Dichlorobenzene, 1,2-Dichloroethane or Ethylene Dichloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) adipate, Di(2-ethylhexyl) phthalate, Ethylbenzene, Ethylene Glycol, Freon 113 or CFC 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Hexachlorobenzene, Hydrochloric Acid or Muriatic Acid, Hydroquinone, Isopropyl Alcohol (Manufacturing, Strong-Acid Process), Kerosene, Lead, Mercury, Methanol, Methyl Chloroform or 1,1,1-Trichloroethane, Nickel, Nitric Acid, Pentachlorophenol, Peroxide, Phosphoric Acid Ortho-, Selenium, Sodium Cyanide, Styrene, Sulfuric Acid, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, Toluene Diisocyanate (Mixed Isomers), Trichloroethylene or TCE, Vinyl Chloride, Xylene (Mixed Isomers), Zinc (Fume or Dust)
RV/Mini Storage <i>CONTAM. HAZARD: B</i>	Arsenic, Barium, Chloroform, Cyanide, 2,4-D, Endrin, Formaldehyde or K157, Lead, Methoxychlor
Railroad Yards/Maintenance/Fueling Areas <i>CONTAM. HAZARD: B</i>	Atrazine, Ammoniacal Copper Arsenate, Barium, Benzene, Cadmium, Chlorine, Chromated Copper Arsenic, Copper Quinolate, Dalapon, 1,4-Dichlorobenzene or P-Dichlorobenzene, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Polyurethane, Lead, Mercury, Tetrachloroethane-1,1,2,2, Trichloroethylene or TCE, Tetrachloroethylene or Perchloroethylene (Perk)
Research Laboratories <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Barium, Benomyl, Benzene, Beryllium Powder, Cadmium, Carbon Tetrachloride, Chlorine, Chlorobenzene, Chloroform, Cyanide, 1,2-Dichloroethane or Ethylene Dichloride, 1,1-Dichloroethylene or Vinylidene Chloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Endrin, Freon 113 or CFC 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, Formaldehyde or K157, Glutaldehyde, Hydrochloric Acid or Muriatic Acid, Isopropyl Alcohol (Manufacturing Strong-Acid Process), Lead, Mercury, Methanol, Polychlorinated Biphenyls, Potassium Alum (dodecahydrate), Potassium Bromide, Selenium, Sulfuric Acid, Sodium Carbonate, Sodium Cyanide, Sodium Sulfite, Tetrachloroethane-1,1,2,2, Tetrachloroethylene or Perchloroethylene (Perk), Thallium, Thiosulfates, Toluene, Toluene Diisocyanate (Mixed Isomers), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Vinyl Chloride, Xylene (Mixed Isomers)

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>COMMERCIAL / INDUSTRIAL</b>	
Retail Operations <i>CONTAM. HAZARD: B</i>	Acetone, Ammonia, Arsenic, Barium, Benzene, Cadmium, Chlorine, 2,4-D, 1,2-Dichloroethane or Ethylene Dichloride, Hydrochloric Acid or Muriatic Acid, Lead, Mercury, Methanol, Naphthalene or K156, Nitric Acid, Phosphoric Acid Ortho-, Styrene, Sulfuric Acid, Sodium Cyanide, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, 1,1,1-Trichloroethane or Methyl Chloroform, Vinyl Chloride
Underground Storage Tanks <i>CONTAM. HAZARD: A</i>	Arsenic, Barium, Benzene, Cadmium, 1,4-Dichlorobenzene or P-Dichlorobenzene, Lead, Trichloroethylene or TCE
Wholesale Distribution Activities <i>CONTAM. HAZARD: A</i>	Benzene, Lead, Styrene, 1,1,1-Trichloroethane or Methyl Chloroform
Wood Preserving/Treating <i>CONTAM. HAZARD: B</i>	Ammoniacal Copper Arsenate, Chromated Copper Arsenic, Creosote, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Epoxy, Formaldehyde or K157, Lead, Naphthalene or K156, Polyurethane, Sulfate
Wood/Pulp/Paper Processing <i>CONTAM. HAZARD: A</i>	Acetone, Ammonia, Arsenic, Ammoniacal Copper Arsenate, Barium, Benzene, Cadmium, Chlorine, Chlorine Dioxide, Carbon Tetrachloride, Chloroform, Chromated Copper Arsenic, Chromic Acid, Copper, Copper Quinolate, Dichloromethane or Methylene Chloride, Dioxin, 1,2-Dichloroethane or Ethylene Dichloride, Epoxy, Ethylbenzene, Ethylene Glycol, Formaldehyde, K157, Hydrochloric Acid or Muriatic Acid, Isopropyl Alcohol (Manufacturing Strong-Acid Process), Lead, Mercury, Methanol, Nitric Acid, Polychlorinated Biphenyls, Polyurethane, Phosphoric Acid Ortho-, Selenium, Styrene, Sulfuric Acid, Gas, Tetrachloroethylene or Perchloroethylene (Perk), Trichloroethylene or TCE, Toluene, 1,1,1-Trichloroethane or Methyl Chloroform, Xylene (Mixed Isomers)

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>RESIDENTIAL / MUNICIPAL</b>	
Airports (Maintenance/Fueling Areas) <i>CONTAM. HAZARD: B</i>	Arsenic, Barium, Benzene, Cadmium, Chlorine, Carbon Tetrachloride, cis 1,2- Dichloroethylene, Dichloromethane or Methylene Chloride, Ethylbenzene, Ethylene Glycol, Freon 113 or 1,1,2-trichloro-1,2,2-trifluoroethane, Hydrochloric Acid or Muriatic Acid, Lead, Mercury, Sulfuric Acid, Selenium, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Urea or Carbamide, Xylene (Mixed Isomers)
Apartments and Condominiums <i>CONTAM. HAZARD: A</i>	Atrazine, Alachlor, Benomyl, Bromine, Chlorpyrifos, Coliform bacteria, <i>Cryptosporidium parvum</i> , Cyanuric Acid, Calcium Hypochlorate, Chlorine, Diquat, Dalapon, Diazinon, Epoxy, <i>Giardia lamblia</i> , Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, <i>Legionellae</i> sp., Nitrate, Nitrite, Nitrosamine, Oxamyl (Vydate), Phosphates, Picloram, Sulfate, Simazine, Sodium Carbonate, Sodium Hypochlorate, Vinyl Chloride, Viruses
Camp Grounds/RV Parks <i>CONTAM. HAZARD: A</i>	Benomyl, Chlorpyrifos, Coliform bacteria, <i>Cryptosporidium parvum</i> , Diquat, Dalapon, Diazinon, <i>Giardia lamblia</i> , Glyphosate, Isopropanol, <i>Legionellae</i> sp., Nitrate, Nitrite, Nitrosamine, Phosphates, Picloram, Sulfate, Simazine, Turbidity, Vinyl Chloride, Viruses
Drinking Water Treatment <i>CONTAM. HAZARD: B</i>	Atrazine, Benzene, Cadmium, Cyanide, Flouride, Isopropyl Alcohol (Manufacturing Strong-Acid Process), Lead, Polychlorinated Biphenyls, Phosphoric Acid Ortho-, Sulfuric Acid, Tetrachloroethylene or Perchloroethylene (Perk), Toluene, Total Trihalomethanes, 1,1,1-Trichloroethane or Methyl Chloroform
Golf Courses and Parks <i>CONTAM. HAZARD: B</i>	Arsenic, Atrazine, Benomyl, Benzene, Chlorobenzene, Chlorpyrifos, Carbofuran, 2,4-D, Diquat, Dalapon, Diazinon, Glyphosate, Lead, Methoxychlor, Nitrate, Nitrite, Nitrosamine, Phosphates, Picloram, Simazine, Turbidity
Housing <i>CONTAM. HAZARD: A</i>	Atrazine, Alachlor, Benomyl, Bromine, Chlorpyrifos, Coliform bacteria, <i>Cryptosporidium parvum</i> , Cyanuric Acid, Calcium Hypochlorate, Carbofuran, Chlorine, Diquat, Dalapon, Diazinon, Epoxy, <i>Giardia lamblia</i> , Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, <i>Legionellae</i> sp., Dichloromethane or Methylene Chloride, Nitrate, Nitrite, Nitrosamine, Oxamyl (Vydate), Phosphates, Picloram, Simazine, Sodium Carbonate, Sodium Hypochlorate, TetrachloroethanB-1,1,2,2 , Trichloroethylene or TCE, Turbidity, Vinyl Chloride, Viruses
Injection Wells <i>CONTAM. HAZARD: B</i>	Atrazine, Alachlor, Benomyl, Bromine, Chlorpyrifos, Cyanuric Acid, Calcium Hypochlorate, Chlorine, Carbofuran, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Diquat, Dalapon, Diazinon, Flouride, Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, Methanol, Nitrosamine, Oxamyl (Vydate), Peroxide, Phosphates, Picloram, Sulfate, Simazine, Sodium Carbonate, Sodium Hypochlorate, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), Tin, Trichloroethylene or TCE

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>RESIDENTIAL / MUNICIPAL</b>	
Landfills/Dumps <i>CONTAM. HAZARD: B</i>	Arsenic, Atrazine, Alachlor, Ammonia, Barium, Benomyl, Benzene, Cadmium, Chlorine, Chlorpyrifos, Carbofuran, cis 1,2 Dichloroethylene, Diquat, Diazinon, Epoxy, Ethylene Glycol, Glyphosate, Hydrochloric Acid or Muriatic Acid, Isopropanol, Lead, Lindane, Mercury, Methane, 1,1,1-Trichloroethane or Methyl Chloroform, Dichloromethane or Methylene Chloride, Nitrate, Nitrite, Nitrosamine, Oxamyl (Vydate), Peroxide, Phosphates, Picloram, Selenium, Sulfuric Acid, Simazine, 1,1,2,2-Tetrachloroethane, Tin, Trichloroethylene or TCE
Public Buildings and Civic Organizations <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Acrylamide, Barium, Benzene, Beryllium Powder, Cadmium, Carbon Tetrachloride, Chlorine, Chlorobenzene, Chloroform, Cyanide, 2,4-D, 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,4-Dichlorobenzene or P-Dichlorobenzene, Dichloromethane or Methylene Chloride, Di(2-ethylhexyl) phthlate, 1,2-Dichloroethane or Ethylene Dichloride, Endothall, Endrin, 1,2-Dibromoethane or Ethylene Dibromide (EDB), Formaldehyde or K157, Lead, Lindane, Mercury, Methanol, Methoxychlor, Naphthalene or K156, Selenium, Sodium Cyanide, Strychnine, Sulfuric Acid, Tetrachloroethylene or Perchlorethylene (Perk), Toluene, Toluene Diisocyanate (Mixed Isomers), 1,1,1-Trichloroethane or Methyl Chloroform, Trichloroethylene or TCE, Vinyl Chloride, Xylene (Mixed Isomers)
Schools <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Atrazine, Acrylamide, Barium, Benomyl, Benzene, Beryllium Powder, Cadmium, Chlorine, Chlorobenzene, Chloroform, Chlorpyrifos, Creosote, Cyanide, Carbon Tetrachloride, 2,4-D, Dichloride, 1,2-Dichlorobenzene or O-Dichlorobenzene, 1,4-Dichlorobenzene or P-Dichlorobenzene, Dichloromethane or Methylene Chloride, Diquat, Diazinon, 1,2-Dichloroethane or Ethylene, Endothall, Endrin, Formaldehyde or K157, Glyphosate, Isopropanol, Lead, Mercury, Methanol, 1,1,1-Trichloroethane or Methyl Chloroform, Naphthalene or K156, Nitrosamine, Phosphates, Selenium, Strychnine, Sodium Cyanide, Tetrachloroethylene or Perchlorethylene (Perk), Toluene, Toluene Diisocyanate (Mixed Isomers), Trichloroethylene or TCE, Xylene (Mixed Isomers)
Septic Systems <i>CONTAM. HAZARD: B</i>	Atrazine, Alachlor, Benomyl, Bromine, Calcium Hypochlorate, Carbofuran, Chlorpyrifos, Coliform bacteria, <i>Cryptosporidium parvum</i> , Cyanuric Acid, Diquat, Dalapon, Diazinon, <i>Giardia lamblia</i> , Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, <i>Legionellae</i> sp., Methane, Nitrate, Nitrite, Nitrosamine, Oxamyl (Vydate), Peroxide, Phosphates, Picloram, Sulfate, Simazine, Sodium Carbonate, Sodium Hypochlorate, Vinyl Chloride, Viruses
Transportation Corridors <i>CONTAM. HAZARD: B</i>	Dalapon, Picloram, Simazine, Sodium, Sodium Chloride

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
<b>RESIDENTIAL / MUNICIPAL</b>	
Utility Stations <i>CONTAM. HAZARD: B</i>	Acetone, Arsenic, Atrazine, Barium, Benzene, Boric Acid, Cadmium, Chlorine, Chlorobenzene, Chloroform, Creosote, Cyanide, 2,4-D, Dalapon, 1,4-Dichlorobenzene or P-Dichlorobenzene, 1,2-Dichloroethane or Ethylene Dichloride, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Formaldehyde or K157, Lead, Mercury, Methanol, Picloram, Simazine, Sodium, Sodium Chloride, Sodium Cyanide, Tin, Toluene, 1,1,2,2- Tetrachloroethane, Tetrachloroethylene or Perchlorethylene (Perk), Trichloroethylene or TCE, Xylene (Mixed Isomers)
Waste Transfer /Recycling <i>CONTAM. HAZARD: A</i>	Coliform bacteria, <i>Cryptosporidium parvum</i> , <i>Giardia lamblia</i> , <i>Legionellae</i> sp., Nitrate, Nitrite, Vinyl Chloride, Viruses
Wastewater Treatment <i>CONTAM. HAZARD: A</i>	Cadmium, Chloroform, Coliform bacteria, <i>Cryptosporidium parvum</i> , cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Flouride, <i>Giardia lamblia</i> , Isopropanol, Lead, <i>Legionellae</i> sp., Mercury, Nitrate, Nitrite, Tetrachloroethylene or Perchlorethylene (Perk) Selenium, Sulfate, Tin, 1,1,2,2-Tetrachloroethane, Trichloroethylene or TCE, Vinyl Chloride, Viruses
Wells <i>CONTAM. HAZARD: B</i>	Atrazine, Alachlor, Benomyl, Bromine, Chlorpyrifos, Cyanuric Acid, Calcium Hypochlorate, Carbofuran, Diquat, Dalapon, Diazinon, Flouride, Glyphosate, Heptachlor Epoxide, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, Dichloromethane or Methylene Chloride, Nitrosamine, Oxamyl (Vydate), Peroxide, Phosphates, Picloram, Simazine, Sodium Carbonate, Sodium Hypochlorate, Sulfate, TetrachloroethanB-1,1,2,2, Tetrachloroethylene or Perchlorethylene (Perk), Tin, Trichloroethylene or TCE

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

TABLE C-1  
CONTAMINANTS ASSOCIATED WITH COMMON PSOC'S (cont.)

Source	Contaminant*
AGRICULTURAL / RURAL	
Auction Lots/Boarding Stables <i>CONTAM. HAZARD: A</i>	Coliform bacteria, <i>Cryptosporidium parvum</i> , <i>Giardia lamblia</i> , <i>Legionellae</i> sp., Nitrate, Nitrite, Sulfate
Confined Animal Feeding Operations <i>CONTAM. HAZARD: A</i>	Coliform bacteria, <i>Cryptosporidium parvum</i> , Freon 113 or 1,1,2-Trichloro-1,2,2-trifluoroethane, <i>Giardia lamblia</i> , <i>Legionellae</i> sp., Nitrate, Nitric Acid, Nitrite, Sulfate, Vinyl Chloride, Viruses
Crops - Irrigated + Nonirrigated <i>CONTAM. HAZARD: B</i>	Acetone, Ammonia, Benzene, 2,4-D, Dalapon, Dinoseb, Diquat, Glyphosate, Lindane, Lead, Nitrate, Nitrite, Phosphoric Acid Ortho-, Picloram, Simazine, Sulfuric Acid, Turbidity
Injection Wells <i>CONTAM. HAZARD: B</i>	Atrazine, Alachlor, Benomyl, Bromine, Calcium Hypochlorate, Carbofuran, Chlorpyrifos, Cyanuric Acid, Chlorine, Dalapon, Diazinon, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Dichloromethane or Methylene Chloride, Diquat, Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, Methanol, Nitrosamine, Oxamyl (Vydate), Peroxide, Phosphates, Picloram, Sulfate, Simazine, Sodium Carbonate, Sodium Hypochlorate, 1,1,2,2-Tetrachloroethane, Tetrachloroethylene or Perchloroethylene (Perk), Trichloroethylene or TCE, Tin
Lagoons and Liquid Waste <i>CONTAM. HAZARD: A</i>	Atrazine, Alachlor, Coliform bacteria, <i>Cryptosporidium parvum</i> , Carbofuran, Diquat, Dalapon, <i>Giardia lamblia</i> , Glyphosate, <i>Legionellae</i> sp., Methane, Nitrate, Nitrite, Oxamyl (Vydate), Picloram, Sulfate, Simazine, Vinyl Chloride, Viruses
Managed Forests <i>CONTAM. HAZARD: B</i>	Atrazine, Diquat, Benomyl, Chlorpyrifos, Diazinon, Glyphosate, Nitrosamine, Phosphates, Picloram, Simazine, Turbidity
Pesticide/Fertilizer/Petroleum Storage <i>CONTAM. HAZARD: B</i>	Atrazine, Alachlor, Benomyl, Chlorpyrifos, Carbofuran, Chlordane, 2,4-D, Diquat, Dalapon, Diazinon, 1,2-Dibromo-3-Chloropropane or DBCP, Glyphosate, Nitrate, Nitrite, Nitrosamine, Oxamyl (Vydate), Phosphates, Phosphorus, Picloram, Strychnine, Simazine, 2,4-TP (Silvex)
Rural Homesteads <i>CONTAM. HAZARD: A</i>	Atrazine, Alachlor, Benomyl, Bromine, Calcium Hypochlorate, Carbofuran, Chlorine, Chlorpyrifos, Coliform bacteria, <i>Cryptosporidium parvum</i> , Cyanuric Acid, cis 1,2-Dichloroethylene, trans 1,2-Dichloroethylene, Diquat, Dalapon, Diazinon, <i>Giardia lamblia</i> , Glyphosate, Hydrochloric Acid or Muriatic Acid, Iodine, Isopropanol, <i>Legionellae</i> sp., Nitrate, Nitrite, Nitrosamine, Oxamyl (Vydate), Phosphates, Picloram, Sulfate, Simazine, Sodium Carbonate, Sodium Hypochlorate, Vinyl Chloride, Viruses
Naturally Occurring <i>CONTAM. HAZARD: B</i>	Antimony, Arsenic, Barium, Cadmium, Chloride, Chromium, Coliform, Copper, <i>Cryptosporidium parvum</i> , Fluoride, <i>Giardia lamblia</i> , Iron, Lead, <i>Legionellae</i> sp., Manganese, Mercury, Nickel, Radionuclides, Selenium, Silver, Sodium, Sulfate, Zinc

\* Bold Denotes that contaminant is a National Primary Drinking Water Contaminant

## Exhibit D

### Best Management Practices

**Purpose:** Incorporate our wildfire risk expert's insight on best management practices to minimize water quality impacts to source water. Here are a few suggested BMP's to include in your source water protection plans.

- Water providers should evaluate the priority zones of concern in the Arkansas wildfire risk assessment (<http://www.jw-associates.org/arkansasheadwate.html>) and further identify areas with overlapping public water system concerns (areas to reduce fire intensity near PWS infrastructure/close to streams?, intake locations, high potential sediment yield areas, places to implement sediment retention structures?, etc.)
- Improve coordination with USFS by establishing direct contacts and incorporate any potential restoration concerns with the BAER (Burn Area Emergency Rehabilitation) team prior to a fire occurring.
- Provide the USFS with all relevant information (plans/shapefiles) regarding the source water protection area, areas of concern, potential thinning/fire break areas and access to critical PWS infrastructure in the event of a fire.
- Increase coordination and notification procedures with land managers (USFS, Chaffee County, etc.) so the PWSs are notified when land management activities in the watershed may affect water quality.
- Research project partners (counties, other PWS's, etc.) with mutual interest and funding opportunities to propose wildfire risk reduction projects to the appropriate land management agency.

**Purpose:** Incorporate our mining expert's insight on best management practices to minimize water quality impacts to source water. Here are a few suggested BMP's to include in your source water protection plans.

- Abandoned Mine Issues: Research and identify mining sites that are within the near zone (5 miles upstream of intakes) and zone 1 (1,000 feet from streams) for surface water systems. Groundwater systems may want to evaluate any potential abandoned mining impacts in zones 1, 2, and 3.
- Coordination on BMP's: Coordinate with the agencies who can further identify potential risks in the sensitivity zones and help determine appropriate BMP strategies (ex. CDPHE, DMRS, USFS, etc.). A list of potential BMP approaches that may be implement once a target mine is identified.
- Coordination with the County and Division of Mining and Reclamation and Safety: Establish contacts with the county and DMRS to get notified on any new permits/public notices related to proposed future mining areas and re-processing areas.

- Coordination with County, USFS, and other Land Management Agencies to further understand proposed wilderness regions and their relationship to mining and the source water areas.

The list below includes all BMP's discussed in the meeting. Public Water Systems are not expected to carry out these all of these BMP's, but they are provided for informational purposes. Each site is unique and generally requires a combination of BMP's to see an improvement.

- Waste Pile/Tailings Removal & Consolidation (Repositories)
  - High & Dry
  - Cap in Place
  - Wrap Waste in Geo-membrane
  - Haul Waste Material Offsite
- Hydrologic Controls (keep clean water from getting dirty)
  - Rerouting of Contaminated Water
  - Stream Channel Diversions and Diversion Ditches
  - Retention/Settling Ponds, and Treatment Ponds
  - Armoring (waste piles or stream banks)
  - Storm Water Management Planning
- Underground Source Controls
  - Bulkheads
  - Hydrologic Controls (Closing off stopes, diverting water around, anything to keep water from entering the mine workings)
- Sulfate Reducing Bioreactors (SRB)/Wetlands
  - Low pH, High metal effluent using sulfate-reducing bacteria to reduce sulfate to sulfide in an anaerobic system.
- Erosion Controls (Reduce Sediment Transport)
  - Regrade to reduce slope angle, and surface roughening
  - Revegetation/Hydro-seeding
  - Jute Netting, Wattles, Blankets, and all of those other fun controls
- Waste Management Minimization and Recycling
- Membranes "Burritos"
- Native Fill, Vegetation and Seeding
- Manure Suppository

**Purpose:** Incorporate our onsite wastewater treatment system (OWTS) expert's insight on best management practices (BMPs) to minimize potential threats and impacts to source water and the overall watershed. Here are a few suggested BMP's to include in your source water protection plans.

- Develop a GIS layer with septic systems identified along with prioritizing which OWTS are the most immediate threat (Zone 1 or 1,000 ft for 5 miles upstream may be considered).
- Share GIS layer with the county to identify sensitivity areas, buffer zones, and protection areas related to OWTS's.
- Use public outreach to educate specific OWTS owners about how to maintain and check their systems. Consider sending this information out in the water utility

- billing (ex: Are you aware that not operating your septic system properly could affect your drinking water quality?)
- Coordination on adoption of new state OWTS regulations and add language to county plans to address threats to drinking water from OWTS.
- Consider septic pumping rebates or “sludge judge” monitoring in sensitivity zones.

**Purpose:** Incorporate our transportation and spills risk expert’s insight on best management practices (BMPs) to minimize potential threats and impacts to source water and the overall watershed. Here are a few suggested BMP’s to include in your source water protection plans.

- Develop and distribute laminate handout with identified areas for Public Water Systems (PWSs) concerns, source water intakes, key storm-water outfalls, as well as a priority emergency contact list including Public Water Systems, Colorado State Parks, and Colorado Department of Public Health and Environment information for response and follow up to a spill event and remediation.
- Establish community procedures for acceptable follow up that identify the entity responsible for cleanup and the remediation of a site.
- Establish a clear and effective chain of communication so that information can be relayed quickly and concisely between first responders, dispatch officials, and public water providers. Use the reverse 911 system to alert private water user when a spill has occurred.

### **Agricultural Practices**

Recommended Best Management Practices (BMPs) for Agricultural Practices.

- Utilize education and outreach efforts from ranching associations to educate new land owners during property transfers about suitable land practices. Prioritize areas of concern.
- Share GIS shape files on source water protection areas with ranching community and organizations.
- Consider an “Adopt a Lateral/Ditch” cleanup approach in specific areas and partner with CSU Extension.
- Illustrate the connection between overall water quality and drinking water quality.
- Emphasize voluntary efforts to achieve goals of protecting water quality

### **Road Maintenance and Storm-Water Management**

Recommended BMPs for Road Maintenance and Storm-Water Management:

- Add CDOT to the distribution list for the laminate cards.
- Future coordination with CDOT on locations of culverts and sharing of GIS data.

- Coordination with Andy Flurkey (CDOT) to ensure PWSs are on distribution list of remediation reports from CDOT.
- Consider an “Adopt a Highway” segment upstream from intake/well location to remove trash/debris/potential contaminants. Make a public connection to this area or region.

### **Storm-Water Management**

- Leverage education and outreach resources from Chaffee County storm-water department.
- Establish connections with ditch companies, irrigators, and agricultural contacts to improve storm-water coordination.
- Exchange acquired GIS shape file information between storm-water, culvert, city, and county departments along with PWSs.
- Establish a SWPP brochure for kiosks and education and outreach efforts.
- Distribute a newsletter release for protection plans and public meeting announcements.

## UAACOG SWAP and NPS Integrated Action Plan

### **Preferred BMPS**

Both meetings discussed which BMPs the PWSs would like to see enacted.

- Populate and distribute the laminate cards to emergency responders and dispatch personnel.
- Leverage resources and funds to help present the message of water quality protection to grade school children, possibly partnering with Melanie Scavarda of the Natural Resource Conservation Service (NRCS) or hiring an outreach staff member.
- Dedicate an area of the customer’s water bill to discuss Source Water Protection Activities.
- Position and install CDOT approved road signs from CDPHE to help mark the sensitive water areas.

### **Education and Outreach**

Recommended Best Management Practices (BMPs) for Education and Outreach.

- Coordinate and work with local advocacy organizations, like GARNA and Friends of the Arkansas, to share Source Water Protection Planning (SWPP) materials.

- Draft an article to highlight and distribute SWPP efforts in upcoming newsletters (Friends of the Arkansas, GARNA, etc)
- Get on GARNA's annual meeting agenda in February and work with UAACOG and GARNA to inform county commissioners about potential MOU.
- Utilized various platforms to share SWPP information such as county newsletters, local radio segments, and social media platforms like Facebook.
- Partner with other support agencies, like Natural Resources Conservation Service (NRCS), to have targeted SWPP presentation for youth audiences and possible community "adopt a drainage way" segment.
- Host public meetings and open houses to share with the specific Public Water Systems (PWS) SWPP.
- Partner with the County, Colorado Parks and Wildlife, Colorado River Outfitters Association (CROA) and raft guides to provide specific literature regarding water quality.
- Coordinate with Water Commissioners and Ditch Commissioners to alert PWSs if there is a threat to water quality.

## Appendix E

# Source Water Protection Checklist

## Best Management Practices Guide for Protecting Source Water Quality

While we all can help protect drinking water, certain people in positions of authority have added responsibility. County and town planners, staff members, county commissioners, town council members, and private sector project designers may not think of themselves as protectors of a region's drinking water quality. But in fact the decisions these people make or don't make, can have a large impact on source water quality.

Decision makers, public water providers, and emergency response personnel play key roles in protecting water quality, both in the short and long terms. They are the community's front line to protect against spills and emergencies, deal with everyday contaminants of concern, mitigate negative impacts of development, and protect against long term watershed degradation.

New projects are typically reviewed by planners, water providers, town governments, and other decision makers as part of the project review and approval process. It is critical that new development does not degrade surface and groundwater resources.

Effective emergency spill responses depend on good communications and quick actions by a relatively few individuals, which include emergency responders and water supply managers. Maintaining adequate water supply during floods, forest fires, windstorms, or manmade disasters is a matter of good planning to protect water supplies and power to operate treatment and supply facilities.

Protecting against everyday contamination sources such as leaking fuel tanks, inadequate septic systems, nitrates and nitrites from agriculture, tree spraying, and common lawn chemicals is a matter of understanding common contaminants of concern within specific watersheds, educating and regulating, appropriate testing and compliance enforcement.

Protecting against long term watershed degradation through forest fire, loss of vegetation and other factors, requires good coordination between land managers and public water providers. It is critical that decision makers, public water providers, and emergency planning personnel have a full understanding of potential impacts on source water.

The following checklist is designed to assist these front line personnel in performing their water quality protection duties.

### **Characterize the Source Water Protection Area (know your watersheds)**

The size and configuration of the source water protection area (SWPA) is dependent on natural topography, direction of surface water flow, direction of groundwater flow, soil types, velocity and quantity of flow, and other factors. Each SWPA includes a set of unique features such as roads or developments that may impact water quality in wells and surface water intakes. Many times a SWPA can be characterized as a watershed. For planning and evaluation purposes it is not necessary to be

perfect when drawing the boundaries of the SWPA. It is more important to understand how facilities and events within the SWPA can affect water quality at the well or surface water intake.

- On an existing topographic map draw the SWPA
- Know locations of surface water intakes and wells
- Show major roads and water features
- Show locations of development
- Know locations of water treatment and supply facilities
- Know locations of power supply lines (electric and natural gas)
- Ask water district managers, engineers, and other experts for assistance

### **Identify Contaminants of Concern**

Contaminants of concern include those chemicals, wastes, and other products which are likely to contaminate source water based on local conditions.

- Are there large scale agricultural operations which could raise nitrate/nitrite levels?
- Is there extensive fertilization, (for agricultural or residential applications)?
- Are there past or present mining activities that can degrade water quality?
- What are the contaminants of concern associated with these mining activities?
- Consider the use of lawn chemicals and in relationship to water quality impacts.
- Establish relationships with homeowners associations, property management companies
- Is there widespread use of pesticides, herbicides, tree spraying and fertilizers?
- Who may be applying these compounds?
- Are there above ground or underground gasoline storage tanks?
- Are there other chemical storage, treatment, or manufacturing facilities?
- Are there landfills?
- Is there significant commercial, residential, or recreational development?
- What chemicals could potentially impact your source water protection area and untreated drinking water quality.
- Obtain Material Safety Data Sheets (MSDS) for chemical regularly used or that might be used in your SWPA.
- Evaluate any source water tests/analysis for variations/links to chemical in SWPA areas.
- Develop tests for important chemicals and contaminants used in the source water

### **Existing Buildings, Parking Lots and Other Facilities**

Identify existing businesses, structures, and other facilities that degrade or can significantly degrade water quality. Focus on types that are known to degrade water quality.

- Map gasoline stations and fuel facilities, characterize as to storage capacity, and volume
- Map and characterize dry cleaners
- Map and characterize industrial facilities
- Map and characterize other larger scale facilities such as shopping centers and resorts

- Identify locations of parking lots and large soil disturbances
- Identify other facilities

### **Notification and Spill Response / Roads and Highways**

Roads and highways can contaminate water sources through spills, creation of airborne contaminants which eventually distill into the watershed, through road treatments including salts, sands, and other chemicals for snow and ice, siltation, and fuels, oils, and other contaminants carried by vehicles and released slowly onto roads and highways.

- Map significant roads and highways within the watershed and develop laminate card.
- Review existing notification procedures
- Develop Communication Protocol for notification procedures.
- Consider transit time and volume and duration of release in relationship to intakes and critical water system infrastructure.
- Coordination with notification on clean up/remediation activities with responsible parties.
- Develop Standard Operating Procedures for acceptable follow-up on remediation/cleanup issues.
- Understand likelihood of contamination from spills, right of way maintenance, stormwater and agricultural conveyances.
- Identify, and establish relationships with key emergency response personnel to include railroad and highway officials and personnel..
- Establish a strong working relationship with these people
- Maintain up-to-date contact lists
- Identify key public water supply personnel internally and surrounding public water systems.
- Coordination with road and bridge maintenance crews toward decreased use of salts and other chemicals which impact water quality in critical areas.
- Take other proactive measures

### **Onsite Wastewater Treatment Systems (OWTS)**

Address contaminants of concern including discharges, failing septic systems, and residual contaminants from OWTS which potentially may impact local water quality.

- Conduct a general GIS intersection and compile inventory of SWAP Zone 1 (1,000 foot stream buffer for 5 miles upstream) and septic systems layer.
- Coordinate with internal and Chaffee County GIS personnel to share general GIS intersection data and refine the approach with county personnel.
- Develop and consider sending outreach and education material on OWTS operation, maintenance and drinking water protection (ex: flyer in bills or direct mailings?).
- Identify the County representative that will be coordinating on new WQCD OWTS regulations.
- Collaborate with County personnel to address concerns regarding sensitive source water protection areas and potential septic impacts and incorporate concerns into the regulatory language if practical.

- Identify highest risk priority septic systems from inventory and consider septic maintenance incentives (ex: pumping rebates, sludge judge, etc.)
- Identify potential funding sources to implement septic maintenance incentives (ex: SWAP grant program, fees?)

### ***Coordinated Resource Management Models***

A Coordinated Resource Management Model (CRMM) is a tool that benefits both water providers and forest resource managers, providing a structure to coordinate efforts to optimize results within source water protection areas. A Coordinated Resource Management Model defines watershed protection, fire mitigation, and forest restoration as common goals shared by local water providers, government agencies, and interested stakeholders. The plan establishes mechanisms to share information and design actions and outcomes that meet the needs of local water providers, stakeholders and communities.

Recently a Memorandum of Understanding (MOU) was signed between the U.S. Forest Service (USFS) and the Colorado Department of Public Health and Environment (CDPHE) committing both agencies to work together to protect watersheds. This document should be viewed as a basis for subsequent agreements between the USFS and local communities and water providers to protect public watershed resources on National Forest System lands. The MOU designates CDPHE-delineated Source Water Areas as “Municipal Supply Watersheds”.

The purpose of a CRMM is to build on work that has already been done in large-scale efforts, by providing a structure for coordinated resource management of small-scale watersheds. The intent is to better coordinate stakeholder actions in a watershed to achieve the goals of the SWPP, the Arkansas River Watershed Assessment, and the MOU, while protecting specific source water areas.

Time, money and effort are optimized once all stakeholders know what others are doing to remove trees, create sediment basins, monitor stream quality and conduct other efforts to promote forest health, prevent catastrophic wildfire and improve water quality.

Water providers will likely find that use of this tool can improve their source water protection efforts.

### **Wildfire Risk Assessment and Mitigation**

Incorporate wildfire risk expert’s insight on best management practices to minimize water quality impacts to source water. Here are a few suggested BMP’s to include in your source water protection plans.

- Revisit the Arkansas Wildfire Risk Assessment Data ([jw-associates.org/Projects/UpperArk](http://jw-associates.org/Projects/UpperArk)) and/or identify zones of concern that overlap the source water protection area.
- Identify Land Management Agency personnel to establish communication protocol and discuss potential prevention and restoration concerns (ex: BAER Team response, etc.)
- Collaborate with BLM, USFS, and other Land Managers and Public Water Systems to share and exchange GIS data regarding source water protection area, general areas of concern, PWS infrastructure located in high risk areas, along with information on planned area for potential thinning and fire break construction.
- Evaluate the implementation potential of interagency/county agreements and wildfire risk reduction strategies (ex: USFS/CDPHE and/or PWS/County Memorandums of Understanding).

- Improve communication protocol and contact information between BLM, USFS, Private Land Owners, and PWSs by identifying key personnel.
- Research future projects and project-partners to identify methods and funding for wild fire risk reduction projects.
- Propose public water system areas of wildfire risk concerns in an attempt to prioritize water supply focused risk reduction projects. Look for opportunities to supply public water system specific project information to local fire districts, community wildfire protection plans (CWPP), USFS, BLM, Colorado State Forest Service, and Colorado Parks and Wildlife.
- Identify and coordinate on any local Community Wildfire Protection Plans (CWPP's) and research inclusion of sensitive source water protection areas/zones of concern.
- Understand and communicate on forest health impacts (ex: pest infestation, plant disease, etc.) and coordinate with Land Management entities on restoration/remediation efforts in relationship to drinking water sources.
- Research and implement outreach and education programs (ex: Forest Wise Program) to address wildfire mitigation for rural property owners.

### **Historic and Abandoned Mines**

Incorporate our mining expert's insight on best management practices to minimize water quality impacts to source water. Here are a few suggested BMP's to include in our source water protection plans.

- Identify mining sites that are within the near-zone (5-miles upstream of intake) and zone 1 (within 1,000 feet of streams) to prioritize risk based on Appendix C (MASMIL) in the SWAP report for surface water systems.
- Coordinate with identified agencies to further identify potential risks within sensitivity zones.
- Work with the Chaffee County and Division of Mining and Reclamation and Safety to establish contacts with the county and DMRS to get notified on any new permits/public notices related to proposed future mining areas and re-processing areas.
- Collaborate with Chaffee County, USFS, BLM and other Land Management Agencies to further understand proposed wilderness regions and their relationship to mining and the source water protection areas.
- Evaluate potential integration with Non-Point Source Watershed planning and share SWAP mining assessment information and priorities. Leverage potential funding opportunities as appropriate.

### **Reviewing Applications for New Projects**

By its very nature new construction adds contamination potential to the watershed. This may be because of the introduction of petroleum hydrocarbons or hazardous chemicals, construction of large parking lots with runoff of typical vehicle contaminants, increased surface water runoff from parking lots, or other factors. Good planning is critical to mitigating these adverse impacts while allowing future development. It is essential that those charged with approving any new development understand what contaminates a new facility may introduce, the volume of potential contamination, and the location of the new facility relative to source water supplies, intakes, and wells. Referral agencies and decision makers can take a proactive role as part of the project review process to help prevent contamination before it occurs.

- Identify the location of the proposed project relative to wells, intakes, and the watershed

- Is the new project up gradient or upstream of wells and intakes?
- How far?
- What is the likelihood of impact based on contaminate types and volumes?
- What is the likelihood of impact based on soil permeability and groundwater flow?
- Are adequate mitigation and monitoring systems incorporated into the project design?
- Do project designers working for developers know locations of critical source water features?
- Are planning departments fully informed?
- Are there adequate regulations prohibiting septic systems which may degrade water supplies?

### **Emergency preparedness**

Loss of power during emergencies can quickly impact the water provider's capacity to provide clean water in ample quantity during and after emergency events. Having backup capacity is thus critical to public health and safety. Being prepared may include having a backup power supply such as diesel generators with fuel storage tanks, immediate access to other power supply sources, greater water storage capacity, and easy access to water supplies from other providers within the SWPA. It is also appropriate to examine the issue from the standpoint of cooperating with adjacent water providers and emergency power management protocols. The checklist below includes key steps to prepare for large-scale longer-term power outages.

- Establish a working relationship with official energy company contact personnel
- Join coordinated emergency planning groups
- Establish water sharing capacity with other water providers
- Analyze storage capacity in context of water needs during a major emergency
- Research potential options and plan for backup power supply systems.
- Construct and maintain backup power supply systems
- Establish protocol to notify water users during emergency events
- Write a notification plan with identified spokespersons and appropriate messaging
- Have a plan to coordinate with local emergency and governmental agencies
- Develop an emergency checklist of responsibilities
- Have a plan to protect surface intakes, well fields, treatment plants, and critical infrastructure

### **Education**

Education is the cornerstone of successfully protecting our water supplies. Planners, staff, elected officials, project designers, water providers, emergency personnel, and other decision makers need to educate themselves about potential threats, and how to protect against them. All parties need to educate water users and the public at large about potential dangers to public water. For this to happen there should be good lines of communication between all parties, along with active participation.

The best way to protect the source water is to be involved with activities in the area of the source water to assure that others do not take actions that jeopardizes the source water inadvertently. If a party does not know the source water protection area, they are not likely to consider their actions on a water supply source. Best Management Practices dictate active participation.

- Expand new development review procedures to include more stakeholders
- Identify primary contaminants of concern
- Educate water users and the general public about the threats
- Work closely with federal, state, and local government land management agencies
- Establish a list of key public agency contacts
- Coordinate with other water providers and water protection groups
- Develop and distribute educational materials and brochures
- Keep water users informed through periodic updates
- Keep developers informed so they can design new projects to have the least impact on water quality
- Be proactive

Protecting our public water supplies against risks of contamination, natural disaster, and disrupted flow is the shared responsibility of government, the private sector, and individual citizens.

On the front line are town and county planners, staff, elected officials, project designers, public water providers, and emergency response personnel, whose duty it is to protect our water.

- Are there large scale agricultural operations which could raise nitrate/nitrite levels?
- Is there extensive fertilization, (for agricultural or residential applications)?
- Are there past or present mining activities that can degrade water quality?
- What are the contaminants of concern associated with these mining activities?
- Develop a list of commonly used lawn chemicals and understand their cumulative impact
- Establish relationships with homeowners associations, property management companies
- Is there widespread use of pesticides or herbicides?
- Is there tree spraying?
- Are there underground gasoline storage tanks?
- Are there above ground gasoline storage tanks?
- Are there other chemical storage, treatment, or manufacturing facilities?
- Are there landfills?
- Is there significant commercial, residential, or recreational development?
- What chemicals are regularly used in your source water protection area
- Obtain MSDS for chemical regularly used or that might be used in your SWPA
- Generate a list of contamination sources
- Generate a list of chemical applicators
- Develop tests for important chemicals and contaminants used in the source water
- Develop list of tree sprayers that regularly work in the SWPA
- Develop tests for important chemicals in use in SWPA
- Identify other contaminants of concern
- Coordination with Federal Land Managers (USFS)
- USFS Checklist
- Provide the USFS with all relevant information in the source water protection plan, reference guide, and map and GIS coverage of zones of concern (per Protecting Critical Watersheds in Colorado from Wildfire: methodology).

- Work on coordinating with the USFS to set up a notification procedure to contact the DVD when land use decisions/activities may affect water quality.
- Coordination with Local Government/Planning Agencies
- All too often a local or county planning agency will take an action without knowing or understanding the impact of that action on a water supply. An important element of source water protection is being proactive with planning agencies to make sure the agencies know and understand the water supply protection area.
- Local Government/Planning Agencies Checklist
- Provide Chaffee County Planning Department, with relevant information in the source water protection plan, the reference guide and map and GIS coverage of zones of concern (per Protecting Critical Watersheds in Colorado from Wildfire: methodology).
- Work on coordinating with Chaffee County Planning Department to set up a notification procedure to contact the Town of Buena Vista when land use decisions/activities may affect water quality.
- Chaffee County's Community Wildfire Protection Plan (CCCWPP) prioritizes areas throughout the county for cutting trees to protect based on potential damage to life and property from wildfire. CCCWPP is one of many throughout the state. Check these websites for details: <http://csfs.colostate.edu/wildfire-mitigation/colorado-community-wildfire-protection-plans/>. <http://csfs.colostate.edu/districts/salida-district/salida-wildfire-mitigation-education/>.
- The Buena Vista Watershed Assessment that evaluated hazards to water supplies due to wildfires and then prioritized watersheds that should be treated first to address those natural hazards.
- Within the last year there has been a Memorandum of Understanding (MOU) signed between the U.S. Forest Service and the Colorado Department of Public Health and Environment (CDPHE) committing both agencies to work together to protect watersheds. This document should be viewed as a basis for subsequent agreements between the U.S. Forest Service and local communities and water providers to protect public watershed resources on National Forest System lands. The MOU designates CDPHE-delineated Source Water Areas as "Municipal Supply Watersheds". The Town of Buena Vista WSPP is a CDPHE-delineated Source Water Area and is therefore recognized by the U.S. Forest Service as a Municipal Supply Watershed.

***For more information call the Colorado Department of Public Health & Environment at (303) 692-3534.***

## Appendix F

### Cottonwood Creek Basins Wildfire Assessment and maps

#### Zones of Concern

The Work Group identified an important hazard for water supply related to transport of debris and sediment from upstream source water areas. The source water areas (i.e. watershed areas) above important surface water intakes, upstream diversion points and drinking water supply reservoirs have a higher potential for contributing significant sediment or debris. These areas, called Zones of Concern (ZoC), can be used by stakeholders to further define project areas for protection actions.

There were several methods suggested by the Colorado Watershed Protection Data Refinement Work Group (2009) to define ZoC. The Upper Arkansas Watershed Stakeholders initially agreed to use the five-mile upstream distance. This approach is based on Colorado State Statute 31-15-707 which allows municipal water providers to enact an ordinance to protect their water intakes within five miles upstream of their intakes. This municipal statute has been in place since the late 1800's and has been tested in court several times and upheld.

Many of the ZoC stopped at a watershed divide before they reached the five mile upstream distance. There were several important diversions and reservoirs that are positioned lower in the watershed. During the third stakeholder meeting, the group suggested that the ZoC be extended to 11 miles upstream for Arkansas River, Cottonwood Creek, DeWeese Reservoir and Harrington Ditch. These ZoC were added as separate areas covering from five to 11 miles upstream.

Fourteen ZoC within five miles upstream of diversions and reservoirs were delineated in the Upper Arkansas Watershed (Figure 13 and Table 3) totaling more than 120,000 acres. Four of the ZoC were extended to 11 miles upstream increasing the total ZoC area to more than 284,000 acres. The ZoC were overlaid on the Final Priority map (Figure 12). More detailed maps of the ZoC are presented in the *Opportunities & Constraints* section below. The water supply agencies for each ZoC have also been identified in Table 3. Some of the ZoC overlap with others, or in other areas, the ZoC are close to overlapping other ZoC. In those situations, ZoC can be combined or viewed as one, combining several stakeholders into a larger ZoC.

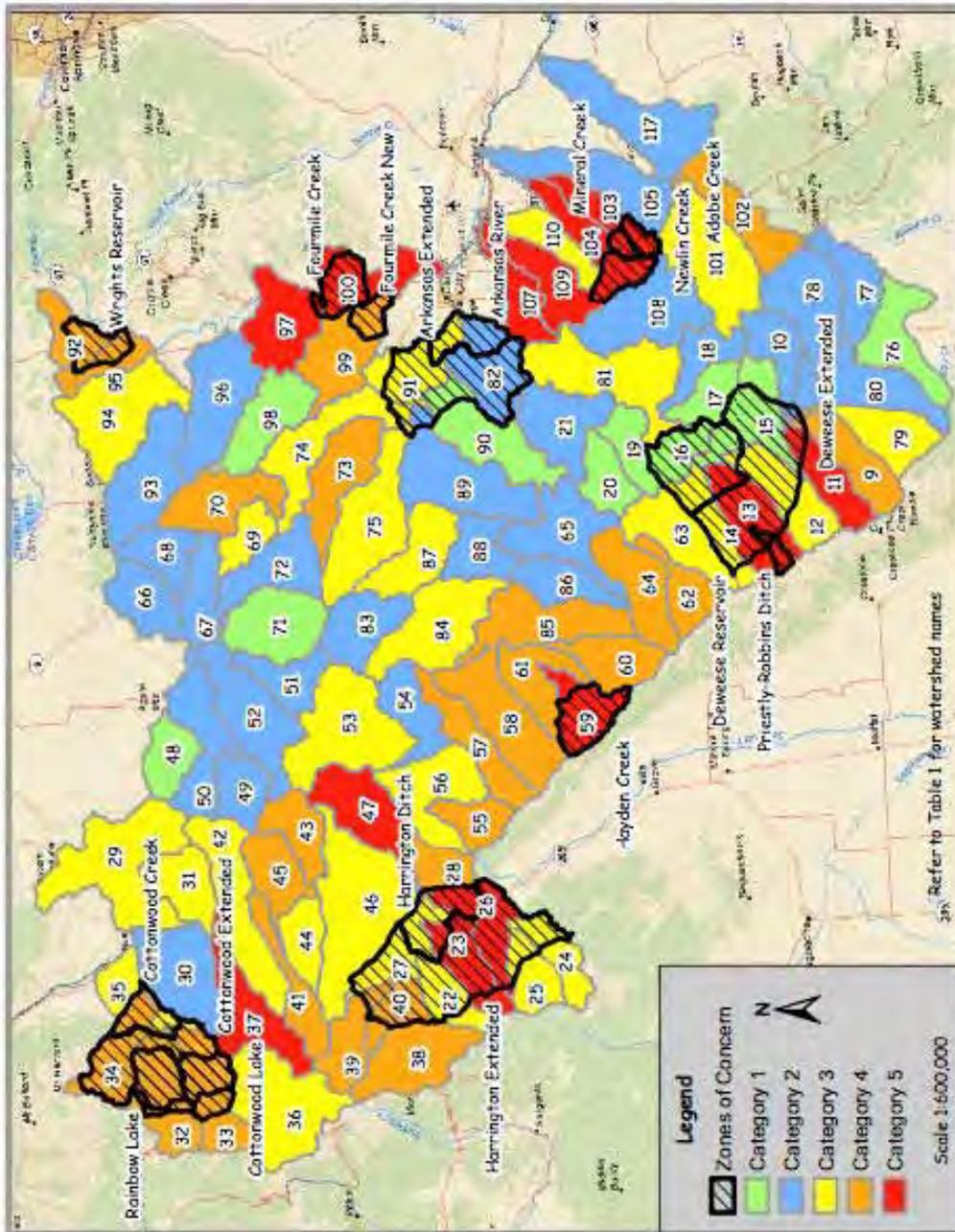


Figure 13. Upper Arkansas Watershed ZoC<sup>4</sup>

<sup>4</sup> The Opportunities & Constraints section below displays and identifies each ZoC at a better scale than Figure 13.

**Table 3. Upper Arkansas Watershed Zones of Concern<sup>5</sup>**

Water Supply Name	0-5 Mile ZoC	5-11 Mile ZoC	Total ZoC Area	Owner/Operator
Adobe Creek	3,067	0	3,067	City of Florence
Arkansas River	8,532	32,862	41,394	City of Canon City
Cottonwood Creek	7,074	33,783	40,857	Town of Buena Vista
Cottonwood Lake	10,377	0	10,377	Town of Buena Vista
DeWeese Reservoir	22,825	43,784	66,609	NA
Fourmile Creek	9,267	0	9,267	Park Center WD
Fourmile Creek New	4,689	0	4,689	Park Center WD
Harrington Ditch	12,959	53,701	66,660	City of Salida & Town of Poncha Springs
Hayden Creek	11,592	0	11,592	Cutty's Hayden Creek Resort
Mineral Creek	2,055	0	2,055	City of Florence
Newlin Creek	6,680	0	6,680	City of Florence
Priestly-Robbins Ditch	2,355	0	2,355	Mountain Cliff Ski Area
Rainbow Lake	11,019	0	11,019	Town of Buena Vista
Wrights Reservoir	7,919	0	7,919	NA
<b>Totals</b>	<b>120,410</b>	<b>164,130</b>	<b>284,540</b>	

<sup>5</sup> The areas of the ZoC are in acres. Some of the ZoCs in the Cottonwood Creek Watershed overlap, therefore some acres are double counted in that area.

## RECOMMENDATIONS

---

This watershed assessment is a process that sets priorities, identifies stakeholders and ZoC. The next steps that are taken by stakeholders using the information presented in this report are essential to address the hazards identified through this process. Some potential opportunities are presented in the next section of this report. These recommendations are presented first to guide the reader through the *Opportunities & Constraints* section.

### **Hazard Reduction Strategies**

Although there are other strategies that can be pursued, the reduction of wildfire severity is the main goal for minimizing adverse hydrologic responses following intense wildfires. Wildfire severity is the effect that the fire has on the ground. Vegetative forest treatments can be effective in reducing the threat of crown fire (Graham et al. 1999). Treatments that reduce density and change the composition of stands would reduce the probability of crown fire, decrease severity, and enhance fire-suppression effectiveness and safety (Oucalt and Wade 1999, and Pollet and Omi 2002). In forested stands that have developed without regular disturbance, combinations of mechanical harvest/thinning and prescribed fire are the most effective technique for altering the fuels matrix (Graham et al. 2004).

There are portions of watersheds that may not be available for vegetation treatments because they are economically or administratively inaccessible. Examples of economic inaccessibility include areas that are far from existing roads where it would be very costly to build new roads to provide access, or areas that are so steep that removal of logs by helicopter may be the only option. During follow-up planning efforts the costs of specific project alternatives should be carefully evaluated in light of fire probabilities and the potential costs of no action. An example of administrative inaccessibility would be areas designated by the US Forest Service as wilderness.

There are some prudent measures that can be taken in situations where critical watersheds are economically or administratively inaccessible including:

1. Managing wildland fires in certain places as a management tool that would allow wildfire to reduce wildland fuels under defined circumstances. The conditions would be monitored frequently to ensure that the fire stays within that management prescription or suppression efforts would be required.
2. Reduction of wildfire severity in surrounding areas within those watersheds to reduce the potential extent of high severity burn.
3. Pre-permitting sediment control structures downstream from high hazard watersheds. Following the Hayman Fire in 2002, Denver Water installed a sediment control structure in Turkey Creek above Cheesman Reservoir. It took more than one year to get all approvals and permits in place to construct that structure. The highest sediment yield from wildfires is usually in the first 2-3 years. Stakeholders can do much of the permitting work ahead of time, including planning with the appropriate government agencies and conceptual design.
4. Communicating with state and local leaders and other interested groups about the hazards that these watersheds pose. There may be other resources at risk below these watersheds that can be protected, such

as; houses in floodplains, important fisheries or riparian areas, and areas of mining tailings that could be a water quality risk if they are transported downstream.

## **Stakeholder Group Organization**

The ZoC are natural project areas for stakeholders to start the next planning steps. In some cases several ZoC may be lumped together to form larger project areas. Stakeholder groups will, by definition, include the water providers and/or municipalities that own water rights and operate in those watersheds, but should also include the following:

1. U.S. Forest Service - Salda and San Carlos Ranger Districts of the Pike and San Isabel National Forest.
2. Colorado State Forest Service - Canon City and Salida Districts
3. Chaffee and Fremont Counties
4. Home owner associations
5. Other interested groups such as power companies

Stakeholders should review the *Opportunities & Constraints* section below to determine what watersheds/ ZoC should be their priority. Some additional planning will be required to initiate watershed protection/ hazard reduction projects within those ZoC. The discussion below presents some of the options.

There is a new planning process that is focused on watershed issues called Critical Community Watershed Wildfire Protection Plans (CWP<sup>2</sup>). The CWP<sup>2</sup> process (see [http://www.jw-associates.org/Projects/Front\\_Range/Front\\_Range.html](http://www.jw-associates.org/Projects/Front_Range/Front_Range.html)) is similar to the Community Wildfire Protection Plan (CWPP) process but expands to include watershed issues. Some existing CWPPs may cover portions of the watersheds/ZoC of interest. It may be more efficient to revise an existing CWPP by incorporating the watershed components from this assessment than to complete the CWP<sup>2</sup> process. Specific treatment areas and priorities identified in existing plans also should be reviewed for their contribution to the watershed protection efforts and incorporated into the expanded plan. Other efforts, such as source water protection plans, may also gain some efficiency and consistency by incorporating the results of this assessment.

National Environmental Policy Act (NEPA) planning efforts on federal lands may be able to be modified to incorporate watershed priorities. The NEPA analysis and decision-making process may also benefit from the technical support provided by this watershed assessment. Other existing land and vegetation management plans, fuels treatment plans, source water protection plans, watershed restoration plans or prescribed fire or fire-use plans may exist that cover portions of the critical watersheds.

## OPPORTUNITIES & CONSTRAINTS

---

This section of the assessment presents the first step in identifying opportunities and constraints within the ZoC. This analysis is intended to identify potential opportunities that will aid the stakeholders in deciding whether to pursue watershed protection/hazard reduction efforts, the overall scope that those efforts might involve, and identification of the key partners for those projects. This section is organized by general descriptions of the opportunities and constraints first and then presentation of potential opportunities for each ZoC that are shown on Figure 14.

### General Opportunities & Constraints

The opportunities and constraints described below were applied to the ZoC as a series of filters and identifiers of potential opportunities.

#### Ownership

Major ownership classifications are Federal, State, Local Government and Private. Federal Lands include the NFS Lands, Bureau of Land Management (BLM), National Park Service, Department of Defense, and potentially other agencies and departments. State lands are typically those owned or managed by the State Land Board, the Colorado Division of Wildlife, or State Parks. However, there are other agencies or institutions, such as state universities, that also may own significant acreage.

Local Government lands typically include county, city or town-owned properties. County-owned lands are often managed as open space or park lands. City-owned lands are also often owned and managed for open space or parks, but also for watershed protection or other purposes.

Private land is basically a category that can include a myriad of other types of ownerships including special district lands, company or corporate-owned lands, privately owned properties and more. Privately owned parcels can be present in extremely complex patterns, particularly where they are composed of old mining claims.

#### Access

Access to and within a watershed or ZoC is a key factor in determining opportunities for mitigating wildfire hazards or the ability to install, operate and maintain erosion and sediment control structures following wildfires. The analysis often is limited by the data available in determining what roads exist within any given area. Normally, data layers available for the analysis usually show major roads and access routes, but often fail to include small, local roads and trails, particularly on non-federal lands. Such roads are very important for accessing backcountry areas for conducting mitigation activities. Experience has shown that old roads used for mining or logging that can be temporarily re-opened to conduct project work may not be shown on any maps. Another option is temporary roads that can be constructed and closed following treatment, but they add costs to projects and current policies on many federal lands make even use of temporary roads difficult.

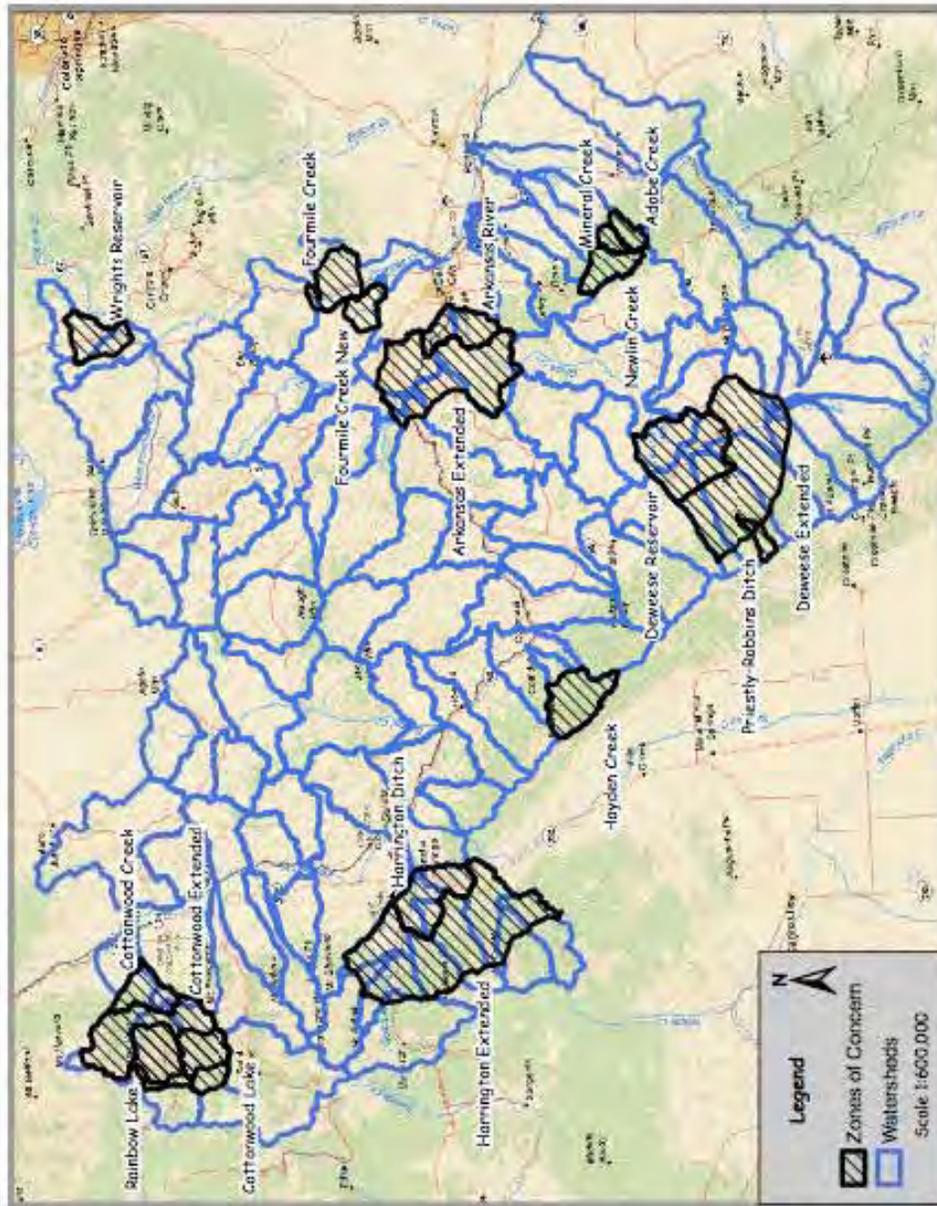


Figure 14. Upper Arkansas ZoC Base Map

When conducting traditional logging and thinning operations where products are removed from the forest, areas within ¼-mile of roads can be accessed. If products do not have to be removed to meet fuel loading requirements and alternate treatment methods such as “mastication” or mulching can be used, areas within ½-mile of roads can typically be considered.

### **Slopes**

Land slope can be a major constraint when considering where and what treatments may be conducted to reduce wildfire hazards. Slope constraints are related directly to the typical harvesting or treatment systems and equipment employed and available within Colorado. Land management agency policies may also constrain the slopes upon which treatments may be conducted.

Slopes of 30 percent or less are the easiest to treat and the most traditional threshold for treatment given typical harvesting systems and equipment availability. Technological, power and other improvements now allow equipment to operate on slopes of 40 percent or perhaps even steeper ground. Experimental work conducted by the Colorado State Forest Service on Denver Water’s lands in the Upper South Platte showed that tracked mastication equipment could work on slopes of up to 55 percent without causing erosion.

Quite recently in Colorado there have been several cable logging and even a few helicopter logging operations conducted. Slope is typically not an absolute constraint with these types of operations, but other factors such as the shape of the hillside (convex vs. concave), whether the project can be treated from above or below and others determine actual project feasibility.

The stakeholders decided to use a 40 percent slope as the upper limit of mechanical treatments. Potential opportunities were identified as greater on shallower slopes (less than 40 percent slope).

### **Wilderness Areas**

Operations in designated wilderness areas are highly restricted by law and agency policies. Often the only treatments possible would be to plan for use of natural fire to reduce wildfire hazards.

### **Roadless Areas**

Operations in designated roadless areas are restricted primarily by agency policies. Regulations allow construction of temporary roads, and their closure upon project completion, for the purpose of conducting harvests and wildfire hazard reduction treatments. Agency policy has caused treatments to focus on areas other than roadless whenever possible.

Colorado is one of two states that are attempting to develop rules for treatments within roadless areas. The Colorado Roadless Areas are currently under review by the US Secretary of Agriculture, but are operating under their proposed rules. This situation has resulted in roadless areas being divided into 2001 Roadless Rule (Federal) and Colorado Roadless Areas. Due to current legal actions, 2001 Roadless Rule areas are basically off limits to forest management. However, they should not be viewed as off limits to long-term watershed protection efforts.

The Colorado Roadless Areas have been reviewed and adjusted for actual conditions and therefore are likely more precise than the 2001 Roadless Rule areas. As currently proposed, treatments within Colorado Roadless Areas may be possible adjacent to at risk communities and for reducing wildfire hazards within

watersheds. Areas within ¼-mile of communities, and in some circumstances up to 1.5-miles from communities, may be treated to reduce wildfire hazards. Areas within watersheds may be treated if the USFS Regional Forester determines a significant risk of wildfire exists. All decisions about specific projects within roadless areas will be made by the USFS Regional Forester.

## **Vegetation**

Vegetation is what fuels a wildfire. The vegetation type and its arrangement, size, density, and moisture content; the slope of ground and the aspect it is found on; whether it is dead or alive; the weather and season of the year, and more all dictate if and how intensely fuels will burn.

The Colorado State Forest Service is developing a series of documents related to watersheds and their protection. The first document, tentatively titled, "*A Comprehensive Strategy for the Management and Protection of Colorado's Watersheds,*" will have a series of companion documents entitled, "*Management and Protection Techniques for Colorado's Watersheds.*" The first companion document discusses management of ponderosa and lodgepole pines and uses numerous photographs to illustrate what these treatments might look like.

In general, ponderosa pine should most often be managed using forest restoration management techniques. Dense, homogenous stands of ponderosa pine can be thinned to a much more open state, and openings created and maintained across the landscape. This type of management makes a much more resilient ecosystem, one that reduces wildfire intensities is better able to absorb and recover from the impacts of wildfire (Colorado State Forest Service 2007).

In Colorado, lodgepole pine is also found in dense, continuous stands. Because lodgepole grows differently than ponderosa pine and has a different ecology, it is difficult, within a short time period, to thin it sufficiently to develop diversity significant enough to reduce wildfire hazards. This much needed diversity must be developed by creating diversity at the stand and landscape levels by clearcutting, patch cutting, creating permanent openings, converting areas to aspen. Once management has begun for watershed protection, in some situations it may be advisable to utilize less traditional management techniques, such as thinning in young lodgepole pine stands, for long-term management (Colorado State Forest Service 2009).

Spruce/fir is a major component of the forest vegetation in the Upper Arkansas Watershed. This forest type is comprised of mixtures of Engelmann and Colorado blue spruce, subalpine fir and other minor species. It too, like lodgepole pine, is difficult, within a short time period, to thin it sufficiently to develop diversity significant enough to reduce wildfire hazards. This much needed diversity must be developed by creating varied conditions at the stand and landscape levels by group selection, small patch cutting, creating permanent openings, converting areas to aspen, and by other techniques. Once management has begun for watershed protection, in some situations it, too, may be advisable to utilize less traditional management techniques for long-term management.

The pinyon-juniper vegetation type is common in the Upper Arkansas Watershed. This vegetation type seldom burns intensively in the absence of strong winds. But when driven by high winds fires can burn intensely, spot long distances and be difficult to suppress. Diversity may be developed by creating varied conditions at the stand and landscape levels by thinning, group selection, small patch cutting, creating permanent openings, converting areas to grasslands, and by other techniques. In general, it is suggested that

when retaining trees on a site that pinyon be favored over juniper. Pinyon tends to re-invade treated areas more slowly, and as it grows pinyon can be pruned to reduce the chance of surface fires moving into the tree crowns.

The stakeholders decided to use aspen, pinyon-juniper, mixed conifer and ponderosa pine for vegetation targets at lower elevations, and included lodgepole pine at higher elevations as targets for vegetation treatments to reduce wildfire severity.

### Cottonwood Creek, Cottonwood Lake, & Rainbow Lake ZoC

The Cottonwood Creek extended ZoC, the Cottonwood Lake ZoC and the Rainbow Lake ZoC substantially overlap. They are also part of Buena Vista's water supply system. Therefore, they are grouped together in this analysis (Figure 15). Three main streams define the Cottonwood ZoC, North, Middle and South Cottonwood Creeks. Note that the ZoC are shown here in pink with crosshatching, but in the remaining figures the outlines appear as bold black lines with no crosshatching.

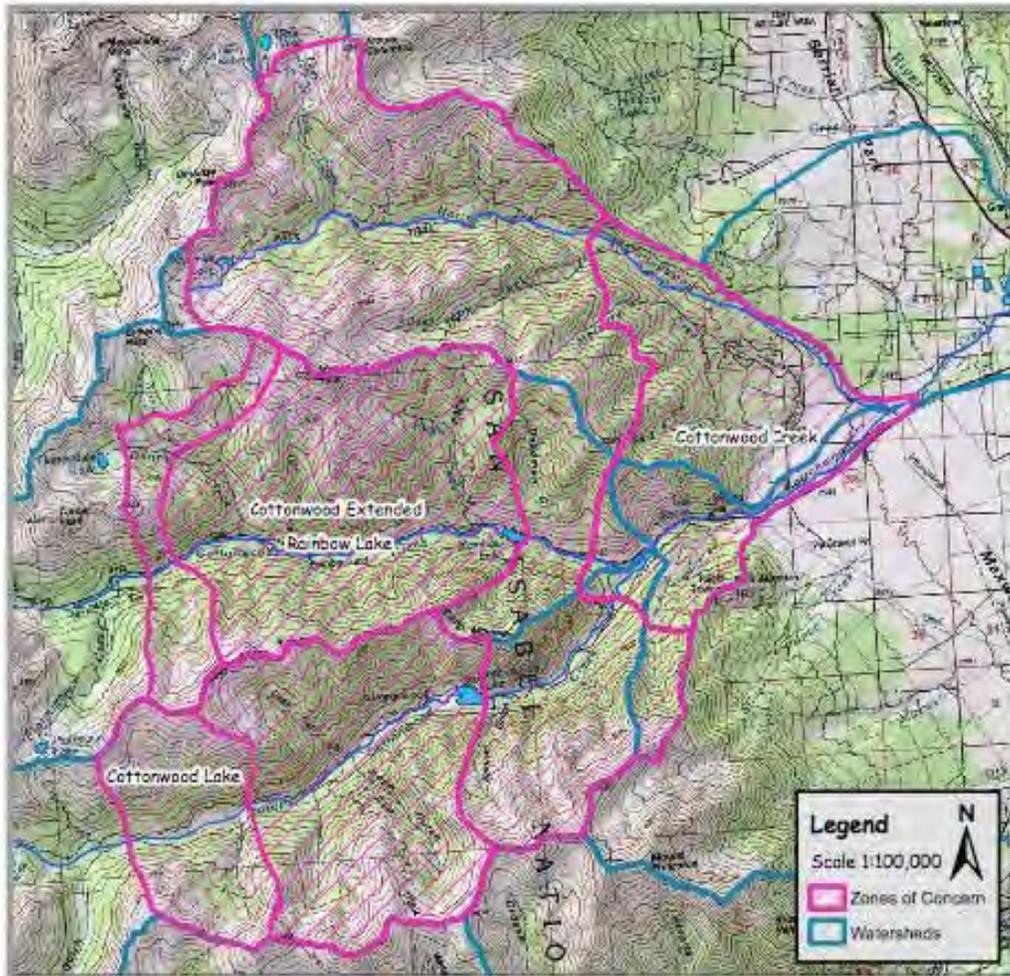


Figure 15. Cottonwood Creek, Cottonwood Lake, and Rainbow Lake ZoC Location

# Appendix G

## Water Protection District Ordinance # 5 Series 1999

### **ARTICLE II Water Supply Protection District**

Sec. 13-21. Water Supply Protection District established.

Sec. 13-22. Jurisdiction and intent of district regulations.

Sec. 13-23. Adoption of protection district boundaries and map.

Sec. 13-24. Definitions.

Sec. 13-25. Prohibited activity.

Sec. 13-26. Permit required.

Sec. 13-27. Permit application and review procedures; fee.

Sec. 13-28. Permit issuance standards.

Sec. 13-29. Certificate of compliance.

Sec. 13-30. Wastewater and sewage disposal facilities.

Sec. 13-31. Water quality monitoring plans.

Sec. 13-32. Delegation of authority.

Sec. 13-33. Enforcement.

Sec. 13-34. Violations and penalties.

Sec. 13-35. Certain de minimis activities exempted.

Sec. 13-36. Variances.

Secs. 13-37 \_13-40. Reserved.

#### **Sec. 13-21. Water Supply Protection District established.**

There is hereby established the Town of Buena Vista Water Supply Protection District for the purpose of protecting the sources, supply, quantity, quality, delivery, storage, treatment and distribution of water serving the Town, its citizens and water-using customers.

(Ord. 5-1999 §1)

#### **Sec. 13-22. Jurisdiction and intent of district regulations.**

This Article has been adopted in accordance with Section 31-15-707, C.R.S., and is designed and intended to extend and enforce the Town's legal jurisdiction and authority to the maximum extent allowed by law for the purpose of protecting the Town's drinking water resources and delivery system from interference, pollution and other degradation over an area comprised of all territory within five (5) miles above or around any point or points from which the Town diverts or otherwise draws water for domestic use. The Town's authority and jurisdiction shall extend, by way of example and not limitation, to all reservoirs, streams, trenches, ditches, pipes, drains and other waterworks. All ordinances and regulations adopted under the authority of this Article shall be liberally construed and enforced in order to satisfy and further the purposes and intent as set forth above.

(Ord. 5-1999 §1)

#### **Sec. 13-23. Adoption of protection district boundaries and map.**

The Town does hereby approve and adopt the official Town of Buena Vista Water Supply Protection District Map dated January, 2000, defining and illustrating the geographical boundaries of the protection district. At least one (1) copy of the map shall at all times be maintained in the office of the Town Clerk for public inspection during regular business hours. Copies of the map may be ordered for purchase at such cost as deemed necessary and reasonable by the Town Clerk.

(Ord. 5-1999 §1; Ord. 1-2000 §1)

#### **Sec. 13-24. Definitions.**

As used in this Article, the following words and phrases shall mean as follows unless the context plainly requires otherwise:

Absorption system means a wastewater disposal system or leaching field utilizing and/or inclusive of adjacent soils for the treatment of sewage by means of absorption into the ground.

Absorption trench means a trench in which sewage effluent is transported or directed for percolation into the soil.

Aquifer means a water-bearing formation that contains sufficient ground water to be important as a source of supply.

Best management practice means the most effective means of preventing, reducing or mitigating the harmful impacts of development activities consistent with the standards set forth in this Article.

Development or development activity means any construction or activity which alters or changes the natural or preexisting character and/or use(s) of the land on which the construction or activity occurs, excepting residential gardening or landscaping.

Dispersal system means a system for the disposal of effluent after final treatment in an ISDS by a method which does not depend upon or utilize the treatment capability of the soil.

Effluent means the liquid waste discharge from a sewage disposal system.

Excavating means any act by which ten (10) cubic yards or more of soil or rock is cut into, quarried, uncovered, removed, displaced or relocated, and includes the conditions resulting therefrom.

Filling means the deposition of ten (10) cubic yards or more of material brought from another location by other than natural means.

Foreseeable risk means the reasonable anticipation that harm or injury may result from an act or omission.

Grading means the alteration of the natural surface of any land by leveling, stripping, filling or excavating and involving ten (10) or more cubic yards of soil or other surface material; or the alteration of any natural or preexisting drainage pattern or channel through the alteration, movement or addition of surface materials; or the installation of any road or other surface utilized for the movement of vehicles.

Hydric soil means soil that, in its undrained condition, is saturated, flooded or ponded long enough during a growing season to develop an anaerobic condition that supports the growth or regeneration of hydroponic vegetation.

Individual sewer disposal system (ISDS) means an on-site sewage system of any size or flow designed to collect and treat, neutralize, stabilize and dispose of sewage that is not part of or connected to a permitted municipal sewage treatment works. Examples include, without limitation, conventional septic tanks and leach fields, absorption trenches and pits, constructed wetland treatment systems, evapotranspiration systems and mound systems.

Maximum extent feasible means that no feasible and prudent alternative exists and all possible efforts to comply with a regulation, or minimize potential harm or adverse impacts, have been undertaken.

Person means any individual, partnership, corporation, trust, association, company or other public, governmental or corporate entity, or instrumentality thereof.

Pollute or pollution means the contamination or befouling of the natural biological, chemical, physical or radiological composition or integrity of water or soil through human or human-induced conduct or activities.

Sewage means a combination of liquid wastes that may include chemicals, house wastes, human or animal excreta, or animal or vegetable matter in suspension or solution, and/or other solids in suspension or solution, and that is discharged from, without limitation, a building, vehicle, tank or other structure or facility.

Sewage disposal system or facility means a septic tank, leach field or other facility regardless of size or flow designed and constructed for the purpose of receiving, treating or disposing of sewage.

Sewage treatment works means any system or facility for treating, neutralizing, stabilizing or disposing of sewage and which has a designed or operational capacity to receive more than two thousand (2,000) gallons of sewage per day.

Significant degradation means to lessen in grade, quality or desirability so as to create or cause unsafe or harmful impacts.

Stream (primary) means a visible waterway expected to run flowing water for more than one (1) month per year.

Stream (secondary intermittent) means a visible waterway, normally dry and not expected to run flowing water for more than one (1) month per year.

Substantial means material and/or considerable in importance, value, degree, amount or extent.

Surfacing means the compaction, hardening or covering of the natural land surface with asphalt, concrete, gravel or similar materials in an area greater than two hundred (200) square feet.

Wastewater means the same as sewage.

Water Supply Protection District permit (WSPD permit) or permit means the written approval issued by the Town under this Article for a land use activity or development within the Buena Vista Water Supply Protection District.

Watershed means the area encompassed by the Buena Vista Water Supply Protection District.

Waterworks means any and all man-made or designed components of the Town's drinking water collection and treatment system, including but not limited to transmission, storage and filtration facilities and all wells, springs, aquifers, reservoirs, streams, trenches, pipes and drains used in and necessary for the operation and maintenance of the Town's water supply system.

Wetland means land that has a predominance of hydric soils and that is inundated or saturated by surface or groundwater at a frequency and duration sufficient to support, and that under normal conditions does support, a prevalence of hydroponic vegetation typically adapted for life in saturated soil conditions.

(Ord. 5-1999 §1; Ord. 16-2003 §1; Ord. 21 §3, 2012)

### **Sec. 13-25. Prohibited activity.**

Unless exempted as provided for in this Article, it shall be prohibited and unlawful for any person to engage in or cause any of the following activities or conduct within the Buena Vista Water Supply Protection District unless such person has first obtained a permit:

- (1) The construction, installation, expansion or removal of any ISDS or sewage disposal system, excepting a system connected to a municipal sewage treatment works.
- (2) Excavating, grading, filling, blasting or surfacing, including road building.
- (3) Timber harvesting, excluding the removal of dead or diseased trees for firewood or for noncommercial domestic purposes.
- (4) Drilling operations of any kind.
- (5) Altering or obstructing natural or historic water drainage courses.
- (6) Surface and subsurface mining operations.
- (7) The out-of-doors spraying or using of fertilizers, herbicides or pesticides, excepting noncommercial applications for domestic household or gardening purposes.
- (8) Using, handling, storing or transporting toxic or hazardous substances, including, but not limited to, radioactive materials, except for noncommercial domestic household purposes as permitted by law.
- (9) Using, handling, storing or transporting flammable or explosive materials, except for noncommercial domestic household purposes as permitted by law, or within vehicular fuel storage tanks.
- (10) Moving, tampering, adjusting, impairing, obstructing or trespassing upon any Town waterwork.
- (11) Increasing or decreasing any rate of stream flow or natural or existing drainage pattern or course, except as permitted pursuant to an adjudicated water right; increasing sediment deposition in any stream; causing or increasing erosion on any slope or stream bank; or disturbing any wetland within the watershed.
- (12) Any activity reasonably giving rise to a foreseeable risk of injury or pollution to the Town's sources of water supply or water supply system or waterworks.

(Ord. 5-1999 §1; Ord. 16-2003 §1)

### **Sec. 13-26. Permit required.**

No person shall engage in or cause any development, development activity or prohibited activity or conduct identified in this Article without first applying for and obtaining a duly authorized WSPD permit from the Town. Permits may be limited and/or subjected to expiration and renewal requirements.

(Ord. 5-1999 §1)

### **Sec. 13-27. Permit application and review procedures; fee.**

(a) All applications for a permit shall be initiated in writing and shall include, at a minimum, the information set forth in this Section. No application shall be accepted, processed or approved unless and until it is complete and all fees associated therewith have been paid. The application shall be accompanied by not less than three (3) copies. The Public Works Director may waive certain application information requirements if he or she deems the same to be unnecessary or overly burdensome with respect to a specific proposed activity. All costs incurred by the Town in processing an application, inclusive of the costs for outside professional services or consultants necessary to evaluate an application, shall be paid by the applicant, inclusive of testing, engineering, inspection and legal fees.

The name, mailing address and telephone number of the applicant.

The name, mailing address and telephone number of the owner(s) of the land upon which the development or activity subject to the permit is to occur if different from the applicant, and written authorization from the landowner(s) for the submission of the application.

A legal description of the lot, tract, parcel or other land upon which the development is to occur.

A written narrative describing the development activity for which the permit is being sought, including a general identification of the environmental characteristics of the subject land and surrounding area.

A vicinity map showing the land on which the proposed development is to occur and all lots, tracts, parcels or other lands adjacent thereto, and illustrating any wetlands, lakes, ponds, springs, watercourses or other bodies of water and water wells.

A boundary and improvements map or sketch of the land subject to the application containing sufficient detail and drawn at a scale to accurately illustrate, review and assess the location of all proposed development activity and existing structures, and illustrating the existing direction of slope (contours) and direction of surface runoff. A professionally prepared boundary and improvements survey may be required if the Public Works Director deems the same necessary in order to adequately assess an application.

A listing and copy of all federal, state or local permits or approvals required or obtained for implementation of the development activity.

A detailed description of the impacts or potential impacts the development activity may have on any surface or subsurface water sources or courses, inclusive of wetlands.

A detailed description of the impacts or potential impacts the development activity may have on existing vegetation, trees and groundcover.

A detailed description of the impacts or potential impacts the development activity may have on soils, inclusive of a description of the nature and condition of existing soils and any planned grading, excavation, filling or surfacing. A detailed description of the impacts or potential impacts the development activity may have on existing drainage patterns and land contours, inclusive of comparative run-off and absorption calculations for the subject land and any impacted adjacent land, both pre- and post- development.

A detailed description of any proposed wastewater or sewage disposal system to be installed and a copy of the design/engineered plans, including soils and percolation test results for same.

A detailed description of any proposed water supply/delivery system to be installed, inclusive of water source and/or aquifer and anticipated consumptive use, and a copy of the design/engineered plans for the same.

A detailed description and copy of any and all mitigation plans or measures addressing impacts resulting from the development activity to surface and subsurface water sources, wetlands, vegetation and trees, soils, drainage and slopes.

The identification of any activity to be undertaken by the applicant as part of the development that presents, or may present, a foreseeable risk of pollution or injury to the Town's water sources, supply or waterworks, along with a specific description of the best management practices designed to eliminate or minimize such risk(s) to the maximum extent feasible.

(16) Such additional information as the applicant or Town may deem necessary to fully evaluate the proposed development and/or demonstrate or explain why a watershed permit should be issued.

(b) All applications for a permit shall be filed with the Public Works Director. The application and all supporting material shall be reviewed and evaluated by the Public Works Director to determine whether the application is complete and satisfies the requirements of this Article. Where appropriate and weather permitting, the Public Works Director may schedule a site visit to inspect the land on which the proposed development activity is to occur. Advance notice of the time and date of such site visit shall be provided to the applicant.

(c) Within ninety (90) days following receipt of a complete application, and weather permitting for any necessary site visits or inspections, the Public Works Director shall determine whether the permit application should be granted or denied. The issuance of a permit may be conditioned upon the applicant's compliance with such mitigation measures, financial security, performance standards or time deadlines, or such other terms and conditions as the Public Works Director may deem necessary to ensure protection of the Town's water supply sources, watershed and/or waterworks from pollution, disruption or damage. A failure by an applicant to accept or timely adhere to such terms and conditions shall constitute cause to deny or revoke a permit.

(d) Any applicant dissatisfied with a decision or order made by the Public Works Director under this Article may pursue an appeal of the same to the Board of Trustees by filing a written notice of appeal and appropriate fee with the Town Administrator within ten (10) days from the date of the decision or order appealed from. Upon receipt of a timely notice, the Town Administrator shall agendaize the appeal for a hearing before the Board of Trustees to be conducted within forty-five (45) days from the date the notice of appeal was received. The hearing shall be conducted de novo, and written notice of the date, time and place for the hearing shall be sent by regular mail or personally delivered to the applicant not less than ten (10) days in advance thereof. A failure by the applicant to appear at the hearing without good cause shall constitute a waiver of the applicant's appeal rights, and the decision or order subject to the appeal may be automatically affirmed. The applicant shall carry the burden of persuasion with regard to all issues on appeal. Decisions of the Board of Trustees on appeal shall be entered within thirty (30) days from the conclusion of the hearing thereon and shall be reduced to writing, a copy of which shall be mailed to the applicant. The Board of Trustees may on appeal prescribe such conditions on the issuance of a permit as it may deem necessary to protect or implement the intent and purposes of this Article.

(Ord. 5-1999 §1; Ord. 16-2003 §1; Ord. 21 §4, 2012)

### **Sec. 13-28. Permit issuance standards.**

The following standards shall be applied in determining whether a WSPD permit should be issued under this Article:

(1) (2)

The compliance of the application with all application requirements set forth in this Article.

The proximity of the proposed development activity to the Town's water supply sources and/or waterworks. No ISDS component shall be located within a 100-year floodplain. Additionally, no ISDS treatment or disposal component shall be located, at a minimum, within one hundred (100) feet from any water supply source or primary stream, and no ISDS absorption component shall be located, at a minimum, within two hundred (200) feet of any water supply source or primary stream, or fifty (50) feet from a secondary intermittent stream. Minimum setbacks may be increased if deemed necessary to protect a water supply source, primary stream or waterwork from pollution, disruption or contamination.

(3) The environmental suitability of the proposed development activity and proposed site therefor taking into consideration surface and subsurface water courses, soils, slopes, drainage patterns, geologic formations, existing vegetation and tree stands, wetlands, erosion and the intensity and impact of the proposed development activity.

(4) The likelihood or threat of pollution or injury to the Town's water supply sources, watershed or waterworks presented by the proposed development activity.

(5) The effectiveness of all protective or mitigation measures proposed by the applicant to eliminate or minimize pollution or injury to the Town's water supply sources, watershed and waterworks, and the availability of alternative protective and/or mitigation measures.

(6) The overall anticipated impact of the proposed development activity on the Town's water supply sources, watershed and waterworks.

(Ord. 5-1999 §1; Ord. 16-2003 §1)

**Sec. 13-29. Certificate of compliance.**

(a) At or immediately prior to the completion of any development or activity performed under a permit, and in all events prior to the burying or covering up of any work or facility authorized under a permit, the permittee shall notify the Public Works Director and request inspection and the issuance of a certificate of compliance in order to establish and confirm the permittee's adherence with the provisions of this Article and with all terms and conditions as may have been imposed as part of the permit. As soon as reasonably practicable, and not more than fifteen (15) working days after receipt of the request, weather permitting, the Public Works Director, or his or her designee, shall inspect the subject development or activity to ascertain if there is conformance with the permit application and the plan and specifications submitted to the Town, and any conditions imposed as part of the permit. Alternatively, the Public Works Director may elect to allow a qualified permittee or third-party professional to submit a written inspection report certifying that the permittee has fully complied with all permit requirements, inclusive of all plans, specifications and conditions.

(b) All costs incurred by the Town in conducting inspections shall be paid by the permittee, inclusive of any costs for outside consultants. If the inspection determines that the development conforms to the provisions of this Article and to all applications, plans, specifications and conditions of the permit, a certificate of compliance shall be issued. However, if the inspection determines that the development or activity fails in any manner to comply as set forth above, a certificate of compliance shall not be issued. In such case, the permittee shall be informed in writing of the reason(s) why the certificate of compliance cannot be issued and the requirements to be met before issuance of the certificate may be obtained. All follow-up inspections shall be conducted in accordance with this Section.

(c) It shall be a violation of this Section for any person who is required to obtain a permit to use any land within the Buena Vista Water Supply Protection District without first having obtained a certificate of compliance.

(Ord. 5-1999 §1; Ord. 16-2003 §1)

**Sec. 13-30. Wastewater and sewage disposal facilities.**

(a)

Notwithstanding any other provision or requirement contained within this Article, all wastewater and/or sewage disposal facilities or systems within the Water Supply Protection District shall be designed by a licensed engineer and constructed, operated and maintained so as to eliminate and/or minimize to the maximum extent feasible any pollution or injury, or threat of pollution or injury, to the Town's water supply sources, watershed and waterworks. A WSPD permit shall be required for the

installation of any new wastewater or sewage disposal facility. Additionally, no existing wastewater or sewage disposal facility shall be expanded, repaired, replaced or abandoned without a permit having first been obtained.

(b) The Public Works Director, or his or her designated agent, may investigate and inspect any wastewater and sewage disposal facility located within the Water Supply Protection District to determine whether such facility is being properly constructed, operated or maintained. All owners and/or operators of a wastewater or sewage disposal facility shall maintain written service records on the site of said facility illustrating the age of the facility and the date(s) and service provider for all inspections, installations, repairs, cleanings or other maintenance performed on the facility. In order to ensure that a sewage disposal facility is constructed, performing or being maintained properly, the Public Works Director may order the owner or operator of such facility to install a monitoring well(s) or other monitoring device(s) as a condition for issuance of a WSPD permit, or as deemed reasonably necessary to determine the operational integrity of an existing facility. In the event any owner or operator refuses access to the Public Works Director to any wastewater or sewage disposal facility, or refuses to make available service records as required under this Section, the Town shall take such steps as necessary to secure the appropriate warrants or court orders to undertake such inspections or obtain the records and seek to recover the costs therefor, including attorney fees, against the nonconsenting owner and/or operator.

(c) Without limiting the circumstances under which a failure of an ISDS shall be found to have occurred, the occurrence or presence of the following factors shall be deemed sufficient to establish a failure in an ISDS:

(1) (2) (3)

Ponding in a leach field or dispersal trench. Obstructed leaching pipes. The presence of unacceptable levels of nutrients or fecal coliform in soil or groundwater.

(d) All wastewater and sewage disposal systems shall, at a minimum, be designed, constructed and maintained in conformity with all applicable federal, state and local laws, standards and permits in addition to complying with the terms and conditions of this Article. In the event of a conflict between competing laws, standards or regulations, the most restrictive and/or protective of the Town's water supply and waterworks shall prevail.

(e) Minimum separation distances between ISDS components and protected structures or physical features as required by this Article shall be maintained at all times unless soil, geological or other conditions warrant greater distance separation. ISDS components that are not water tight should not extend into areas occupied by the root systems of nearby trees. Where repair or upgrading of an existing ISDS is involved, and the size of the lot or parcel precludes adherence to the distance separation standards prescribed in this Article, the repairs or repaired system components shall not be closer to protected structures or features than first existing.

(f) All owners or operators of substandard wastewater and sewage disposal systems existing within the watershed protection district on or before the effective date of this Article shall be provided notice and a reasonable period of time in which to correct any deficiency or noncompliance with respect to their system(s) and the requirements of this Article.

(Ord. 5-1999 §1; Ord. 16-2003 §1)

### **Sec. 13-31. Water quality monitoring plans.**

Notwithstanding any other provision or requirement contained within this Article, the Public Works Director may require the preparation and implementation by an applicant of a water quality monitoring plan and program as a condition for the issuance of a WSPD permit. Such plan may include the installation of monitoring devices, the regular collection of soil and water samples and the establishment of reporting requirements. The costs for the design, implementation and inspection of any water quality monitoring plan shall be borne by the applicant.

(Ord. 5-1999 §1)

### **Sec. 13-32. Delegation of authority.**

The Public Works Director may from time to time devise, adopt and enforce supplemental administrative, procedural or technical/engineering rules and regulations as he or she may deem necessary and advantageous to the successful implementation and enforcement of the provisions of this Article, inclusive of the preparation of standardized forms and fees associated with the evaluation and issuance of permits. All rules and regulations must be consistent with the terms of this Article and be approved by the Town Administrator. The Board of Trustees may review, amend or vacate such rules and regulations upon written complaint or appeal.

(Ord. 5-1999 §1)

### **Sec. 13-33. Enforcement.**

(a) Right of entry. When it is necessary to make an inspection to enforce the provisions of this Article or the terms and conditions of any permit, or where reasonable grounds exist to believe that a condition, activity or facility on any premises presents a threat of pollution or injury to any of the Town's water sources, supplies or waterworks, the Public Works Director, or his or her designee, may enter onto such premises at reasonable times to inspect and/or perform such investigation and duties as called for under this Article; provided that if the premises be occupied, proper identification be shown to the person(s) on the premises and a request for access be made. If the premises are unoccupied, reasonable efforts shall be made to locate and/or provide notice to the owner or operator of the land or facility in question of the desired access. If access is refused, a warrant to enter onto the premises shall be obtained ex parte from the Municipal Court.

(b) Stop work and cease and desist orders. Whenever any development or activity is being performed or continued in violation of the provisions of this Article or the terms and conditions of a permit, or where it is determined that a permit was issued in error or as the result of incorrect, inaccurate or misleading information, the Public Works Director may execute and issue a written stop work and/or cease and desist order commanding that the subject development or activity immediately cease and/or be corrected. A stop work and/or cease and desist order shall set forth in plain language the nature of any violation and shall be served on the permittee or person(s) engaged in the prohibited development or activity by personal service or by regular mail. A copy of the order shall also be posted at some conspicuous place on the subject premises. Appeals or challenges to a stop work or cease and desist order shall be heard by the Board of Trustees upon written request filed with the Town Clerk not less than five (5) working days after service of the order on the permittee or person contesting the same. The failure of a person to timely file an appeal or challenge, or to appear at the hearing thereon, shall constitute a waiver of their right to contest the order. Hearings shall be conducted by the Board of Trustees within thirty (30)

days from the date on which the written notice of appeal or challenge was filed with the Town Clerk. Written notice of the hearing shall be sent by regular mail or personally served on the appellant not less than ten (10) days in advance thereof. The continuation of any development or activity subject to a stop work or cease and desist order shall constitute a violation of this Article.

(c) Permit revocation.

(1) All WSPD permits shall be subject to revocation by the Public Works Director for violations of this Article or the rules and regulations adopted pursuant thereto, inclusive of stop work and cease and desist orders. Written notice of a proposed revocation shall be mailed to the permittee not less than fifteen (15) days prior to the effective date of the revocation and shall set forth in plain language the grounds justifying the revocation. A hearing on the revocation shall be conducted by the Board of Trustees upon the written request of the permittee filed with the Town Clerk prior to the effective date of the revocation. All hearings shall be promptly scheduled before the Board of Trustees by the Town Clerk and written notice thereof mailed to the permittee at least five (5) business days in advance thereof. The effectiveness of any order of revocation shall be stayed pending the decision of the Board of Trustees on appeal, except where the Public Works Director certifies in writing that a delay in revoking the permit will present a clear and immediate danger to public health, safety, welfare or property. All decisions on appeal shall be reduced to writing and a copy thereof provided to the permittee.

(2) Upon the revocation of a permit the Town may require the permittee to restore any land, facility or site to such condition as deemed necessary to prevent pollution or injury to the watershed or any water source, supply or waterwork. Upon the failure of the permittee to timely perform such restoration, the Town may, at its option, perform or have performed the restoration and assess the costs thereof against the permittee, inclusive of the imposition of a lien against the permittee's property on which such restoration work took place.

(Ord. 5-1999 §1)

#### **Sec. 13-34. Violations and penalties.**

(a) It shall be unlawful for any person to engage in or cause a violation of any provision of this Article or of any term or condition of any WSPD permit, and such person or persons shall be fined upon conviction thereof in an amount up to one thousand dollars (\$1,000.00), and/or imprisoned up to one (1) year in jail.

(b) Any development, activity, facility or structure which is continued, operated or maintained in violation of this Article or the terms and conditions of any permit shall be subject to injunction, abatement and/or other appropriate legal remedy as may be sought and obtained by the Town, in which event the Town shall be entitled to recover its reasonable costs and attorney fees from the offending party or parties.

(c) All penalties and remedies for violations of this Article shall be nonexclusive and cumulative, and the Town's pursuit and/or exercise of one (1) remedy or penalty shall not foreclose or prohibit the pursuit and exercise of alternative or other remedies.

(Ord. 5-1999 §1)

#### **Sec. 13-35. Certain de minimis activities exempted.**

(a)

The Public Works Director may determine upon written request that an activity or proposed schedule of activities to be undertaken within the Water Supply Protection District presents a de minimis risk of pollution to or disruption of the Town's water supply, watershed and/or waterworks and may, thus, exempt or except such activity or activities from some or all of the application and/or permit requirements as contained in this Article. The burden will be upon the applicant seeking an exemption to supply sufficient information to demonstrate that the activity or activities in question will present no more than a de minimis threat or risk to the Town's water supply and/or water supply system. In no event shall the installation or repair of an ISDS be deemed an exempt activity, and in all events an applicant must provide the Public Works Director written notice of when and where any exempted activity is to occur.

Site-specific request information which identifies the specific criteria from which a variance is being requested.

Technical justification by a Colorado registered professional engineer or Colorado registered professional geologist experienced in ISDS or other experience acceptable to the Town which indicates the specific conditions which exist and/or the measures which will be taken to result in no greater risk than that associated with compliance with the requirements of the regulation. Examples of conditions which exist or measures which might be taken include, but are not limited to, the following:

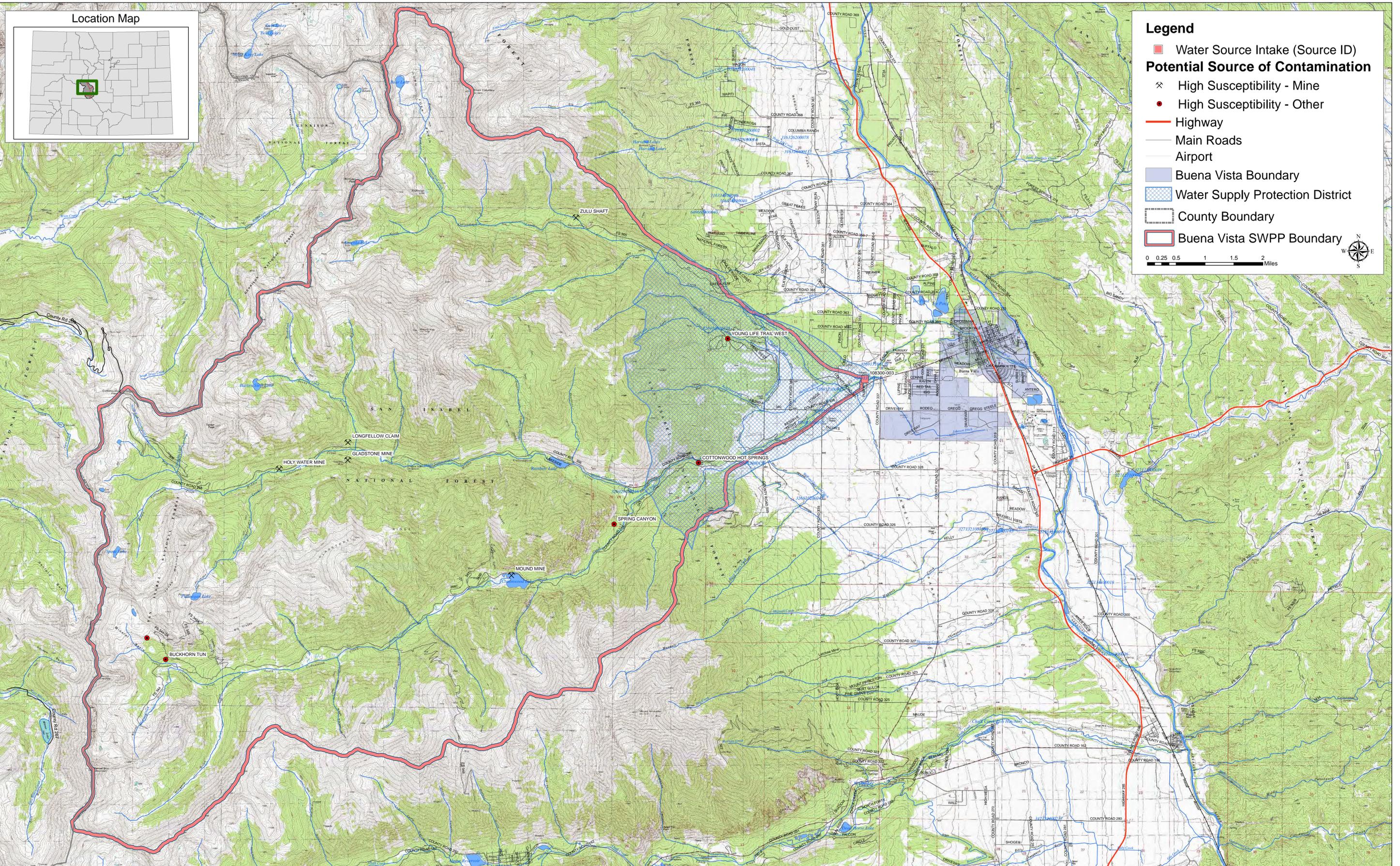
a. Evidence of a natural or physical barrier to the movement of effluent to or toward the feature from which the variance is requested.

b. Placement of a man-made physical barrier to the movement of effluent to or toward the feature from which the variance is requested.

# Buena Vista SWPP Map 1

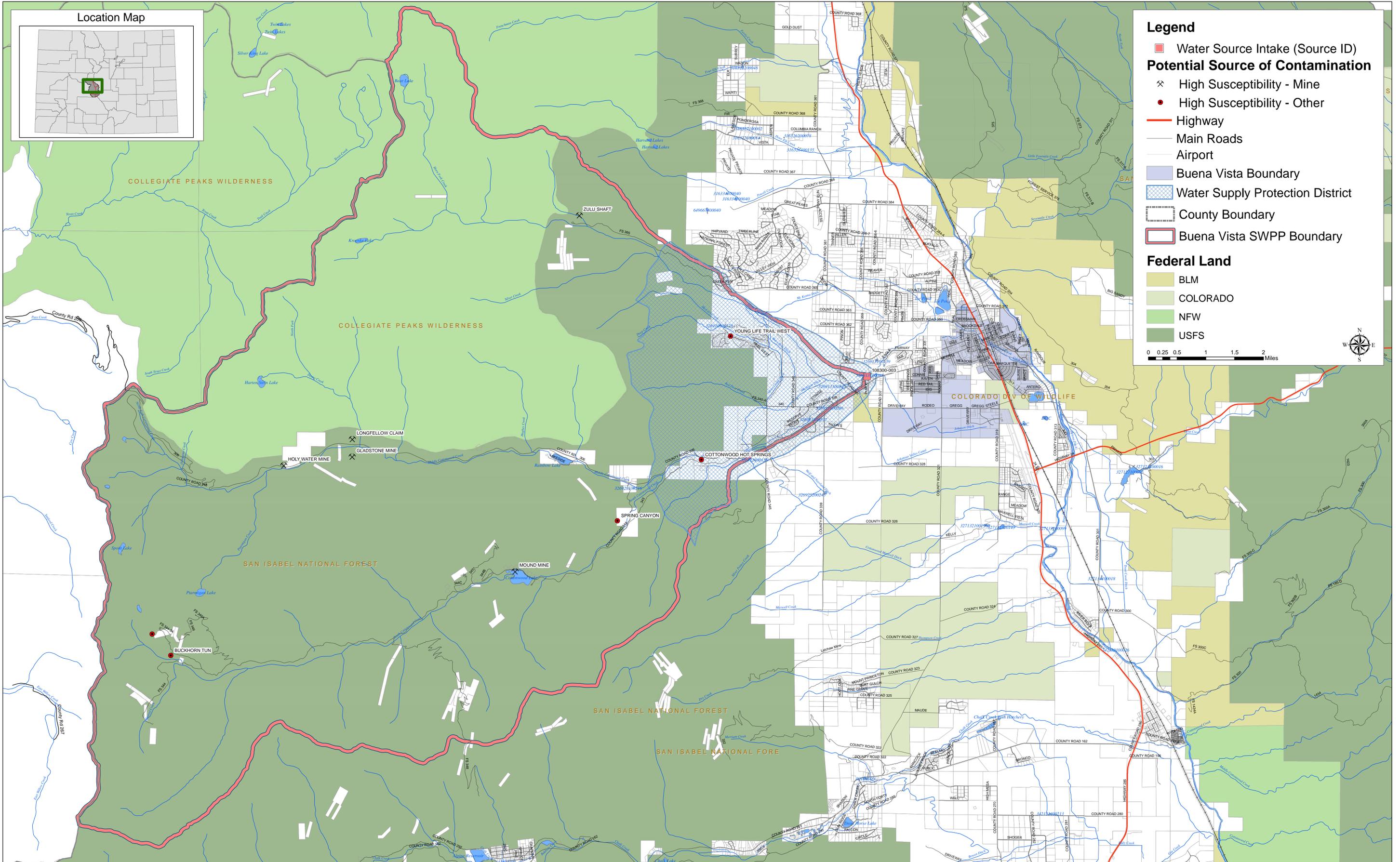


The Town of Buena Vista  
December 2015





# Buena Vista SWPP Map 3



### Legend

- Water Source Intake (Source ID)
- Potential Source of Contamination**
  - High Susceptibility - Mine
  - High Susceptibility - Other
- Highway
- Main Roads
- Airport
- Buena Vista Boundary
- Water Supply Protection District
- County Boundary
- Buena Vista SWPP Boundary
- Federal Land**
  - BLM
  - COLORADO
  - NFW
  - USFS

0 0.25 0.5 1 1.5 2 Miles



*Town of Buena Vista  
P.O. Box 2002  
Buena Vista CO 81211  
Phone: (719)395-8643  
Fax: (719)395-8644*

DATE: February 9, 2016  
TO: Mayor and Board of Trustees  
FROM: Brandy Reitter, Town Administrator  
SUBJECT: BLM Trails Planning and Town Coordination

---

### **Overview**

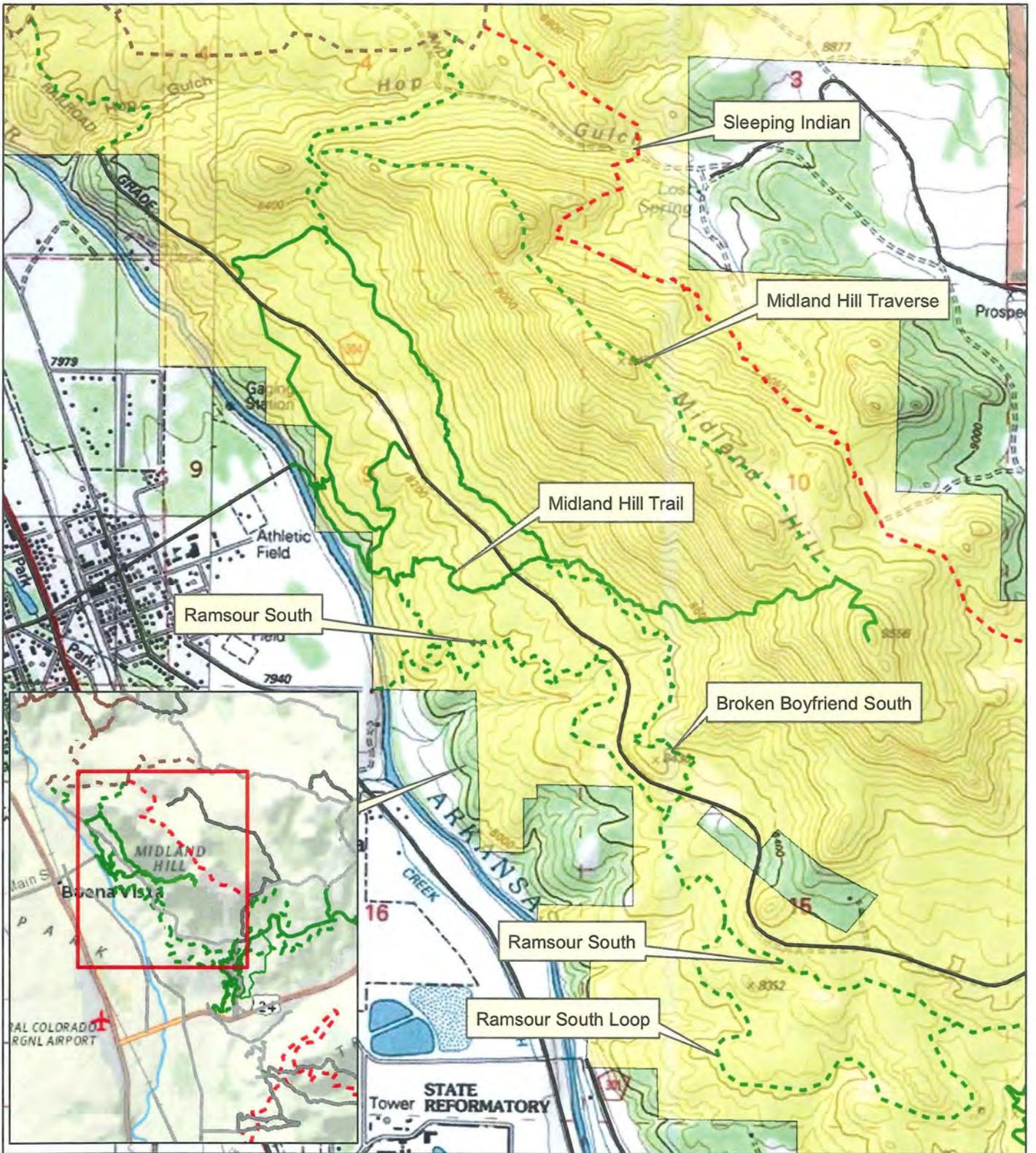
Staff and Trustee Volpe met with BLM staff to discuss coordinating efforts as a result of the BLM trail scoping process that took place last fall. Attached are maps of the area that will be discussed. Below are some of the items that were discussed and various issues that BLM would like to work with town to address:

- Fourmile Trails Proposal - delayed for up to 4 years due to contentious nature and BLM Staff limitations. CMA could address issues independently from the original proposal.
- Midland Hills Bridge – for town is where the conversation should focus. It is a time sensitive issue due to the land owner offering not only access but resource to build trail.
- Barbara Whipple Bridge – Saw 35,000 visitors in 2002. In 2012 the bridge saw over 130,000 visitors. It is the most heavily trafficked piece of real estate in the entire BLM district.
- The Whipple Trail has developed into North, Middle, South, Broken Boyfriend, and Sleeping Indian. CMA only covers the original Whipple Trail.
- Without Town taking the initiative to repair, maintain, design and build sustainable trail options, the conditions of the trails may continue to deteriorate.
- A CMA will allow improved management of the area. The vision is that it will become a park that the Town manages.
- The area is a significant amenity to the community for health, recreation and economic reasons. The river park is a great example of a positive economic and social impact on BV. This is very complimentary.

### **BOT Considerations**

After meeting with BLM staff there was consensus on what Buena Vista could focus on to see immediate results. In determining the level of participation the town should provide, staff is recommending the following options:

1. Focus on community needs. If this gets pulled into the same issues that the Fourmile Proposal had, it becomes much more contentious.
2. Scope of the CMA – Maybe narrowing the scope and focus on a larger area at a later time. From Whipple Bridge to Midland Hills Bridge and from Arkansas River to C.R. 304 is primary. The area could be as big as Hop Gulch to HWY 285 and from Arkansas River to top of Sleeping Indian.

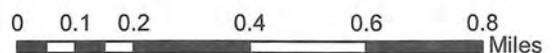


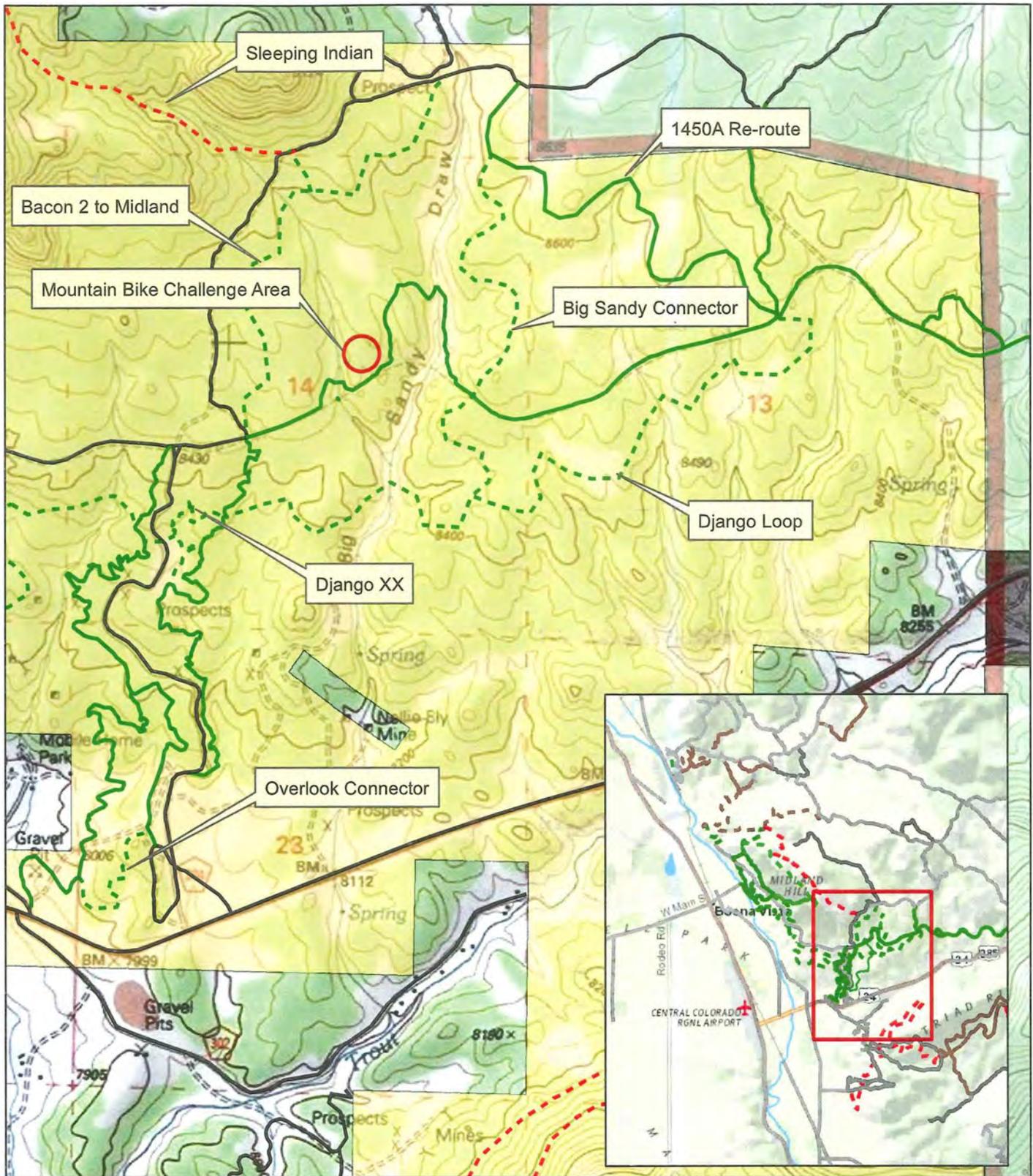
**Fourmile Trail System Expansion  
-Barbara Whipple Zone-**

Proposed Trails	Designated Roads and Trails	Land Ownership
ATV	2wd Road	Bureau of Land Management
Hiking	4wd-High Clearance Road	Private
Motorcycle	Bicycle Trail	US Forest Service
bicycle	Hiking Trail	

DOI-BLM-CO-F020-2015-0064 EA

6th PM, T13S, R78W Sections 32 and 33  
T14S, R78W Sections 3, 4, 5, 10, 11, 24, 25, 26, 35





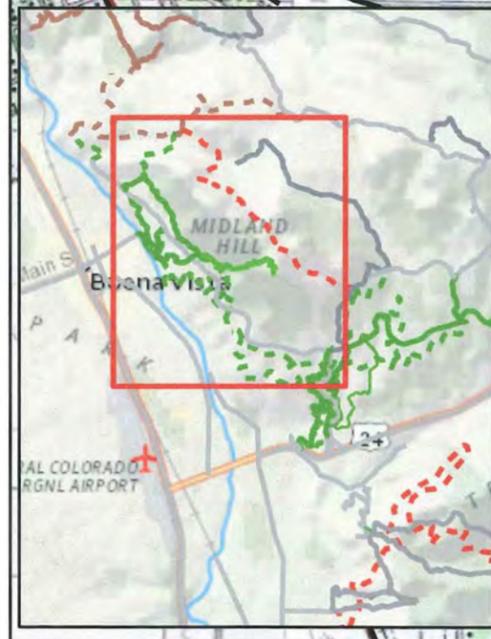
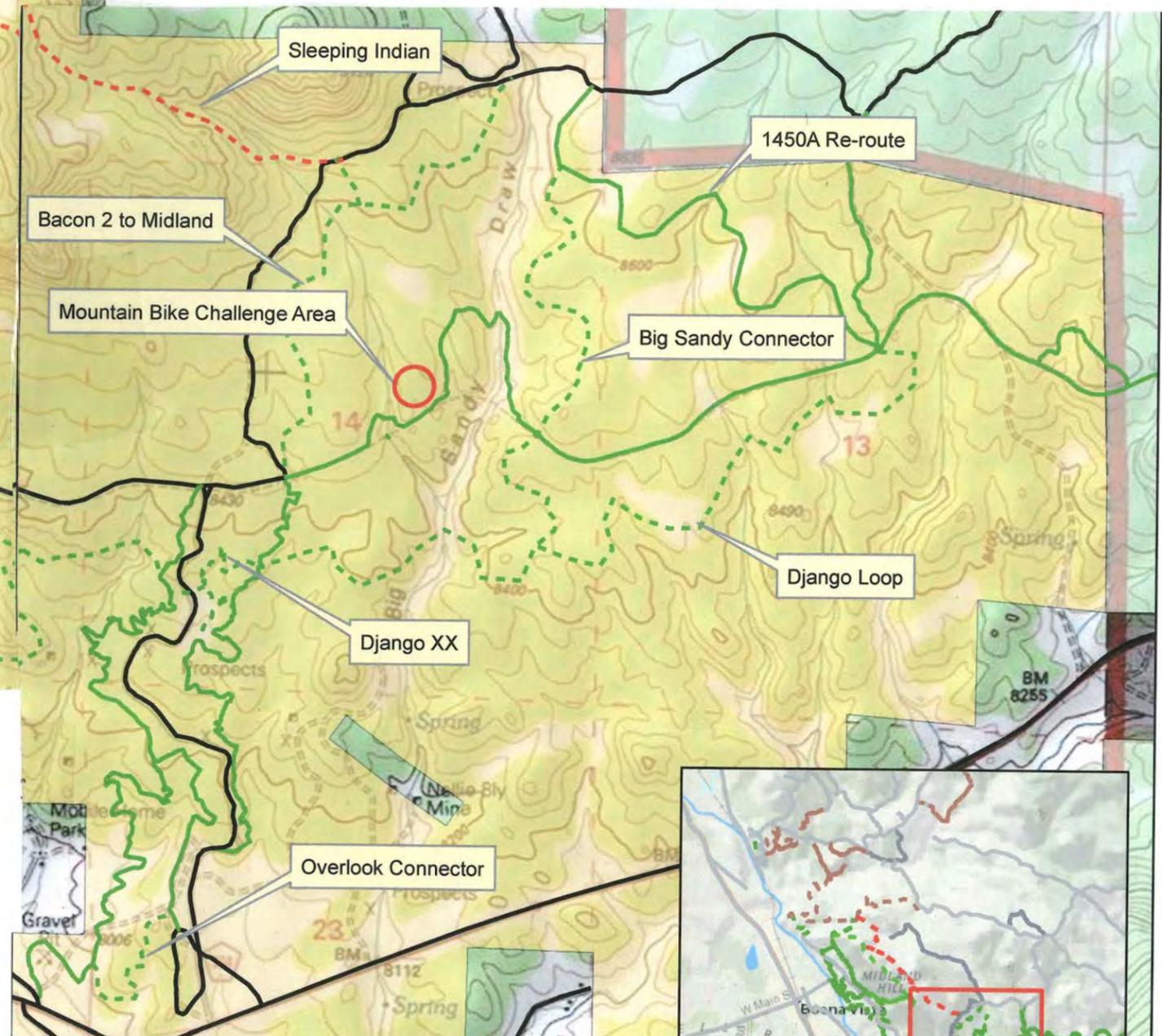
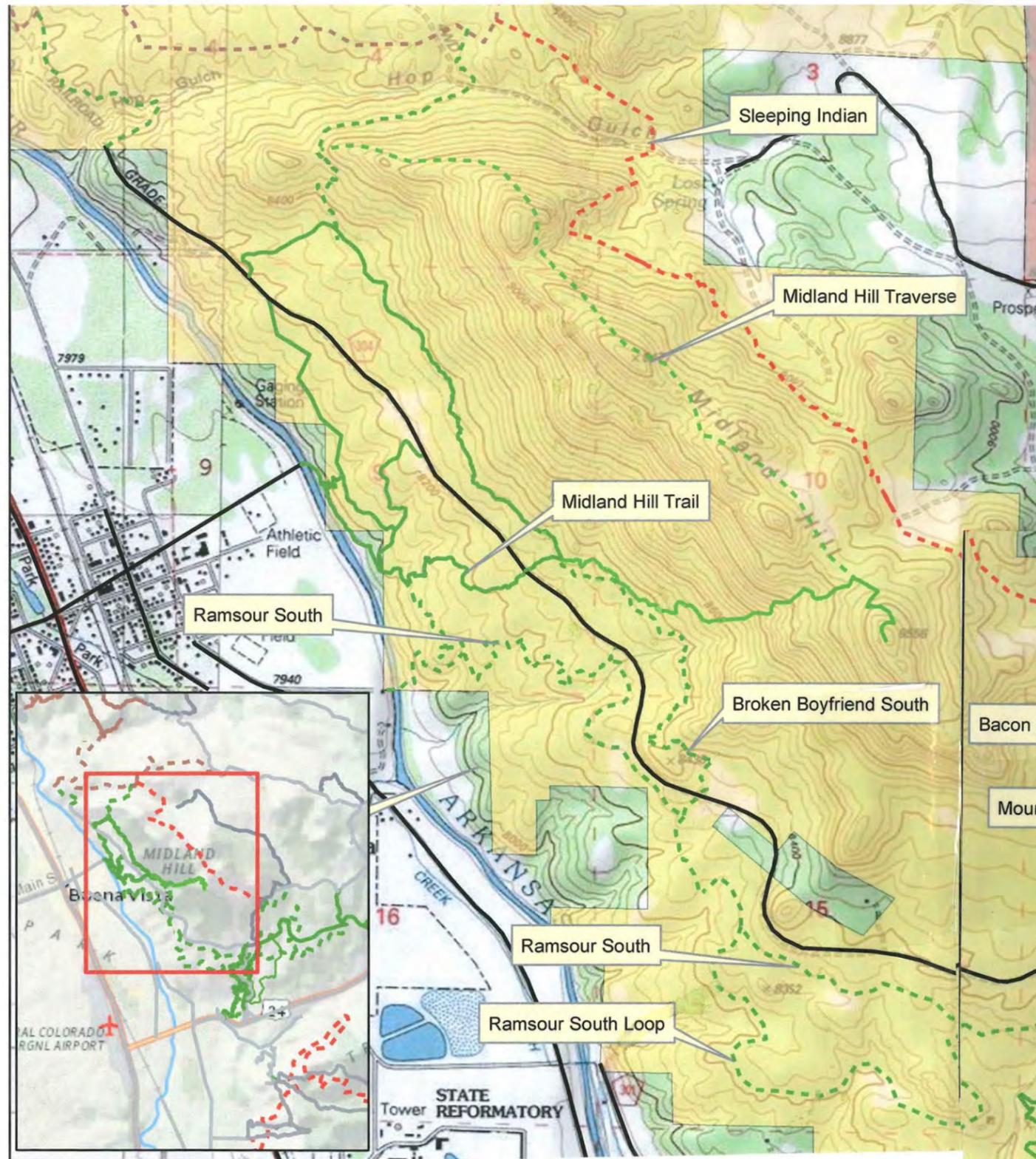
**Fourmile Trail System Expansion  
-Collegiate Peaks Overlook Zone-**

Proposed Trails	Designated Roads and Trails	Land Ownership
Motorcycle	2wd Road	Bureau of Land Management
bicycle	4wd-Technical Road	Private
	4wd-High Clearance Road	US Forest Service
	Bicycle Trail	

**DOI-BLM-CO-F020-2015-0064 EA**

**6th PM, T13S, R78W Sections 32 and 33  
T14S, R78W Sections 3, 4, 5, 10, 11, 24, 25, 26, 35**

0 0.075 0.15 0.3 0.45 0.6  
 Miles





## MEMORANDUM

To: Mayor and Board of Trustees  
From: Brandy Reitter, Town Administrator  
Date: February 9, 2016  
RE: Final draft of the Community Rec Event Center Feasibility Study

---

### Background

The Town of Buena Vista contracted with Ohlson Lavoie Collaborative (OLC), Ballard\*King & Associated and Webb Strategic Communications (herein referred to as "OLC") in June 2015 to perform a feasibility study regarding the possibility of building a new Community Recreation Event Center. Over the course of six months OLC used surveys (including data from previous town meeting surveys), focus groups and market analysis studies to complete a thorough evaluation of the feasibility, including potential sites, design of conceptual architectural plans, and recommending an appropriate governance structure to fund and operate the center. Based on their findings, they recommend that the community is definitely in need of a community recreation/events center.

### Public process

Town Process - The public processes for this project began with a series of public meetings were over 80 people attended:

- March 16, 2015 session.
  - - 98% of respondents thought a recreation event center would improve the quality of life in Buena Vista.
    - 100% of respondents were in favor of raising taxes to support a recreation event center.
    - 100% of respondents thought this project was reasonable and practical for Buena Vista.
- March 17 session
  - 93% for said it would improve the quality of life.
  - 79% in favor of increasing taxes to support a recreation event center.
  - 96% of respondents thought this project was reasonable and practical for Buena Vista.

Consultant Process - OLC conducted a mail survey that went out to 1,100 of the 4,442 households in the Buena Vista School District area on September 4, 2015. Responses include:

- 319 residents completed the survey, for a response rate of 29%. This was a very good response rate. From this group, 81% of respondents said they would like to see a recreation event center built in Buena Vista.
- Top desired amenities:
  - Indoor swimming pool (44% essential, 39% nice to have).
  - Weight/cardio machines (38% essential, 29% nice to have).
  - Exercise/open floor area (30% essential, 39% nice to have).
  - Walking track (27% essential, 37% nice to have).
  - Gymnasium (24% essential, 42% nice to have).
  - Performing arts space (17% essential, 29% nice to have).

User group interviews were conducted by OLC November 4, 2015 to obtain stakeholder input of the desired programs for a recreation event center. Five user groups were interviewed over the course of the day.

The above described public process was used to find the priorities and preferences of the community, and was used to develop programming and concept design ideas for the center.

## **Governance**

Using a weighted matrix of factors critical to determine appropriate governance, including ability to fund and capture audience, it was determined that best governance structure would be a special recreation district that would be formed using School District R31 (Buena Vista) boundaries. This would capture the appropriate audience and ensure appropriate funding and revenue.

## **Conceptual Architectural Plan, Site Evaluation and Phasing**

OLC considered a number of evaluation matrices to determine the appropriate site. The sites the analyzed were the Rodeo Grounds and River Park. The River Park site ended up as the recommended location because of:

- Proximity to infrastructure (water, sewer lines).
- Proximity to other recreation facilities including trails, the ball fields and community center, its year-round access in the heart of town, and proximity to neighborhoods.

Included in the Recreation Event Center Feasibility Study are two conceptual architectural plans for the top two sites. Each plan included phasing options. The phasing plan is as follows:

First phase:

- Leisure pool, walk/jog track, party rooms, gymnasium space (1 full court, would be divisible/adaptable for volleyball, indoor soccer and pickleball), a weight

lifting/cardiovascular area, multi-purpose room, kitchen, lobby, locker rooms, and administration area.

- Is approximately 31,500 sq. feet. The first phase cost estimate is \$8,197,000 for construction.

Second phase:

- Multi-use exercise room that would be used for dance, aerobics, mind/body exercise, performance arts with stage (150 seating), art class rooms, a lap pool, and game room.
- Is approximately 16,800 square feet.

### **Programing and Staff**

The revenue projection model OLC presents is extremely detailed and shows revenue projections broken down by fees, programs, locker rentals, drop-in child care, special events, and other opportunities. The budget that OLC created represents the second full year of operation.

The estimate for the aquatics program would include swim lessons, water aerobics, private swim lessons, therapy classes, and drop-in swimming. All would be offered year-round, with after-school swim lessons for children during the school year.

General programming includes adult leagues (basketball & volleyball), youth leagues (indoor soccer & basketball), youth sports camps, fitness classes, functional training, personal trainer opportunities, youth/teen activities, summer day camps, birthday parties, dance, fine arts classes, martial arts, yoga, PiYo, etc.

To support the programming that could be offered in a facility like this OLC estimates the need for 4 full-time employees: a facility manager, program supervisor, accounting clerk and a maintenance/custodian.

There is a need for part-time positions for program instructors, lifeguards, front desk attendants, weight room supervisor, custodians and child care workers.

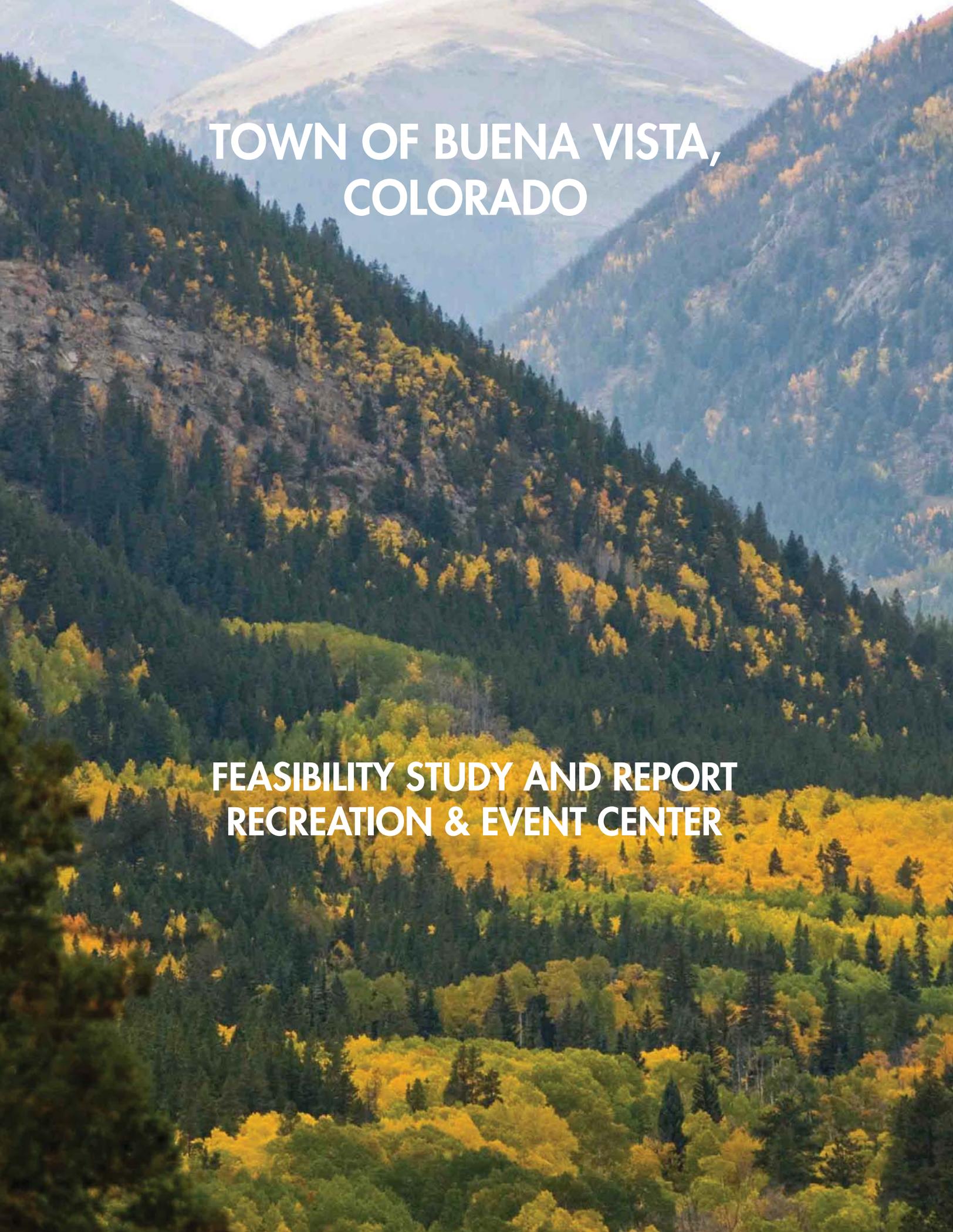
Total cost estimate for personnel in year two is \$613,533. With commodities, contractual and capital the total estimate for expense is \$884,283.

The estimate for revenues from all sources is \$454,030, making a difference of \$430,253.

Based on OLC's estimate for expense and revenue above, there will be an approximately 51% recovery rate for this facility.

### **Next Steps**

Based on the plan provided, the first year of operation will be 2019 or later. From the survey results, about 6 in 10 were supportive of implementing a sales tax and half were supportive of a combination of sales and property taxes. "Other" government funding was supported at 70% as a method of financing the center.



**TOWN OF BUENA VISTA,  
COLORADO**

**FEASIBILITY STUDY AND REPORT  
RECREATION & EVENT CENTER**

# TABLE OF CONTENTS

<u>Section</u>	<u>Page #</u>
<b>EXECUTIVE SUMMARY</b>	<b>1</b>
<b>MARKET ANALYSIS</b>	<b>2-22</b>
<b>PROGRAMMING</b>	<b>23-29</b>
<b>GOVERNANCE</b>	<b>30-35</b>
<b>SITE EVALUATION</b>	<b>36-41</b>
<b>DESIGN</b>	<b>42-56</b>
<b>OPERATIONS PROFORMA</b>	<b>57-78</b>
<b>NEXT STEPS</b>	<b>79-81</b>
<b>APPENDIX</b>	<b>A</b>

# **EXECUTIVE SUMMARY**

## Executive Summary

In June 2015, the team of Ballard King & Associates, Ohlson Lavoie Collaborative, and Webb Strategic Solutions was hired to assess the feasibility of a new community recreation center for the town of Buena Vista, Colorado. Tasks include review of potential sites and design of conceptual plans in a phased approach for a Center that will satisfy growing demand over time. In addition, an important part of the assignment was to study and recommend an appropriate governance structure to fund and operate the center. The following study was accomplished over the past seven (7) months, with several key conclusions:

1. The community is definitely in need of a community recreation/events center.
2. Citizens in proposed service area that participated in the survey were overwhelmingly in favor of having a Center.
3. A recommended formation of a district that includes an area outside the boundaries of incorporated Buena Vista.
4. The Center will generate some revenue to support itself, but will require a subsidy.
5. A phased construction approach will be needed to satisfy demand over time.
6. The Center will be designed as a combination Recreation Center and Events Center, with the ability to host conference-type events.
7. The addition of such an Events Center has the potential to grow the local economy. Two sites were finalists in the study, but the recommended location for the Center is the property currently owned by the Town of Buena Vista. It is directly east of the existing community center and termed River Park, for the purposes of this study.

The following pages summarize these findings in greater detail, beginning with a comprehensive Market Analysis for the Center. Market information is then followed by Community Input and the Recommended Program, Site Evaluation, Conceptual Site Plan, Conceptual Floor Plans, and three-dimensional representations for the collective vision for the new Center. The report wraps up with a detailed Operations Proforma and an Economic Assessment and Next Steps. We recommend that the citizens' advisory committee comprised of volunteers from all walks of life, who are interested in seeing that this project live up to its complete potential, continue to seek methods to procure funding and develop a governance structure. This group would be in charge of working with the design team and reporting back to the Board of Trustees with recommendations. Two issues will need to be placed before the voters: formation of a recreation district, and funding of a recreation and events center. Engagement of a campaign strategist is recommended until the measures are placed on the ballot.

# **MARKET ANALYSIS**

## Demographic Summary & Market Review

As part of the Ohlson Lavoie Collaborative project team, Ballard\*King & Associates has been tasked with the development of a competitive market analysis for a possible recreation event center in Buena Vista, Colorado.

The following is a summary of the basic demographic characteristics of the identified service areas along with recreation and leisure participation standards as produced by the National Sporting Goods Association and with participation statistics developed by the National Endowment of the Arts.

**Service Areas:** A new indoor recreation facility would be developed with the intention of serving the residents of the northern portion of Chaffee County including Buena Vista. Therefore the boundaries of the Buena Vista School District have been identified as the Primary Service Area for the purposes of this report. The Town of Buena Vista information has been provided for comparative purposes.

Primary Service Areas are usually defined by the distance people will travel on a regular basis (a minimum of once a week) to utilize a facility or its programs. Use by individuals outside of this area will be much more limited and will focus more on special activities or events (tournaments, etc.).

Service areas can vary in size with the types of components that are included in a facility. A center with active elements (pool, weight cardiovascular equipment area, gym, track, etc.) will generally have a larger service area than a more passively oriented facility. Specialized facilities such as a sports field house, ice arena or large competitive aquatic venue will have even larger service areas that make them more of a regional destination.

Service areas can also be based upon a facility's proximity to major thoroughfares. Other factors impacting the use as it relates to driving distance are the presence of alternative service providers in the service area. Alternative service providers can have an impact upon membership, daily admissions and the associated penetration rates for programs and services.

**Service Area Comparison Chart:**

	Town of Buena Vista	Primary Service Area
<b>Population:</b>		
2010 Census	2,617 <sup>1</sup>	8,658 <sup>2</sup>
2015 Estimate	2,699	9,027
2020 Estimate	2,801	9,490
<b>Households:</b>		
2010 Census	1,194	3,382
2015 Estimate	1,236	3,562
2020 Estimate	1,301	3,803
<b>Families:</b>		
2010 Census	745	2,291
2015 Estimate	799	2,402
2020 Estimate	839	2,557
<b>Ave. Household Size:</b>		
2010 Census	2.19	2.19
2015 Estimate	1.75	2.17
2020 Estimate	1.74	2.15
<b>Ethnicity (2015 Est):</b>		
Hispanic	12.9%	10.8%
<b>Race (2015 Est.):</b>		
White	89.8%	90.8%
Black	4.5%	3.3%
American Ind.	1.6%	1.5%
Asian	0.4%	0.7%
Pacific Islander	0.0%	0.0%
Other	2.0%	1.7%
Multiple	1.7%	1.9%
<b>Median Age:</b>		
2010 Census	45.0	46.6
2015 Estimate	41.8	47.9
2020 Estimate	42.6	49.2
<b>Median Income:</b>		
2015 Estimate	\$51,952	\$56,366
2020 Estimate	\$55,764	\$61,048

**Age and Income:** The median age and household income levels are compared with the national number as both of these factors are primary determiners of participation in recreation activities. The lower the median age, the higher the participation rates are for most activities. The level of participation also increases as the median income level goes up.

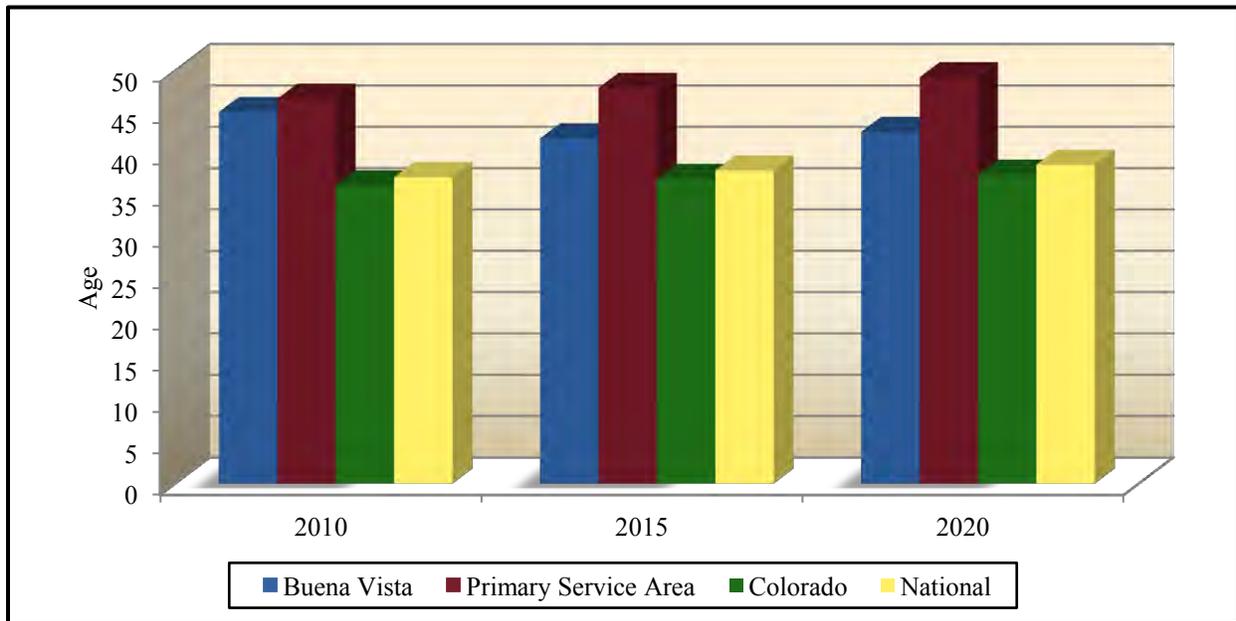
<sup>1</sup> From the 2000-2010 Census the Town of Buena Vista saw a 12.7% increase in total population.

<sup>2</sup> From the 2000-2010 Census the Primary Service Area saw a 14.3% increase in total population.

**Table A – Median Age:**

	2010 Census	2015 Projection	2020 Projection
Town of Buena Vista	45.0	41.8	42.6
Primary Service Area	46.6	47.9	49.2
State of Colorado	36.1	36.9	37.4
Nationally	37.1	37.9	38.6

**Chart A – Median Age:**



The median age in the State of Colorado is less than that of the National number while the median age in the Town of Buena Vista and the Primary Service Area is significantly older. This significantly older median age points to a larger population in the 55+ years of age categories. Given that information, a new recreation facility will need to address the special needs of that age population, while at the same time not neglecting the presence of youth in the market.

**Households with Children:** The following chart provides the number of households and percentage of households in each of the service areas with children.

**Table B – Households w/ Children**

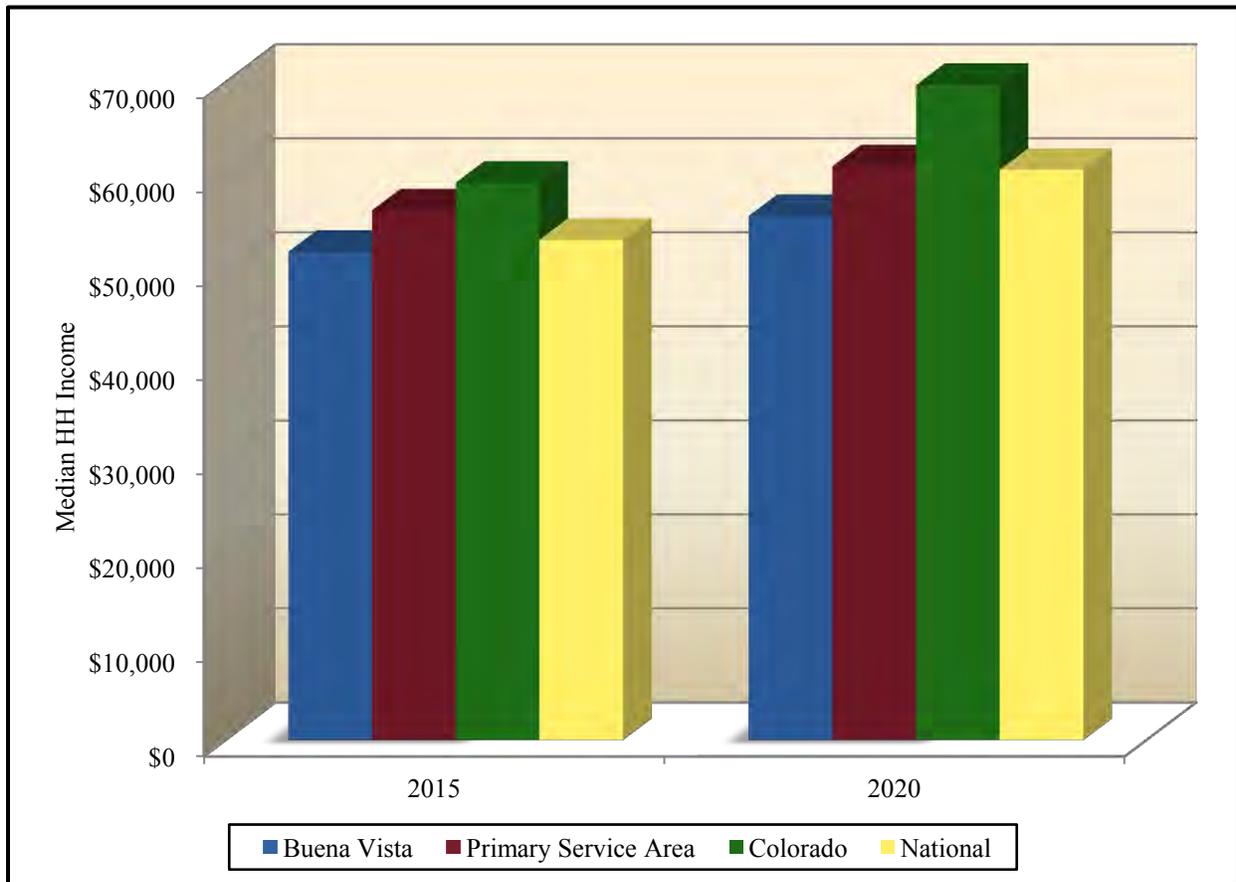
	Number of Households w/ Children	Percentage of Households w/ Children
Town of Buena Vista	311	26.0%
Primary Service Area	725	21.4%

The information contained in Table-B further defines the higher median age that is reflected in each service area in Table-A.

**Table C – Median Household Income:**

	2015 Projection	2020 Projection
Town of Buena Vista	\$51,952	\$55,764
Primary Service Area	\$56,366	\$61,048
State of Colorado	\$59,306	\$69,705
Nationally	\$53,217	\$60,683

**Chart B – Median Household Income:**



Based upon 2015 projections for median household income the following narrative can be provided for the two service areas:

In the Town of Buena Vista, the percentage of households with median income over \$50,000 per year is 53.4% compared to 53.2% on a national level. Furthermore, the percentage of the households in the service area with median income less than \$25,000 per year is 27.4% compared to a level of 23.1% nationally.

In the Primary Service Area the percentage of households with median income over \$50,000 per year is 59.0% compared to 53.2% on a national level. Furthermore, the percentage of the households in the service area with median income less than \$25,000 per year is 22.4% compared to a level of 23.1% nationally.

The median household income in the Primary Service Area and the State of Colorado are both higher than the National number, while the income level in the Town of Buena Vista is lower. The median household income information must be balanced with the overall cost of living. It is also important to point out that 22.4% of the Primary Service Area population make less than \$25,000 per year, this is a significant number.

**Household Budget Expenditures:** In addition to taking a look at Median Age and Median Income, it is important to examine Household Budget Expenditures. In particular looking at housing information; shelter, utilities, fuel and public services along with entertainment & recreation can provide a snap shot into the cost of living and spending patterns in the services areas. The table below looks at that information and compares the service areas.

**Table D – Household Budget Expenditures<sup>3</sup>:**

Town of Buena Vista	SPI	Average Amount Spent	Percent
Housing	73	\$15,789.14	28.4%
<i>Shelter</i>	70	\$11,543.72	20.8%
<i>Utilities, Fuel, Public Service</i>	84	\$4,245.42	7.6%
Entertainment & Recreation	79	\$2,618.63	4.7%

Primary Service Area	SPI	Average Amount Spent	Percent
Housing	84	\$18,141.85	28.3%
<i>Shelter</i>	81	\$13,336.25	20.8%
<i>Utilities, Fuel, Public Service</i>	95	\$4,805.59	7.5%
Entertainment & Recreation	92	\$3,059.94	4.8%

State of Colorado	SPI	Average Amount Spent	Percent
Housing	109	\$23,491.41	30.1%
<i>Shelter</i>	110	\$18,110.97	23.2%
<i>Utilities, Fuel, Public Service</i>	106	\$5,380.44	6.9%
Entertainment & Recreation	108	\$3,572.25	4.6%

**SPI:** Spending Potential Index as compared to the National number of 100.

**Average Amount Spent:** The average amount spent per household.

**Percent:** Percent of the total 100% of household expenditures.

**Note:** Shelter along with Utilities, Fuel, Public Service are a portion of the Housing percentage.

<sup>3</sup> Consumer Spending data are derived from the 2004 and 2005 Consumer Expenditure Surveys, Bureau of Labor Statistics. ESRI forecasts for 2012 and 2018.

**Chart C – Household Budget Expenditures Spending Potential Index:**

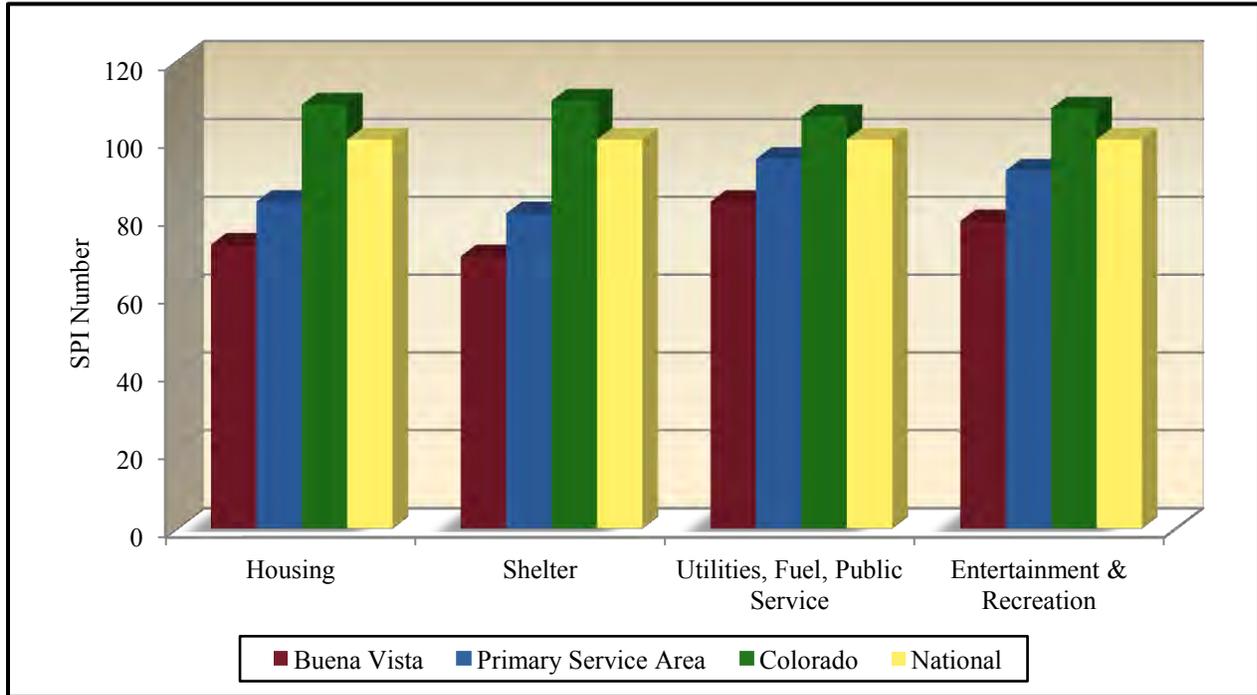


Chart C, illustrates the Household Budget Expenditures Spending Potential Index in the service areas. The SPI for Household Budget Expenditures varies slightly from the median household income. The Town of Buena Vista remains well below the State of Colorado and National Number in the rate of expenditures. In addition, the Primary Service Area is also below the State of Colorado and National numbers. This would indicate that in the Primary Service Area the households are making less money in comparison to what is being made on a State and National level but at the same time spending less on Household Budget Expenditures.

**Recreation Expenditures Spending Potential Index:** Finally, through the demographic provider that B\*K utilizes for the market analysis portion of the report, we are able to examine the overall propensity for households to spend dollars on recreation activities. The following comparisons are possible.

**Table E – Recreation Expenditures Spending Potential Index by Household<sup>4</sup>:**

Town of Buena Vista	SPI	Average Spent
Fees for Participant Sports	66	\$79.41
Fees for Recreational Lessons	60	\$73.60
Social, Recreation, Club Membership	67	\$114.60
Exercise Equipment/Game Tables	88	\$67.47
Other Sports Equipment	87	\$6.99

Primary Service Area	SPI	Average Spent
Fees for Participant Sports	78	\$94.19
Fees for Recreational Lessons	67	\$81.90
Social, Recreation, Club Membership	78	\$133.50
Exercise Equipment/Game Tables	106	\$81.22
Other Sports Equipment	107	\$8.51

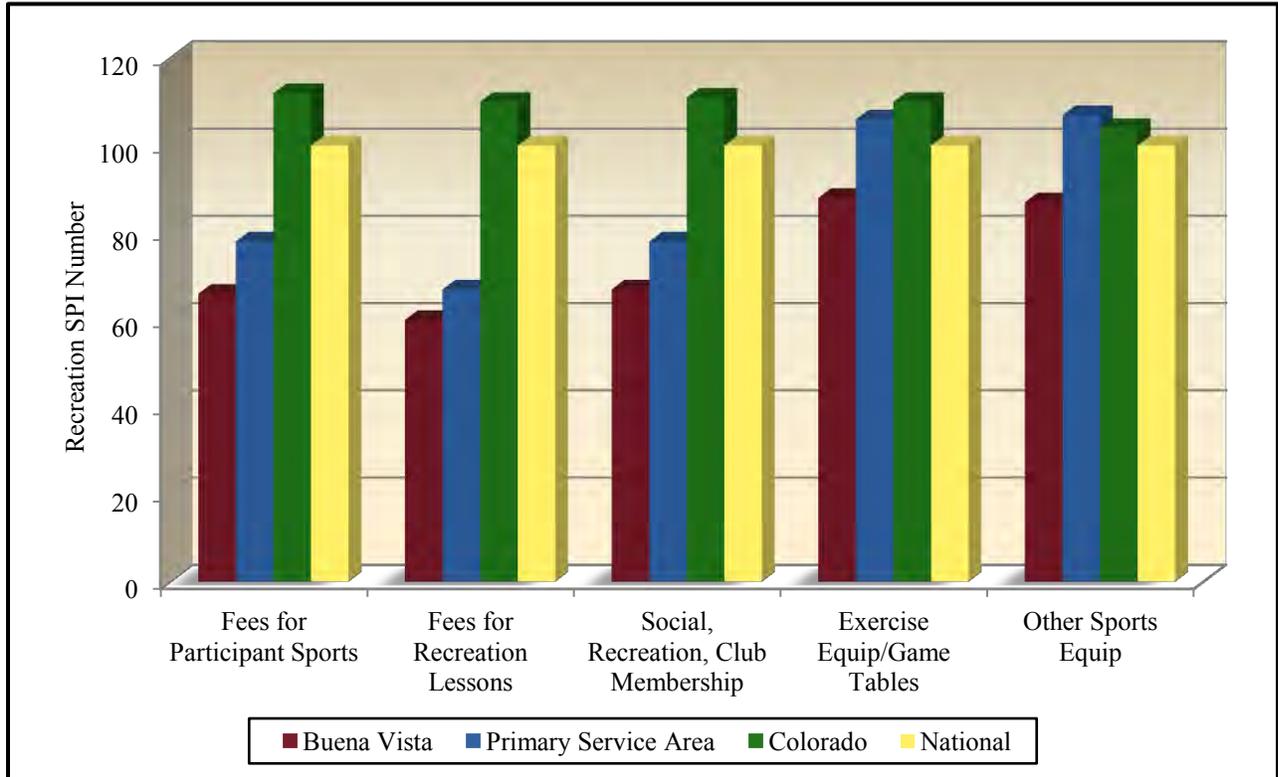
State of Colorado	SPI	Average Spent
Fees for Participant Sports	112	\$134.95
Fees for Recreational Lessons	110	\$134.59
Social, Recreation, Club Membership	111	\$190.42
Exercise Equipment/Game Tables	110	\$84.26
Other Sports Equipment	104	\$8.29

**Average Amount Spent:** The average amount spent for the service or item in a year.

**SPI:** Spending potential index as compared to the national number of 100.

<sup>4</sup> Consumer Spending data are derived from the 2006 and 2007 Consumer Expenditure Surveys, Bureau of Labor Statistics.

**Chart D – Recreation Spending Potential Index:**

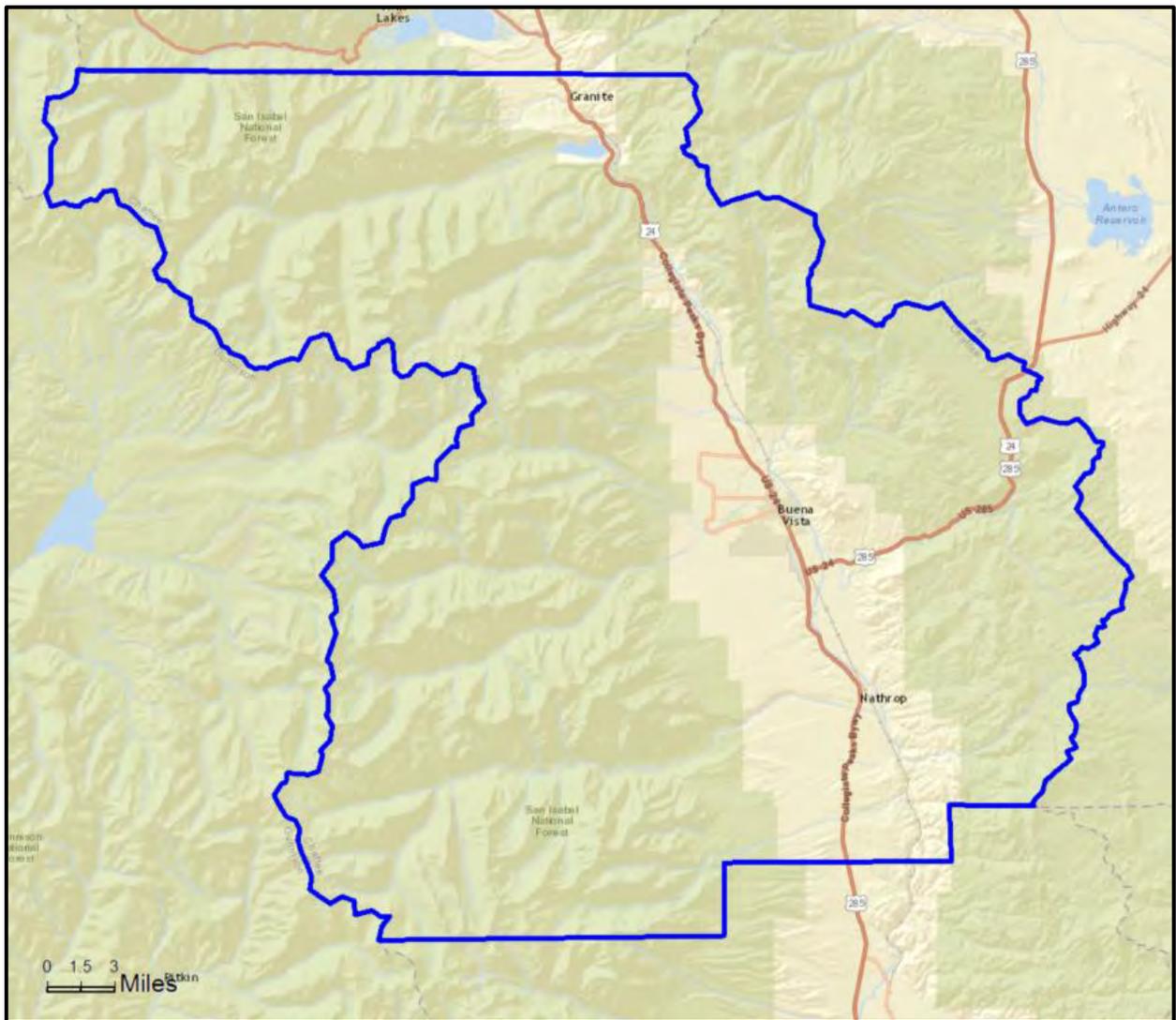


The Spending Potential Index for Recreation indicates that less money is generally being expended in the service areas for recreation purposes than the State and National rates.

**Primary Service Area Analysis**

The identified Primary Service Area's demographic characteristics are now analyzed in more detail.

**Map A – Primary Service Area Map:**



**Population Distribution by Age:** Utilizing census information for the Primary Service Area, the following comparisons are possible.

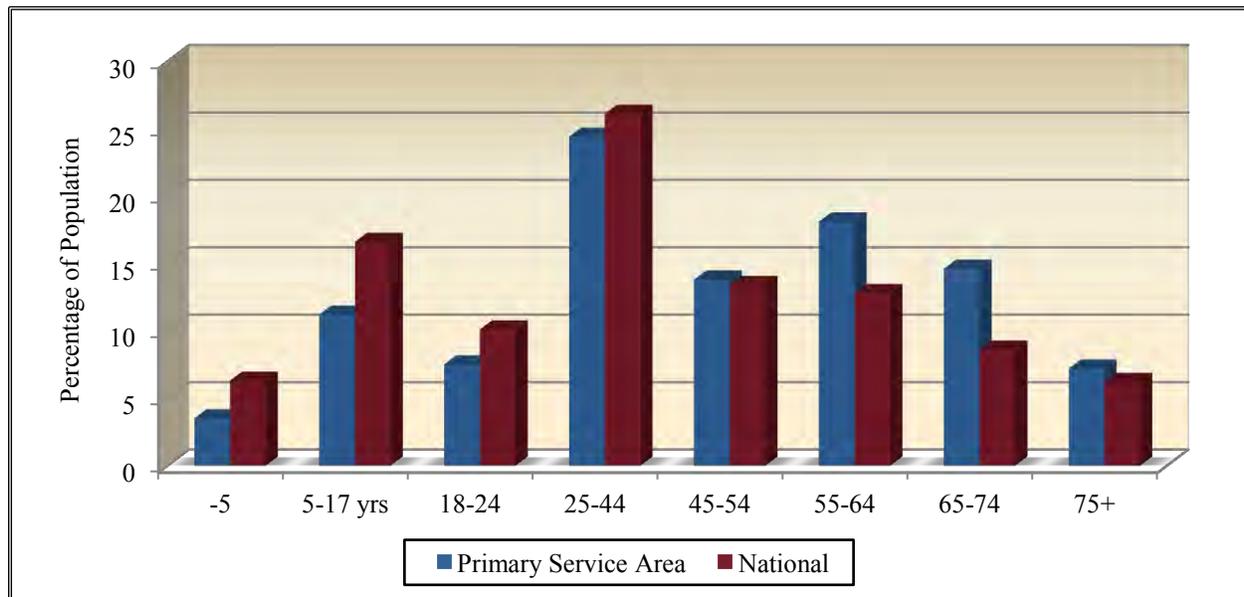
**Table F – 2015 Primary Service Area Age Distribution**

(ESRI estimates)

Ages	Population	% of Total	Nat. Population	Difference
-5	312	3.5%	6.3%	-2.8%
5-17	995	11.2%	16.6%	-5.2%
18-24	679	7.5%	10.1%	-2.6%
25-44	2,191	24.4%	26.1%	-2.3%
45-54	1,244	13.8%	13.4%	+0.4%
55-64	1,633	18.1%	12.8%	+5.3%
65-74	1,319	14.6%	8.6%	+6.0%
75+	654	7.2%	6.2%	+1.0%

- Population:** 2015 census estimates in the different age groups in the Primary Service Area.
- % of Total:** Percentage of the Primary Service Area/population in the age group.
- National Population:** Percentage of the national population in the age group.
- Difference:** Percentage difference between the Primary Service Area population and the national population.

**Chart E – 2015 Primary Service Area Age Group Distribution**



The demographic makeup of the Primary Service Area, when compared to the characteristics of the national population, indicates that there are some differences with an equal or larger population in the 45-54, 55-64, 65-74 and 75+ age groups and a smaller population in the -5, 5-17, 18-24 and 25-44 age groups. The largest positive variance is in the 65-74 age group with +6.0%, while the greatest negative variance is in the 5-17 age group with -5.2%.

**Population Distribution Comparison by Age:** Utilizing census information from the Primary Service Area, the following comparisons are possible.

**Table G – 2015 Primary Service Area Population Estimates**

(U.S. Census Information and ESRI)

Ages	2010 Census	2015 Projection	2020 Projection	Percent Change	Percent Change Nat'l
-5	327	312	313	-4.3%	+0.3%
5-17	1,022	995	1,052	+2.9%	-0.7%
18-24	619	679	638	+3.1%	+1.7%
25-44	2,153	2,191	2,256	+4.8%	+7.1%
45-54	1,412	1,244	1,163	-17.6%	-9.7%
55-64	1,450	1,633	1,661	+14.6%	+17.4%
65-74	1,082	1,319	1,577	+45.7%	+50.1%
75+	593	654	828	+39.6%	+22.0%

**Chart F – Primary Service Area Population Growth**

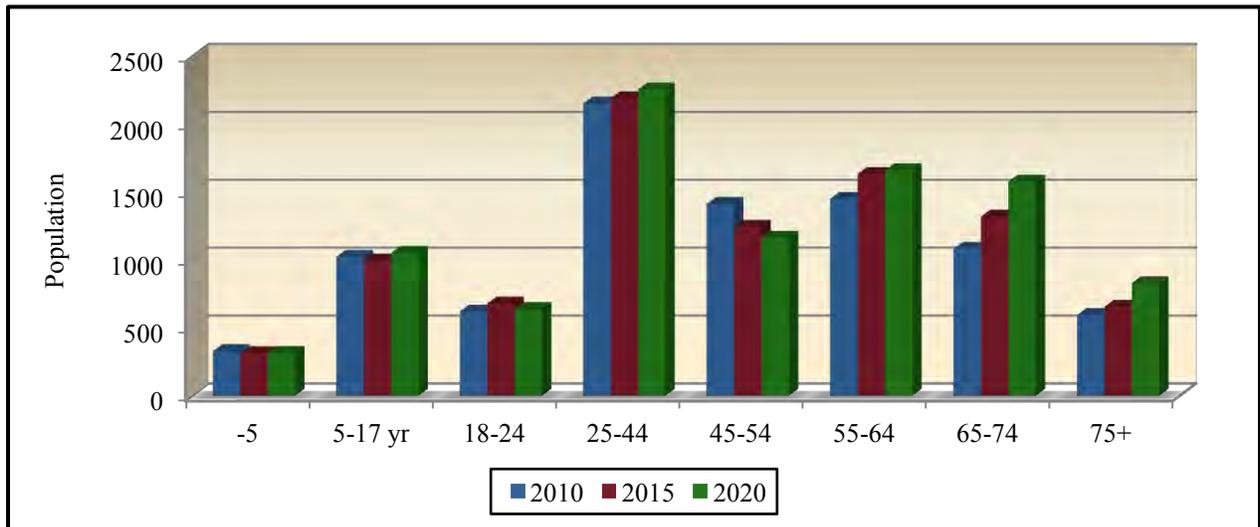


Table-G, illustrates the growth or decline in age group numbers from the 2010 census until the year 2020. It is projected that all of the age categories will see an increase except for the age category of under 5 and 45-54. It must be remembered that the population of the United States as a whole is aging and it is not unusual to find negative growth numbers in the younger age groups and significant net gains in the 45 plus age groupings in communities which are relatively stable in their population numbers.

**Ethnicity and Race:** Below is listed the distribution of the population by ethnicity and race for the Primary Service Area for 2015 population projections. Those numbers were developed from 2010 Census Data.

**Table H – Primary Service Area Ethnic Population and Median Age 2015**

(Source – U.S. Census Bureau and ESRI)

Ethnicity	Total Population	Median Age	% of Population	% of CO Population
Hispanic	975	32.6	10.8%	21.4%

**Table I – Primary Service Area Population by Race and Median Age 2015**

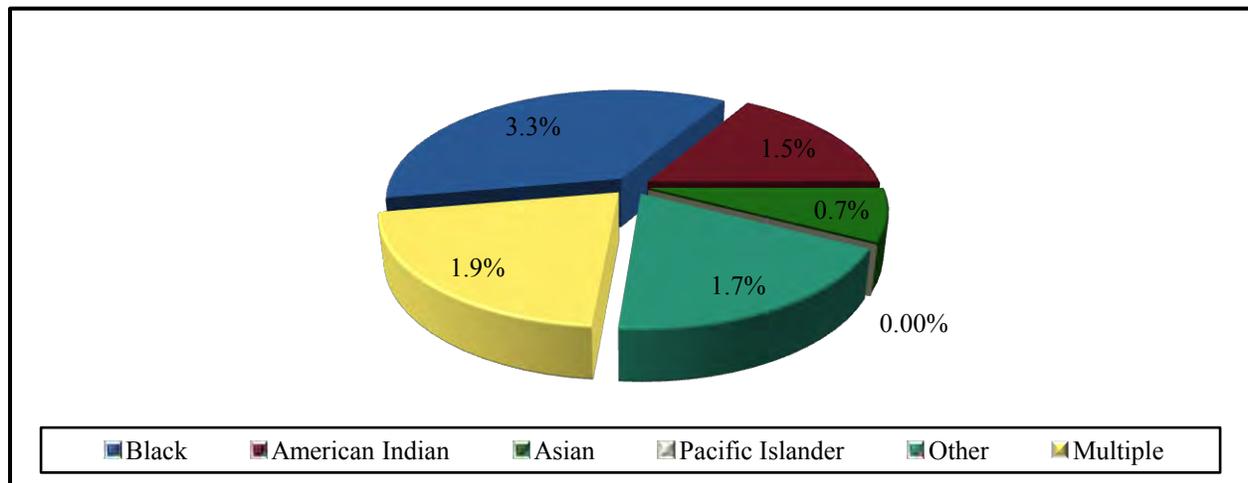
(Source – U.S. Census Bureau and ESRI)

Race	Total Population	Median Age	% of Population	% of CO Population
White	8,199	50.0	90.8%	80.3%
Black	296	31.3	3.3%	4.2%
American Indian	139	37.7	1.5%	1.2%
Asian	62	37.5	0.7%	3.0%
Pacific Islander	3	47.5	0.0%	0.2%
Other	152	32.8	1.7%	7.5%
Multiple	176	31.9	1.9%	3.8%

2015 Primary Service Area Total Population:

9,027 Residents

**Chart G – 2015 Primary Service Area Non-White Population by Race**



## Tapestry Segmentation

Tapestry segmentation represents the 4<sup>th</sup> generation of market segmentation systems that began 30 years ago. The 65-segment Tapestry Segmentation system classifies U.S. neighborhoods based on their socioeconomic and demographic compositions. While the demographic landscape of the U.S. has change significantly since the 2000 Census the tapestry segmentation has remained stable as neighborhoods have evolved.

The value of including this information for the Primary Service Area is that it allows the organization to better understand the consumers/constituents in their service areas and supply them with the right products and services.

The tapestry segmentation system classifies U.S. neighborhoods into 65 distinctive market segments. Neighborhoods are sorted by more than 60 attributes including; income, employment, home value, housing types, education, household composition, age and other key determinates of consumer behavior.

The following pages and tables outline the top 5 tapestry segments in the Primary Service Area and provides a brief description of each. This information combined with the key indicators and demographic analysis of the area helps further describe the markets that the Primary Service Area looks to serve with programs, services and special events.

For comparison purposes the following are the top 10 Tapestry segments, along with percentage in the United States:

1. Green Acres (6A)	3.2%	6. Middleburg (4C)	2.8%
2. Southern Satellites (10A)	3.2%	7. Midlife Constants (5E)	2.5%
3. Savvy Suburbanites (1D)	3.0%	8. Comfortable Empty Nesters (5A)	2.5%
4. Salt of the Earth (6B)	2.9%	9. Heartland Communities (6F)	2.4%
5. Soccer Moms (4A)	<u>2.8%</u>	10. Old and Newcomers (8F)	<u>2.3%</u>
	<b>15.1%</b>		<b>12.5%</b>

**Table J – Primary Service Area Tapestry Segment Comparison**

(ESRI estimates)

	Primary Service Area		Demographics	
	Percent	Cumulative Percent	Median Age	Median HH Income
Rural Resort Dwellers (6E)	25.6%	25.6%	52.4	\$46,000
The Great Outdoors (6C)	22.9%	48.5%	46.3	\$53,000
Silver & Gold (9A)	21.9%	70.4%	61.8	\$63,000
Southern Satellites (10A)	18.6%	89.0%	39.7	\$44,000
Midlife Constants (5E)	11.1%	100.1%	45.9	\$48,000

**Rural Resort Dwellers (6E)** – These communities are centered in resort areas, many in the Midwest, where the change in seasons supports a variety of outdoor activities. Retirement looms for many of these blue collar, older householders, but workers are postponing retirement or returning to work to maintain their current lifestyle. In this older market 42% of households consist of married couples with no children at home, while another 28% are single person. They are passionate about their hobbies like freshwater fishing and hunting.

**The Great Outdoors (6C)** – These neighborhoods are found in pastoral settings throughout the U.S. Consumers are educated empty nesters living an active but modest lifestyle. Although retirement beckons, most of these residents still work, with incomes slightly above the U.S. level. Over 55% of households are married-couple families; 36% are couples with no children living at home. They enjoy outdoor activities such as hiking, hunting, fishing and boating.

**Silver & Gold (9A)** – The oldest senior market, this is also the most affluent senior market and is still growing. Their affluence has allowed them to retire to sunnier climates that feature exclusive communities and vacation homes. These consumers have the free time, stamina and resources to enjoy the good life.

**Southern Satellites (10A)** – This is the second largest market found in rural settlements but within metropolitan areas located primarily in the South. This market is typically non-diverse, slightly older, settled married-couple families, who own their homes. Median household income and home value are below average. Married couples with no children are the dominant household type, with a number of multi-generational households.

**Midlife Constants (5E)** – These residents are seniors or approaching retirement with below average labor force participation and above average net worth. Although located in predominately metropolitan areas, they live outside the central cities, in smaller communities. Households are primarily married couples with a growing share of singles. Leisure activities include reading, fishing and golf.

**Market Potential Index:** In addition to examining the participation numbers for various indoor activities through the NSGA 2014 Survey and the Spending Potential Index for Entertainment & Recreation, B\*K can access information about Sports & Leisure Market Potential. The following information illustrates participation rates for adults in various activities in the Primary Service Area.

**Table K – Market Potential Index for Adult Participation in Activities**

Adults participated in:	Expected Number of Adults	Percent of Population	MPI
Aerobics	602	7.8%	87
Basketball	430	5.6%	67
Ice Skating	167	2.2%	84
Jogging/Running	654	8.5%	67
Pilates	196	2.5%	91
Swimming	1,282	16.6%	105
Volleyball	228	3.0%	83
Walking for Exercise	2,299	29.8%	106
Weight Lifting	721	9.3%	88
Yoga	421	5.5%	76

- Expected # of Adults:** Number of adults, 18 years of age and older, participating in the activity in the Primary Service Area.
- Percent of Population:** Percent of the service area that participates in the activity.
- MPI:** Market potential index as compared to the national number of 100.

This table indicates that the overall propensity for adults to participate in the various activities listed is greater than the national number of 100 in only two instances. In many cases when a participation number is lower than the National number it can be attributed to a lack of facilities or an inability to pay for facilities and programs.

**Sports Activity Trends:** Below are listed those sports activities that would often take place either in an indoor community recreation facility, and the percentage of growth or decline that each has experienced nationally over the last 10 years (2004-2013).

**Table L – National Sports Activity Trends (in millions)**

	2004 Participation	2013 Participation	Percent Change
Running/Jogging	29.2	43.0	47.3%
Hockey (ice)	2.4	3.4	41.7%
Yoga <sup>5</sup>	20.7	29.2	41.1%
Gymnastics <sup>6</sup>	3.9	5.4	38.5%
Aerobic Exercising	33.7	44.2	31.2%
Exercise Walking	86.0	104.3	21.3%
Cheerleading	3.3	3.6	9.1%
Workout @ Club	34.7	35.9	3.5%
Exercising w/ Equipment	54.2	55.1	1.7%
Ice/Figure Skating <sup>7</sup>	6.7	7.3	1.4%

	2004 Participation	2013 Participation	Percent Change
Martial Arts / MMA <sup>8</sup>	6.4	6.3	-1.6%
Weight Lifting	35.5	34.0	-4.2%
Boxing <sup>9</sup>	3.8	3.4	-10.5%
Basketball	29.9	23.7	-20.7%
Swimming	58.0	45.9	-20.9%
Volleyball	13.2	10.2	-22.7%
Wrestling	0.0	2.9	-23.7%

**2014 Participation:** The number of participants per year in the activity (in millions) in the United States.

**2005 Participation:** The number of participants per year in the activity (in millions) in the United States.

**Percent Change:** The percent change in the level of participation from 2005 to 2014.

<sup>5</sup> Growth since 2007.

<sup>6</sup> Growth since 2009.

<sup>7</sup> Growth since 2013.

<sup>8</sup> Growth since 2013.

<sup>9</sup> Growth since 2013.

**Demographic Summary:**

- The population in the Primary Service Area is reasonably small at under 10,000. However, there are a large number of visitors to the area as well as second homeowners that will add potential users for the center. The population is expected to continue to grow in the coming years.
- The median household income level is lower than the State of Colorado but higher than the National number. The Primary Service Area is more affluent than the Town of Buena Vista. However, the cost of living in the area is lower than other areas of Colorado and the nation.
- The population is older but there will be strong growth in most of the younger age groups in the future.
- Household expenditures for recreation purposes is lower than the State and National numbers.
- There is very little ethnic and racial diversity in the market.

**Service Area Providers:** There are a limited number of other facilities in the greater Buena Vista market area that are supplying indoor aquatic, recreation, fitness, and sports activities. The following is a brief review of each of the major providers in the area.

**Public:** There are really no full-service public community recreation centers in the Buena Vista market area.

*Buena Vista Community Center* – This small existing center on the east side of town, is the current primary location for parks and recreation programs. It houses the parks and recreation offices, a large open space for meetings and other activities, a smaller activity room and a commercial kitchen. This facility has limited ability to support active based recreation programming.

*Buena Vista School District* – The school district has a number of schools in the town and beyond. This allows for some limited use of school facilities (primarily gyms) for parks and recreation activities.

**Private:** The other major provider of more fitness based activities is the private sector. There are two primary facilities located in Buena Vista itself, plus several smaller fitness studios.

*Peak Fitness* – This club located on the south side of town, has a weight/cardio area, group exercise studio and soon will have an indoor climbing gym.

*CrossFit Buena Vista* – This is a facility located in downtown Buena Vista that features cross fit training.

Beyond these two clubs there are a several other yoga and personal training studios located around the area. Parks and recreation also makes use of gym at Darren Patterson Christian Academy for certain programs.

Buena Vista Community Center



Peak Fitness



This is a representative listing of alternative recreation facilities in the area and is not meant to be a total accounting of all service providers. There may be other facilities located in the greater Buena Vista area that have an impact on the market as well.

After analyzing the other indoor recreation, sports and fitness providers, there should be a small market for a public Recreation and Events Center in Buena Vista. Despite the relatively small population in the market, there is no indoor public swimming pool in the area, limited gyms (school facilities only), and really no public access to fitness and wellness space. As a result the market is currently under served.

**Market Conclusion:**

Below are listed some of the market opportunities and challenges that exist with this project.

*Opportunities*

- The market has a strong tourist draw as well as a significant number of second homeowners.
- The population will continue to grow at a steady pace and there will be strong growth in the younger age categories.
- There is not a comprehensive, family focused, public recreation event center in the immediate Buena Vista market.
- There is no indoor public pool in the immediate Buena Vista area.
- An indoor family focused recreation event center improves the quality of life in a community.

*Challenges*

- The demographic characteristics in the Primary Service Area indicate an older population with a limited number of children.
- Both service areas have a relatively moderate median household income level.
- There are several private fitness facilities in Buena Vista.
- The Primary Service Area population is somewhat undersized to support a significant public recreation and event center. As a result, to enhance the market, partnerships with other organizations (school district) will be important.
- Funding not only the development but the operation of a recreation event center will have to be clearly defined.

# PROGRAMMING

## Programming

One of the key aspects essential to a feasibility study is gathering community input to assess the level of public interest and support for the proposed facility. This process entails determining what amenities a facility should have to meet the unique programming requirements of the community. The consulting team used two methods to determine need: a community survey and a community input meeting. On September 4, 2015 a survey was sent to approximately 25% of the households within a potential recreation district. There were two questions on the survey that asked for 1) response of use frequency and 2) amenities to be offered. In addition, the team conducted user group interviews on November 4, 2015 to obtain stakeholder input.

The survey and input meeting created a foundation to:

- Gather information about desired recreation activities and amenities from potential users.
- Receive input from the Buena Vista community.
- Gauge interest and support levels from all interested parties.
- Utilize data and subsequent feedback gathered from the community.
- Develop programming and concept design ideas that mesh with citizen input.

The function of both the survey, and the interviews was to encourage the discussion of the following subjects:

### Recreation needs to be met at the new facility

- What do we need?
- Who is it for?
- How will we use the facility?
- How large of a facility do we need to meet our requirements?

## **Wish List**

- What would my ideal program be?

## **Interaction**

- What areas of the facility might you use?
- How often would you use the facility?

## **Multi-use Capabilities**

- Are there any opportunities for multiple uses within a single program area?
- What activities and/or events do we intend to have at the new facility

## **Exercise**

- Opportunities for indoor use
- Special needs and preferences
- Type of sports for utilizing facility

A series of five (5) interviews were conducted by or on November 4, 2015. The entities interviewed were involved members of the trails and recreation advisory board, arts group, performing arts, seniors, and sports instructors. The following notes reflect the information gathered from the survey and interviews.

### Trails & Recreation Advisory Board

- It was suggested by some members of the user groups that the first three most desired amenities (pool, fitness, and group exercise space) were already being satisfied by private enterprise within the community.
- The existing Mount Princeton Pool has a 95 degree Lap Pool, 105 degree soaking and cascading pool, and 3'0" deep 95 degree upper pool with a slide element. The facility is

15 miles outside of town, perceived as non convenient and expensive by several people in the community, and not heavily used by local residents.

- There is currently a private yoga studio in town.
- Gymnasium space is critical.
- An indoor walking track is essential. In the winter there is no option for active adults to walk. The track can also be a social experience.
- Is there potential for inclusion of the pool in the new proposed school? There are security concerns in sharing a public pool within a school facility.
- If a new pool became a part of a new facility, it would need to be multi-purpose and include the ability to learn to swim, water aerobics, zero depth entry for toddlers, teen/competition, lazy river and several correct length lap lanes would be ideal. A competition pool is not critical.
- Providing one facility with critical mass is needed for it to be successful.
- Multipurpose meeting space that could be used for current exercise programs.
- It was suggested that a high altitude training camp would be something that could produce revenue from outside the community, and make it unique. Team bonding camps were also suggested.

#### Arts Group

- Don't feel the MP/ Performance space is a good idea.
- The lobby of the events area should be configured and fitted as gallery space with moveable partitions and gallery lighting.
- It was suggested to have a dedicated studio space. The largest piece to be a visual arts area of approximately 450 SF., where easels could be moved, joined by a minimal pottery space with two wheels, wedging table, and kiln. Large storage must be provided.

- Ability to have pickleball in the gym space is essential. Have a multi-use floor material.
- The dance programs could be shared with a group exercise room if the appropriate floor was incorporated in addition ballet barres and mirrors.

### Performing Arts/ Events Group

- A multi-use facility is essential.
- A Phased approach seems appropriate.
- The need for a gymnasium is critical.
- A walk jog track is critical.
- The largest audience for a performing arts event is between 100 and 150
- A divisible meeting space with a catering kitchen on one end and an elevated stage that could have a thrust element might be most appropriate in an initial phase. Good acoustics is essential.
- A subsequent phase could include fixed seating for 150, a proscenium stage with a control room, and fly space.

### Seniors

- Priorities in order are: Multi use pool that can be used for exercise (lap swim/ lazy river/ aqua aerobics.). Indoor walk/jog track/pickleball/senior plyometrics.

### Sports Instructors

- Currently there is no area for children to engage in gross motor activities.
- Priority in order is: gym/ pool/ walking track.

The results of the survey are included in the survey section of the report, but the program elements most favorably responded to were:

- Indoor swimming (44% Essential)
- Weight/cardio machines (38% Essential)
- Exercise/ open floor area (30% Essential)
- Walking track (27% Essential)

The survey and interview process indicated to the consulting team that the five areas above are priorities for the community. The interviews reinforced the data received, but the priority order was not in alignment with actual need. It was also revealed through the process that several private entities provided similar offerings, and inclusion of similar amenities could compete with private enterprise. After review of the need with the community, there was sufficient evidence to suggest the private sector was not filling all needs within the community for similar services. It was the determination of this study to include those program areas in the facility with different offerings so as to not engage in significant competition to private enterprise.

The detailed program area summary follows.

**Buena Vista Recreation and Events Center  
Phase 1 Program Recommendations**

Program Area	Size	Cost per S.F.	Construction Cost
Gymnasium Space. 1 full court. Divisible/ Adaptable for volleyball and pickle ball. Would place on the perimeter so this could be added on to in the future	9,500 sf	\$225	\$ 2,137,500
Indoor leisure pool. 1 body of water with zero depth entry, 3 joined lap lanes, potential lazy river, and slides. Includes guard office, storage and mechanical room	8,600 sf	\$350	\$ 3,010,000
Walk-jog track	3,500 sf	\$155	\$ 542,000
Multi-purpose meeting room space. Stage at one end, and catering kitchen at the other. Divisible into two rooms. Doubles as group exercise space in Phase 1	2,000 sf	\$230	\$ 460,000
Small Exercise Area	2,000 sf	\$250	\$ 500,000
Locker rooms/ assisted changing room	3,200 sf	\$300	\$ 960,000
Party room / child watch	600 sf	\$230	\$ 138,000
Admin offices	800 sf	\$230	\$ 184,000
Lobby / Control	500 sf	\$250	\$ 125,000
Support Space	700 sf	\$200	\$ 140,000
<b>Total Size Phase 1 (includes gross up)</b>	<b>31,400 sf</b>		<b>\$8,197,000</b>

Other capital expenditures are to be anticipated with the development of a project of this scope. Those costs include:

1. Site development. \$50,000 per acre of land developed. This figure includes hardscape, landscape, utilities and grading. It would be anticipated that 6 acres of land are needed to support Phase 1, equal to \$300,000 of site development costs.
2. Escalation. Estimate 5% per year of escalation of all costs associated with the project.
3. Soft costs. These are costs that include testing, permitting, tap fees, professional design fees, plus furniture, fixtures and equipment. Estimate about 20% of construction cost for these items, or \$1,639,400.
4. Contingency. Because construction costs can vary to a great degree, especially in the earliest stages, it is recommended that a contingency between 7% and 12% is carried as part of the budgeting considerations.

## Phase 2 Program Recommendations

Program Area	Size	Cost per S.F.	Construction Cost
One Multi-use group exercise room. Includes storage. Dance, Aerobics, Mind/ Body exercise	1,900 sf	\$250	\$ 475,000
Performance arts (seating for 150) with stage	5,300 sf	\$240	\$ 1,272,000
Arts class rooms	500 sf	\$230	\$ 115,000
Lap Pool	8,000 sf	\$350	\$ 2,800,000
Game Room	400 sf	\$230	\$ 92,000
Support	700 sf	\$200	\$ 140,000
<b>Total Size Phase 2 (includes gross up)</b>	<b>16,800 sf</b>		<b>\$ 4,894,000</b>

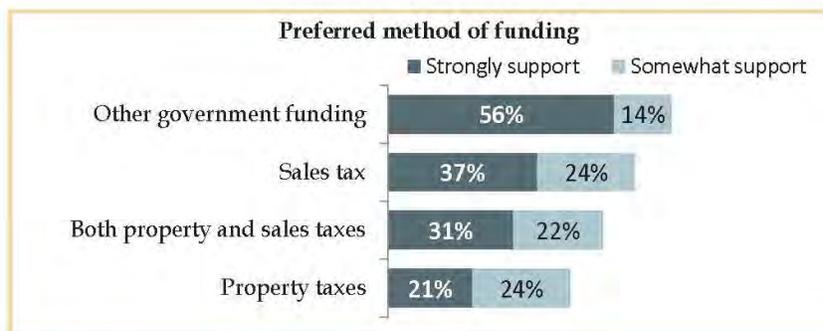
# GOVERNANCE

## Governance

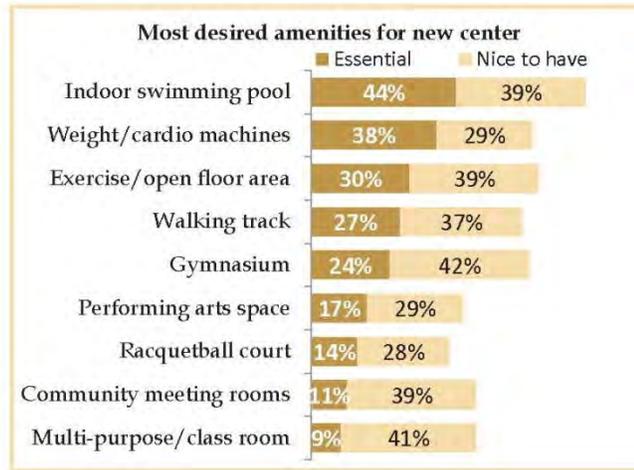
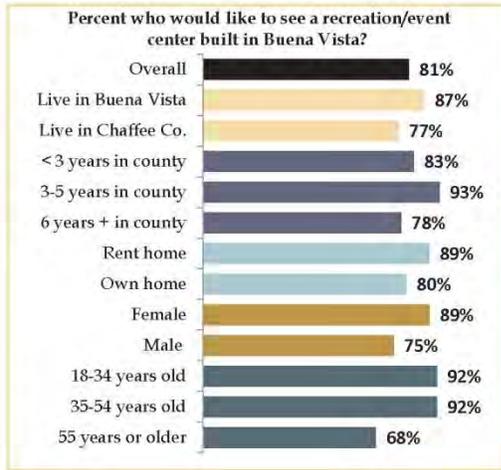
The September 2015 mail-in survey included a question which gauged the level of community support to create and manage a potential facility through the formation of a recreation district. The question also tested support for various boundaries and governance options. While public support is a crucial factor in determining the best fit for any district, it is only one of many factors to be considered.

### Survey Highlights \*

- 1,100 of 4,442 households in the Buena Vista School District were randomly chosen and mailed a survey to assess interest in developing a recreation/event center in Buena Vista.
- 319 residents completed and returned the survey, for a response rate of 29%. This is a very good response rate.
- Most people in the Buena Vista area would like to see a recreation/event center built. The most desired amenities were:
  - Indoor swimming pool
  - Weight and cardio machines
  - Exercise or open floor area
- 59% of respondents thought they would use the center at least once a week.
- Most residents supported the formation of a new recreation district to develop and manage the center (49% strongly supported and 23% somewhat supported).
- To fund the development about 6 in 10 were supportive of implementing a sales tax and about half were supportive of a combination of sales and property taxes. More (70%) supported finding “other” government funding.



\* Full survey results included in Appendix A



Attached is a matrix with weighted factors that are critical to determine appropriate governance.

Criteria	Priority	Metro District	District Boundaries	Surrounding Area	Private/ Other
<b>Ability to Fund</b>					
Initial Capital Construction Cost	1	2	3	3	TBD
Ongoing Operation	1	2	3	3	
<b>Capture Audience</b>					
Local vs. Regional Customers	2	4	6	6	
<b>Ability to staff district-wide</b>	3	6	9	9	6
<b>Accountability</b>					
To Governing Body (Trustees)	2	4	4	4	
To Advisory Board w/Authority	2	2	6	6	
<b>Ability to Partner</b>					
Private Sector	3	6	6	6	6
Other Departments	3	3	9	9	3
School District	3	3	9	9	3

Criteria	Priority	Metro District	District Boundaries	Surrounding Area	Private/ Other
<b><i>Ability to meet program need</i></b>					
Sports	1	3	3	3	TBD
Recreation	1	3	3	3	TBD
Arts/Events	1	3	3	3	TBD
<b><i>Funding Independent from other entities</i></b>					
Municipal Part of Town Budget	1	1	3	3	TBD
County Part of County Budget	1	2	3	3	TBD
<b><i>Agrees with Public Sentiment (survey)</i></b>	1	1	2	3	1

From the matrix, two top scenarios emerged that coincided with public sentiment:

1. A district to be formed using the School District R31 boundaries (73 points)
2. A special District of Buena Vista and surrounding area to be defined (71 points)

The two scenarios were tracked by:

3. A municipal district within the boundaries of incorporated Buena Vista (46 points)
4. A private or not-for-profit managed partnership (19 points)

The Governance recommendation for this study is to form a recreation district that follows the Buena Vista school district boundaries.

#### Special District Formation Protocol

The following is a timeline, which includes steps which needed to establish a special district within the State of Colorado. This protocol was provided by *Collins Cockrell & Cole P.C.*, a law firm that specializes in the establishment of special districts:

## **SPECIAL DISTRICT ORGANIZATION COUNTY APPROVAL AND TIME LINE**

### **I. Overview**

The process below is required of each special district formed. It is possible the formation process of separate districts could run concurrently. The process of county approval, court approval and voter approval invariably consumes at least seven months. A more reasonable time schedule is probably nine months to accommodate unforeseen delays.

### **II. Service Plan**

The Service Plan must detail all of the services and most facilities to be provided, and show how they will be financed at reasonable rates. The Service Plan must include:

- A. A description of the proposed services; if a metropolitan district, the powers intended to be utilized, even if complete detail is not available
- B. Complete financial pro forms for the district operation, showing how the proposed services are to be financed, including all proposed indebtedness and a proposed schedule of debt issuance.
- C. Preliminary engineering or architectural survey showing how the proposed services are to be provided.
- D. A map and legal description of the boundaries of the district.
- E. Population and assessed valuation projections.
- F. A general description of the facilities to be constructed and the standards of such construction, including a statement of how the facilities and service standards of the district are compatible with facilities and service standards of the county, and any municipality or special district within a three mile radius.
- G. A general description of the estimated cost of acquiring land, engineering services, legal services, administrative services, initial proposed indebtedness, and other major expenses.

***No tract of land of 40 acres or more used and zoned for agricultural uses shall be included in a park and recreation district, without the written consent of the property owners.***

### **III. County Review and Approval**

**Start** When completed, the Service Plan and filing fee must be filed with the County Clerk at least 10 days prior to a regular County Commissioners meeting. Copies of the Service Plan must also be filed with the Division of Local Government and State Auditor. If the district crosses county boundaries, both counties must hear the Service Plan.

**30 Days** Upon filing the Service Plan, the County Commissioners must refer the Service Plan to the County Planning Commission for recommendations. The Planning Commission must make its recommendations on the Service Plan to the County Commissioners within 30 days after the Service Plan was filed with the County Clerk.

**40 Days** At the next regular meeting after the final Planning Commission action on the Service Plan, the Commissioners must set a public hearing date within 30 days for consideration of the plan.

Notice of the Commissioner's hearing must be published at least 20 days prior to the hearing. Mailing notice to all other districts and municipalities within three miles, as well as notification to the Division is required.

Letter notification of the public hearing shall be mailed not less than 20 days nor more than 30 days prior to said hearing to all property owners within the proposed district as listed on the records of the county assessor, unless the petitioners represent 100% of the property owners. The notification shall indicate a notice of hearing for the organization of a special district, the date, time, and location purpose of such hearing, type of special district, maximum mill levy, and procedures for the filing of a petition for exclusion.

**70 Days** County Commissioners Hearing. Within 20 days after the hearing, the Board of County Commissioners shall (a) approve; (b) disapprove; or (c) approve with conditions, which must be incorporated into the Service Plan. If approved, the Board of County commissioners shall issue a Resolution of Approval to the Petitioners.

#### **IV. District Court Petition and Hearing**

**90 Days**      Petition. A petition for formation must be signed by at least 30% or 200 of the “taxpaying elector” within the proposed district, whichever number is smaller, and filed with the District Court, together with a cash bond. The Service Plan and Resolution of Approval must also be filed with the District Court. A taxpaying elector is a person who, or shows spouse, owns taxable real or personal property within the proposed district, or a person who is obligated to pay taxes under a contract to purchase taxable property within the proposed district.

**120 Days**      Court Hearing. A hearing date shall be fixed not less than 20 days nor more than 40 days after the petition is filed. Notice of Hearing must be published and copies mailed to the County Commissioners and interested parties. The court will establish an election date at this hearing (which date will be subject to article X, Section 20 of the Colorado Constitution). Nomination forms for the first Board of Directors of the proposed district must be filed with the Designated Election Official.

#### **V. Organizational Election, Final Decree, and Organizational Meeting**

**200 Days**      Organizational Election. The Clerk of the Court shall cause notice to be given by publication of the date, time and place of the organizational election. The election shall be conducted pursuant to Articles 1 to 13 of Title 1, C.R.S. and Article X, Section 20 of the Colorado Constitution, including all debt authorization and tax increase ballot issues. The election results, as certified by the election judges and Board of Canvassers, shall be submitted to the District Court for Final Decree.

**220 Days**      Organizational Meeting. As soon as the Final Decree is issued and recorded with the County Clerk and Recorder, and the oaths and bonds for the Directors are properly filed with the Court and Division of Local Government, the Board will meet, elect officers, ratify obligations, and appoint consultants and agents.

# **SITE EVALUATION**

## Site Evaluation

In June 2015, Ohlson Lavoie Collaborative was commissioned by the Town of Buena Vista to evaluate potential sites for a new community recreation center for northern Chaffee County. The following is the site evaluation study and OLC's formal recommendations.

From dialogue with stakeholders prior to June 2015, thirteen (13) total sites were discussed as potential candidates for a future facility. After further evaluation and with regards to size, location, soils, ownership and access issues the choices were narrowed down to three (3) sites. Further evaluation was performed using a weighted matrix that considers criteria such as size, infrastructure costs, access, proximity to users and other recreation facilities, existing environmental issues and microclimate. Each site was ranked according to the criteria, with ten being the best possible rating and meeting all of the desired criteria, and zero being the worst possible rating. The rating was then multiplied by a weight factor that places a larger emphasis on criteria of greater importance. The higher the score, the more desirable the site is.

Included are two matrices:

- 1.) Site Evaluation Matrix (which compares the non-cost criteria established in conjunction with the committee).
- 2.) Potential Site Cost/Time Evaluation Matrix (which assesses the comparative development costs and time of the proposed sites relative to each other).

Weight factors for each of the criteria have been determined by OLC and are based on conversations with committee members. In the non-cost-based Site Evaluation Matrix, a higher score indicates a better grade for that criteria, while in the Cost Comparison Matrix, the lower the number of dollar signs (\$'s), the lower the anticipated cost.

Site Summary (See attached map of the Town of Buena Vista and perimeter)

POINTS
<b>684</b>
DOLLARS
\$\$\$\$
\$\$\$\$

**River Park – Old Dump Site.** This is parcel of land that is located on the east side of the Town of Buena Vista, east of downtown, and just north of River Park. This site provides easy access and would tie South Main with East Main Street. It is close to existing recreation facilities and is a pleasant location in town. The site is surrounded by plenty of open space, is within walking distance of many residents, it has good river access, and no building would block the view of the mountains.

There is a general lack of parking in this area and ample on-site parking would have to be considered as part of the development. A recreation center on this site may infringe upon the current level of privacy for nearby residential neighborhoods along South Main, and is not optimal for the future growth of the Town due to its location and space limitations. However, the size would support the proposed use.

POINTS
<b>595</b>
DOLLARS
\$\$\$\$\$
\$\$\$\$\$
\$\$\$\$\$

**Rodeo Grounds.** This site provides a lot of room. It would be good for equine sports, has plenty of space for parking, ample areas for expansion and is in a great position for the future growth of the Town.

Drawbacks of this site include the lack of utilities and other infrastructure and its location is far from the center of town. In addition, patrons will need a vehicle in order to access the facility at this location, especially in bad weather.

POINTS
<b>585</b>
DOLLARS
\$\$\$\$\$
\$\$\$\$\$

**River Park – North End.** This site is publicly owned land near River Park and is near existing recreation and other outdoor facilities. It is close to town and has good river access. This site has a lot of space as compared to the Old Dump site.

Drawbacks of this site include a lack of visibility and limited roadways that access the site so vehicles would need to access the site next to the tennis courts. Large boulders would need to be removed, the disc golf course currently on the site would have to be relocated, and there are no existing utilities and infrastructure.

Site Recommendation

The purposes of this study is to make an unbiased evaluation of these sites and make a recommendation as to which one would be the **best** for the citizens of Chaffee County in regards to fulfilling their recreational needs. All three of the sites evaluated would be good sites for a recreation center. Each option has very distinct and unique properties that would benefit the recreation center in some way.

Based on the Site Evaluation Matrix results, the **River Park** site rose to the top as the most desirable site for the proposed new recreation center. The River Park site scored the highest on the Potential Site Costs/Time Evaluation making it the most cost effective solution, both in terms of the straight ranking and the weighted score. In addition, this report recommends that the **Rodeo Grounds** site be pursued as an alternate location for a new recreation center.

The matrices show that the ease of access onto and off of the River Park site, the topography being conducive to both building and outdoor recreation, the overall development potential (size, ability to expand, etc.) of the River Park site outweigh the merits of the other two potential sites as of the date of this study. Factors do change from time to time, and new information or proposals can come forward at any time. Our recommendation would also be to continue to be open to alternatives and proposals during the time it takes to raise funds for the recreation center.

### Site Evaluation Matrix

Criteria	Priority Ranking	River Park	Rodeo	River Park North
<b>1) Adequate size (5 acres min.)</b>	TBD			
a) Outdoor Component compatibility	N/A	N/A	N/A	N/A
b) Future expansion capability	10	3	3	3
<b>2) Ownership/Acquisition</b>	<b>10</b>	TOWN OWNED	TOWN OWNED	TOWN OWNED
a) Acquisition Time	N/A	N/A	N/A	N/A
<b>3) Proximity to Existing Parks and Recreation Facilities</b>	<b>8</b>	<b>3</b> SURROUNDED BY OTHER PARKS & REC AMENITIES	<b>1</b> NEAR TRAILS, DOG PARK, MODEL AIR STRIP	<b>2</b> TRAILS, NEAR BALL FIELDS
a) Operation and Maintenance Efficiency	5	1 NOT NEAR PUBLIC WORKS	2 1 MI FROM PUBLIC WORKS	1 NOT NEAR PUBLIC WORKS
<b>4) Proximity to User Groups</b>				
a) Neighborhoods	10	3	2	2
b) Seniors	8	3	2	2
c) Public Schools	10	3 NEAR SCHOOLS, POTENTIAL FOR SHARED USE W/ ARTS & POOLS	0	2
d) Private Schools	8	1	1	1
e) Business Partners (hospitals, day care providers, etc.)	8	2	1	1
<u>Legend:</u>		<u>Priority Ranking:</u>		
Good = 1	To Be Determined = TBD	Most important = 1		
Better = 2	Not Applicable = N/A	Least important = 10		
Best = 3				

Criteria	Priority Ranking	River Park	Rodeo	River Park North
<b>5) Land Use Compatibility</b>				
a) Consideration of Master Plan	9	3	2	2
b) Consistency with Zoning Ordinance	10	3	3	3
c) Compatibility with No-Fly Zone(s)	10	3	? OLC RESEARCHING	3
d) Compatibility with Adjacent Uses	10	3	2	2
e) Business Development Potential	10	3 ADJACENT TO MIXED USE & DOWNTOWN	1 FAR AWAY FROM BUSINESS DISTRICTS	1 VERY RESIDENTIAL LOCATION
f) Urban Renewal Potential	10	3 CLEAN UP OF OLD DUMP SITE	1	1
g) Traffic issues	10	1 COULD INCREASE TRAFFIC ON MAIN	3 NOT MANY RESIDENTS NEARBY	1 INCREASE TRAFFIC THRU NEIGHBORHOOD
h) Lighting issues	9	1	3	2
i) Noise issues	9	1	3	2
<b>6) Existing Constructions</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>	<b>N/A</b>
<b>7) Soil Conditions</b>				
a) Foundation systems	5	1 QUESTION SOILS NEAR RIVER	3	1 QUESTION SOILS NEAR RIVER
b) Excavation	5	1	2	1
c) Groundwater	5	3	3	3
<b>8) User Access</b>				
a) Vehicular (Approx. 10 min. driving time optimal)	9	3	3	3
b) Pedestrian (Approx. ½ mile is optimal)	10	3	1	2
c) Bicycle (Approx. 15-18 min. cycling time optimal)	10	3	3	3
d) Public School Buses	7	3	2	2
e) Public Transit System	N/A	N/A	N/A	N/A
<u>Legend:</u>		<u>Priority Ranking:</u>		
Good = 1	To Be Determined = TBD	Most important = 1		
Better = 2	Not Applicable = N/A	Least important = 10		
Best = 3				

Criteria	Priority Ranking	River Park	Rodeo	River Park North
<b>9) Consistency with Greenbelt and Bicycle Master Plans</b>	<b>10</b>	<b>3</b>	<b>2</b>	<b>3</b>
<b>10) Landscaping</b>				
a) Existing Features	7	2	2	2
b) Potential Features	7	3	2	2
c) Distinctive views	8	3	3	3
<b>11) Environmental Issues</b>				
a) Wetlands	N/A	N/A	N/A	N/A
b) Endangered species	N/A	N/A	N/A	N/A
c) Floodplains	N/A	N/A	N/A	N/A
<b>12) Microclimate</b>				
a) Solar Exposure	10	3	3	3
b) Wind Exposure	10	3	1	3
c) Natural Ventilation	10	3	3	3
d) Daylighting	10	3	3	3
<p><u>Legend:</u>            Good = 1            Better = 2            Best = 3            To Be Determined = TBD            Not Applicable = N/A</p> <p><u>Priority Ranking:</u>            Most important = 1            Least important = 10</p>				

### Time/Cost Matrix

Criteria	Priority Ranking	River Park	Rodeo	River Park North
<b>1) Site Development Costs</b>				
a) Acquisition Costs	N/A	N/A	N/A	N/A
b) Administrative Costs				
i) Analysis	N/A	\$	\$	\$
ii) Zoning Process	N/A	N/A	N/A	N/A
c) Utilities and Streets	N/A			
i) Natural Gas		\$	\$\$\$	\$\$
ii) ElectriTown		\$	\$\$\$	\$\$
iii) Sanitary Sewer		\$	\$\$\$	\$
iv) Storm Sewer		\$	\$	\$
v) Water		\$	\$\$\$	\$\$
vi) Grey Water System	N/A	N/A	N/A	N/A
vii) Communication		\$	\$\$	\$
viii) Streets/ Sidewalks		\$	\$\$\$	\$
d) Grading issues		\$\$	\$\$	\$\$
e) Drainage issues		\$	\$	\$
f) Environmental mitigation issues				
i) Hazardous materials	N/A			
ii) Habitat restoration	N/A			
g) Soil Stabilization		\$\$\$	\$	\$
<p><u>Legend:</u>            Lower Cost = \$            Medium Cost = \$\$            Higher Cost = \$\$\$            To Be Determined = TBD            Not Applicable = N/A</p>				

**DESIGN**

## Design

After the site analysis was complete, two potential sites emerged as the prime candidates: the River Park site and the Rodeo site. Each is owned by the town, and each offered adequate size to accommodate the need. However, the similarities end there. The Rodeo site is flat and offers a view of the mountains to the west. The River Park site rests on the Arkansas River, is largely flat, and gradually slopes to the east as it approaches the river, then drops off dramatically. The River Park site has proximity to the main business district, and the Rodeo site is on the western edge with proximity to the Rodeo. One concept was developed for each site, and both concepts shared the same programming elements and size. Both concepts contain phasing options, and the spatial relationships of each plan allow for options and logical expansions when the funds are available.

### River Park

The design for the River Park site design has a main vehicular entry that aligns with, and is the eastern terminus of Main Street. This pedestrian and bicycle pathway to the facility has strong trail connections along the river. The parking field is on the Western edge of the site and has room to expand to the south and north to accommodate future growth. The building itself is positioned on the northern third of the site to take advantage of potential connections to the existing sports field and the east to capture views of the river. This allows room to maintain a dog park to the south of the building, and for an amphitheatre to take advantage of the slope on the site towards the river. It is envisioned that separate fields of parking will serve the two separate and distinct uses of recreation and events.

The first phase of the building has one public entry for all users. Upon entry, users are greeted by a two-story sunlit atrium with multipurpose rooms immediately to the right in the free zone (public Zone). The functions of these room(s) are multi-purpose, and will initially include some paid activities, so placement of the control desk in close proximity is critical for monitoring purposes. It is suggested that this room will have a high sloped ceiling, with perimeter windows, and will be divisible in two sections for two different uses to take place simultaneously. At one end there will be a small elevated stage for performances, and at the other end there will be a catering kitchen for events. Programming of these two multipurpose rooms will include: music, theatrical performances, meetings, receptions, arts, and an exercise and dance class.

Moving past the central control desk, another multipurpose room is strategically placed adjacent to the indoor pool. This room will be used for birthday (and other) parties, as well as serve as a child watch area for drop-in users. This room is dividable in two areas so different uses can occur simultaneously. Access to the pool will be through the family changing rooms in order to maintain atmospheric separation from the pool itself, and to provide a path for users to shed water off their feet prior to re-entering the party rooms.

Immediately behind the control desk, which has a “bullpen” arrangement with ingress on one side of the desk and egress the other are the administration offices. They have excellent views of the lobby and front desk operations, as well as a window onto the gymnasium space to monitor activities there.

On the walkway to the locker rooms, users are treated to a view of the pool, which offers a glimpse of the gymnasium space. The gym will have a truly multipurpose nature with an 84' long basketball court, and a center divider curtain. Floor sleeves and court markings will be provided in such a way that volleyball, pickleball and cross court basketball can be played. Users of each gender will enter a locker room that will have toilet facilities, dry changing areas, and private shower stalls. Future locker rooms expansion space will be planned so that the increasing demand can be accommodated as the facility experience grows.

Moving through the wet areas of the locker rooms, users will have direct access to the activity pool. The activity pool is a vibrant two-story space walled by windows on the east side with views to the Arkansas River and beyond. There is one body of water which is strung together in multiple use areas. The main body of water is the zero depth leisure pool which will feature a passive area for the smallest of toddlers and an active zone which will contain geysers, and numerous play features for older children. The beach entry will serve as an area for toddlers to get used to the water incrementally as well as an access point for seniors. The lazy river (or flow channel) will be the social hub of the natatorium. Users can float along with the current, using tubes in social interaction or walk against the current for exercise. A bubble pit, like an attached whirlpool will be a place to pull off the route and mingle with friends. A 3-lane 25-yard lap swim area is also included in the design and can be used for exercise swim, water aerobics, sport swim and learn-to-swim activities. Finally, the pool will feature a two flume slide tower with the runs exiting the back in at the splash down area. Two different speeds and types of flumes are anticipated to give users two different experiences.

## Upper Level:

The upper level area is all about providing for several critical needs while simultaneously offering great views. The team heard about the need for a place to walk and run in the winter. Placing a walk/jog track on the second level was a natural fit. As users make their way around the track, scenery will always change and include views of the river to the pool, gymnasium, and lobby space. Above the locker area there will be an exercise floor where users can work on their fitness routines.

## Expansion:

As the community grows, and along with it the heightened interest and participation level in recreation, the future expansion must be thoughtfully considered. The design allows for a gymnasium that can be added adjacent to the Phase I building, for a dedicated classroom for art, as well as gallery space in the lobby for exhibits.

The River Park design responds first to the priority program needs expressed by the community, and allows for the expansion in the future as funds become available. This will result in a facility that will satisfy all recreation demands of Buena Vista residents over time.

## Rodeo Site

The Rodeo site places the recreation center on the northwest corner at the intersection of Gregg Drive and Rodeo Road. Many of the reasons this site was one of the two recommendations included was because of the fact that the land was currently owned by the town. It has a fantastic view of the mountains to the west, utilities are in close proximity, there is excellent vehicular access and visibility, plus there is plenty of space for expansion (See the site selection matrix).

There are several locations within the Rodeo grounds that could be considered for development of a potential facility, but this corner was singled out primarily because of easy access and visibility. The initial phase would feature two vehicular access points off of Gregg Drive, with the main parking field to the north of the road. The facility is placed to the north of the parking field and is positioned in such a way to provide views to the Sawatch Range and this will make a dynamic presentation to both Gregg Drive and Rodeo Road.

There is plenty of room for expansion on three sides of the building. It is envisioned that, in the future, separate parking fields will be added to serve the new elements which would be constructed in a later phase. There are many similarities between the Rodeo Design solution and the River Park design. The fact that the program elements are identical lends itself to similarities in access, control, spatial relationships, and function. Like the River Park design, the Rodeo plan has one main entrance where users are greeted by a lofty sunlit lobby space with windows to the south.

Upon entry, multipurpose classrooms are to the right and will accommodate the same functions previously mentioned in the River Park narrative. Access is within the free zone, with divisible spaces oriented in such a way that the stage is to the rear of the assembly. In this arrangement, there is a very good adjacency between the administration area and the multipurpose rooms, so larger staff meetings could easily be held in the adjoining multipurpose spaces. High ceilings and excellent acoustics are an essential part of the vision for the multipurpose rooms. There is also the potential of “spill out”, space on the exterior in the form of outside patios.

On the opposite side of the lobby, the child watch/party rooms have a location that precedes check-in at the control desk. They have similar use and access from the family changing area to the natatorium as with the River Park design.

Moving past the control desk into the free zone, a view of the activity pool allows parents to observe their children in the water without physically being inside the pool. One of the key differences between the two plans is the fact that the visibility of the gymnasium is more limited from the main view corridors in the subject design. The Rodeo design moves the gymnasium space to the north side of the lockers providing more acoustical separation from the core of the facility. This however results in less visual connection, at the same time. The multi-use functions of the Rodeo gym space will remain the same as the River Park plan previously discussed.

Users will enter the locker rooms from a social hub lounge area at the foot of the stairs that access the upper level. Each of the men’s and women’s locker rooms will have zones which include a dry zone for dressing and a wet zone with toilets and individual showers. Expansion potential for future growth would occur at the gym and pool storage areas. The expansion

potential will assure the locker rooms will not become “land locked” when demand is increased due to the future program additions.

The activity pool in the Rodeo design is the same fun filled space as the River Park design, with all the same amenities. Positioned on the south side for the structure, and on the perimeter, the southern sun will flood the space with natural light in the winter, while more windows will provide views to the mountains beyond. From Gregg Drive, the pool will light up at night like a beacon beckoning visitors inside.

#### Upper Level:

The upper level has direct access from a staircase that overlooks the gymnasium as it ascends. One of the prime elements of need is the walk-jog track which brings the perimeter of the upper level to include views into the activity areas below, as well as to the outside and its magnificent mountain vistas. Stacked above the locker rooms is a modest exercise area and room for expansion into potential group exercise, or other multipurpose space needs as demand rises.

#### Expansion:

The Rodeo design anticipates expansion potential on three sides of the initial facility. To the north, a second gymnasium could adjoin the Phase One gym in a large singular space. To the west, a conventional pool will be constructed with a potential dedicated entry for spectator use. To the east, an expansion of the events center is proposed with a fixed seat performing arts space and proscenium stage. A dedicated entry would separate arts users from recreation users during times of simultaneous use. The design features a lobby/gallery space that has direct access to the Phase One multipurpose rooms. This offers greater flexibility of access for hours independent of normal business operations.

Both the Rodeo site and River Park site design solutions respond to the current and future program needs of Buena Vista in a way that offers a core response in the initial phase, and the ability to add components in a planned manner when they are deemed essential, and funds become available.

# ***Concept Designs & 3D Views***



1 Site  
1" = 80'-0"



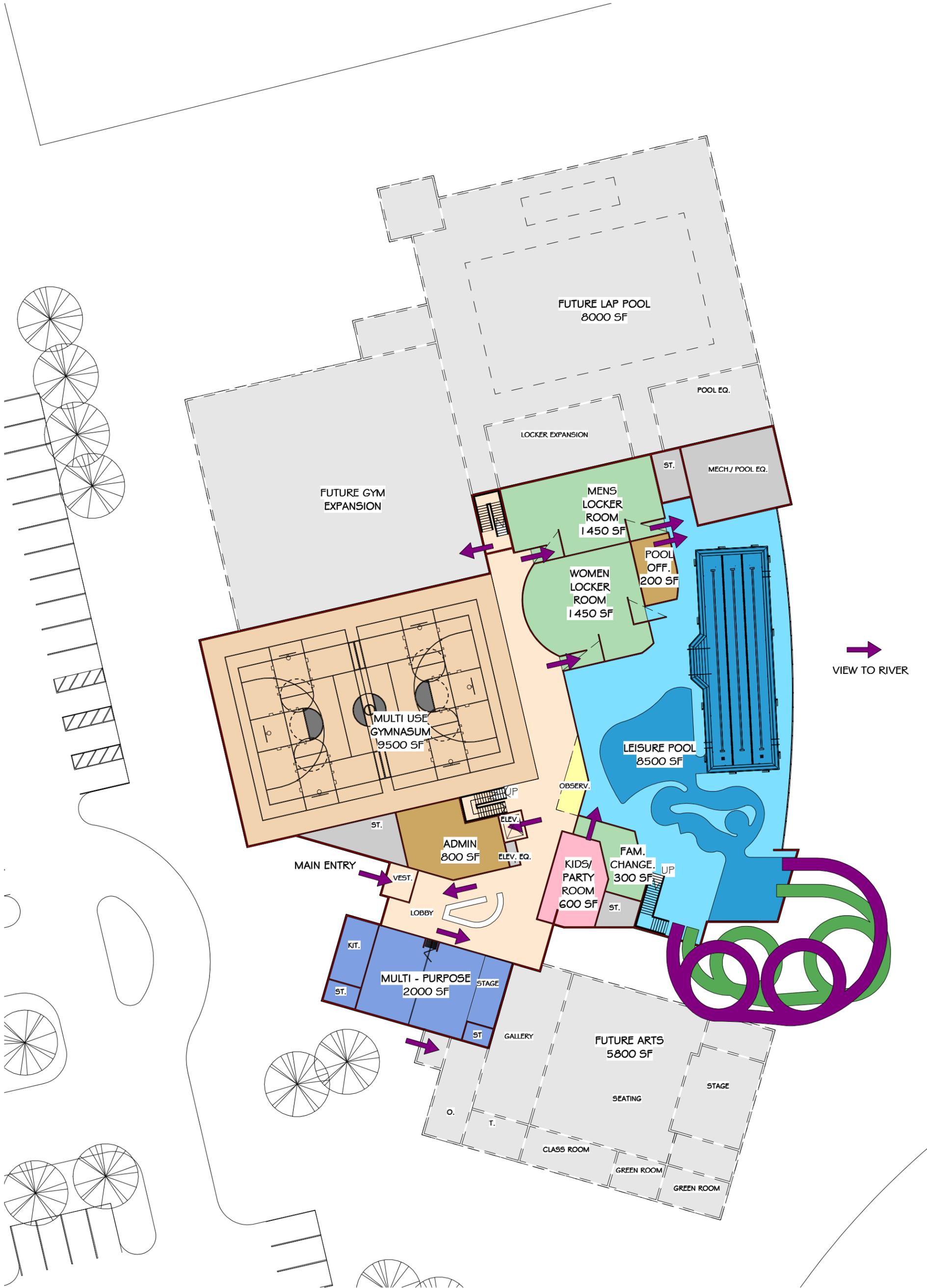
**RIVER PARK**



**OHLSON LAVOIE COLLABORATIVE**  
 Architecture • Aquatics • Interior Design  
 616 East Speer Blvd., Denver, CO. 80203  
 T: 303.294.9244 F: 303.294.9440

**SHEET: RIVER PARK SITE**  
**DATE: CONCEPT**  
**SCALE: 1" = 80'-0"**  
**OLC #: Project**  
**Number**

**A103**



VIEW TO RIVER

1 FIRST FLOOR  
1/32" = 1'-0"



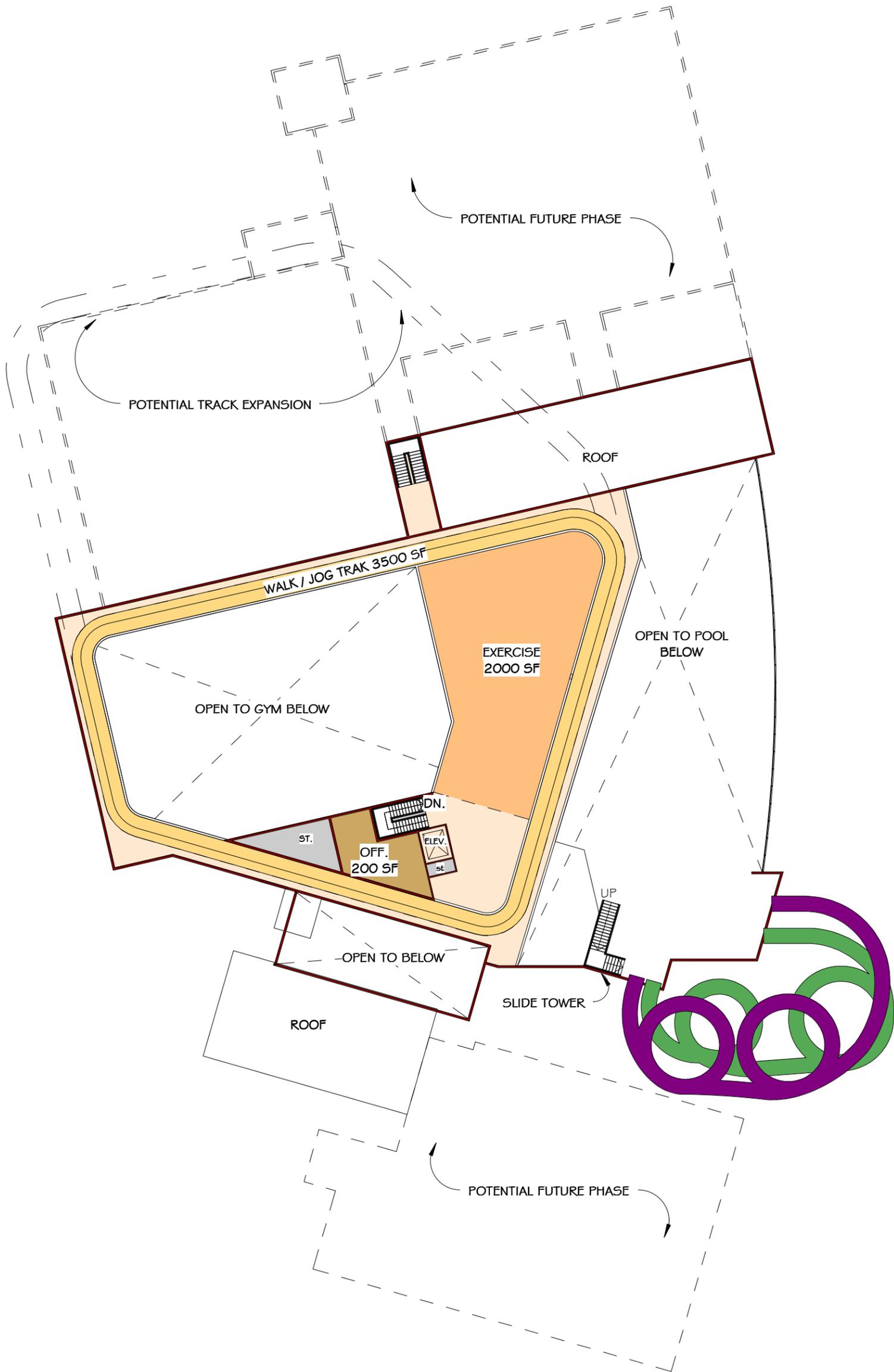
RIVER PARK



**OHLSON LAVOIE COLLABORATIVE**  
Architecture • Aquatics • Interior Design  
616 East Speer Blvd., Denver, CO. 80203  
T: 303.294.9244 F: 303.294.9440

SHEET: RIVER PARK LOWER  
LEVEL CONCEPT PLAN  
DATE: Issue Date  
SCALE: 1/32" = 1'-0"  
OLC #: Project Number

A101



1 SECOND FLOOR  
1/32" = 1'-0"



NORTH



**OHLSON LAVOIE COLLABORATIVE**  
Architecture • Aquatics • Interior Design  
616 East Speer Blvd., Denver, CO. 80203  
T: 303.294.9244 F: 303.294.9440

**RIVER PARK**

SHEET: RIVER PARK UPPER  
LEVEL CONCEPT PLAN  
DATE: Issue Date  
SCALE: 1/32" = 1'-0"  
OLC #: Project Number

**A102**

12 11 10 9 8 7 6 5 4 3 2 1 0

A

B

C

D

E

F

G

H

I



OHLSON LAVOIE  
 COLLABORATIVE  
 616 EAST SPEER BOULEVARD  
 DENVER, COLORADO  
 80203-4213  
 T: 303.294.9244  
 F: 303.294.9440  
 www.olcdesigns.com

RODEO SITE

NO.	DATE:	TITLE/PURPOSE:
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

SCALE: \_\_\_\_\_  
 ISSUE DATE: **Issue Date**  
 DRAWN BY: **Author**  
 REV'D BY: **Checker**  
 PROJECT #: **Project Number**  
 SHEET TITLE: **ENTRY VIEW**  
 SHEET #: \_\_\_\_\_

PR01

12 11 10 9 8 7 6 5 4 3 2 1 0



OHLSON LAVOIE  
 COLLABORATIVE  
 616 EAST SPEER BOULEVARD  
 DENVER, COLORADO  
 80203-4213  
 T: 303.294.9244  
 F: 303.294.9440  
 www.olcdesigns.com

# RODEO SITE

NO.	DATE	TITLE/PURPOSE
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

SCALE:  
 ISSUE DATE: Issue Date  
 DRAWN BY: Author  
 REV'D BY: Checker  
 PROJECT #: Project Number  
 SHEET TITLE: MULTI-PURPOSE VIEW  
 SHEET #:

PR02



OHLSON LAVOIE  
 COLLABORATIVE  
 616 EAST SPEER BOULEVARD  
 DENVER, COLORADO  
 80203-4213  
 T: 303.294.9244  
 F: 303.294.9440  
 www.olcdesigns.com

# RODEO SITE

NO.	DATE:	TITLE/PURPOSE:
1.		
2.		
3.		
4.		
5.		
6.		
7.		
8.		
9.		
10.		
11.		
12.		

SCALE: \_\_\_\_\_  
 ISSUE DATE: **Issue Date**  
 DRAWN BY: **Author**  
 REV'D BY: **Checker**  
 PROJECT #: **Project Number**  
 SHEET TITLE: **POOL VIEW**  
 SHEET #:

**PR03**



NORTH

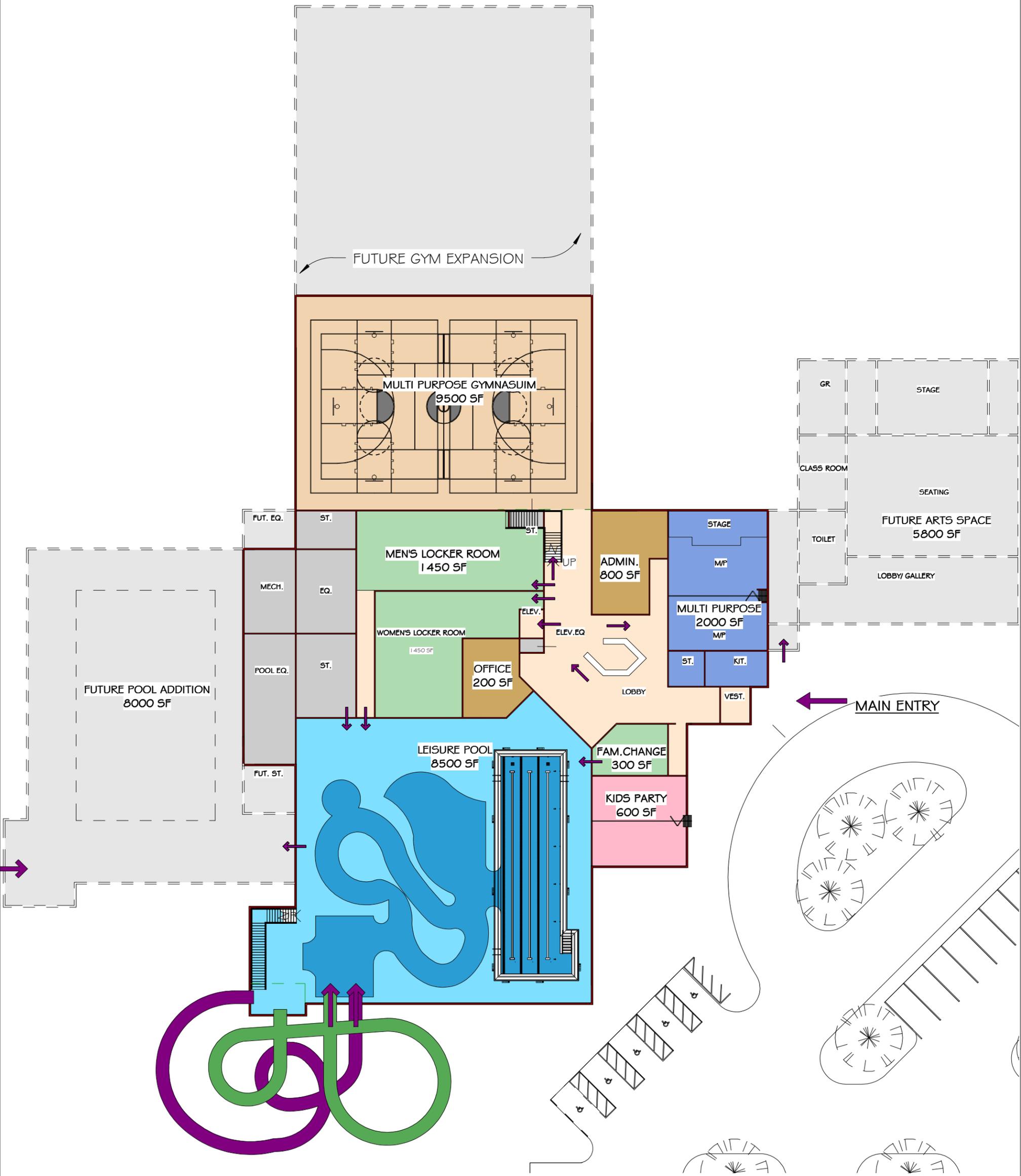


**OHLSON LAVOIE COLLABORATIVE**  
 Architecture • Aquatics • Interior Design  
 616 East Speer Blvd., Denver, CO. 80203  
 T: 303.294.9244 F: 303.294.9440

RODEO SITE

*SHEET:* RODEO SITE, CONCEPT  
*DATE:* Issue Date  
*SCALE:* 1" = 60'-0"  
*OLC #:* Project Number

**A101**



NORTH

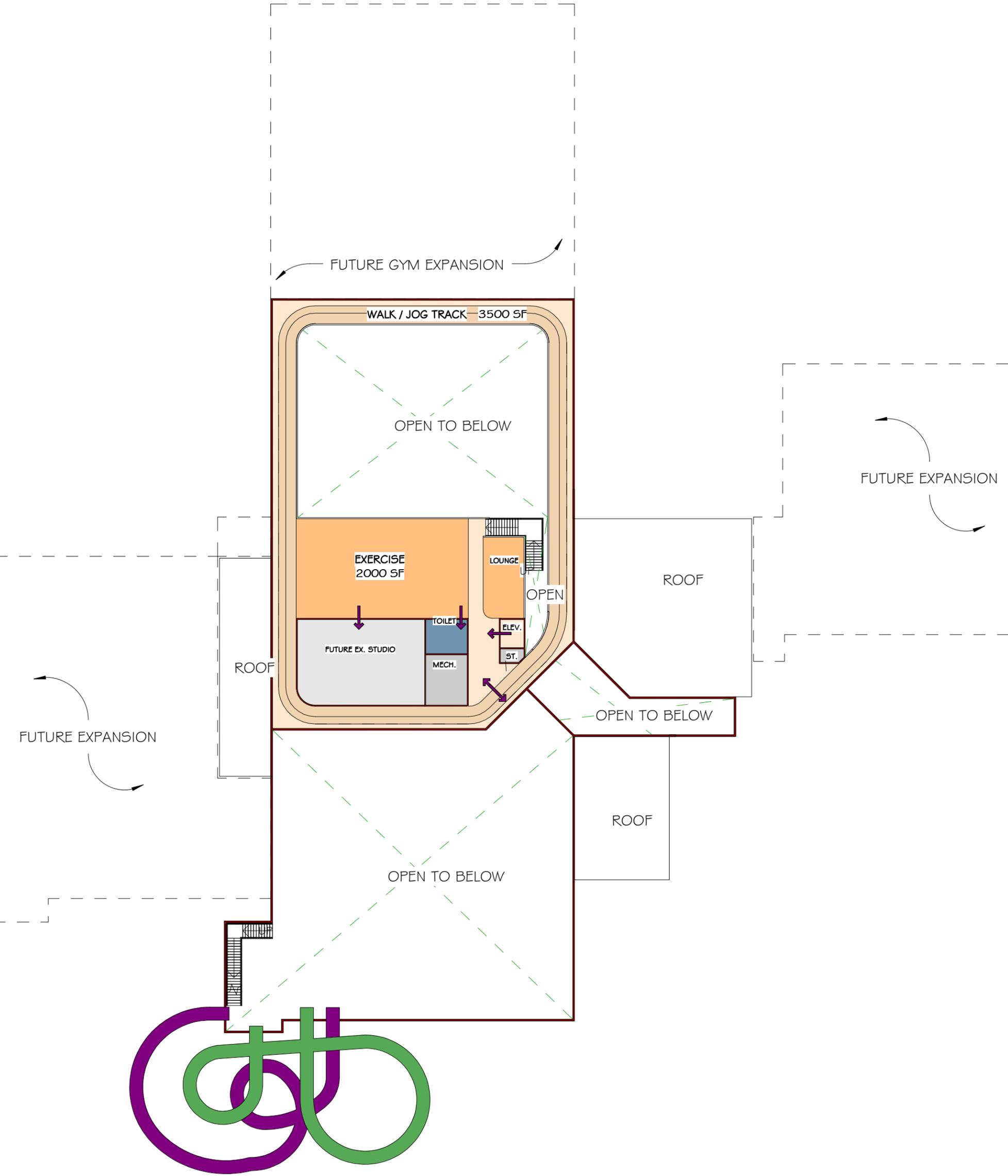
A102

RODEO SITE



OHLSON LAVOIE COLLABORATIVE  
 Architecture • Aquatics • Interior Design  
 616 East Speer Blvd., Denver, CO. 80203  
 T: 303.294.9244 F: 303.294.9440

SHEET: RODEO SITE - LEVEL 1  
 DATE: CONCEPT  
 SCALE: 1/32" = 1'-0"  
 OLC #: Project Number



NORTH

A103



**OHLSON LAVOIE COLLABORATIVE**  
 Architecture • Aquatics • Interior Design  
 616 East Speer Blvd., Denver, CO. 80203  
 T: 303.294.9244 F: 303.294.9440

**RODEO SITE**

**SHEET:** RODEO SITE - LEVEL 2  
**DATE:** CONCEPT  
**SCALE:** 1/32" = 1'-0"  
**OLC #:** Project  
 Number

# **OPERATIONS PRO-FORMA**

## Operations Analysis

The following operations analysis has been completed for the planned Buena Vista Recreation Center. The following are the basic parameters for the project.

- The first year of operation will be 2019 or later. This budget represents the second full-year of operation.
- The presence of other providers in the market will remain the same.
- The center will be operated by a Special Recreation District.
- The center will be located in Buena Vista.
- This operations estimate is based on a preliminary program and basic concept plan for the facility only.
- An aggressive approach to estimating use and revenues from pass sales and programs taking place at the facility has been used for this pro-forma.
- No provision for any type of concessions has been shown (other than vending).

### Division I - Expenditures

Expenditures have been formulated based on the costs that are typically included in the operating budget for this type of facility. The figures are based on the size of the center, the specific components of the facility and the projected hours of operation. Actual costs were utilized wherever possible and estimates for other expenses were based on similar facilities in Colorado. All expenses were calculated as accurately as possible but the actual costs may vary based on the final design, operational philosophy, and programming considerations adopted by staff.

**Facility Description** – Leisure pool, gymnasium, walk/jog track, party rooms, weight/CV area, multi-purpose room, kitchen, lobby, locker rooms and administration area – **Approximately 31,500 sq.ft.**

### Operation Cost Model

Personnel	
Full-Time	\$175,500
Part-Time	\$438,033
<b>TOTAL</b>	<b>\$613,533</b>

Commodities	
Office Supplies (forms, paper, etc.)	\$5,000
Pool Chemicals	\$15,000
Maintenance/Repair/Materials	\$10,000
Janitor Supplies	\$5,000
Rec. Supplies	\$15,000
Uniforms	\$2,500
Printing/Postage	\$10,000
Items for Resale	\$4,000
Other	\$2,000
<b>TOTAL</b>	<b>\$68,500</b>

Contractual	
Utilities (electric and gas) <sup>10</sup>	\$110,250
Water/Sewer	\$15,000
Insurance (property & liability) <sup>11</sup>	\$5,000
Communications (phone)	\$5,000
Contract Services <sup>12</sup>	\$30,000
Rent Equipment	\$2,000
Marketing/Advertising	\$5,000
Training (staff time)	\$2,000
Conference	\$1,500
Trash Pickup	\$2,500
Dues & Subscriptions	\$1,000
Bank Charges (charge cards, EFT)	\$10,000
Other	\$3,000
<b>TOTAL</b>	<b>\$192,250</b>

Capital	
Replacement Fund	\$10,000
<b>TOTAL</b>	<b>\$10,000</b>

<sup>10</sup> Rates are \$3.50 SF and include electric and natural gas. It should be noted that rates for gas has been very volatile and could result in a substantially higher cost for utilities over time.

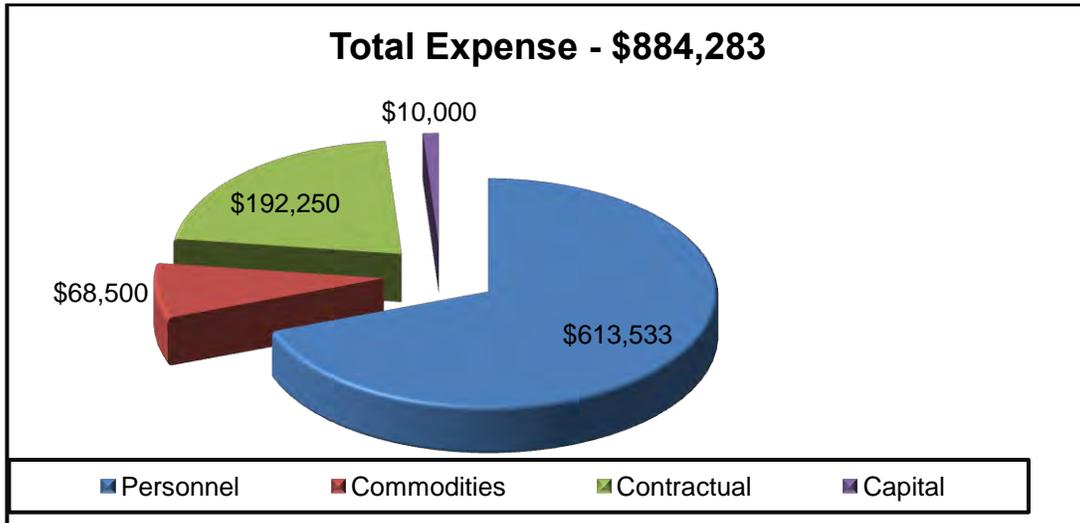
<sup>11</sup> Based on Town or Special District insurance coverage.

<sup>12</sup> Contract services cover maintenance contracts, control systems work, alarm, legal services and other items.

All Categories	
Personnel	\$613,533
Commodities	\$68,500
Contractual	\$192,250
Capital	\$10,000
<b>TOTAL EXPENSE</b>	<b>\$884,283</b>

**NOTE:** Line items not included in this budget are any vehicle costs.

### Graphic Representation of Total Expenses



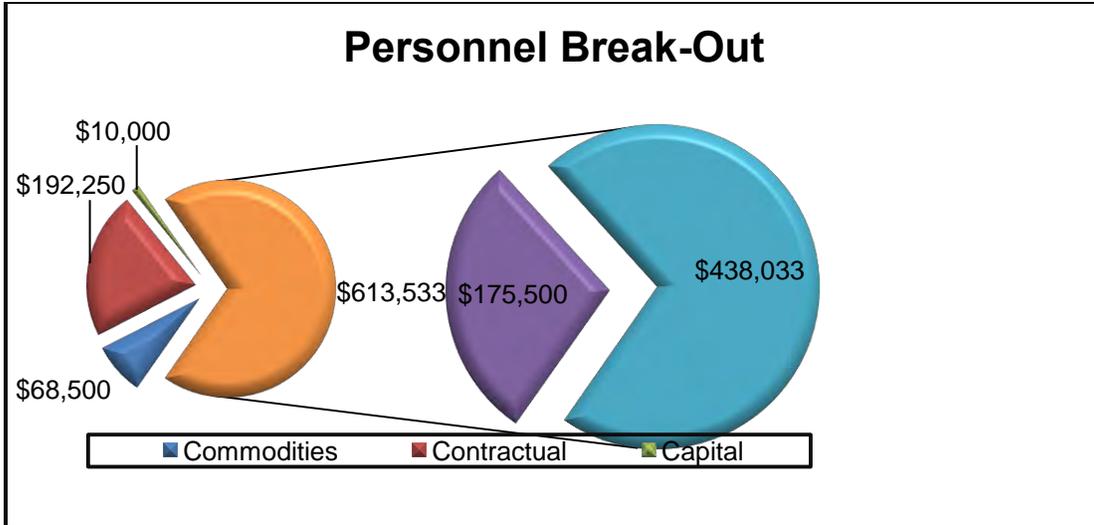
### Staffing Levels

Full-Time Positions	Positions	Total
Facility Manager	1	\$40,000
Program Supervisor	1	\$32,000
Accounting Clerk	1	\$28,000
Maintenance/Custodian	1	\$30,000
Salaries		\$130,000
Benefits (35%)		\$45,500
<b>TOTAL</b>	<b>4 F.T.E.</b>	<b>\$175,500</b>

**NOTE:** Pay rates were determined based on basic job classifications and wage scales for similar positions. The positions listed are necessary to ensure adequate staffing for the facility's operation. **The wage scales for both the full-time and part-time staff positions reflect an anticipated wage for 2019.** If the center is operated by the Town of Buena Vista, the Facility Manager position could be replaced by the existing Recreation Supervisor position.

Part-Time Positions	Rate/Hour	Hours/Week
Front Desk Attendant	\$10.00	48
Lifeguard	\$11.00	301
Weight/CV Room Supervisor	\$10.00	68
Custodian	\$11.00	57
Child Care Worker	\$10.00	78
Program Instructors <sup>13</sup>		
Aquatics	Variable	\$20,068
Fitness/General	Variable	\$72,488
Salaries		\$398,212
Benefits (10%)		\$39,821
<b>TOTAL</b>		<b>\$438,033</b>

<sup>13</sup> Program instructors are paid at several different pay rates and some are also paid per class or in other ways. This makes an hourly breakdown difficult. Aquatics includes lessons, aquatic exercise, private lessons and other activities. Fitness/General programs consist of sports leagues, fitness, birthday parties, and other activities.



### Division II - Revenues

The following revenue projections were formulated from information on specifics of the project and the demographics of the service area as well as comparing them to state and national statistics, other similar facilities and the competition for recreation services in the area. Actual figures vary based on the size and make-up of the components selected during final design, market stratification, philosophy of operation, fees and charges policy, and priorities of use.

#### Revenue Projection Model

Fees	
Daily Fees	\$82,800
10 Visit Admissions	\$10,800
3 Month Passes	\$16,200
6 Month Passes	\$27,000
Annual Passes	\$89,250
Rentals <sup>14</sup>	\$29,800
<b>TOTAL</b>	<b>\$255,850</b>

Programs	
Aquatics	\$35,004
Fitness	\$132,776
Contract Programs	\$2,000
<b>TOTAL</b>	<b>\$169,780</b>

Other	
Locker Rental <sup>15</sup>	\$2,400
Resale Items	\$6,000
Special Events	\$2,000
Vending	\$8,000
Drop-in Child Care	\$10,000
<b>TOTAL</b>	<b>\$28,400</b>

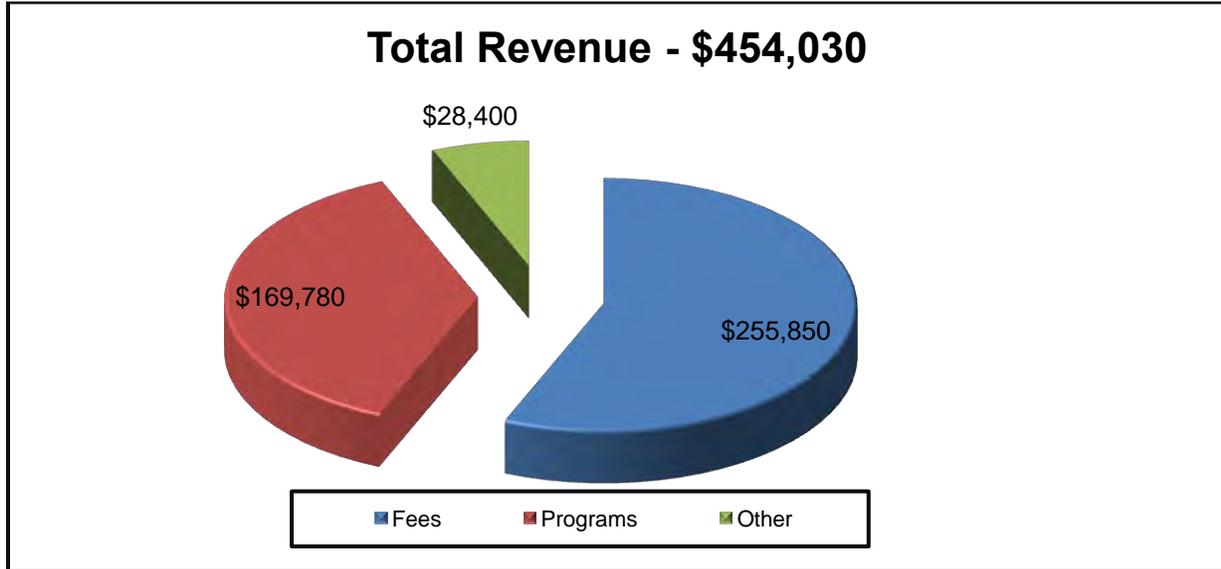
All Categories	
Fees	\$255,850
Programs	\$169,780
Other	\$28,400
<b>TOTAL REVENUE</b>	<b>\$454,030</b>

<sup>14</sup> Rentals are based on the following:

Party Room	\$25 x 2/wk x 50 wks =	\$2,500
Gymnasium	\$50 x 1/wk x 26 wks =	\$1,300
Multi-Purpose Room	\$35 x 2/wk x 50 wks =	\$3,500
Multi-Purpose (Prime)	\$100 x 2/wk x 50 wks =	\$10,000
Kitchen	\$25 x 4/wk x 50 wks =	\$5,000
Leisure Pool	\$200 x 20/hrs. =	\$4,000
Full Center	\$350 x 10/hrs. =	\$3,500

<sup>15</sup> Locker rentals are based on 20 lockers x \$10/month x 12 months.

### Graphic Representation of Total Revenue



#### Division III - Expenditure - Revenue Comparison

2<sup>nd</sup> Year of Operation

Category	
Expenditures	\$884,283
Revenues	\$454,030
Difference	(\$430,253)
Recovery Rate	51%

This operations pro-forma was completed based on general information and a basic understanding of the project with a preliminary program and concept plan for the center. As a result, there is no guarantee that the expense and revenue projections outlined above will be met as there are many variables that affect such estimates that either cannot be accurately measured or are not consistent in their influence on the budgetary process.

**1<sup>st</sup> Year Budget:** Expenses for the first year of operation will be less than what is shown in the 2<sup>nd</sup> Year Budget but revenues are also expected to be lower (by as much as \$75,000) as the center ramps up to the pass numbers and program revenues that are shown in year two.

**Future Years:** Revenue growth in the first three years is attributed to increased market penetration and in the remaining years to continued population growth. In most recreation

facilities the first three years show tremendous growth from increasing the market share of patrons who use such facilities, but at the end of this time period revenue growth begins to flatten out. Additional revenue growth is then spurred through increases in the population within the market area, a specific marketing plan to develop alternative markets, the addition of new amenities or by increasing user fees. It should be anticipated that the center will show a growing positive cash flow in years 3 and 4 but a small decline in year 5.

Division IV - Fees and Attendance

**Projected Fee Schedule:** Revenue projections and attendance numbers were calculated from this fee model.

	Daily	10 Visits <sup>16</sup>	3 Month	6 Month	12 Month <sup>17</sup>
Adult (18 up)	\$8.00	\$64	\$108	\$180	\$300
Youth (3-17)	\$6.00	\$48	\$81	\$135	\$225
Senior (60 up)	\$6.00	\$48	\$81	\$135	\$225
Family	N/A	N/A	\$180	\$300	\$500

**Fitness** Basic land and water fitness classes are included in 6 and 12 month passes.  
 Daily fitness fee is \$7.00 and aquatic fitness is \$6.00.

**Rentals** \$25/hr Party Room  
 \$50/hr Gym  
 \$35/hr Multi-Purpose Room (per section, non-prime time)  
 \$100/hr Multi-Purpose Room (both sections, prime time)  
 \$25/hr Kitchen  
 \$200/hr Leisure/Lap Pool  
 \$350/hr Full Center

**Locker** \$10/month

**Child Care** \$3.00/per hour (Drop-in Child Care is included in 3, 6, and 12 month passes)

<sup>16</sup> 10 Visits admission is a 20% discount over the daily rate.

<sup>17</sup> Annual passes are also available on an automatic bank withdrawal on a monthly basis.

**Admission Rate Comparisons:** The above rates were determined based on the competition in the greater Buena Vista area (public centers).

### Salida Hot Springs-2015

	Daily	15 Visits	6 Month	12 Month
Adult	\$11.00	\$70.00	\$145	\$250
Youth (6-17)	\$6.00	\$37.50	\$145	\$250
Senior (60 up)	\$9.00	\$60.00	\$145	\$250
Child (0-5)	\$3.00	N/A	N/A	N/A
Family	N/A	\$180	\$290	\$500

**NOTE:** Monthly plans are available for the 6 month and 12 month options.

### Gunnison Community/Aquatics Center-2015

	Daily	20 Visits	3 Month	6 Month	12 Month
Adult	\$7.00	\$110	\$85	\$141	\$181
Youth (5-17)	\$5.00	\$71	\$45	\$76	\$98
Active Adult (62-69)	\$5.00	\$70	\$45	\$76	\$98
70+ Adult	\$4.00	\$55	\$36	\$60	\$77
Couples	N/A	N/A	\$96	\$160	\$204
Youth Pair	N/A	N/A	\$85	\$141	\$181
Active Adult Couple	N/A	N/A	\$85	\$141	\$181
70+ Adult Couple	N/A	N/A	\$62	\$103	\$132
Family	N/A	N/A	\$103	\$172	\$220

**Attendance Projections:** The following attendance projections are the basis for the revenue figures that were identified earlier in this report. The admission numbers are affected by the rates being charged, the facilities available for use and the competition within the service area. The figures are also based on the performance of other similar facilities in other areas of the country. These are averages only and the yearly figures are based on 360 days of operation.

Yearly Paid Admissions	Description	Facility
Daily	35 admissions/day	12,600
10 Admissions	200 sold annually	2,000
3 Month	115 sold annually	2,760
6 Month	115 sold annually	5,980
Annual	225 sold annually	23,400
<b>Total Yearly</b>		<b>46,740</b>
<b>Total Daily</b>		<b>130</b>

**NOTE:** The 455 three, six month and annual passes are based on selling to approximately 12% of the households (3,803 in 2020) in the Primary Service Area. 3 month passes are based on 24 admissions, 6 month on 52, and Annual passes are based on 104 admissions a year. Family passes are counted as a single admission.

**Hours of Operation:** The projected hours of operation of the Buena Vista Recreation Event Center are as follows:

Days	Hours
Monday - Friday	6:00am – 8:00pm
Saturday	10:00am – 8:00pm
Sunday	Noon – 8:00pm
Total Hours Per Week	88

Hours usually vary some with the season (longer hours in the winter, shorter during the summer), by programming needs, use patterns and special event considerations.

## Appendices

- A. Part-Time Staff Hours
- B. Program Staff Projections
- C. Program Revenue Projections
- D. Admission Revenue Projections

## Appendix A - Part-Time Staff Hours

**Front Desk** - 1 scheduled to work any hours that the center is open. The Accounting Clerk position will handle 40 hours of the front desk schedule (split between evenings and weekends).

### Weight/Cardio Room Supervisor

Days	Time	Hours	Employees	Days	Total Hours/Week
Mon-Fri	6:00A-11:00A	5	1	5	25
	11:00A-3:00P	4	0	5	0
	3:00P-8:00P	5	1	5	25
Saturday	10:00A-3:00P	5	1	1	5
	3:00P-8:00P	5	1	1	5
Sunday	Noon-8:00P	8	1	1	8
<b>TOTAL</b>					<b>68</b>

### Custodian/Building Attendant

Days	Time	Hours	Employees	Days	Total Hours/Week
Mon-Fri	6:00P-11:00P	5	1	5	25
Sat & Sun	7:00A-11:00A	4	1	2	16
	11:00A-3:00P	4	0	2	0
	3:00P-6:00P	3	1	2	6
	6:00P-11:00P	5	1	2	10
<b>TOTAL</b>					<b>57</b>

### Child Care Worker

Days	Time	Hours	Employees	Days	Total Hours/Week
Mon-Fri	8:00A-11:00A	3	2	5	30
	4:00P-8:00P	4	2	5	40
Saturday	10:00A-2:00P	4	2	1	8
<b>TOTAL</b>					<b>78</b>

### Lifeguard Staffing

Summer Season (June, July, August & Holidays, 15 wks)

Days	Time	Hours	Employees	Days	Total Hours/Week
Mon-Fri	6:00A-9:00A	3	2	5	30
	9:00A-1:00P	4	2	5	40
	1:00P-6:00P	5	5	5	125
Saturday	6:00P-8:00P	2	4	5	40
	10:00A-1:00P	3	2	1	6
	1:00P-6:00P	5	5	1	25
Sunday	6:00P-8:00P	2	4	1	8
	Noon-6:00P	6	5	1	30
	6:00P-8:00P	2	4	1	8
<b>TOTAL</b>					<b>312</b>

Fall, Winter, & Spring Seasons (September – May, 37wks)

Days	Time	Hours	Employees	Days	Total Hours/Week
Mon-Fri	6:00A-9:00A	3	2	5	30
	9:00A-11:30A	2.5	2	5	50
	11:30A-1:00P	1.5	2	5	15
	1:00P-3:00P	2	2	5	20
	3:00P-5:00P	2	3	5	30
Saturday	5:00P-8:00P	3	5	5	75
	10:00A-1:00P	3	2	1	6
	1:00P-6:00P	5	5	1	25
Sunday	6:00P-8:00P	2	4	1	8
	Noon-6:00P	6	5	1	30
	6:00P-8:00P	2	4	1	8
<b>TOTAL</b>					<b>297</b>

**NOTE:** This schedule is based on a guard rotation concept. Based on the pool's basic configuration, schedule and estimated use patterns, this level of lifeguard staffing will be necessary to ensure adequate protection for swimmers. This is an estimate of anticipated guard hours only and actual needs could vary depending on the final pool design, actual use patterns, and hours of operation.

## Appendix B - Aquatics Program Staffing Projections

This is a representative sample of possible aquatic programming in the center.

### Swim Lessons

Season	Staff Rate/Class	Classes/Day	Days	Weeks	Total
Summer	\$5.50	8	5	8	\$1,760
Spring/Fall	\$5.50	2	2	16	\$352
Winter	\$5.50	2	2	8	\$176
<b>TOTAL</b>					<b>\$2,288</b>

**NOTE:** Instructors are paid \$11/hour classes are 30 minutes in length.

### Water Aerobics

Season	Staff Rate/Class	Classes/Week	Weeks	Total
Summer	\$20.00	9	14	\$2,520
Spring/Fall	\$20.00	6	26	\$3,120
Winter	\$20.00	6	12	\$1,440
<b>TOTAL</b>				<b>\$7,080</b>

### Private Swim Lessons

Lessons/Week	Staff Rate/Lesson	Weeks	Total
2	\$11.00	50	\$1,100
<b>TOTAL</b>			<b>\$1,100</b>

### Therapy Classes

Staff	Staff Rate/Class	Classes/Week	Weeks	Total
1	\$30.00	3	40	\$3,600
<b>TOTAL</b>				<b>\$3,600</b>

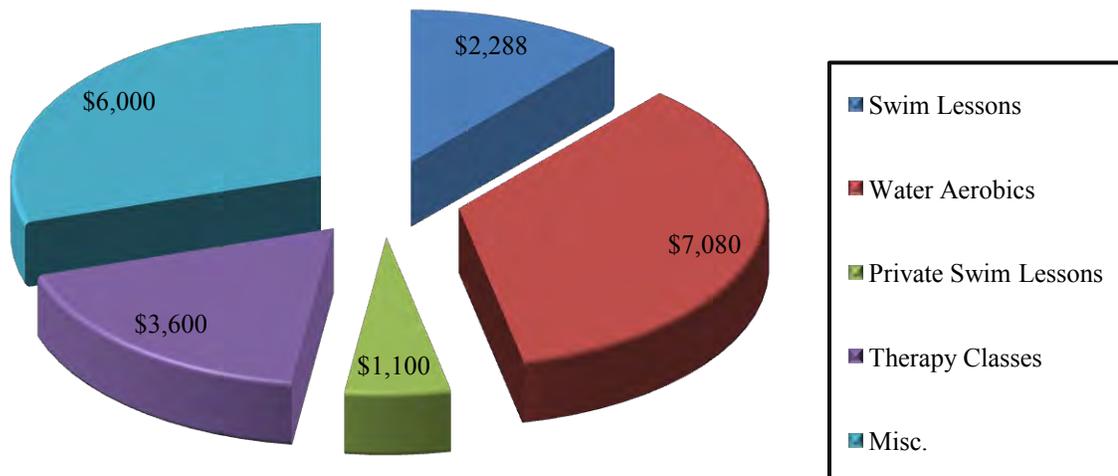
### Miscellaneous

Staff	Staff Rate/Class	Classes/Week	Weeks	Total
1	\$20.00	6	50	\$6,000
<b>TOTAL</b>				<b>\$6,000</b>

### Aquatic Program Staffing

Category	
Swim Lessons	\$2,288
Water Aerobics	\$7,080
Private Swim Lessons	\$1,100
Therapy Classes	\$3,600
Miscellaneous	\$6,000
<b>TOTAL</b>	<b>\$20,068</b>

### Aquatic Program Summary



## General Programs

This is a representative sample of possible general programming in the center.

### Adult Leagues (basketball & volleyball) –2 ten week seasons a year

League	Position	Staff	Rate/Game	Game/Wk	Weeks	Total
Basketball	Officials	2	\$20.00	2	20	\$1,600
	Scorer	1	\$10.00	2	20	\$400
Volleyball	Off/Scorer	1	\$20.00	2	20	\$800
<b>TOTAL</b>						<b>\$2,800</b>

### Youth Leagues (indoor soccer & basketball) –2 ten week seasons a year

League	Position	Staff	Rate/Game	Game/Wk	Weeks	Total
Soccer	Officials	2	\$15.00	4	20	\$2,400
	Scorer	1	\$10.00	4	20	\$800
Basketball	Officials	2	\$15.00	4	20	\$2,400
	Scorer	1	\$10.00	4	20	\$800
<b>TOTAL</b>						<b>\$6,400</b>

### Youth Sports Camps

League	Position	Staff	Rate/Hr.	Number	Hours	Total
Basketball	Coaches	2	\$20.00	1	16	\$640
Volleyball	Coaches	2	\$20.00	1	16	\$640
Other	Coaches	2	\$20.00	1	16	\$640
<b>TOTAL</b>						<b>\$1,920</b>

### Fitness

Day	Staff	Rate/Class	Classes/Week	Weeks	Total
Mon, Wed, Fri	1	\$20.00	9	52	\$9,360
Tue, Thu	1	\$20.00	6	52	\$6,240
Weekend	1	\$20.00	2	52	\$2,080
<b>TOTAL</b>					<b>\$17,680</b>

### Functional Training

Staff	Rate/Class	Classes/Week	Weeks	Total
1	\$20.00	6	52	\$6,240
<b>TOTAL</b>				<b>\$6,240</b>

### Personal Trainer

Staff	Rate/Session	Sessions/Week	Weeks	Total
1	\$25.00	8	52	\$10,400
<b>TOTAL</b>				<b>\$10,400</b>

### Youth/Teen Activities

Staff	Staff Rate/Class	Classes/Week	Weeks	Total
1	\$11.00	6	36	\$2,376
<b>TOTAL</b>				<b>\$2,376</b>

### Summer Day Camp

Staff	Staff Rate/Hour	Hours/Week	Weeks	Total
1	\$12.00	40	10	\$4,800
3	\$10.00	40	10	\$12,000
<b>TOTAL</b>				<b>\$16,800</b>

### Birthday Parties

Staff	Staff Rate/Party	Parties/Week	Weeks	Total
1	\$15.00	4	52	\$3,120
<b>TOTAL</b>				<b>\$3,120</b>

### General Interest

Staff	Staff Rate/Class	Classes/Week	Weeks	Total
1	\$11.00	6	36	\$2,376
<b>TOTAL</b>				<b>\$2,376</b>

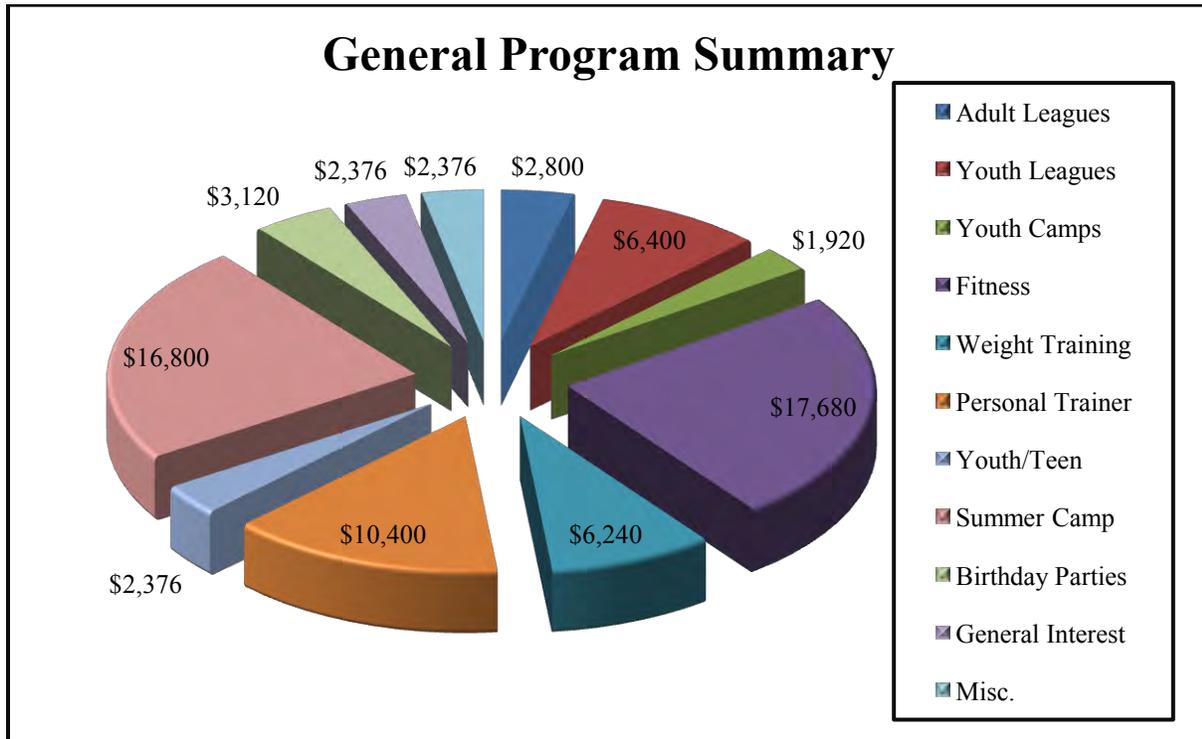
### Miscellaneous

(dance, martial arts, etc.)

Staff	Staff Rate/Class	Classes/Week	Weeks	Total
1	\$11.00	6	36	\$2,376
<b>TOTAL</b>				<b>\$2,376</b>

### General Program Staffing

Category	
Adult Leagues	\$2,800
Youth Leagues	\$6,400
Youth Camps	\$1,920
Fitness	\$17,680
Weight Training	\$6,240
Personal Training	\$10,400
Youth/Teen Activities	\$2,376
Summer Day Camp	\$16,800
Birthday Parties	\$3,120
General Interest	\$2,376
Miscellaneous	\$2,376
<b>TOTAL</b>	<b>\$72,488</b>



**NOTE:** Some programs and classes will be on a contractual basis with the center, where the facility will take a percentage of the revenues charged and collected. These programs have not been shown in this budget as a result.

## Appendix C - Program Revenue Projections

### Aquatics

This is a representative sample of possible aquatic programming and revenue at the center.

#### Swim Lessons

Title	Classes	Fee	Sessions/ Weeks	Total Revenue
<i>Summer</i>	8 classes/4 per class	\$60.00	4 sessions	\$7,680
<i>Spring/Fall</i>	2 classes/4 per class	\$60.00	2 sessions	\$960
<i>Winter</i>	2 classes/4 per class	\$60.00	1 session	\$480
<i>Private Lessons</i>	2 classes/wk	\$30.00/cl.	50 weeks	\$3,000
TOTAL				\$12,120

#### Water Aerobics

Title	Classes	Fee	Sessions/ Weeks	Total Revenue
<i>Summer</i>	9 classes/5 per class	\$6.00/cl.	14 weeks	\$3,780
<i>Spring/Fall</i>	6 classes/3 per class	\$6.00/cl.	26 weeks	\$2,808
<i>Winter</i>	6 classes/3 per class	\$6.00/cl.	12 weeks	\$1,296
TOTAL				\$7,884

#### Other

Title	Classes	Fee	Sessions/ Weeks	Total Revenue
<i>Therapy</i>	3 classes/5 per class	\$15.00/cl.	40 weeks	\$9,000
<i>Misc.</i>	3 classes/5 per class	\$8.00/cl.	50 weeks	\$6,000
TOTAL				\$15,000

**Total Aquatics Program Revenue**

**\$35,004**

### Fitness/General

This is a representative sample of possible general programming and revenue at the center.

#### Adult Leagues

Title	Classes	Fee	Seasons	Total Revenue
<i>Basketball</i>	4 teams	\$400.00	2 seasons	\$3,200
<i>Volleyball</i>	4 teams	\$300.00	2 seasons	\$2,400
TOTAL				\$5,600

#### Youth Leagues

Title	Teams	Players	Fee	Seasons	Total Revenue
<i>Soccer</i>	8 teams	10/team	\$60.00	2 seasons	\$9,600
<i>Basketball</i>	8 teams	10/team	\$60.00	2 seasons	\$9,600
TOTAL					\$19,200

#### Youth Sports Camps

Title	Classes	Fee	Camps	Total Revenue
<i>Basketball</i>	20 kids	\$75.00	1 camp	\$1,500
<i>Volleyball</i>	20 kids	\$75.00	1 camp	\$1,500
<i>Other</i>	20 kids	\$75.00	1 camp	\$1,500
TOTAL				\$4,500

#### Fitness

Title	Classes	Fee	Weeks	Total Revenue
<i>Fitness Classes</i>	17 classes/3 per class	\$7.00/cl.	52 weeks	\$18,564
<i>Functional Training</i>	6 classes/3 per class	\$7.00/cl.	52 weeks	\$6,552
<i>Personal Training</i>	8 sessions	\$40.00	52 weeks	\$16,640
TOTAL				\$41,756

#### Other

Title	Classes	Fee	Sessions/ Weeks	Total Revenue
<i>Youth/Teen</i>	3 classes/10 per class	\$35.00/sess.	4 sessions	\$4,200
<i>Summer Day Camp</i>	30 per week	\$100/wk.	10 weeks	\$30,000
<i>Birthday Parties</i>	4 per week	\$100/pty.	52 weeks	\$20,800
<i>General Interest</i>	3 classes/8 per class	\$35.00/sess.	4 sessions	\$3,360
<i>Misc.</i>	3 classes/8 per class	\$35.00/sess.	4 sessions	\$3,360
TOTAL				\$61,720

**Total General Program Revenue**

**\$132,776**

## Appendix D - Admission Revenue Worksheet

### Daily

Category	Fee	# Per Day	Revenue	Days	Total
Adult	\$8.00	10	\$80		
Youth	\$6.00	15	\$90		
Senior	\$6.00	10	\$60		
		35	\$230	360	\$82,800
<b>TOTAL</b>					<b>\$82,800</b>

### 10 Admission Passes

Category	Fee	# Sold	Revenue
Adult	\$64	75	\$4,800
Youth	\$48	75	\$3,600
Senior	\$48	50	\$2,400
<b>TOTAL</b>			<b>\$10,800</b>

### 3 Month Passes

Category	Fee	# Sold	Revenue
Adult	\$108	35	\$3,780
Youth	\$81	5	\$405
Senior	\$81	15	\$1,215
Family	\$180	60	\$10,800
<b>TOTAL</b>			<b>\$16,200</b>

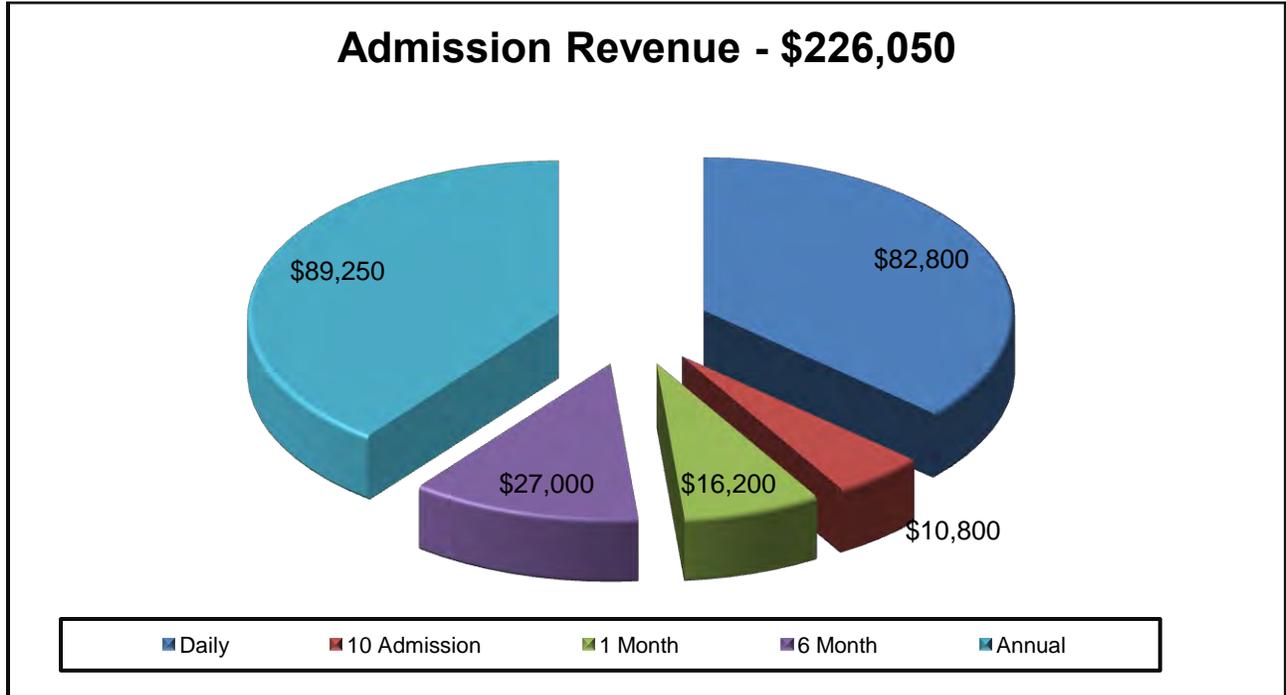
### 6 Month Passes

Category	Fee	# Sold	Revenue
Adult	\$180	35	\$6,300
Youth	\$135	5	\$675
Senior	\$135	15	\$2,025
Family	\$300	60	\$18,000
<b>TOTAL</b>			<b>\$27,000</b>

### 12 Month Passes

Category	Fee	# Sold	Revenue
Adult	\$300	75	\$22,500
Youth	\$225	5	\$1,125
Senior	\$225	25	\$5,625
Family	\$500	120	\$60,000
<b>TOTAL</b>			<b>\$89,250</b>

### Revenue Summary



**NOTE:** *This work sheet was used to project possible revenue sources and amounts. These figures are estimates only, based on basic market information and should not be considered as guaranteed absolutes. This information should be utilized as a representative revenue scenario only and to provide possible revenue target ranges.*

# NEXT STEPS

## Next Steps

The preceding study was completed over the past six months. The findings indicate that, within the proposed service area, there is very strong support for the formation of a recreation district to fund the construction, and ongoing operations of a mixed use recreation and events facility. Testing the spending thresholds is beyond the scope of the report, but ample funding scenario was offered by George K. Baum and Company.

- For a \$5,000,000 project, it would mean an annual payment of \$353,760, and require a mill levy. This would result in a property tax increase of \$3.50 per month to an owner of a \$250,000 home.

In light of the essential Phase One project cost exceeding \$12,000,000, it is logical to anticipate a multi – pronged funding approach that would also include a sales tax increase, private donations, and sponsorships.

This approach is also consistent with the funding question contained in the survey. It is recommended that a fundraising entity is engaged to interface with the campaign as it unfolds. This fundraising entity must be a result of private efforts.

Both the issues of a special district and any public funding options must be brought before the voters. The strategy which will test voter sentiment will open on three essential elements:

1. Perception of need
2. Value to the community
3. Commitment to the future

These three elements will form the core of the campaign strategy and they must include the following actions:

Action Item	Reason
<b>Share the results</b>	Need has been established through the survey and user group meeting. The positive results should be shared with the community through meetings, social media and word of mouth.
<b>Publicize design options</b>	It is known the community embraces the idea of the project, and it is known what residents want to see inside. The graphic design solutions should be presented in a similar way.
<b>Ensure the message is clear</b>	The design reinforces the value to the community. The message should be clear and concise.
<b>Identify the benefits</b>	Describe how the center will enhance the lifestyle of the service area in terms of entertainment, family cohesion, wellness and health.
<b>Share project timeline</b>	Create a time table that shows when a facility could and should be open.

The message should contain verbiage and a slogan that speaks to the commitment to the future and includes:

- The fact that any new taxes, donations, operating capita and revenue from either the town or the district will enable the construction
- Embark on the education of the public illuminating exactly what is going to be built, on what site, at what cost, and how it is proposed to be funding
- District staff can assist with education until it is placed on the ballot.

Timing: November 2016 is the earliest likely voting window in the general election. While the voter turnout is likely to be strong, it could prove difficult to compete with the executive and legislative races which will occur. Other considerations:

- Give careful consideration to the inherent distractions of the 2016 general election.
- Consider a special election, or attach the issue to the next town election.
- It is advised to engage the services of the legal counsel prior to writing any ballot questions. Ideally, the legal professional is one who practices in the formation of special districts.

Prior to the issue being placed on the ballot, a campaign strategist would be highly encouraged to plot out the task, form the timeline, and craft the educational materials for the campaign. The strategist should be well versed, and be able to demonstrate strong experience in special district campaigns. Funding to discuss the potential of a recreation and events center, and its governance can come from the community budget as part of its community outreach. Once a ballot measure is certified, public monies cannot be used for advocacy. At that point, if the services of a strategist are to continue, the issues committee will have to solicit funds from inside the community for ongoing operations.

With the three-pronged approach of community outreach and education, the issues committee to continue education and seeking funding through the election, and a campaign strategist working closely with both, and providing direction, the best opportunity for realizing the well supported vision of recreation in the Town of Buena Vista will be put into action.

# **APPENDIX A**

## **Final Survey Results**

# **Town of Buena Vista**

**Results from the survey of residents in the Buena Vista area**

---

## **Feedback on possible recreation/event center**

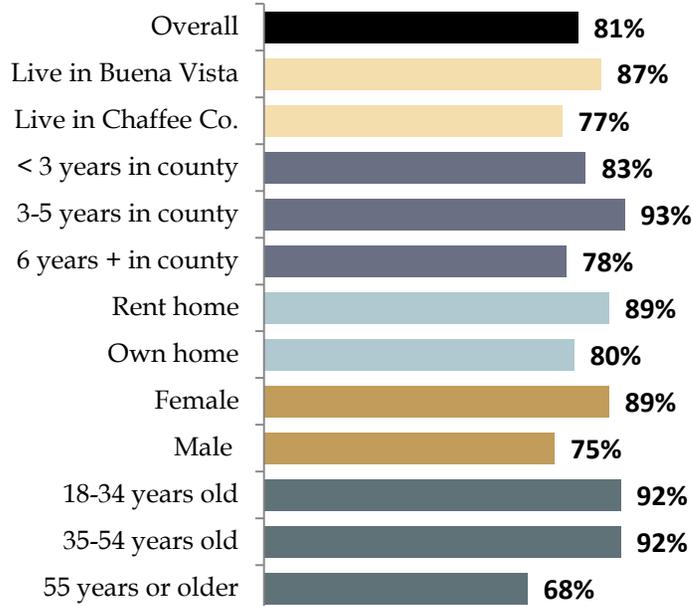


**NRC**  
National Research Center Inc.

2955 Valmont Rd., Suite 300  
Boulder, CO 80301  
303-444-7863  
[www.n-r-c.com](http://www.n-r-c.com)

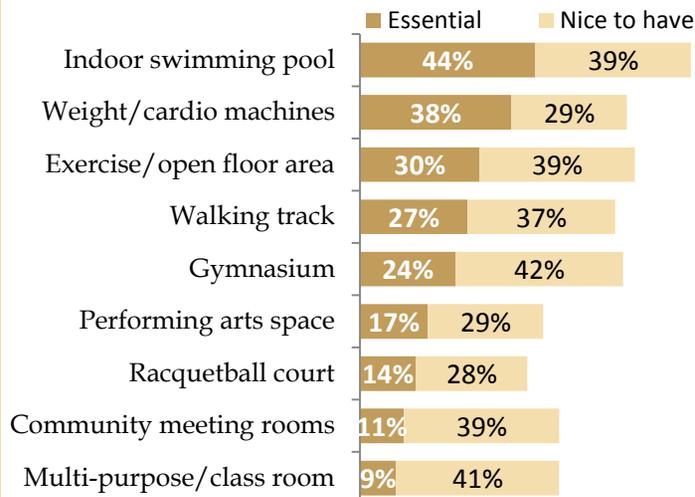
## HIGHLIGHTS

**Percent who would like to see a recreation/event center built in Buena Vista?**

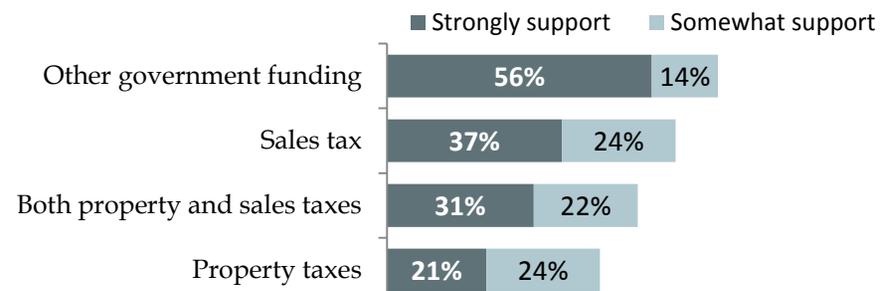


- ◆ 1,100 of 4,442 households in the Buena Vista School District were randomly chosen and mailed a survey to assess interest in developing a recreation/event center in Buena Vista.
  - 319 residents completed and returned the survey, for a response rate of 29%. This is a very good response rate.
- ◆ Most people in the Buena Vista area would like to see a recreation/event center built. The most desired amenities were:
  - Indoor swimming pool
  - Weight and cardio machines
  - Exercise or open floor area
- ◆ 59% of respondents thought they would use the center at least once a week.
- ◆ Most residents supported the formation of a new recreation district to develop and manage the center (49% strongly supported and 23% somewhat supported).
- ◆ To fund the development about 6 in 10 were supportive of implementing a sales tax and about half were supportive of a combination of sales and property taxes. More (70%) supported finding “other” government funding.

**Most desired amenities for new center**



**Preferred method of funding**



## METHODS

A list of all 4,442 households in the Buena Vista RE-1 School District (residents living in the 81201 and 81211 zip codes) was purchased and 1,100 households were randomly selected to receive the mail survey. Each selected household was mailed a tear-off postcard survey on September 8th, 2015. In total, 319 completed surveys were returned for a response rate of 29%. This is a very good response rate.

The results were weighted to reflect the age and gender profile of the area. The primary objective of weighting survey data is to make the survey sample reflective of the larger population of the community. As with all surveys, younger adults (particularly males) were least likely to respond to the survey, and those adults age 55 and over were most likely to respond. Weighting the data resulted in a demographic profile of respondents more representative of all residents. The results of the weighting scheme are shown in the following table. The results shown throughout this report are the weighted results.

Buena Vista Area Weighting Table			
	Unweighted	Census	Weighted
Age 18 to 34	8%	22%	21%
Age 35 to 54	22%	33%	32%
Age 55 and over	70%	46%	47%
Female	58%	46%	47%
Male	42%	54%	53%

The margin of error for the entire sample of 299 is  $\pm 5.7\%$ . When crosstabulations of results by subgroups (household location, years in Chaffee County, housing tenure, gender and age) are presented, the margin of error increases as show in the following table.

Buena Vista Survey Margins of Error			
		Number	Margin of error for sub group
Overall		299	$\pm 5.7\%$
Where is your home?	In the Town of Buena Vista	120	$\pm 8.9\%$
	In Chaffee County	177	$\pm 7.4\%$
How many years have you lived in Buena Vista/Chaffee County?	Less than 3 years	25	$\pm 19.6\%$
	3-5 years	45	$\pm 14.6\%$
	6 years or more	227	$\pm 6.5\%$
Do you rent or own your home?	Rent	52	$\pm 13.6\%$
	Own	243	$\pm 6.3\%$
What is your gender?	Female	128	$\pm 8.7\%$
	Male	146	$\pm 8.1\%$
In which category is your age?	18-34 years	62	$\pm 12.4\%$
	35-54 years	92	$\pm 10.2\%$
	55 years or older	138	$\pm 8.3\%$

## TABLES OF RESULTS

Question 1. Would you like to see a recreation/event center built in Buena Vista?			
		Yes	No
Overall		81%	19%
Where is your home?	In the Town of Buena Vista	87%	13%
	In Chaffee County	77%	23%
How many years have you lived in Buena Vista/Chaffee County?	Less than 3 years	83%	17%
	3-5 years	93%	7%
	6 years or more	78%	22%
Do you rent or own your home?	Rent	89%	11%
	Own	80%	20%
What is your gender?	Female	89%	11%
	Male	75%	25%
In which category is your age?	18-34 years	92%	8%
	35-54 years	92%	8%
	55 years or older	68%	32%

**Question 2. If a recreation/event center was built, what would you like to see included in the building?**

	Number of respondents	Essential for me	Nice to have	Don't care	Don't want
Indoor swimming pool	N=299	44%	39%	5%	12%
Exercise/open floor area	N=291	30%	39%	17%	13%
Weight/cardio machines	N=291	38%	29%	19%	14%
Walking track	N=291	27%	37%	19%	17%
Racquetball court	N=290	14%	28%	36%	22%
Community meeting rooms	N=288	11%	39%	28%	22%
Multi-purpose/class room	N=288	9%	41%	33%	17%
Gymnasium	N=286	24%	42%	19%	14%
Performing arts space	N=281	17%	29%	34%	20%
Other	N=95	35%	23%	11%	31%

**Question 2. Other preferred amenities**

- Area for toddlers
- Basketball
- Basketball courts
- Billiards table/tennis
- Bowling alley
- Childcare, and indoor space for kids to ride bikes
- Classes
- Climbing gym
- Climbing wall
- Climbing, basketball tennis
- Cycling/spinning
- Dog park
- Exercise classes
- Free weights
- Game room for kids
- Gymnastics
- Hot tub/sauna
- Hot tubs/whirlpool
- Ice skating
- Ice/roller rink
- Indoor tennis
- Juice bar
- Kids play area
- Locker room
- Locker room/shower
- Noncompetitive with local businesses
- Outdoor hoops
- Outdoor pool
- Outdoor pool, licensed daycare
- Outdoors is our rec center
- Pickle ball court
- Practice room, set storage
- Programs & classes
- Rock climbing wall
- Rock wall
- Roller derby track
- Sauna
- Sauna/hot tub
- Seek R-31 school partnership
- Something fun for the kids in the community
- Space for yoga, tai chi
- Steam room/hot tub
- There is a gym workout center in BV pools are nearby.
- toddler play area
- Weddings/reunions
- Yoga/pilates room
- Youth rec needs

Question 2. If a recreation/event center was built, what would you like to see included in the building?

Percent "Essential or nice to have"		Indoor swimming pool	Exercise/ open floor area	Weight/ cardio machines	Walking track	Gymnasium	Performing arts space	Community meeting rooms	Racquetball court	Multi-purpose/ class room
Overall		83%	69%	66%	63%	67%	47%	50%	42%	50%
Where is your home?	In the Town of Buena Vista	86%	80%	74%	66%	72%	47%	46%	38%	54%
	In Chaffee County	82%	62%	61%	62%	64%	47%	54%	45%	48%
How many years have you lived in Buena Vista/Chaffee County?	Less than 3 years	85%	84%	86%	61%	74%	40%	46%	31%	47%
	3-5 years	87%	66%	69%	69%	75%	49%	58%	45%	67%
	6 years or more	82%	69%	63%	62%	64%	47%	49%	43%	47%
Do you rent or own your home?	Rent	96%	72%	78%	77%	72%	45%	56%	43%	63%
	Own	81%	69%	64%	60%	66%	47%	49%	42%	47%
What is your gender?	Female	91%	81%	71%	70%	70%	58%	54%	38%	57%
	Male	79%	62%	64%	59%	65%	36%	49%	44%	45%
In which category is your age?	18-34 years	100%	81%	83%	76%	83%	30%	42%	42%	56%
	35-54 years	93%	79%	74%	63%	76%	48%	52%	52%	50%
	55 years or older	69%	58%	54%	59%	51%	52%	53%	35%	48%

Question 3. How often would you or your household members use the recreation/event center if it was built?							
		Daily	A few times a week	Once a week	At least once a month	A few times a year	Never (would not use)
Overall		18%	41%	11%	7%	9%	14%
Where is your home?	In the Town of Buena Vista	24%	41%	14%	3%	11%	7%
	In Chaffee County	13%	41%	9%	11%	8%	18%
How many years have you lived in Buena Vista/Chaffee County?	Less than 3 years	13%	37%	28%	2%	8%	12%
	3-5 years	38%	33%	7%	12%	5%	5%
	6 years or more	14%	43%	10%	7%	10%	16%
Do you rent or own your home?	Rent	36%	24%	14%	14%	9%	2%
	Own	14%	45%	10%	6%	9%	16%
What is your gender?	Female	20%	43%	18%	6%	5%	9%
	Male	15%	40%	5%	9%	14%	17%
In which category is your age?	18-34 years	25%	34%	23%	11%	7%	0%
	35-54 years	22%	50%	9%	6%	7%	7%
	55 years or older	12%	37%	6%	7%	12%	25%

**Question 4. How strongly would you support or oppose having each of the following as the developer/manager of the new recreation/event center?**

		Strongly support	Somewhat support	Somewhat oppose	Strongly oppose	Don't know
Forming a new recreation district that includes Buena Vista and the surrounding area	N=285	49%	23%	4%	16%	8%
The Town of Buena Vista	N=269	30%	26%	9%	26%	9%
A special district following the school district boundaries	N=270	19%	33%	13%	18%	16%
Private ownership	N=261	16%	18%	15%	31%	20%
Other	N=38	7%	1%	8%	53%	31%

**Question 4. Other preferred developer/manager**

- A performing arts auditorium in the new high school.
- Apply for grants
- BV has enjoyed Salida's facilities - somehow welcome them
- Cooperate with schools to provide more for BV students.
- Cooperative venture
- Could it be shared with new schools
- I live too far away for my taxes to support this
- In BV but allowing other areas to join
- Marijuana lottery revenue
- New grocery store. Glad to see love's new service station
- Private/government partnership
- The town is spending too much money on personnel.
- We don't need this
- Why do we need a rec center when we have Peak Fitness

Question 4. How strongly would you support or oppose having each of the following as the developer/manager of the new recreation/event center?

Percent "Strongly or somewhat support"		Forming a new recreation district that includes Buena Vista and the surrounding area	A special district following the school district boundaries	The Town of Buena Vista	Private ownership	Other
Overall		78%	62%	62%	42%	12%
Where is your home?	In the Town of Buena Vista	84%	71%	72%	45%	17%
	In Chaffee County	74%	56%	53%	41%	9%
How many years have you lived in Buena Vista/Chaffee County?	Less than 3 years	89%	77%	76%	35%	33%
	3-5 years	87%	63%	67%	46%	0%
	6 years or more	75%	61%	58%	43%	13%
Do you rent or own your home?	Rent	93%	75%	82%	61%	31%
	Own	75%	60%	57%	39%	11%
What is your gender?	Female	87%	67%	70%	38%	18%
	Male	72%	60%	56%	50%	11%
In which category is your age?	18-34 years	95%	85%	86%	58%	.%
	35-54 years	85%	65%	71%	44%	0%
	55 years or older	66%	50%	40%	34%	15%

*Don't know answers are excluded, this is the proportion of those with an opinion*

Question 5. How strongly would you support or oppose using each of the following as a funding source for the new recreation/event center?						
		Strongly support	Somewhat support	Somewhat oppose	Strongly oppose	Don't know
Other government funding	N=288	56%	14%	3%	17%	10%
Sales tax	N=278	37%	24%	11%	24%	4%
Both property and sales taxes	N=288	31%	22%	12%	31%	5%
Property taxes	N=277	21%	24%	13%	38%	5%

Question 5. How strongly would you support or oppose using each of the following as a funding source for the new recreation/event center?					
Percent "Strongly or somewhat support"		Property taxes	Sales tax	Both property and sales taxes	Other government funding
Overall		47%	64%	55%	78%
Where is your home?	In the Town of Buena Vista	50%	67%	59%	78%
	In Chaffee County	44%	61%	51%	77%
How many years have you lived in Buena Vista/Chaffee County?	Less than 3 years	40%	74%	55%	90%
	3-5 years	55%	61%	67%	77%
	6 years or more	46%	63%	52%	77%
Do you rent or own your home?	Rent	66%	61%	68%	86%
	Own	43%	65%	53%	76%
What is your gender?	Female	56%	74%	65%	85%
	Male	43%	58%	48%	74%
In which category is your age?	18-34 years	69%	76%	75%	88%
	35-54 years	51%	72%	61%	91%
	55 years or older	35%	53%	44%	63%

*Don't know answers are excluded, this is the proportion of those with an opinion*

Question D1. Where is your home?		
	Number	Percent
In the Town of Buena Vista	124	40%
In Chaffee County	189	60%

Question D2. How many years have you lived in Buena Vista/Chaffee County?		
	Number	Percent
Less than 3 years	28	9%
3-5 years	47	15%
6 years or more	238	76%

Question D3. Do you rent or own your home?		
	Number	Percent
Rent	54	17%
Own	258	83%

Question D4. What is your gender?		
	Number	Percent
Female	135	47%
Male	153	53%

Question D5. In which category is your age?		
	Number	Percent
18-34 years	66	21%
35-54 years	97	31%
55 years or older	146	47%



## **Memorandum**

To: Buena Vista Town of Trustees

From: Jill Van Deel

Date: February 4, 2016

Subject: Jet Fuel Truck Lease

The Central Colorado Regional Airport hopes to lease and take delivery of a 2016 Jet A Fuel Truck at the end of February from our fuel provider World Fuels, Inc. This modern, efficient fuel truck will replace the current, outdated, costly and unreliable Jet A truck we currently own and maintain. This fuel truck will provide an increased flow rate and greater reliability. Having a Jet A fueler that is capable of 300 gallons per minute as compared to our current 100 gpm is crucial to fuel large military and jet aircraft. The majority of our fuel sales are dependent upon our jet truck services. The new fuel truck will ensure that we will continue providing exceptional service to our helicopter and corporate jet customer.

Thank you,

Jill Van Deel  
Airport Manager

**TOWN OF BUENA VISTA, COLORADO**  
**RESOLUTION NO. 19**  
**(Series of 2016)**

**A RESOLUTION OF THE BOARD OF TRUSTEES FOR THE TOWN OF BUENA VISTA, COLORADO, APPROVING THE EXECUTION OF A LEASE AGREEMENT FOR A JET A FUEL TRUCK WITH WORLD FUELS, INC.**

**WHEREAS**, a recommendation was made by the Airport Board and the Town Administrator to enter into a lease contract to World Fuels, Inc. for a new 2016 Jet Fuel Truck at the Central Colorado Regional Buena Vista Airport .

**WHEREAS**, the Board of Trustees of the Town of Buena Vista has reviewed the recommendation of the Administrator and the Airport Advisory Board and determines that it would be in the best interest of the Town and its residents for the Town to enter into this lease contract.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF BUENA VISTA, COLORADO** that the contract between World Fuels, Inc., a copy of which is attached hereto and incorporated herein as Exhibit A, and the Town of Buena Vista for a fuel truck is approved and the Mayor and/or Town Administrator are authorized and directed to execute such contract for and on behalf of the Town of Buena Vista.

**RESOLVED, APPROVED, and ADOPTED** this February 9th, 2016.

TOWN OF BUENA VISTA, COLORADO

(Seal)

\_\_\_\_\_  
Joel Benson , Mayor

ATTEST:

\_\_\_\_\_  
Janell Sciacca, Town Clerk

## REFUELER LEASE AGREEMENT

**This Refueler Lease Agreement (this “Lease Agreement”)** outlines the terms and conditions under which **Ascent Aviation Group, Inc.**, both for itself and its Affiliates (collectively “Lessor”) agrees to lease refuelers (hereinafter the “Refuelers”) to **Town of Buena Vista** (“Lessee”). The terms and conditions shall continue until modified as provided herein by either of the parties hereto.

Lessor: **Ascent Aviation Group, Inc.**  
**One Mill Street**  
**Parish, NY 13131**

Lessee: **Town of Buena Vista**  
**27960 CR319**  
**Buena Vista, CO 81211**  
**719-395-8643**

**Refuelers: See Attached Exhibit “C”.**

- 1. Term** – This Lease Agreement and all obligations herein shall begin on **March 1<sup>st</sup>, 2016** and shall continue for a period of at least **five (5) years** or until terminated as provided for herein. After this the initial lease term has expired, this Lease Agreement will renew automatically on a month-to-month basis until terminated by either party giving ninety (90) days advance, written notice to the other.
- 2. Payments** – Lessee shall pay Lessor the total sum of, **see Attached Exhibit “C”**, US Dollars per month plus any applicable taxes for the lease of said Refuelers. This sum is payable and due on the first of each month, and any such payment not received by the 10<sup>th</sup> of each month shall be subject to additional late charges.
- 3. Delivery and Return of Refueler** – Lessor will arrange to have the Refuelers delivered to Lessee. At the termination of this Lease Agreement, Lessee shall be responsible for return costs of said Refuelers, not to exceed \$2500.00 for each, in the same good order and condition in which it was received by Lessee, reasonable wear and tear accepted. Lessee is responsible for all costs associated with the application and removal of any customer and/or site specific decals and imaging. Upon non-compliance of said Lease by Lessee, Lessor shall have the right to take possession of said Refuelers at any time.
- 4. Condition of Refueler** – It is understood and agreed that the Refuelers provided hereunder will be well-maintained and operable when delivered; but Lessor makes no warranties, express or implied, concerning same. Without making itself a party to any warranties, and without becoming liable thereon, Lessor agrees to make available for the benefit of Lessee any warranties, which Lessor has or may obtain from manufacturers, dealers or sellers of said Refuelers. Lessee or Lessee’s agent will inspect the Refuelers at the point of delivery, prior to accepting it, and represents that it is qualified to do so. A Bill of Lading, signed by Lessee or Lessee’s agent, shall be proof that Lessee has inspected and accepted the Refuelers in satisfactory condition.
- 5. Maintenance of Refueler --**  
Lessee Maintenance. Lessee agrees to maintain the Refuelers in accordance to the requirements of Exhibit “A” attached hereto and made a part hereunder. Approved changes in maintenance responsibilities will require Exhibit “A” of this Lease Agreement to be modified accordingly by written amendments executed by Lessor and Lessee. If Lessee fails to perform any maintenance or repair for which Lessee is obligated hereunder within ten (10) days after notification and request by the Lessor, the Lessor may (without prejudice to its other rights on account of such breach of this Lease Agreement) perform such maintenance or repair and shall be reimbursed by Lessee on demand for all reasonable, necessary and documented costs incurred by the Lessor relating to the necessary maintenance or repair.

Lessor Maintenance. The Lessor shall provide major repairs and/or replacements, as set forth in Exhibit “B” attached hereto and made a part hereof, for the vehicle drive train (engine, transmission, differential) and product delivery system (pumps, power take-off) which, in Lessor’s sole but reasonable judgment, are not necessitated by Lessee’s neglect, abuse, accident or failure to perform maintenance as provided in this Lease Agreement for a period of twelve (12) months. Lessee shall provide, at Lessor’s request, documentation that all Preventive Maintenance and Inspections, as required by the manufacturer of the Refuelers and this Lease Agreement, have been completed. All other repairs and replacements of the Refuelers which the Lessor deems necessary or desirable shall be made by and at the expense of the Lessee.

6. **Operation of Refueler** – Refuelers shall be used only for dispensing fuel purchased from Lessor unless otherwise agreed to in writing. Lessee shall exercise direct control over all persons who operate the Refuelers and shall insure that such persons operate the Refuelers safely and in accordance with all laws, ordinances, rules and regulations, which apply to the use of refuelers on airports. Lessee agrees to use the Refuelers only for the purpose for which it is intended. The Refuelers may not be driven on public streets and highways nor used by a third party without the express written consent of Lessor.
7. **Inspection of Refueler** – Upon forty-eight (48) hours' notice, Lessee shall afford Lessor and/or its designated representatives access to the premises where the Refuelers is located for the purpose of inspecting the Refuelers and all applicable maintenance or other records relating thereto at any reasonable time during normal business hours and at Lessor's sole cost and expense; provided, however, if Lessee defaults as to its obligation hereunder, no prior notice or other limitation shall apply to Lessor's inspection rights and any such inspection shall be at Lessee's expense. Lessee shall, whenever reasonably requested by Lessor, advise Lessor of the exact location of any and all items of the Refuelers.
8. **Indemnification** – To the fullest extent permitted by applicable law, Lessee shall indemnify, defend and hold harmless Lessor and agents, employees, and successors of any of them or any other entity as required by this Lease Agreement from and against claims, suits, penalties, damages, losses, response costs, administrative order, notice letter, or enforcement action and expenses, including but not limited to attorney's fees, arising out of or resulting from performance of this Lease Agreement provided that such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or to injury to or destruction of the tangible property including clean up or remediation costs due to threat of release, discharge, escape of hazardous substance or waste, including aviation gasoline, jet fuel, pre-blended jet fuel, motor gasoline, diesel fuel and biodiesel fuel but only to the extent caused by the negligent acts or omissions of Lessee or anyone directly or indirectly employed by them or anyone for whose acts they may be liable. Such obligation shall not be construed to negate, abridge, or reduce other rights or obligations of indemnity which would otherwise exist as to a party or person.
9. **Insurance** – Lessee shall provide and maintain at all times the following insurance and name Lessor (To be shown as: World Fuel Services, its affiliates, subsidiaries, and the directors, officers, agents and employees of each.) as additionally insured to the extent of this indemnity in respect thereof and this insurance shall be primary and non-contributing over all collectible insurance including self-insurance: Commercial General Liability with limits not less than \$1,000,000 each occurrence and \$2,000,000 annual aggregate. Such coverage must include Airport Premise/Operation and Products/Complete Operations. Other insurance required includes; independent contractors; personal injury liability; contractual liability; workers compensation covering all employees of Lessee; and physical damage coverage covering the value of any leased equipment. As on-site operator, Lessee must provide pollution and remediation liability insurance with limits at least \$1,000,000 that includes coverage for a spill or release cleanup. Certification of such coverage including Commercial Umbrella coverage (if in force), shall be provided by Lessee, and not be changed or canceled without at least thirty (30) days prior written notice to Lessor.
10. **Title to Refueler** – Title to the Refuelers remains with Lessor and or third party throughout the term of this Lease Agreement. Lessee shall not encumber the Refuelers in any way. Lessee does not have any ownership interest in the Refuelers and may not assign the Refuelers or this Lease Agreement to anyone without the express written consent of Lessor, which shall not be unreasonably withheld or delayed. During the term of this Lease Agreement, Lessor shall have the option of substituting the Refuelers identified above with the Refuelers of substantially similar specifications. Substituted Refuelers shall be subject to this Lease Agreement. Substitutions will not cause increases in the amount of the payments due under this Lease Agreement.
11. **Default** – If Lessee defaults in any of its obligations of this Lease Agreement, Lessor shall give notice to Lessee concerning the nature of the default. If such default is not corrected within ten (10) days of such notice (other than a payment default for which no cure period is applicable), Lessor shall have the right to terminate this Lease Agreement. Should this Lease Agreement be terminated for this or for any other reason whatsoever, Lessor shall have the right to take immediate possession of the Refuelers without demand or legal process and free of all rights of Lessee. Lessee specifically waives any right of action it might otherwise have arising out of such entry and repossession, whereupon all rights of Lessee in the Refuelers or its contents shall terminate immediately. In the event of any action, legal or equitable, by either party to enforce this Lease Agreement or any of its provisions, the prevailing party shall be allowed a reasonable attorney's fee to be set by the court and taxed as costs in the action.
12. **Acceleration** - Lessor reserves the right, in addition to all other rights and remedies available to it under the law, in equity or otherwise, to accelerate and demand payment of all amounts due, if Lessee fails to make any payment or otherwise comply with the terms as herein provided, if Lessee is in breach of any other agreement with Lessor, or if Lessor, in its sole discretion, at any time deems itself insecure with regard to the creditworthiness or financial condition of Lessee.
13. **Notices** – All notices required to be given, shall be in writing and posted or hand delivered to the addresses shown above.

14. **Governing Law & Venue** – This Lease Agreement, and the rights and obligations of the parties hereto, shall be determined in accordance with the laws of the State of Florida, notwithstanding the place where the Refuelers may be used or the place to where it is delivered. In the event of legal action between the parties, the venue of said action shall be the State of Florida. The parties hereto expressly, voluntarily and intentionally waive any right to trial by jury.
15. **Assignment and Waiver**- Lessee shall not assign this Lease Agreement without the written consent of Lessor. The Refuelers may be owned by a third party and leased by Lessor, and this Lease Agreement may be subordinate to such Lease. In the event that such third party becomes entitled to possession of the Refuelers, Lessee agrees to abide by such Lease or enter into a new lease with such third party. As used herein, an "Affiliate" of Lessor is any corporation, partnership, joint venture or other entity in which World Fuel Services Corporation, a Florida corporation, owns, directly or indirectly, an equity interest of fifty percent (50%) or more. The waiver by either party of the breach of any provision hereof shall not constitute a waiver of any subsequent or continuing breach of such provision or provisions.
16. **Entire Agreement** – The terms and conditions of this Lease Agreement constitute the entire agreement among the parties with respect to the Refuelers and supersede all previous negotiations, representations or agreements between the parties, whether written or oral. If any part of this Lease Agreement is deemed to be unenforceable, the remainder of this Lease Agreement shall remain in full force and effect. Only a written instrument executed by Lessor and Lessee may amend this Lease Agreement.

**In Witness Whereof**, the parties have hereby agreed to all of the above terms and conditions as of the date last indicated below.

Lessor: **ASCENT AVIATION GROUP, INC.**

Lessee: **TOWN OF BUENA VISTA**

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_

**EXHIBIT "A" ATTACHED TO  
REFUELER LEASE AGREEMENT**

Maintenance performed by Lessee to said Refueler(s) is further defined as follows:

The Lessee shall at Lessee's expense, maintain the Refuelers at all times in good, safe and efficient operating condition and to that end shall:

- a. Furnish all fuel, engine oil, hydraulic fluids, lubricants and antifreeze and maintain such lubricants and fluids at prescribed levels. Follow all cold weather starting procedures per engine manufacturer recommendations. This includes but is not limited to use of block heater, glow plugs, using winterized diesel fuel and adding diesel anti-gel.

**FUEL REQUIREMENTS: All vehicles model year 2007 and later require ULSD (Ultra Low Sulfur Diesel) containing 15 ppm sulfur or less. Failure to use ULSD in the equipment may cause damage to the engine and other components, including the Diesel Particulate Filter (DPF). Lessee will be responsible for any and all costs to repair damage to World Fuel Services' equipment caused by failure to use ULSD including, but not limited to, transportation, lost rental and repairs. Repairs will be made by a service provider chosen by Lessor.**

**Acceptable Fuels/Blends:** 1980-2006 Model Year Refuelers -- Low Sulfur Diesel (LSD) Fuel 0.05% (500ppm) or LSD blended with Kerosene. 2007 or Newer Refuelers – Ultra Low Sulfur Diesel (ULSD); Ultra Low Sulfur Kerosene (No. 1 Diesel with no more than 15ppm) blended with ULSD to improve cold weather performance; B5 Biodiesel (a blend of up to 5% pure biodiesel with 95% ULSD fuel).

**Unacceptable Fuels:** 2007 or Newer Refuelers only -- Low Sulfur Diesel (LSD) Fuel 0.05% (500ppm). All other refuelers - Commercial Jet A or JP8 Aviation Fuel; Heating or Furnace Oil; Pure 100% Biodiesel (B100); Biodiesel blends having more than 5% pure biodiesel that are not within ASTM D975 diesel specifications; Biodiesel that does not meet ASTM 6751.

- b. **Exhaust System/Regeneration** - Any vehicle equipped with a Diesel Particulate Filter (DPF) must be operated within manufacturer's parameters. A failure to acknowledge and act upon in-dash indicators may result in unnecessary downtime of the unit and will not qualify for rescue refueler service. DPF exhaust after-treatment systems require routine "**regeneration**" during which time the refueler incorporates high-temperature incineration to eliminate particulate pollution. During "**regeneration**", the refueler needs to be parked safely away from ALL aircraft, public buildings, bulk fuel storage or other as outlined in NFPA 407 current edition. Any circumstances, damages or losses that arise from a failure to follow NFPA 407 current edition procedures will be assumed by Lessee. Any damage or required repairs resulting from failure to follow regeneration procedures will be the responsibility of the Lessee.
- c. Maintain all fluid levels as required by the chassis manufacturer's operation manual. Engine oil and filter changes should be performed every six (6) months or 250 hours, whichever comes first. Lubrication of the chassis, drive shaft and PTO shaft U-joints should be performed at the time of the engine oil and filter change(s).
- d. Tires – Lessee will be responsible for all tire maintenance and replacement.
- e. Provide all normal operating maintenance and repairs, including but not limited to the following:
- (1) Furnish and install spark plugs, ignition points and condenser and adjust timing, and provide any needed repairs to the electronic ignition system.
  - (2) Service air filter, furnishing oil or replacement element as required.
  - (3) Furnish and install oil filter elements at prescribed intervals.
  - (4) Furnish, install and adjust all engine accessory drive belts.
  - (5) Furnish and install cooling system hoses and correct leaks by tightening.
  - (6) Furnish and install light bulbs, sealed beams, fuses, lenses and reflectors.
  - (7) Maintain and charge batteries, replenish water, clean terminals and furnish and install new batteries and cables.
  - (8) Clean engine fuel line sediment bowls and furnish and install fuel filter elements.
  - (9) Inspect and recharge fire extinguishers.

- (10) General tightening of chassis, body and tank.
  - (11) Furnish and install brake fluid as required and adjust and maintain brake systems, including air brakes.
  - (12) Correct leaks in the dispensing apparatus repairable by tightening and/or gasket replacement, including victaulic seals.
  - (13) Drain water pumps as required.
  - (14) Repair and maintain existing dispensing nozzles, and furnish and install new dispensing nozzles, if required.
  - (15) Furnish and install replacement ground wire and connectors.
  - (16) Furnish and install new ground reels.
  - (17) Furnish and install replacement windshield wiper blades, arms and hoses.
  - (18) Meter calibration performed upon arrival and thereafter, as required by state and local ordinance.
  - (19) Replace all broken glass.
  - (20) Furnish and install replacement aviation product filters on an annual basis.
  - (21) Furnish and install worn product hoses.
  - (22) Replace headlights, tank and corner marker lights.
  - (23) Repair and maintain all hydraulic pump and motor systems, including, but not limited to, all pumps, motors, lines, seals, fluids and fluid levels.
  - (24) Repair and maintain Air Conditioning System
  - (25) Repair and maintain Back Up Camera
- f. CAB, TANK AND SKIRTING
- (1) Rust repair
  - (2) Tank mount components
  - (3) Tank manhole cover, intake and exhaust vents
  - (4) Skirting stress cracks
  - (5) Paint
  - (6) Decals
- g. ELECTRONICS
- (1) Timer deadman circuit and relays if applicable
  - (2) ECS and PLC circuit & relays if applicable
  - (3) Wiring, conduit and connectors
- h. COOLING SYSTEM
- (1) Radiator, heater and oil cooler core
- i. FUELING CONTROL SYSTEM
- (1) Primary and secondary control valve internal components (incl. servo)
  - (2) Meter and register internal and external components, including remote displays, keypads, etc.
  - (3) Additive injection maintenance and calibration.
  - (4) Internal valve and vent
  - (5) Low and High level shutoffs
- j. Make all repairs necessitated by Lessee's neglect, abuse or accident.
- k. Operate, maintain, service and repair the Refueler in accordance and consistent with the manufacturer's recommendations, all maintenance and operating manuals or service agreements, including any subsequent amendments or replacements issued by manufacturer.
- l. Clean and wash all Refuelers in a professional manner.

**EXHIBIT "B" ATTACHED TO  
REFUELER LEASE AGREEMENT**

Repairs provided by the Lessor to said Refuelers, as stated in Paragraph 5 of this Lease Agreement, are further defined as follows. If any repairs are caused by the Lessee failing to perform maintenance required in Exhibit A, Lessee shall be responsible for all such repairs.

1. ENGINE
  - (a) Block and internal components
  - (b) Cylinder heads, head gaskets and valves
  - (c) Blower or turbo charger assembly
  - (d) Timing chain and gear assembly, gasket and seal
  - (e) Flywheel and ring gear
  - (f) Front and rear crankshaft seal
  - (g) Oil pump and shaft
  
2. TRANSMISSION
  - (a) Housing and internal components
  - (b) Torque converter
  - (c) Input and output shaft bearings and seals
  
3. DIFFERENTIAL
  - (a) Housing and internal components (ring gear and pinion assembly)
  - (b) Pinion bearing and seal
  
4. FRAME, AXLES, WHEELS AND SUSPENSION
  - (a) Chassis frame rails and cross members
  - (b) Springs, load cushions and airbags
  - (c) Walking beams and torsion bars
  - (d) Wheel hubs
  - (e) Axles, king pins and spindles
  - (f) Steering box internal components including bearings and seals
  
5. BRAKE SYSTEM
  - (a) Air compressor internal components
  - (b) Master cylinder and vacuum booster
  
6. PRODUCT PUMP, PTO, AND TRANSFER CASE
  - (a) Housing and internal components
  - (b) Input and output shaft bearings and seals

**EXHIBIT "C" ATTACHED TO  
REFUELER LEASE AGREEMENT  
Town of Buena Vista, CO**

**REFUELER DESCRIPTIONS:**

Asset # 5631  
2016 International 3000 Gallon Jet Refueler  
VIN: 1HTMMAANXGH104290  
Value: \$210,000.00  
Lease Rate: \$2000.00/month  
Term: March 1<sup>st</sup>, 2016- February 28, 2021

**In Witness Whereof**, the parties have hereby agreed to all of the above terms and conditions stated in **Exhibit "C"**, as of the date last indicated below.

Lessor: **ASCENT AVIATION GROUP, INC.**

Lessee: **TOWN OF BUENA VISTA**

By: \_\_\_\_\_

By: \_\_\_\_\_

\_\_\_\_\_  
Printed Name and Title

\_\_\_\_\_  
Printed Name and Title

Date: \_\_\_\_\_

Date: \_\_\_\_\_



*Town of Buena Vista*  
*P.O. Box 2002*  
*Buena Vista CO 81211*  
*Phone: (719)395-8643*  
*Fax: (719)395-8644*

DATE: February 9, 2016  
TO: Mayor and Board of Trustees  
FROM: Brandy Reitter, Town Administrator  
SUBJECT: TOWN ADMINISTRATOR REPORT

---

## **Administration**

### Reminders:

- February 16<sup>th</sup> at 6 PM – Trustees work session on policy governance.

Staff is meeting with the Chaffee County Emergency Manager to start the process of finishing the town's emergency operations plan. This document was started in 2014 and is necessary to identify the roles and responsibilities of staff in the event of a wide spread emergency.

The organization is in the process of putting together a draft intergovernmental agreement (IGA) with Chaffee County. The board will see a draft at the March 8<sup>th</sup> trustee meeting.

All staff are working to become complaint with NIMS and to become certified in CPR in order to handle emergencies that might occur while dealing with the public. The organization will become compliant by April 1<sup>st</sup>.

The town's second annual all hands meeting is February 9<sup>th</sup>. The agenda for the meeting is below:

- Welcome Message
- Department Highlights:
  - Overview of department, employees
  - Three Department policies
  - Top three 2016 projects or priorities for your department
- Safety Presentation by Ron Dennis, Code Enforcement Officer
- Presentation of Employee of the Year Award
- Staff Picture

## **Recreation & Events**

Recreation staff is launching a robust employee wellness program in partnership with local businesses and Pinnacol the town's workers compensation insurance provider. The goals of the program are to provide incentives for employees to be healthy, active, engaged in the organization, and to reduce insurance premiums. The offerings are:

- Employee recreation event days: skiing, hiking, rafting, and fishing.
- Physical fitness: discounted gym memberships at local studios and gyms.
- Counting steps program with tracker and competition.

Project updates:

Staff has ordered supplies to begin to replace the boulder grips and re-route existing grips. Volunteer climbers from Peak Fitness and the Trail Head will assist town with the project.

#### *Recreation Event Center Feasibility Study*

- Final draft is completed and was sent to the BOT.
- The Recreation Advisory Board will receive the draft on 2/10.
- Draft will be published online and a copy will be available at town hall.

#### **Upper Arkansas Water Conservancy District, Augmentation Plan, and Water Planning**

The water attorney has started the substitute water supply plan process for the lake at McPhelemy Park. Once that process is completed town will obtain a water right to store water and to augment the evaporation on the lake.

The water attorney sent staff a draft of the St. Charles Mesa IGA that will assist the town with providing water under extreme drought conditions. Once the draft is final it will be presented to St. Charles Mesa for review. This is one mechanism to form partnerships with neighboring water districts to protect the town's water supply on Cottonwood Creek.

#### **Main Street & Creative District, Community/Economic Development Initiatives**

The jurisdictions in the county are requesting the development of a regional housing authority and to update the 2007 housing needs assessment. A taskforce will be formed and staff will provide regular updates to the BOT. There are many examples of successful regional housing authorities and Chaffee County would benefit from a similar model.

Staff mentioned on 1/26 about submitting a low income housing tax credit project in 2016 with a different site in mind. A presentation will be made to the trustees on 2/23 to discuss the details of the project and what is needed to move forward.

The economic vitality committee was created in 2014 and the town advertised for members but didn't receive enough interest to form a quorum. The town will run an advertisement in the Chaffee County Times starting 2/11 to bring volunteers together.

The Rural Development Office at the US Department of Agriculture is soliciting interested communities with broadband initiatives for apply to their Cool and Connected pilot program. The program provides a team of experts to help community members develop strategies and an action plan for using planned or existing broadband service to promote smart, sustainable community development. This program aligns with town's 2016 broadband planning.

This concludes my report. If you have any questions please let me know.

Sincerely,



Brandy Reitter, Town Administrator  
Town of Buena Vista, CO

**Office of the Town Treasurer**  
**Memorandum**



To: Board of Trustees, Town of Buena Vista, Colorado  
From: Michael J. Hickman, CPA and Town Treasurer  
Date: February 4, 2016  
Subject: Report Transmittal for the February 9, 2016 Meeting

Town Expenditures

Since the January 20, 2016 report, the Town has issued:

- 42 Accounts Payable checks for Town expenditures for a total of \$93,163.68 (Attachments A1 – A3 check registers).
- ACH withdrawals to the IRS, FPPA, and Colorado Department of Revenue for \$18,695.05 for 1 pay period, ending 1/16/2016 (Attachment B1).
- Net payroll of \$49,985.81 for 1 pay period (Attachments C1 – C2).

The breakdown by Fund for AP and payroll-related check disbursements plus the ACH payments is as follows: *(Note that all expenditures are not expenses since some are reimbursed or are withholdings from employees' gross payroll.)* Attachments D1 – D11 show the payments by fund with the accounting codes the checks were charged to.

• General Fund -	\$ 90,123.21
• Water Fund -	\$ 12,291.48
• Capital Improvement Fund	\$ 27,600.00
• Airport Enterprise Fund -	<u>\$ 23,178.18</u>
• Total all Funds -	<u>\$ 153,192.87</u>

Large expenditure this period:

Carmax for \$24,600.00 for a used police investigator vehicle.

Peoria Sports Plus for \$4,000.00 for the Lake Placid Hockey Rink.

December 2015 Sales Tax not in yet

December 2015 Financials with notes E-1 through F-20.



Town of Buena Vista

# Check Register

Packet: APPKT01066 - 01/26/2016 Check Run

By Check Number

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
Bank Code: POOL-Pooled Checking						
00520	4 Rivers Equipment	01/26/2016	Regular	0.00	1,566.56	19003
000012	AFLAC	01/26/2016	Regular	0.00	332.28	19004
00418	Allen Patton	01/26/2016	Regular	0.00	165.00	19005
00723	Andrea Moore	01/26/2016	Regular	0.00	100.50	19006
000404	B.V. TOOL & EQUIP. CENTER	01/26/2016	Regular	0.00	256.66	19007
000045	CACP	01/26/2016	Regular	0.00	55.00	19008
000055	CCOERA	01/26/2016	Regular	0.00	2,798.25	19009
001255	CEBT	01/26/2016	Regular	0.00	38,932.84	19010
00657	Center for Education & Employment	01/26/2016	Regular	0.00	159.00	19011
000191	CenturyLink	01/26/2016	Regular	0.00	235.97	19012
000006	CHAFFEE COUNTY CLERK & RECORD	01/26/2016	Regular	0.00	64.00	19013
000257	CHAFFEE COUNTY FIRE PROTECTION	01/26/2016	Regular	0.00	1,250.00	19014
00621	Chaffee County Telecom, LLC	01/26/2016	Regular	0.00	170.00	19015
00385	Charter Communications	01/26/2016	Regular	0.00	159.80	19016
000819	CHIEF SUPPLY	01/26/2016	Regular	0.00	113.98	19017
000602	CO. Airport Operators Association	01/26/2016	Regular	0.00	50.00	19018
000843	Co. Association for Municipal Court,	01/26/2016	Regular	0.00	20.00	19019
000423	COLLEGIATE PEAKS BANK	01/26/2016	Regular	0.00	655.00	19020
001118	Dale R. Enck	01/26/2016	Regular	0.00	1,332.00	19021
00743	Dash Medical Gloves	01/26/2016	Regular	0.00	76.90	19022
00051	Delta Dental of Colorado	01/26/2016	Regular	0.00	2,776.67	19023
000573	Elaine Waters	01/26/2016	Regular	0.00	168.00	19024
00297	Full Circle Restorative Justice	01/26/2016	Regular	0.00	1,400.00	19025
001192	Galls/Quartermaster	01/26/2016	Regular	0.00	548.83	19026
001088	Heart of the Rockies Regional Medic	01/26/2016	Regular	0.00	2,792.36	19027
000120	IACP	01/26/2016	Regular	0.00	150.00	19028
000312	Legal Defense Corporation, The	01/26/2016	Regular	0.00	20.00	19029
001425	LM Kersting Construction Company	01/26/2016	Regular	0.00	150.00	19030
000141	MILES CONSTRUCTION COMPANY	01/26/2016	Regular	0.00	2,113.15	19031
00022	Partsmaster	01/26/2016	Regular	0.00	121.93	19032
00742	Peoria SportsPlex	01/26/2016	Regular	0.00	4,000.00	19033
00635	Pioneer Products, Inc.	01/26/2016	Regular	0.00	799.66	19034
000161	PITNEY BOWES Global Financial Svcs	01/26/2016	Regular	0.00	111.00	19035
001053	Riverside Trophies	01/26/2016	Regular	0.00	70.00	19036
00741	The Career Building Academy	01/26/2016	Regular	0.00	2,500.00	19037
00649	The Lincoln National Life Insurance C	01/26/2016	Regular	0.00	1,443.76	19038
000146	THE MOUNTAIN MAIL	01/26/2016	Regular	0.00	81.00	19039
00315	Travelers	01/26/2016	Regular	0.00	144.00	19040
001254	VSP	01/26/2016	Regular	0.00	466.01	19041
000201	WAL- MART Community	01/26/2016	Regular	0.00	147.86	19042

A-1

Check Register

Vendor Number	Vendor Name	Payment Date	Payment Type	Discount Amount	Payment Amount	Number
001461	Waxie Sanitary Supply	01/26/2016	Regular	0.00	65.71	19043

Bank Code POOL Summary

Payment Type	Payable Count	Payment Count	Discount	Payment
Regular Checks	56	41	0.00	68,563.68
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>56</b>	<b>41</b>	<b>0.00</b>	<b>68,563.68</b>

A-2



Town of Buena Vista

# Check Register

Packet: APPKT01068 - Special Check Request for Carmax  
01/28/2016

By Check Number

<b>Vendor Number</b>	<b>Vendor Name</b>	<b>Payment Date</b>	<b>Payment Type</b>	<b>Discount Amount</b>	<b>Payment Amount</b>	<b>Number</b>
00744	Carmax	01/28/2016	Regular	0.00	24,600.00	19044

**Bank Code POOL Summary**

<b>Payment Type</b>	<b>Payable Count</b>	<b>Payment Count</b>	<b>Discount</b>	<b>Payment</b>
Regular Checks	1	1	0.00	24,600.00
Manual Checks	0	0	0.00	0.00
Voided Checks	0	0	0.00	0.00
Bank Drafts	0	0	0.00	0.00
EFT's	0	0	0.00	0.00
	<b>1</b>	<b>1</b>	<b>0.00</b>	<b>24,600.00</b>

A-3

Males Paid: 33  
 Females Paid: 14  
 Total Employees: 47

Total Direct Deposits: 49,985.81  
 Total Check Amounts: 0.00

**EARNINGS**

Pay Code	Units	Pay Amount
Comp Taken	15.00	301.09
Holiday (No Soc)	8.00	229.52
Hourly	1,120.50	19,890.95
Hourly (No Soc)	482.00	11,386.68
K-9 OT (No Soc)	7.00	157.50
Overtime-1.50	19.50	614.03
Overtime-ST (No Soc)	32.00	757.61
Overtime-Straight	2.00	36.98
Salary	1,088.25	30,618.36
Salary (No Soc)	95.00	3,199.87
Sick (No Soc)	40.00	855.20
Vacation	16.00	364.48
Vacation (No Soc)	30.00	641.40
<b>Total:</b>	<b>2,955.25</b>	<b>69,053.67 ✓</b>

**BENEFITS**

Pay Code	Units	Pay Amount
Comp Earned	3.00	0.00
Salary Sick	60.00	0.00
<b>Total:</b>	<b>63.00</b>	<b>0.00</b>

**TAXES**

Code	Subject To	Employee	Employer
Colorado State T...	62,058.47	1,958.00	0.00
Federal Withhold...	62,058.47	5,535.14	0.00
Medicare Withho...	64,955.62	941.92	941.92
Social Security	48,743.34	3,022.08	3,022.08
Unemployment	69,053.67	0.00	207.16
<b>Total:</b>		<b>11,457.14</b>	<b>4,171.16</b>

**DEDUCTIONS**

Code	Subject To	Employee	Employer
AFLAC Post Tax	0.00	112.78	0.00
AFLAC Pre-tax	0.00	53.37	0.00
CCOERA Afrt Tx 457 %	1,297.03	64.85	0.00
COERA 457 AMT	0.00	149.75	0.00
Dental Child	0.00	20.08	60.24
Dental EE only	0.00	0.00	281.54
Dental Family	0.00	147.24	441.63
Dental Spouse	0.00	94.40	283.00
FPPA 457 AMT	1,807.20 ✓	126.50 ✓	0.00
HSA Contribution	0.00	405.00	0.00
HSA Employer Contrib	0.00	0.00	250.00
Legal Ins Amt	0.00	10.00	0.00
Liberty Life	0.00	13.02	0.00
Medical HD Child	0.00	154.00	462.00
Medical HD EE only	0.00	0.00	653.00
Medical HD Family	0.00	400.24	1,200.74
Medical HD Spouse	0.00	666.48	1,999.48
Medical PPO Child	0.00	160.12	480.37
Medical PPO EE only	0.00	0.00	5,771.50
Medical PPO Family	0.00	1,247.22	3,741.72
Medical PPO Spouse	0.00	692.48	2,077.48
Police DDA	13,112.80 ✓	0.00	340.94 ✓
Police Pension Bene	5,495.07 ✓	439.61 ✓	0.00
Police Pension Benef	2,206.40 ✓	286.83 ✓	0.00
Police Pension Benft	8,611.20 ✓	775.01 ✓	0.00
Police Pension ER	16,312.67 ✓	0.00	1,305.02 ✓
Retirement	35,929.23	1,077.88	1,077.88
Retirement Loan	0.00	30.27	0.00
Retirement Loan 401a	0.00	299.36	0.00
Retirement Loan2	0.00	98.26	0.00
Standard Life	0.00	41.57	57.79
VSP Child	0.00	1.78	5.34
VSP EE	0.00	0.00	69.90
VSP Family	0.00	28.70	86.10
VSP Spouse	0.00	13.92	41.84
<b>Total:</b>		<b>7,610.72</b>	<b>20,687.51</b>

941

Fed

5535.14

Med

941.92

✓

941.92

S/S

3022.08

✓

3022.08

13,463.14

Col

1,958.00

FPPA

3,273.91

18,695.05

**RECAP 01 - Town of Buena Vista, CO**

Earnings: 69,053.67    Benefits: 0.00    Deductions: 7,610.72    Taxes: 11,457.14    Net Pay: 49,985.81

B-1



Town of Buena Vista

# Payroll Check Register

## Direct Deposits

Packet: PYPKT00732 - PPE 01/16/2016 Payroll  
Payroll Set: Town of Buena Vista, CO - 01

Employee	Employee #	Date	Amount	Number
Dennis, Ronald E	<u>1168</u>	01/22/2016	1,443.23	5687
Jacobs, Melanie A	<u>1142</u>	01/22/2016	979.79	5688
Katsimpalis, Emily	<u>1156</u>	01/22/2016	1,323.39	5689
Reitter, Brandy N	<u>1070</u>	01/22/2016	200.00	5690
Reitter, Brandy N	<u>1070</u>	01/22/2016	1,925.00	5690
Reitter, Brandy N	<u>1070</u>	01/22/2016	50.00	5690
Leary, Tadd W	<u>0102</u>	01/22/2016	647.47	5691
Lehmann, Paul J	<u>0143</u>	01/22/2016	908.02	5692
Van Deel, Jill L.	<u>1094</u>	01/22/2016	1,647.10	5693
Sciacca, Janell L	<u>1182</u>	01/22/2016	1,531.48	5694
Reynolds, Neil V	<u>0016</u>	01/22/2016	940.16	5695
Hickman, Michael J.	<u>0100</u>	01/22/2016	2,065.62	5696
Schumann, Jana L	<u>1152</u>	01/22/2016	949.81	5697
Hamanaka, Randall T	<u>1172</u>	01/22/2016	159.29	5698
Rodriguez, Phillip G	<u>0819</u>	01/22/2016	538.32	5699
Rodriques-Prentiss, Mary Yvonne	<u>1105</u>	01/22/2016	969.94	5700
Villers, Dixon L	<u>0041</u>	01/22/2016	1,402.81	5701
Baker, William Keith	<u>1069</u>	01/22/2016	113.52	5702
Benson, Joel	<u>0127</u>	01/22/2016	184.70	5703
Carey, Carrie S	<u>1119</u>	01/22/2016	138.52	5704
Gibb, Eric N	<u>1148</u>	01/22/2016	138.52	5705
Lacy, Duff M	<u>1111</u>	01/22/2016	138.52	5706
Puckett, Phillip N	<u>0132</u>	01/22/2016	138.52	5707
Volpe, David A.	<u>1153</u>	01/22/2016	138.52	5708
Drawbridge, Patrick K	<u>1108</u>	01/22/2016	522.88	5709
Lynch, Amy J	<u>1073</u>	01/22/2016	1,109.61	5710
Doering, Mark N	<u>1180</u>	01/22/2016	1,822.14	5711
Reynolds, Scott M	<u>1084</u>	01/22/2016	1,177.32	5712
Adair, Benjamin W.	<u>1158</u>	01/22/2016	1,496.44	5713
Carland, Robert J	<u>1134</u>	01/22/2016	1,423.09	5714
Carland, Robert J	<u>1134</u>	01/22/2016	30.00	5714
Hancock, Randall L	<u>1139</u>	01/22/2016	1,208.30	5715
Livingston, Samuel N	<u>0088</u>	01/22/2016	1,686.49	5716
Mitchell, Jesse L	<u>1160</u>	01/22/2016	1,269.20	5717
Morgan, Dean L.	<u>1120</u>	01/22/2016	1,812.68	5718
Nyberg, Judy A	<u>0087</u>	01/22/2016	1,160.48	5719
Robinson, Garret C	<u>1138</u>	01/22/2016	1,245.16	5720
Tidwell, Jimmy D	<u>0008</u>	01/22/2016	2,285.47	5721
Case, Justin J.R.	<u>0015</u>	01/22/2016	1,360.80	5722
Hager, Jesse S	<u>1157</u>	01/22/2016	863.64	5723
Maggard, Gregory A	<u>1167</u>	01/22/2016	1,994.63	5724
Patton, Allen R	<u>0112</u>	01/22/2016	1,232.18	5725
Snyder, Max Quintin	<u>0030</u>	01/22/2016	1,000.25	5726
Williams, Shawn L	<u>0073</u>	01/22/2016	1,260.32	5727
Davis, Ashley F	<u>1137</u>	01/22/2016	801.52	5728
Gaulter, Deborah S	<u>720</u>	01/22/2016	86.49	5729
Osborn, Emily A	<u>1181</u>	01/22/2016	1,102.28	5730
Deffenbaugh, Larry R	<u>1155</u>	01/22/2016	1,304.12	5731
Brooker, Lisa A	<u>1177</u>	01/22/2016	836.90	5732
Wilson, Edgar L	<u>0017</u>	01/22/2016	1,221.17	5733

C-1



Town of Buena Vista

# Payroll Check Register Report Summary

Pay Period: 1/3/2016-1/16/2016

Packet: PYPKT00732 - PPE 01/16/2016 Payroll  
Payroll Set: Town of Buena Vista, CO - 01

Type	Count	Amount
Regular Checks	0	0.00
Manual Checks	0	0.00
Reversals	0	0.00
Voided Checks	0	0.00
Direct Deposits	50	49,985.81
<b>Total</b>	<b>50</b>	<b>49,985.81</b>

C-2



Town of Buena Vista

# Board of Trustees Expenditure Report

## By Vendor Name

Payment Dates 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount	
<b>Vendor: 00520 - 4 Rivers Equipment</b>						
<b>Fund: 01 - General Fund</b>						
19003	4 Rivers Equipment	01/26/2016	01-410-4421	Loader Repair	1,566.56	
					<b>Fund 01 - General Fund Total:</b>	<b>1,566.56</b>
					<b>Vendor 00520 - 4 Rivers Equipment Total:</b>	<b>1,566.56</b>
<b>Vendor: 000012 - AFLAC</b>						
<b>Fund: 01 - General Fund</b>						
19004	AFLAC	01/26/2016	01-2121	AFLAC Premiums	81.57	
19004	AFLAC	01/26/2016	01-2121	AFLAC Premiums	53.36	
19004	AFLAC	01/26/2016	01-2121	AFLAC Premiums	112.78	
19004	AFLAC	01/26/2016	01-2121	AFLAC Premiums	53.37	
19004	AFLAC	01/26/2016	01-2121	AFLAC Premiums	31.20	
					<b>Fund 01 - General Fund Total:</b>	<b>332.28</b>
					<b>Vendor 000012 - AFLAC Total:</b>	<b>332.28</b>
<b>Vendor: 000587 - AIRGAS INTERMOUNTAIN, INC.</b>						
<b>Fund: 01 - General Fund</b>						
18993	AIRGAS INTERMOUNTAIN, IN	01/26/2016	01-410-4501	Monthly Acetylene Cylinder R	29.02	
					<b>Fund 01 - General Fund Total:</b>	<b>29.02</b>
					<b>Vendor 000587 - AIRGAS INTERMOUNTAIN, INC. Total:</b>	<b>29.02</b>
<b>Vendor: 00418 - Allen Patton</b>						
<b>Fund: 01 - General Fund</b>						
19005	Allen Patton	01/26/2016	01-410-4150	Reimbursement for CDL Medi	165.00	
					<b>Fund 01 - General Fund Total:</b>	<b>165.00</b>
					<b>Vendor 00418 - Allen Patton Total:</b>	<b>165.00</b>
<b>Vendor: 00723 - Andrea Moore</b>						
<b>Fund: 01 - General Fund</b>						
19006	Andrea Moore	01/26/2016	01-550-4401	Yoga Instruction: 1/11/16	100.50	
					<b>Fund 01 - General Fund Total:</b>	<b>100.50</b>
					<b>Vendor 00723 - Andrea Moore Total:</b>	<b>100.50</b>
<b>Vendor: 000404 - B.V. TOOL &amp; EQUIP. CENTER</b>						
<b>Fund: 01 - General Fund</b>						
19007	B.V. TOOL & EQUIP. CENTER	01/26/2016	01-410-4501	Log Splitter Rental	256.66	
					<b>Fund 01 - General Fund Total:</b>	<b>256.66</b>
					<b>Vendor 000404 - B.V. TOOL &amp; EQUIP. CENTER Total:</b>	<b>256.66</b>
<b>Vendor: 000030 - Buena Vista True Value</b>						
<b>Fund: 01 - General Fund</b>						
18994	Buena Vista True Value	01/26/2016	01-140-4235	Town Hall: Dec 2015 Stateme	24.99	
18994	Buena Vista True Value	01/26/2016	01-140-4240	Town Hall: Dec 2015 Stateme	108.29	
18994	Buena Vista True Value	01/26/2016	01-150-4902	Beautification Committee: De	21.47	
18994	Buena Vista True Value	01/26/2016	01-210-4216	PD: Dec 2015 Statement	35.96	
18994	Buena Vista True Value	01/26/2016	01-220-4426	Fire Sta: Dec 2015 Statement	28.13	
18994	Buena Vista True Value	01/26/2016	01-320-4240	Comm Ctr: Dec 2015 Stateme	6.57	
18994	Buena Vista True Value	01/26/2016	01-410-4234	PW: Dec 2015 Statement	15.71	
18994	Buena Vista True Value	01/26/2016	01-410-4235	PW: Dec 2015 Statement	19.45	
18994	Buena Vista True Value	01/26/2016	01-410-4271	PW: Dec 2015 Statement	42.77	
18994	Buena Vista True Value	01/26/2016	01-410-4275	PW: Dec 2015 Statement	38.98	
18994	Buena Vista True Value	01/26/2016	01-410-4514	PW: Dec 2015 Statement	17.16	
18994	Buena Vista True Value	01/26/2016	01-510-4216	Parks: Dec 2015 Statement	31.99	
18994	Buena Vista True Value	01/26/2016	01-510-4240	Parks: Dec 2015 Statement	59.97	
18994	Buena Vista True Value	01/26/2016	01-510-4242	Parks: Dec 2015 Statement	51.45	

D-1

## Board of Trustees Expenditure Report

Payment Dates: 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
18994	Buena Vista True Value	01/26/2016	01-550-4704	Rec: Dec 2015 Statement	4.99
				<b>Fund 01 - General Fund Total:</b>	<b>507.88</b>
<b>Fund: 02 - Water Enterprise Fund</b>					
18994	Buena Vista True Value	01/26/2016	02-710-4216	Water Dept: Dec 2015 Statem	21.06
18994	Buena Vista True Value	01/26/2016	02-710-4233	Water Dept: Dec 2015 Statem	20.62
18994	Buena Vista True Value	01/26/2016	02-710-4236	Water Dept: Dec 2015 Statem	28.48
18994	Buena Vista True Value	01/26/2016	02-710-4271	Water Dept: Dec 2015 Statem	104.50
18994	Buena Vista True Value	01/26/2016	02-710-4540	Water Dept: Dec 2015 Statem	51.93
18994	Buena Vista True Value	01/26/2016	02-710-4561	Water Dept: Dec 2015 Statem	41.65
18994	Buena Vista True Value	01/26/2016	02-715-4240	Water Dept: Dec 2015 Statem	15.56
				<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>283.80</b>
<b>Fund: 07 - Airport Enterprise Fund</b>					
18994	Buena Vista True Value	01/26/2016	07-815-4240	Airport: Dec 2015 Statement	15.07
18994	Buena Vista True Value	01/26/2016	07-835-4235	Airport: Dec 2015 Statement	24.55
				<b>Fund 07 - Airport Enterprise Fund Total:</b>	<b>39.62</b>
<b>Vendor 000030 - Buena Vista True Value Total:</b>					<b>831.30</b>
<b>Vendor: 000045 - CACP</b>					
<b>Fund: 01 - General Fund</b>					
19008	CACP	01/26/2016	01-210-4160	Police Officer Slection Tests	55.00
				<b>Fund 01 - General Fund Total:</b>	<b>55.00</b>
<b>Vendor 000045 - CACP Total:</b>					<b>55.00</b>
<b>Vendor: 00744 - Carmax</b>					
<b>Fund: 03 - Capital Improvement Fund</b>					
19044	Carmax	01/28/2016	03-210-4810	VIN: 5N1AR1NB0CCC626575	24,600.00
				<b>Fund 03 - Capital Improvement Fund Total:</b>	<b>24,600.00</b>
<b>Vendor 00744 - Carmax Total:</b>					<b>24,600.00</b>
<b>Vendor: 000055 - CCOERA</b>					
<b>Fund: 01 - General Fund</b>					
19009	CCOERA	01/26/2016	01-2132	CCOERA % After-tax contributi	64.85
19009	CCOERA	01/26/2016	01-2132	COERA 457 Contributions	109.75
19009	CCOERA	01/26/2016	01-2130	Retirement Loan Repayment	299.36
19009	CCOERA	01/26/2016	01-2130	Retirement Loan Repayment	30.27
19009	CCOERA	01/26/2016	01-2130	Retirement Contribution	1,566.34
				<b>Fund 01 - General Fund Total:</b>	<b>2,070.57</b>
<b>Fund: 02 - Water Enterprise Fund</b>					
19009	CCOERA	01/26/2016	02-2132	COERA 457 Contributions	32.50
19009	CCOERA	01/26/2016	02-2130	Retirement Loan Repayment (	98.26
19009	CCOERA	01/26/2016	02-2130	Retirement Contribution	415.08
				<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>545.84</b>
<b>Fund: 07 - Airport Enterprise Fund</b>					
19009	CCOERA	01/26/2016	07-2132	COERA 457 Contributions	7.50
19009	CCOERA	01/26/2016	07-2130	Retirement Contribution	174.34
				<b>Fund 07 - Airport Enterprise Fund Total:</b>	<b>181.84</b>
<b>Vendor 000055 - CCOERA Total:</b>					<b>2,798.25</b>
<b>Vendor: 001255 - CEBT</b>					
<b>Fund: 01 - General Fund</b>					
19010	CEBT	01/26/2016	01-1321	Health Insurance Premium: F	125.16
19010	CEBT	01/26/2016	01-1321	Health Insurance Premium: F	31,966.40
				<b>Fund 01 - General Fund Total:</b>	<b>32,091.56</b>
<b>Fund: 02 - Water Enterprise Fund</b>					
19010	CEBT	01/26/2016	02-1321	Health Insurance Premium: F	66.82
19010	CEBT	01/26/2016	02-1321	Health Insurance Premium: F	5,303.30
				<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>5,370.12</b>
<b>Fund: 07 - Airport Enterprise Fund</b>					
19010	CEBT	01/26/2016	07-1321	Health Insurance Premium: F	5.86

D-2

## Board of Trustees Expenditure Report

Payment Dates: 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
19010	CEBT	01/26/2016	07-1321	Health Insurance Premium: F	1,465.30
<b>Fund 07 - Airport Enterprise Fund Total:</b>					<b>1,471.16</b>
<b>Vendor 001255 - CEBT Total:</b>					<b>38,932.84</b>
<b>Vendor: 00657 - Center for Education &amp; Employment Law</b>					
<b>Fund: 01 - General Fund</b>					
19011	Center for Education & Emplo	01/26/2016	01-230-4432	2016 Yearly Subscription Rene	159.00
<b>Fund 01 - General Fund Total:</b>					<b>159.00</b>
<b>Vendor 00657 - Center for Education &amp; Employment Law Total:</b>					<b>159.00</b>
<b>Vendor: 000191 - CenturyLink</b>					
<b>Fund: 07 - Airport Enterprise Fund</b>					
19012	CenturyLink	01/26/2016	07-830-4345	Airport Monthly Phone Chrg	235.97
<b>Fund 07 - Airport Enterprise Fund Total:</b>					<b>235.97</b>
<b>Vendor 000191 - CenturyLink Total:</b>					<b>235.97</b>
<b>Vendor: 000006 - CHAFFEE COUNTY CLERK &amp; RECORDER</b>					
<b>Fund: 01 - General Fund</b>					
19013	CHAFFEE COUNTY CLERK & RE	01/26/2016	01-120-4404	Recording Fees for 2016 Resol	64.00
<b>Fund 01 - General Fund Total:</b>					<b>64.00</b>
<b>Vendor 000006 - CHAFFEE COUNTY CLERK &amp; RECORDER Total:</b>					<b>64.00</b>
<b>Vendor: 000257 - CHAFFEE COUNTY FIRE PROTECTION DIST</b>					
<b>Fund: 01 - General Fund</b>					
19014	CHAFFEE COUNTY FIRE PROTE	01/26/2016	01-230-4415	Fire Sfty Code Compliance/Ins	1,250.00
<b>Fund 01 - General Fund Total:</b>					<b>1,250.00</b>
<b>Vendor 000257 - CHAFFEE COUNTY FIRE PROTECTION DIST Total:</b>					<b>1,250.00</b>
<b>Vendor: 00621 - Chaffee County Telecom, LLC</b>					
<b>Fund: 01 - General Fund</b>					
19015	Chaffee County Telecom, LLC	01/26/2016	01-130-4512	Admin: Feb 2016 Internet Chg	60.00
19015	Chaffee County Telecom, LLC	01/26/2016	01-410-4512	PW: Feb 2016 Internet Chg	55.00
<b>Fund 01 - General Fund Total:</b>					<b>115.00</b>
<b>Fund: 07 - Airport Enterprise Fund</b>					
19015	Chaffee County Telecom, LLC	01/26/2016	07-830-4512	Airport: Feb 2016 Internet Ch	55.00
<b>Fund 07 - Airport Enterprise Fund Total:</b>					<b>55.00</b>
<b>Vendor 00621 - Chaffee County Telecom, LLC Total:</b>					<b>170.00</b>
<b>Vendor: 000871 - Chaffee County Victims Advocate</b>					
<b>Fund: 01 - General Fund</b>					
18995	Chaffee County Victims Advoc	01/26/2016	01-2051	July 1, 2015 - December 31, 2	910.00
<b>Fund 01 - General Fund Total:</b>					<b>910.00</b>
<b>Vendor 000871 - Chaffee County Victims Advocate Total:</b>					<b>910.00</b>
<b>Vendor: 00385 - Charter Communications</b>					
<b>Fund: 01 - General Fund</b>					
19016	Charter Communications	01/26/2016	01-320-4511	Com Ctr: Internet Svc: Jan 22	74.90
19016	Charter Communications	01/26/2016	01-140-4511	Town Hall: Internet Svc: Jan 2	84.90
<b>Fund 01 - General Fund Total:</b>					<b>159.80</b>
<b>Vendor 00385 - Charter Communications Total:</b>					<b>159.80</b>
<b>Vendor: 000819 - CHIEF SUPPLY</b>					
<b>Fund: 01 - General Fund</b>					
19017	CHIEF SUPPLY	01/26/2016	01-210-4275	Womens PDU Class B Pants (2	113.98
<b>Fund 01 - General Fund Total:</b>					<b>113.98</b>
<b>Vendor 000819 - CHIEF SUPPLY Total:</b>					<b>113.98</b>
<b>Vendor: 000602 - CO. Airport Operators Association</b>					
<b>Fund: 07 - Airport Enterprise Fund</b>					
19018	CO. Airport Operators Associ	01/26/2016	07-830-4432	2016 GA/Reliever under 50 Ba	50.00
<b>Fund 07 - Airport Enterprise Fund Total:</b>					<b>50.00</b>
<b>Vendor 000602 - CO. Airport Operators Association Total:</b>					<b>50.00</b>

D.3

Board of Trustees Expenditure Report

Payment Dates: 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount	
<b>Vendor: 000843 - Co. Association for Municipal Court Administration</b>						
<b>Fund: 01 - General Fund</b>						
19019	Co. Association for Municipal	01/26/2016	01-210-4432	2016 CAMCA Dues	20.00	
					<b>Fund 01 - General Fund Total:</b>	<b>20.00</b>
<b>Vendor 000843 - Co. Association for Municipal Court Administration Total:</b>					<b>20.00</b>	
<b>Vendor: 00007 - CO. Department of Revenue</b>						
<b>Fund: 01 - General Fund</b>						
DFT0002939	CO. Department of Revenue	01/22/2016	01-2118	State WH	1,586.50	
					<b>Fund 01 - General Fund Total:</b>	<b>1,586.50</b>
<b>Fund: 02 - Water Enterprise Fund</b>						
DFT0002939	CO. Department of Revenue	01/22/2016	02-2118	State WH	201.00	
					<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>201.00</b>
<b>Fund: 07 - Airport Enterprise Fund</b>						
DFT0002939	CO. Department of Revenue	01/22/2016	07-2118	State WH	170.50	
					<b>Fund 07 - Airport Enterprise Fund Total:</b>	<b>170.50</b>
<b>Vendor 00007 - CO. Department of Revenue Total:</b>					<b>1,958.00</b>	
<b>Vendor: 000423 - COLLEGIATE PEAKS BANK</b>						
<b>Fund: 01 - General Fund</b>						
19020	COLLEGIATE PEAKS BANK	01/26/2016	01-2126	HSA Contributions	325.00	
19020	COLLEGIATE PEAKS BANK	01/26/2016	01-2126	HSA Employer Contributions	190.00	
					<b>Fund 01 - General Fund Total:</b>	<b>515.00</b>
<b>Fund: 02 - Water Enterprise Fund</b>						
19020	COLLEGIATE PEAKS BANK	01/26/2016	02-2126	HSA Contributions	40.00	
19020	COLLEGIATE PEAKS BANK	01/26/2016	02-2126	HSA Employer Contributions	30.00	
					<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>70.00</b>
<b>Fund: 07 - Airport Enterprise Fund</b>						
19020	COLLEGIATE PEAKS BANK	01/26/2016	07-2126	HSA Contributions	40.00	
19020	COLLEGIATE PEAKS BANK	01/26/2016	07-2126	HSA Employer Contributions	30.00	
					<b>Fund 07 - Airport Enterprise Fund Total:</b>	<b>70.00</b>
<b>Vendor 000423 - COLLEGIATE PEAKS BANK Total:</b>					<b>655.00</b>	
<b>Vendor: 001118 - Dale R. Enck</b>						
<b>Fund: 01 - General Fund</b>						
19021	Dale R. Enck	01/26/2016	01-125-4410	Municipal Court Legal Fees: Ja	1,332.00	
					<b>Fund 01 - General Fund Total:</b>	<b>1,332.00</b>
<b>Vendor 001118 - Dale R. Enck Total:</b>					<b>1,332.00</b>	
<b>Vendor: 00743 - Dash Medical Gloves</b>						
<b>Fund: 01 - General Fund</b>						
19022	Dash Medical Gloves	01/26/2016	01-230-4210	Fire: Hi-Risk Latex Exam Glove	76.90	
					<b>Fund 01 - General Fund Total:</b>	<b>76.90</b>
<b>Vendor 00743 - Dash Medical Gloves Total:</b>					<b>76.90</b>	
<b>Vendor: 00051 - Delta Dental of Colorado</b>						
<b>Fund: 01 - General Fund</b>						
19023	Delta Dental of Colorado	01/26/2016	01-1322	Dental Premium: Feb 2016	2,293.79	
					<b>Fund 01 - General Fund Total:</b>	<b>2,293.79</b>
<b>Fund: 02 - Water Enterprise Fund</b>						
19023	Delta Dental of Colorado	01/26/2016	02-1322	Dental Premium: Feb 2016	304.24	
					<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>304.24</b>
<b>Fund: 07 - Airport Enterprise Fund</b>						
19023	Delta Dental of Colorado	01/26/2016	07-1322	Dental Premium: Feb 2016	178.64	
					<b>Fund 07 - Airport Enterprise Fund Total:</b>	<b>178.64</b>
<b>Vendor 00051 - Delta Dental of Colorado Total:</b>					<b>2,776.67</b>	

0.4

## Board of Trustees Expenditure Report

Payment Dates: 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
<b>Vendor: 000397 - DPC INDUSTRIES, INC.</b>					
<b>Fund: 02 - Water Enterprise Fund</b>					
18996	DPC INDUSTRIES, INC.	01/26/2016	02-715-4251	Water Dept: Caustic Soda Liq	818.75
<b>Fund 02 - Water Enterprise Fund Total:</b>					<b>818.75</b>
<b>Vendor 000397 - DPC INDUSTRIES, INC. Total:</b>					<b>818.75</b>
<b>Vendor: 000573 - Elaine Waters</b>					
<b>Fund: 01 - General Fund</b>					
19024	Elaine Waters	01/26/2016	01-550-4401	Tai Chi Instruction: 1/11/16	168.00
<b>Fund 01 - General Fund Total:</b>					<b>168.00</b>
<b>Vendor 000573 - Elaine Waters Total:</b>					<b>168.00</b>
<b>Vendor: 00006 - FPPA Colorado</b>					
<b>Fund: 01 - General Fund</b>					
DFT0002930	FPPA Colorado	01/22/2016	01-2115	Police Death, Disability, & Acci	340.94
DFT0002931	FPPA Colorado	01/22/2016	01-2131	Police Pension Benefit (Emplo	439.61
DFT0002932	FPPA Colorado	01/22/2016	01-2131	Police Pension Benefit (Emplo	286.83
DFT0002933	FPPA Colorado	01/22/2016	01-2131	Police Pension Benefit (Emplo	775.01
DFT0002934	FPPA Colorado	01/22/2016	01-2131	Police Pension (Employer Con	1,305.02
DFT0002935	FPPA Colorado	01/22/2016	01-2115	FPPA 457 Voluntary Contributi	126.50
<b>Fund 01 - General Fund Total:</b>					<b>3,273.91</b>
<b>Vendor 00006 - FPPA Colorado Total:</b>					<b>3,273.91</b>
<b>Vendor: 00297 - Full Circle Restorative Justice</b>					
<b>Fund: 01 - General Fund</b>					
19025	Full Circle Restorative Justice	01/26/2016	01-150-4910	2016 Contribution approved b	1,400.00
<b>Fund 01 - General Fund Total:</b>					<b>1,400.00</b>
<b>Vendor 00297 - Full Circle Restorative Justice Total:</b>					<b>1,400.00</b>
<b>Vendor: 001192 - Galls/Quartermaster</b>					
<b>Fund: 01 - General Fund</b>					
19026	Galls/Quartermaster	01/26/2016	01-210-4275	Police: Uniform Supplies	354.42
19026	Galls/Quartermaster	01/26/2016	01-210-4275	Police: Stinger DS LED	141.96
19026	Galls/Quartermaster	01/26/2016	01-210-4275	Police: Brass Name Plate	19.94
19026	Galls/Quartermaster	01/26/2016	01-210-4275	Police: Velcro Tie w/Button (4	32.51
<b>Fund 01 - General Fund Total:</b>					<b>548.83</b>
<b>Vendor 001192 - Galls/Quartermaster Total:</b>					<b>548.83</b>
<b>Vendor: 001088 - Heart of the Rockies Regional Medical Center</b>					
<b>Fund: 01 - General Fund</b>					
19027	Heart of the Rockies Regional	01/26/2016	01-210-4435	Rent Pmt #2 Feb 2016 713 E.	2,792.36
<b>Fund 01 - General Fund Total:</b>					<b>2,792.36</b>
<b>Vendor 001088 - Heart of the Rockies Regional Medical Center Total:</b>					<b>2,792.36</b>
<b>Vendor: 001175 - Hoffmann, Parker, Wilson &amp; Carberry, P.C.</b>					
<b>Fund: 01 - General Fund</b>					
18997	Hoffmann, Parker, Wilson & C	01/26/2016	01-110-4410	BOT: Dec 2015 Attorney Fees	1,584.00
18997	Hoffmann, Parker, Wilson & C	01/26/2016	01-130-4410	Clerk: Dec 2015 Attorney Fees	1,476.00
18997	Hoffmann, Parker, Wilson & C	01/26/2016	01-130-4410	Admin: Dec 2015 Attorney Fe	1,239.56
18997	Hoffmann, Parker, Wilson & C	01/26/2016	01-130-4410	Admin: Dec 2015 Attorney Fe	783.00
18997	Hoffmann, Parker, Wilson & C	01/26/2016	01-210-4410	Police: Dec 2015 Attorney Fee	180.00
18997	Hoffmann, Parker, Wilson & C	01/26/2016	01-310-4410	Planning: Dec 2015 Attorney F	6,551.91
<b>Fund 01 - General Fund Total:</b>					<b>11,814.47</b>
<b>Vendor 001175 - Hoffmann, Parker, Wilson &amp; Carberry, P.C. Total:</b>					<b>11,814.47</b>
<b>Vendor: 000120 - IACP</b>					
<b>Fund: 01 - General Fund</b>					
19028	IACP	01/26/2016	01-210-4432	Police: 2016 IAXP Membershi	150.00
<b>Fund 01 - General Fund Total:</b>					<b>150.00</b>
<b>Vendor 000120 - IACP Total:</b>					<b>150.00</b>

0-5

Board of Trustees Expenditure Report

Payment Dates: 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
<b>Vendor: 00004 - IRS</b>					
<b>Fund: 01 - General Fund</b>					
DFT0002936	IRS	01/22/2016	01-2117	Federal Withholding	4,515.88
DFT0002937	IRS	01/22/2016	01-2116	Social Sec W/H & exp	4,594.26
DFT0002938	IRS	01/22/2016	01-2116	Medicare W/H & Exp	1,544.76
<b>Fund 01 - General Fund Total:</b>					<b>10,654.90</b>
<b>Fund: 02 - Water Enterprise Fund</b>					
DFT0002936	IRS	01/22/2016	02-2117	Federal Withholding	521.70
DFT0002937	IRS	01/22/2016	02-2116	Social Sec W/H & exp	860.54
DFT0002938	IRS	01/22/2016	02-2116	Medicare W/H & Exp	201.26
<b>Fund 02 - Water Enterprise Fund Total:</b>					<b>1,583.50</b>
<b>Fund: 07 - Airport Enterprise Fund</b>					
DFT0002936	IRS	01/22/2016	07-2117	Federal Withholding	497.56
DFT0002937	IRS	01/22/2016	07-2116	Social Sec W/H & exp	589.36
DFT0002938	IRS	01/22/2016	07-2116	Medicare W/H & Exp	137.82
<b>Fund 07 - Airport Enterprise Fund Total:</b>					<b>1,224.74</b>
<b>Vendor 00004 - IRS Total:</b>					<b>13,463.14</b>
<b>Vendor: 001314 - Jviation, Inc.</b>					
<b>Fund: 07 - Airport Enterprise Fund</b>					
18998	Jviation, Inc.	01/26/2016	07-850-4875	Airport Master Plan: May 201	14,611.22
18998	Jviation, Inc.	01/26/2016	07-850-4875	Airport Master Plan: Novemb	4,655.44
<b>Fund 07 - Airport Enterprise Fund Total:</b>					<b>19,266.66</b>
<b>Vendor 001314 - Jviation, Inc. Total:</b>					<b>19,266.66</b>
<b>Vendor: 000312 - Legal Defense Corporation, The</b>					
<b>Fund: 01 - General Fund</b>					
19029	Legal Defense Corporation, Th	01/26/2016	01-2120	Legal Defense Fund	10.00
19029	Legal Defense Corporation, Th	01/26/2016	01-2120	Legal Defense Fund	10.00
<b>Fund 01 - General Fund Total:</b>					<b>20.00</b>
<b>Vendor 000312 - Legal Defense Corporation, The Total:</b>					<b>20.00</b>
<b>Vendor: 001425 - LM Kersting Construction Company</b>					
<b>Fund: 01 - General Fund</b>					
19030	LM Kersting Construction Co	01/26/2016	01-310-3413	Refund of Temporary Use Per	150.00
<b>Fund 01 - General Fund Total:</b>					<b>150.00</b>
<b>Vendor 001425 - LM Kersting Construction Company Total:</b>					<b>150.00</b>
<b>Vendor: 00739 - Mark &amp; Kristen Krasnow</b>					
<b>Fund: 03 - Capital Improvement Fund</b>					
18999	Mark & Kristen Krasnow	01/26/2016	03-510-4847	Reimbursement Check	3,000.00
<b>Fund 03 - Capital Improvement Fund Total:</b>					<b>3,000.00</b>
<b>Vendor 00739 - Mark &amp; Kristen Krasnow Total:</b>					<b>3,000.00</b>
<b>Vendor: 000734 - MCFARLAND OIL INC</b>					
<b>Fund: 01 - General Fund</b>					
19000	MCFARLAND OIL INC	01/26/2016	01-210-4231	Police: Dec 2015 Fuel Charges	926.76
19000	MCFARLAND OIL INC	01/26/2016	01-230-4231	Fire: Dec 2015 Fuel Charges	80.18
19000	MCFARLAND OIL INC	01/26/2016	01-410-4231	PW: Dec 2015 Fuel Charges	162.67
19000	MCFARLAND OIL INC	01/26/2016	01-410-4231	PW: Dec 2015 Fuel Charges	203.12
19000	MCFARLAND OIL INC	01/26/2016	01-410-4234	PW: Dec 2015 Fuel Charges	8.40
19000	MCFARLAND OIL INC	01/26/2016	01-410-4234	PW: Dec 2015 Fuel Charges	646.01
19000	MCFARLAND OIL INC	01/26/2016	01-510-4231	Parks: Dec 2015 Fuel Charges	81.94
19000	MCFARLAND OIL INC	01/26/2016	01-510-4234	Parks: Dec 2015 Fuel Charges	48.04
19000	MCFARLAND OIL INC	01/26/2016	01-550-4231	Rec: Dec 2015 Fuel Charges	13.45
<b>Fund 01 - General Fund Total:</b>					<b>2,170.57</b>
<b>Fund: 02 - Water Enterprise Fund</b>					
19000	MCFARLAND OIL INC	01/26/2016	02-710-4231	Water Dept: Dec 2015 Fuel Ch	382.98
<b>Fund 02 - Water Enterprise Fund Total:</b>					<b>382.98</b>

0-6

## Board of Trustees Expenditure Report

Payment Dates: 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount
<b>Fund: 07 - Airport Enterprise Fund</b>					
19000	MCFARLAND OIL INC	01/26/2016	07-830-4231	Airport: Dec 2015 Fuel Charge	163.71
<b>Fund 07 - Airport Enterprise Fund Total:</b>					<b>163.71</b>
<b>Vendor 000734 - MCFARLAND OIL INC Total:</b>					<b>2,717.26</b>
<b>Vendor: 000141 - MILES CONSTRUCTION COMPANY</b>					
<b>Fund: 02 - Water Enterprise Fund</b>					
19031	MILES CONSTRUCTION COMP	01/26/2016	02-710-4561	Water Dept:8" Valve Replace	2,113.15
<b>Fund 02 - Water Enterprise Fund Total:</b>					<b>2,113.15</b>
<b>Vendor 000141 - MILES CONSTRUCTION COMPANY Total:</b>					<b>2,113.15</b>
<b>Vendor: 000152 - NEWMAN SIGNS</b>					
<b>Fund: 01 - General Fund</b>					
19001	NEWMAN SIGNS	01/26/2016	01-410-4272	Stop Signs/Wedges/Anchors	237.34
19001	NEWMAN SIGNS	01/26/2016	01-410-4541	Stop Signs/Wedges/Anchors	280.84
<b>Fund 01 - General Fund Total:</b>					<b>518.18</b>
<b>Vendor 000152 - NEWMAN SIGNS Total:</b>					<b>518.18</b>
<b>Vendor: 00414 - Office Automation Technologies, Inc.</b>					
<b>Fund: 01 - General Fund</b>					
19002	Office Automation Technologi	01/26/2016	01-160-4511	IT: Computer Parts	1,039.50
<b>Fund 01 - General Fund Total:</b>					<b>1,039.50</b>
<b>Fund: 02 - Water Enterprise Fund</b>					
19002	Office Automation Technologi	01/26/2016	02-710-4511	Water Dept: Computer Parts	389.00
<b>Fund 02 - Water Enterprise Fund Total:</b>					<b>389.00</b>
<b>Vendor 00414 - Office Automation Technologies, Inc. Total:</b>					<b>1,428.50</b>
<b>Vendor: 00022 - Partsmaster</b>					
<b>Fund: 01 - General Fund</b>					
19032	Partsmaster	01/26/2016	01-410-4216	PW: Washers/Screws/Cable Ti	121.93
<b>Fund 01 - General Fund Total:</b>					<b>121.93</b>
<b>Vendor 00022 - Partsmaster Total:</b>					<b>121.93</b>
<b>Vendor: 00742 - Peoria SportsPlex</b>					
<b>Fund: 01 - General Fund</b>					
19033	Peoria SportsPlex	01/26/2016	01-150-4910	Rec: Lake Placid Hockey Rink	4,000.00
<b>Fund 01 - General Fund Total:</b>					<b>4,000.00</b>
<b>Vendor 00742 - Peoria SportsPlex Total:</b>					<b>4,000.00</b>
<b>Vendor: 00635 - Pioneer Products, Inc.</b>					
<b>Fund: 01 - General Fund</b>					
19034	Pioneer Products, Inc.	01/26/2016	01-230-4535	Fire: Dewalt Tool Kit	799.66
<b>Fund 01 - General Fund Total:</b>					<b>799.66</b>
<b>Vendor 00635 - Pioneer Products, Inc. Total:</b>					<b>799.66</b>
<b>Vendor: 000161 - PITNEY BOWES Global Financial Svcs</b>					
<b>Fund: 01 - General Fund</b>					
19035	PITNEY BOWES Global Financi	01/26/2016	01-140-4501	Postage Machine Rental Oct 2	111.00
<b>Fund 01 - General Fund Total:</b>					<b>111.00</b>
<b>Vendor 000161 - PITNEY BOWES Global Financial Svcs Total:</b>					<b>111.00</b>
<b>Vendor: 001053 - Riverside Trophies</b>					
<b>Fund: 01 - General Fund</b>					
19036	Riverside Trophies	01/26/2016	01-120-4211	Clerk: Name Plates (7)	20.00
19036	Riverside Trophies	01/26/2016	01-130-4211	Admin: Name Plates (7)	50.00
<b>Fund 01 - General Fund Total:</b>					<b>70.00</b>
<b>Vendor 001053 - Riverside Trophies Total:</b>					<b>70.00</b>

0-7

## Board of Trustees Expenditure Report

Payment Dates: 1/21/2016 - 2/4/2016

Payment Number	Vendor Name	Payment Date	Account Number	Description (Item)	Amount	
<b>Vendor: 00741 - The Career Building Academy</b>						
<b>Fund: 01 - General Fund</b>						
19037	The Career Building Academy	01/26/2016	01-150-4910	2016 Contribution approved b	2,500.00	
					<b>Fund 01 - General Fund Total:</b>	<b>2,500.00</b>
					<b>Vendor 00741 - The Career Building Academy Total:</b>	<b>2,500.00</b>
<b>Vendor: 00649 - The Lincoln National Life Insurance Company</b>						
<b>Fund: 01 - General Fund</b>						
19038	The Lincoln National Life Insur	01/26/2016	01-1321	Disability Insurance Premium:	1,232.48	
					<b>Fund 01 - General Fund Total:</b>	<b>1,232.48</b>
<b>Fund: 02 - Water Enterprise Fund</b>						
19038	The Lincoln National Life Insur	01/26/2016	02-1321	Disability Insurance Premium:	165.31	
					<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>165.31</b>
<b>Fund: 07 - Airport Enterprise Fund</b>						
19038	The Lincoln National Life Insur	01/26/2016	07-1321	Disability Insurance Premium:	45.97	
					<b>Fund 07 - Airport Enterprise Fund Total:</b>	<b>45.97</b>
					<b>Vendor 00649 - The Lincoln National Life Insurance Company Total:</b>	<b>1,443.76</b>
<b>Vendor: 000146 - THE MOUNTAIN MAIL</b>						
<b>Fund: 01 - General Fund</b>						
19039	THE MOUNTAIN MAIL	01/26/2016	01-110-4432	2016 Subscription Renewal	81.00	
					<b>Fund 01 - General Fund Total:</b>	<b>81.00</b>
					<b>Vendor 000146 - THE MOUNTAIN MAIL Total:</b>	<b>81.00</b>
<b>Vendor: 00315 - Travelers</b>						
<b>Fund: 01 - General Fund</b>						
19040	Travelers	01/26/2016	01-130-4380	Additional Premium: Change i	144.00	
					<b>Fund 01 - General Fund Total:</b>	<b>144.00</b>
					<b>Vendor 00315 - Travelers Total:</b>	<b>144.00</b>
<b>Vendor: 001254 - VSP</b>						
<b>Fund: 01 - General Fund</b>						
19041	VSP	01/26/2016	01-1323	Vision Insurance Premium: Fe	377.85	
					<b>Fund 01 - General Fund Total:</b>	<b>377.85</b>
<b>Fund: 02 - Water Enterprise Fund</b>						
19041	VSP	01/26/2016	02-1323	Vision Insurance Premium: Fe	63.79	
					<b>Fund 02 - Water Enterprise Fund Total:</b>	<b>63.79</b>
<b>Fund: 07 - Airport Enterprise Fund</b>						
19041	VSP	01/26/2016	07-1323	Vision Insurance Premium: Fe	24.37	
					<b>Fund 07 - Airport Enterprise Fund Total:</b>	<b>24.37</b>
					<b>Vendor 001254 - VSP Total:</b>	<b>466.01</b>
<b>Vendor: 000201 - WAL- MART Community</b>						
<b>Fund: 01 - General Fund</b>						
19042	WAL- MART Community	01/26/2016	01-210-4211	Office/Cleaning/Restroom Su	119.84	
19042	WAL- MART Community	01/26/2016	01-210-4216	Office/Cleaning/Restroom Su	28.02	
					<b>Fund 01 - General Fund Total:</b>	<b>147.86</b>
					<b>Vendor 000201 - WAL- MART Community Total:</b>	<b>147.86</b>
<b>Vendor: 001461 - Waxie Sanitary Supply</b>						
<b>Fund: 01 - General Fund</b>						
19043	Waxie Sanitary Supply	01/26/2016	01-410-4214	PW: Cleaning Supplies	65.71	
					<b>Fund 01 - General Fund Total:</b>	<b>65.71</b>
					<b>Vendor 001461 - Waxie Sanitary Supply Total:</b>	<b>65.71</b>
					<b>Grand Total:</b>	<b>153,192.87</b>

1-9

## Report Summary

## Fund Summary

Fund	Payment Amount
01 - General Fund	90,123.21
02 - Water Enterprise Fund	12,291.48
03 - Capital Improvement Fund	27,600.00
07 - Airport Enterprise Fund	23,178.18
<b>Grand Total:</b>	<b>153,192.87</b>

## Account Summary

Account Number	Account Name	Payment Amount
01-110-4410	Legal	1,584.00
01-110-4432	Memberships / Dues	81.00
01-120-4211	Office Supplies	20.00
01-120-4404	Recording Fees	64.00
01-125-4410	Legal	1,332.00
01-130-4211	Office Supplies	50.00
01-130-4380	PC / Liability Insurance	144.00
01-130-4410	Legal	3,498.56
01-130-4512	Internet Service	60.00
01-1321	Prepaid CEBT	33,324.04
01-1322	Prepaid Delta Dental	2,293.79
01-1323	Prepaid VSP insurance	377.85
01-140-4235	Maintenance Supplies	24.99
01-140-4240	Building Maintenance Su	108.29
01-140-4501	Equipment Rental	111.00
01-140-4511	Computer Purchases & P	84.90
01-150-4902	Beautification Committe	21.47
01-150-4910	Support to Community B	7,900.00
01-160-4511	Computer Purchases & P	1,039.50
01-2051	Victims Assistance Payab	910.00
01-210-4160	Pre-Employment Screeni	55.00
01-210-4211	Office Supplies	119.84
01-210-4216	Operating Supplies	63.98
01-210-4231	Vehicle Gas	926.76
01-210-4275	Uniform / Work Wear	662.81
01-210-4410	Legal	180.00
01-210-4432	Memberships / Dues	170.00
01-210-4435	Building Rent	2,792.36
01-2115	FPPA Payables	467.44
01-2116	FICA Payable	6,139.02
01-2117	FWH Payable	4,515.88
01-2118	SWH Payable	1,586.50
01-2120	Legal Defense Fund Paya	20.00
01-2121	AFLAC Payable	332.28
01-2126	Health Savings Account	515.00
01-2130	CCOERA Payable	1,895.97
01-2131	FPPA Payable - Retireme	2,806.47
01-2132	CCOERA 457 Payable	174.60
01-220-4426	Building Maintenance Se	28.13
01-230-4210	Medical Supplies	76.90
01-230-4231	Vehicle Gas	80.18
01-230-4415	Professional Fees for Ou	1,250.00
01-230-4432	Memberships / Dues	159.00
01-230-4535	Light Equipment Purchas	799.66
01-310-3413	Temporary Use Permit	150.00
01-310-4410	Legal	6,551.91
01-320-4240	Building Maintenance Su	6.57
01-320-4511	Computer Purchases & P	74.90
01-410-4150	Employee Drug Testing	165.00

1-9

## Account Summary

Account Number	Account Name	Payment Amount
01-410-4214	Cleaning Supplies	65.71
01-410-4216	Operating Supplies	121.93
01-410-4231	Vehicle Gas	365.79
01-410-4234	Equipment Gas & Oil	670.12
01-410-4235	Maintenance Supplies	19.45
01-410-4271	Small Tool Purchases	42.77
01-410-4272	Sign Maintenance Suppli	237.34
01-410-4275	Uniform / Work Wear	38.98
01-410-4421	Equipment Repair Servic	1,566.56
01-410-4501	Equipment Rental	285.68
01-410-4512	Internet Service	55.00
01-410-4514	Other Office Equipment	17.16
01-410-4541	Sign Purchases	280.84
01-510-4216	Operating Supplies	31.99
01-510-4231	Vehicle Gas	81.94
01-510-4234	Equipment Gas & Oil	48.04
01-510-4240	Building Maintenance Su	59.97
01-510-4242	Park Maintenance Suppli	51.45
01-550-4231	Vehicle Gas	13.45
01-550-4401	Contract Labor	268.50
01-550-4704	Sports/Athletics	4.99
02-1321	Prepaid CEBT	5,535.43
02-1322	Prepaid Delta Dental	304.24
02-1323	Prepaid VSP insurance	63.79
02-2116	FICA Payable	1,061.80
02-2117	FWH Payable	521.70
02-2118	SWH Payable	201.00
02-2126	Health Savings Account	70.00
02-2130	CCOERA Payable	513.34
02-2132	CCOERA 457 Payable	32.50
02-710-4216	Operating Supplies	21.06
02-710-4231	Vehicle Gas	382.98
02-710-4233	Equipment Maintenance	20.62
02-710-4236	Meters, Material, & Frt	28.48
02-710-4271	Small Tool Purchases	104.50
02-710-4511	Computer Purchases & P	389.00
02-710-4540	Tools>\$500<\$5000	51.93
02-710-4561	Water Infrastructure Ma	2,154.80
02-715-4240	Building Maintenance Su	15.56
02-715-4251	Chemicals	818.75
03-210-4810	Vehicle Purchase	24,600.00
03-510-4847	Dog Park - Park Amenitie	3,000.00
07-1321	Prepaid CEBT	1,517.13
07-1322	Prepaid Delta Dental	178.64
07-1323	Prepaid VSP insurance	24.37
07-2116	FICA Payable	727.18
07-2117	FWH Payable	497.56
07-2118	SWH Payable	170.50
07-2126	Health Savings Account	70.00
07-2130	CCOERA Payable	174.34
07-2132	CCOERA 457 Payable	7.50
07-815-4240	Building Maintenance Su	15.07
07-830-4231	Vehicle Gas	163.71
07-830-4345	Telephone Service	235.97
07-830-4432	Memberships / Dues	50.00
07-830-4512	Internet Service	55.00
07-835-4235	Maintenance Supplies	24.55
07-850-4875	Land Acquisition	19,266.66

0-10

**Account Summary**

Account Number	Account Name	Payment Amount
07-850-4875	Land Acquisition	
	<b>Grand Total:</b>	<u>153,192.87</u>

**Project Account Summary**

Project Account Key	Payment Amount
**None**	150,192.87
Annual Street Maintenance	<u>3,000.00</u>
<b>Grand Total:</b>	<b>153,192.87</b>

D-11

**TOWN OF BUENA VISTA**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**December 31, 2015**

**Notes**

There are three statements attached:

1. The Fund Balance is on page 1. This statement reflects the ending fund balance on 12/31/2015 and the amounts available over a 25% reserve. As one will note, all funds other than the Airport Fund exceeds the 25% GFOA requirement. We should not be concerned with the Airport Fund due to the fact that we control that percent by making transfers into that fund from the General Fund. As noted a transfer from the General Fund would not be required.
2. The Statement of Income and Expenses by Departments are on pages 2 through 3
3. The Statement of Income and Expenses by Detail Accounts are on pages 4 through 20.

Specific Items to Note:

- Page 2 - General Fund has a deficit of \$234,374.98 but we budgeted an annual deficit of \$756,428.12.
- Page 3 - Water Fund has a surplus of \$113,538.33 with an annual deficit budget of \$75,448.29.
- Page 3 - Capital Improvement Fund has a deficit of \$143,576.03 with an annual deficit budget of \$554,599.51.
- Page 3 - Airport Enterprise Fund has a deficit of \$85,348.91 with an annual deficit budget of \$70,020.70 with. Also since this is a cash statement several FAA and CDOT project grant revenues arrived in the fourth quarter. We must spend money to get reimbursed, i.e. the reimbursement for the Carpenter Hanger at a little under \$500,000.00
- Page 4 - Sales tax rebate - This is the amount we pay back to True Value for the capital water expenditures they incurred up front. With the addition of Tractor Supply that has increased the repayment formula. We will see an increase in 2016 with the addition of Loves.
- Page 4 - Ground Lease Town Property - This is the Tower payment on Town Property unbudgeted.
- Page 5 - Police Department donations of \$8,038.31 is from the drug dog donations.
- Page 5 - Police Department DUI grant of \$7,314.50 is reimbursing the Town for overtime for police officers doing DUI investigations.
- Page 5 - Planning Department Building Permit Fee of \$35,537.37 reflects the fees paid by Loves and others.
- Page 5 - Fire Department State Contribution to Pension only comes in once a year in the fourth quarter in the amount of \$10,800.00.
- Page 7 - Account 01-130-4140 Workers Compensation Insurance is paid in 9 installments and was under budgeted in 2015. Our rate was not known until after the budget was approved.
- Page 7 - Dispatch Services of \$53,011.36. We have made all 4 payments of \$13,252.84 with no payments remaining in 2015.
- Page 8 - Support to Community Based Organizations is over budget on December 31, 2015. Odyssey of the Minds for \$5,000.00 was not originally budgeted in 2015.
- Page 9 - Police Department - animal control is over budgeted by \$6,173.51, see bullet number 7 above, this is the purchase and training for the drug dog.
- Page 11 - Planning professional fees of \$133,466.79 is for the rewrite of the land development code and comprehensive plan update.
- Page 13 - Parks department is over budget in park maintenance supplies due to the purchase of 8 new picnic tables for \$4,706.17.
- Page 14 - System Development fees. Loves paid a fee of \$85,920.00.
- Page 16 - Water Well for \$116,963.19 is for engineering and drilling the water well.
- Page 18 - Account 03-510-4843 for \$12,499.89 is for the 26 downtown planters.

- Page 18 and 19 – Represents the total grant revenue received in the calendar year 2015.
- Page 20 under department 850 is reflected the airport expenditure for capital improvements through December 31, 2015.

The above items are just highlights of the attached year end 2015 statements, should you have questions on any of the details please do not hesitate to contact me.

Respectfully submitted,

Michael J. Hickman, CPA  
Treasurer



Town of Buena Vista

As of 12/31/2015

Unaudited and may not contain all year end adjustments

Fund Summary

Fund	Beginning Balance	Total Revenues	Total Expenses	Ending Balance	25% Reserve	Available to spend over a 25% Reserve
01 - General Fund	2,119,352	3,406,406	3,640,781	1,884,977	828,416	1,056,561
02 - Water Enterprise Fund	2,556,536	1,061,022	947,484	2,670,074	426,770	2,243,304
03 - Capital Improvement Fund	1,082,894	631,836	775,412	939,318	411,587	527,731
04 - Conservation Trust Fund	56,550	35,263	0	91,813	8,106	83,707
07 - Airport Enterprise Fund	100,679	1,893,685	1,979,034	15,330	0	
	5,916,011	7,028,212	7,342,711	5,601,512		3,911,303



# Summary by Department

Unaudited and may not contain all year-end adjustments  
For the twelve months ending December 31, 2015

Department	2015 Original Total Budget	2015 Current Total Budget		Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - General Fund</b>						
<b>Revenue</b>						
100 - General Government	2,715,252.52	2,715,252.52	0.00	3,191,133.46	475,880.94	17.53 %
120 - Town Clerk	20,300.00	20,300.00	0.00	22,939.88	2,639.88	13.00 %
125 - Municipal Court	46,870.00	46,870.00	0.00	51,403.73	4,533.73	9.67 %
210 - Police Department	1,840.00	1,840.00	0.00	16,697.56	14,857.56	807.48 %
230 - Volunteer Fire Department	11,300.00	11,300.00	0.00	11,800.00	500.00	4.42 %
310 - Planning (Development)	101,260.00	101,260.00	0.00	54,549.85	-46,710.15	46.13 %
320 - Community Center	7,700.00	7,700.00	0.00	7,403.51	-296.49	3.85 %
410 - Public Works	15,639.00	15,639.00	0.00	1,430.00	-14,209.00	90.86 %
415 - Street Maintenance	300.00	300.00	0.00	660.00	360.00	120.00 %
510 - Parks Department	11,030.00	11,030.00	0.00	8,365.00	-2,665.00	24.16 %
515 - Rodeo Grounds	400.00	400.00	0.00	150.00	-250.00	62.50 %
520 - Cemetery	5,400.00	5,400.00	0.00	5,980.00	580.00	10.74 %
550 - Recreation Department	23,600.00	23,600.00	0.00	33,892.58	10,292.58	43.61 %
<b>Revenue Total:</b>	<b>2,960,891.52</b>	<b>2,960,891.52</b>	<b>0.00</b>	<b>3,406,405.57</b>	<b>445,514.05</b>	<b>15.05 %</b>
<b>Expense</b>						
110 - Mayor & Board of Trustees	42,543.76	42,543.76	0.00	43,478.61	-934.85	-2.20 %
115 - Elections	1,779.00	1,779.00	0.00	0.00	1,779.00	100.00 %
120 - Town Clerk	87,708.48	87,708.48	0.00	77,508.26	10,200.22	11.63 %
125 - Municipal Court	68,795.89	68,795.89	0.00	78,803.09	-10,007.20	-14.55 %
130 - Town Administrator	385,364.58	385,364.58	0.00	443,307.39	-57,942.81	-15.04 %
135 - Financial Administrator	187,241.11	187,241.11	0.00	179,546.09	7,695.02	4.11 %
140 - Town Hall Operations	17,101.86	17,101.86	0.00	21,251.34	-4,149.48	-24.26 %
150 - Public Support	620,115.00	620,115.00	0.00	616,902.48	3,212.52	0.52 %
160 - Information Technology	67,356.68	67,356.68	0.00	64,732.02	2,624.66	3.90 %
210 - Police Department	816,694.89	816,694.89	0.00	811,459.32	5,235.57	0.64 %
220 - Public Safety Complex	21,076.22	21,076.22	0.00	16,065.75	5,010.47	23.77 %
230 - Volunteer Fire Department	173,954.29	173,954.29	0.00	177,571.62	-3,617.33	-2.08 %
310 - Planning (Development)	439,080.33	439,080.33	0.00	353,789.86	85,290.47	19.42 %
320 - Community Center	33,509.19	33,509.19	0.00	23,163.82	10,345.37	30.87 %
330 - BVTV - Public Access Television	12,756.72	12,756.72	0.00	4,887.97	7,868.75	61.68 %
410 - Public Works	334,261.40	334,261.40	0.00	371,407.15	-37,145.75	-11.11 %
415 - Street Maintenance	4,876.27	4,876.27	0.00	11,831.34	-6,955.07	-142.63 %
510 - Parks Department	216,020.49	216,020.49	0.00	182,067.29	33,953.20	15.72 %
515 - Rodeo Grounds	8,310.00	8,310.00	0.00	2,542.81	5,767.19	69.40 %
520 - Cemetery	13,022.32	13,022.32	0.00	2,740.98	10,281.34	78.95 %
550 - Recreation Department	165,751.16	165,751.16	0.00	157,723.36	8,027.80	4.84 %
<b>Expense Total:</b>	<b>3,717,319.64</b>	<b>3,717,319.64</b>	<b>0.00</b>	<b>3,640,780.55</b>	<b>76,539.09</b>	<b>2.06 %</b>
<b>Fund: 01 - General Fund Surplus (Deficit):</b>	<b>-756,428.12</b>	<b>-756,428.12</b>	<b>0.00</b>	<b>-234,374.98</b>	<b>522,053.14</b>	<b>69.02 %</b>
<b>Fund: 02 - Water Enterprise Fund</b>						
<b>Revenue</b>						
710 - Water Distribution Operations	822,080.00	822,080.00	0.00	823,355.84	1,275.84	0.16 %
715 - Treatment Plant Operations	600.00	600.00	0.00	0.00	-600.00	100.00 %
730 - System Development Capital Improvement	884,400.00	884,400.00	0.00	237,666.60	-646,733.40	73.13 %
<b>Revenue Total:</b>	<b>1,707,080.00</b>	<b>1,707,080.00</b>	<b>0.00</b>	<b>1,061,022.44</b>	<b>-646,057.56</b>	<b>37.85 %</b>
<b>Expense</b>						
710 - Water Distribution Operations	403,218.08	403,218.08	0.00	398,639.49	4,578.59	1.14 %
715 - Treatment Plant Operations	65,752.48	65,752.48	0.00	42,401.22	23,351.26	35.51 %
720 - Infrastructure Maintenance & Replacement	80,000.00	80,000.00	0.00	192,747.16	-112,747.16	-140.93 %
730 - System Development Capital Improvement	1,145,000.00	1,145,000.00	0.00	222,969.98	922,030.02	80.53 %

For Fiscal: 2015 Period Ending: 12/31/2015

Department	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
740 - Water Debt Service	88,557.73	88,557.73	0.00	90,726.26	-2,168.53	-2.45 %
<b>Expense Total:</b>	<b>1,782,528.29</b>	<b>1,782,528.29</b>	<b>0.00</b>	<b>947,484.11</b>	<b>835,044.18</b>	<b>46.85 %</b>
<b>Fund: 02 - Water Enterprise Fund Surplus (Deficit):</b>	<b>-75,448.29</b>	<b>-75,448.29</b>	<b>0.00</b>	<b>113,538.33</b>	<b>188,986.62</b>	<b>250.48 %</b>
<b>Fund: 03 - Capital Improvement Fund</b>						
<b>Revenue</b>						
100 - General Government	559,970.00	559,970.00	0.00	599,180.04	39,210.04	7.00 %
230 - Volunteer Fire Department	0.00	0.00	0.00	18,322.00	18,322.00	0.00 %
310 - Planning (Development)	60,000.00	60,000.00	0.00	0.00	-60,000.00	100.00 %
415 - Street Maintenance	5,000.00	5,000.00	0.00	7,332.55	2,332.55	46.65 %
510 - Parks Department	567,220.00	567,220.00	0.00	7,001.40	-560,218.60	98.77 %
<b>Revenue Total:</b>	<b>1,192,190.00</b>	<b>1,192,190.00</b>	<b>0.00</b>	<b>631,835.99</b>	<b>-560,354.01</b>	<b>47.00 %</b>
<b>Expense</b>						
140 - Town Hall Operations	23,000.00	23,000.00	0.00	16,959.65	6,040.35	26.26 %
210 - Police Department	45,100.00	45,100.00	0.00	44,891.71	208.29	0.46 %
230 - Volunteer Fire Department	29,000.00	29,000.00	0.00	29,649.38	-649.38	-2.24 %
310 - Planning (Development)	146,000.00	146,000.00	0.00	75,980.03	70,019.97	47.96 %
320 - Community Center	10,000.00	10,000.00	0.00	2,327.10	7,672.90	76.73 %
410 - Public Works	195,000.00	195,000.00	0.00	24,310.00	170,690.00	87.53 %
415 - Street Maintenance	526,390.00	526,390.00	0.00	371,815.63	154,574.37	29.36 %
510 - Parks Department	762,299.51	762,299.51	0.00	209,478.52	552,820.99	72.52 %
520 - Cemetery	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<b>Expense Total:</b>	<b>1,746,789.51</b>	<b>1,746,789.51</b>	<b>0.00</b>	<b>775,412.02</b>	<b>971,377.49</b>	<b>55.61 %</b>
<b>Fund: 03 - Capital Improvement Fund Surplus (Deficit):</b>	<b>-554,599.51</b>	<b>-554,599.51</b>	<b>0.00</b>	<b>-143,576.03</b>	<b>411,023.48</b>	<b>74.11 %</b>
<b>Fund: 04 - Conservation Trust Fund</b>						
<b>Revenue</b>						
590 - Conservation Trust Fund	32,423.00	32,423.00	0.00	35,262.53	2,839.53	8.76 %
<b>Revenue Total:</b>	<b>32,423.00</b>	<b>32,423.00</b>	<b>0.00</b>	<b>35,262.53</b>	<b>2,839.53</b>	<b>8.76 %</b>
<b>Expense</b>						
590 - Conservation Trust Fund	14,980.00	14,980.00	0.00	0.00	14,980.00	100.00 %
<b>Expense Total:</b>	<b>14,980.00</b>	<b>14,980.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,980.00</b>	<b>100.00 %</b>
<b>Fund: 04 - Conservation Trust Fund Surplus (Deficit):</b>	<b>17,443.00</b>	<b>17,443.00</b>	<b>0.00</b>	<b>35,262.53</b>	<b>17,819.53</b>	<b>-102.16 %</b>
<b>Fund: 07 - Airport Enterprise Fund</b>						
<b>Revenue</b>						
810 - Airport Cost of Goods Sold	342,680.00	342,680.00	0.00	267,706.79	-74,973.21	21.88 %
830 - Airport Operational Support	440,180.00	440,180.00	0.00	422,139.65	-18,040.35	4.10 %
850 - Airport Capital Improvements	825,835.00	825,835.00	0.00	1,203,838.59	378,003.59	45.77 %
<b>Revenue Total:</b>	<b>1,608,695.00</b>	<b>1,608,695.00</b>	<b>0.00</b>	<b>1,893,685.03</b>	<b>284,990.03</b>	<b>17.72 %</b>
<b>Expense</b>						
810 - Airport Cost of Goods Sold	271,647.00	271,647.00	0.00	226,895.36	44,751.64	16.47 %
815 - Terminal Building	4,618.00	4,618.00	0.00	2,057.45	2,560.55	55.45 %
820 - Airport Grounds/Infrastructure	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00 %
830 - Airport Operational Support	195,591.03	195,591.03	0.00	215,817.73	-20,226.70	-10.34 %
835 - Airport Maintenance	13,100.00	13,100.00	0.00	11,742.93	1,357.07	10.36 %
850 - Airport Capital Improvements	737,101.00	737,101.00	0.00	1,522,520.47	-785,419.47	-106.56 %
<b>Expense Total:</b>	<b>1,229,307.03</b>	<b>1,229,307.03</b>	<b>0.00</b>	<b>1,979,033.94</b>	<b>-749,726.91</b>	<b>-60.99 %</b>
<b>Fund: 07 - Airport Enterprise Fund Surplus (Deficit):</b>	<b>379,387.97</b>	<b>379,387.97</b>	<b>0.00</b>	<b>-85,348.91</b>	<b>-464,736.88</b>	<b>122.50 %</b>
<b>Report Surplus (Deficit):</b>	<b>-989,644.95</b>	<b>-989,644.95</b>	<b>0.00</b>	<b>-314,499.06</b>	<b>675,145.89</b>	<b>68.22 %</b>



Town of Buena Vista

# Income Statement

For the twelve months ending December 31, 2015

		2015 Original Total Budget	2015 Current Total Budget		Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Fund: 01 - General Fund</b>							
<b>Revenue</b>							
<b>Department: 100 - General Government</b>							
<u>01-100-3111</u>	General Property Taxes	330,800.00	330,800.00	0.00	347,335.76	16,535.76	105.00 %
<u>01-100-3112</u>	Delinquent Property Taxes	400.00	400.00	0.00	0.00	-400.00	100.00 %
<u>01-100-3115</u>	Interest on Delinquent Property Taxes	0.00	0.00	0.00	41.39	41.39	0.00 %
<u>01-100-3121</u>	Specific Ownership Taxes	42,700.00	42,700.00	0.00	38,737.48	-3,962.52	9.28 %
<u>01-100-3122</u>	Motor Vehicle Registration Fee	14,700.00	14,700.00	0.00	7,053.50	-7,646.50	52.02 %
<u>01-100-3130</u>	Electricity Business Tax	30,500.00	30,500.00	0.00	22,429.90	-8,070.10	26.46 %
<u>01-100-3131</u>	Natural Gas Business Tax	12,000.00	12,000.00	0.00	13,353.47	1,353.47	111.28 %
<u>01-100-3132</u>	Cable TV Business Tax	21,800.00	21,800.00	0.00	1,210.00	-20,590.00	94.45 %
<u>01-100-3133</u>	Telephone Business Tax	3,000.00	3,000.00	0.00	3,000.00	0.00	0.00 %
<u>01-100-3141</u>	Town Sales Tax	1,281,000.00	1,281,000.00	0.00	1,510,049.37	229,049.37	117.88 %
<u>01-100-3142</u>	County Sales Tax	829,900.00	829,900.00	0.00	965,653.41	135,753.41	116.36 %
<u>01-100-3149</u>	Sales Tax Rebate	-14,500.00	-14,500.00	0.00	-13,687.00	813.00	94.39 %
<u>01-100-3150</u>	Highway Users Tax	116,389.00	116,389.00	0.00	120,341.01	3,952.01	103.40 %
<u>01-100-3151</u>	Cigarette Tax	9,600.00	9,600.00	0.00	8,424.58	-1,175.42	12.24 %
<u>01-100-3152</u>	County Road & Bridge Tax	3,900.00	3,900.00	0.00	3,846.64	-53.36	1.37 %
<u>01-100-3155</u>	Mineral Severance Tax	22,800.00	22,800.00	0.00	57,667.06	34,867.06	252.93 %
<u>01-100-3411</u>	Encroachment License	200.00	200.00	0.00	450.00	250.00	225.00 %
<u>01-100-3661</u>	Ground Lease Town Property	40.00	40.00	0.00	6,770.00	6,730.00	16,925.00 %
<u>01-100-3701</u>	Miscellaneous	287.00	287.00	0.00	2,079.45	1,792.45	724.55 %
<u>01-100-3705</u>	Bad Check Fees	50.00	50.00	0.00	0.00	-50.00	100.00 %
<u>01-100-3706</u>	Service Fee	0.00	0.00	0.00	60.70	60.70	0.00 %
<u>01-100-3710</u>	Sale of Surplus Equipment	0.00	0.00	0.00	900.00	900.00	0.00 %
<u>01-100-3711</u>	REDI - Grant	0.00	0.00	0.00	55,262.00	55,262.00	0.00 %
<u>01-100-3721</u>	Refund of Retirement Payments	882.00	882.00	0.00	0.00	-882.00	100.00 %
<u>01-100-3722</u>	Rebates	5,500.00	5,500.00	0.00	6,959.79	1,459.79	126.54 %
<u>01-100-3725</u>	Refund of Expenditures	0.00	0.00	0.00	1,392.46	1,392.46	0.00 %
<u>01-100-3745</u>	EIAF - Colorado	0.00	0.00	0.00	5,500.00	5,500.00	0.00 %
<u>01-100-3749</u>	Community donations	0.00	0.00	0.00	300.00	300.00	0.00 %
<u>01-100-3761</u>	DOLA Grant	0.00	0.00	0.00	2,714.78	2,714.78	0.00 %
<u>01-100-3770</u>	Local Affairs - Energy Impact	0.00	0.00	0.00	20,567.46	20,567.46	0.00 %
<u>01-100-3790</u>	Interest on Deposits	3,304.52	3,304.52	0.00	2,628.27	-676.25	20.46 %
<u>01-100-3792</u>	Interest on Investments	0.00	0.00	0.00	91.98	91.98	0.00 %
<b>Department: 100 - General Government Total:</b>		<b>2,715,252.52</b>	<b>2,715,252.52</b>	<b>0.00</b>	<b>3,191,133.46</b>	<b>475,880.94</b>	<b>17.53 %</b>
<b>Department: 120 - Town Clerk</b>							
<u>01-120-3210</u>	Liquor Licenses	6,800.00	6,800.00	0.00	10,898.75	4,098.75	160.28 %
<u>01-120-3211</u>	Medical Marijuana Licenses	100.00	100.00	0.00	100.00	0.00	0.00 %
<u>01-120-3215</u>	Business Licenses	8,000.00	8,000.00	0.00	9,542.00	1,542.00	119.28 %
<u>01-120-3216</u>	Temporary Business License	2,800.00	2,800.00	0.00	0.00	-2,800.00	100.00 %
<u>01-120-3217</u>	Peddler's Permit	0.00	0.00	0.00	20.00	20.00	0.00 %
<u>01-120-3219</u>	Special Event Permits	1,100.00	1,100.00	0.00	1,523.88	423.88	138.53 %
<u>01-120-3221</u>	Large Animal Permits	200.00	200.00	0.00	75.00	-125.00	62.50 %
<u>01-120-3225</u>	Street Closure & Parade Permits	600.00	600.00	0.00	0.00	-600.00	100.00 %
<u>01-120-3310</u>	Copy/Fax Fees	100.00	100.00	0.00	240.25	140.25	240.25 %
<u>01-120-3315</u>	Notary Fees	600.00	600.00	0.00	540.00	-60.00	10.00 %
<b>Department: 120 - Town Clerk Total:</b>		<b>20,300.00</b>	<b>20,300.00</b>	<b>0.00</b>	<b>22,939.88</b>	<b>2,639.88</b>	<b>13.00 %</b>
<b>Department: 125 - Municipal Court</b>							
<u>01-125-3501</u>	Court Cost	10,000.00	10,000.00	0.00	5,238.73	-4,761.27	47.61 %
<u>01-125-3510</u>	Fines & Forfeits	0.00	0.00	0.00	138.92	138.92	0.00 %
<u>01-125-3511</u>	Traffic Fines	18,000.00	18,000.00	0.00	28,742.50	10,742.50	159.68 %

F-4

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-125-3512</u>	Victim's Assistance Fee	0.00	0.00	0.00	165.00	165.00	0.00 %
<u>01-125-3514</u>	Dog Fines	200.00	200.00	0.00	375.00	175.00	187.50 %
<u>01-125-3517</u>	Criminal Fines	4,500.00	4,500.00	0.00	4,760.50	260.50	105.79 %
<u>01-125-3519</u>	Surcharge on Fines	6,500.00	6,500.00	0.00	7,946.48	1,446.48	122.25 %
<u>01-125-3520</u>	Other Fines	1,300.00	1,300.00	0.00	518.35	-781.65	60.13 %
<u>01-125-3521</u>	UPS Fee Assessment	70.00	70.00	0.00	63.25	-6.75	9.64 %
<u>01-125-3522</u>	Portable Breath Test Fee	3,000.00	3,000.00	0.00	350.00	-2,650.00	88.33 %
<u>01-125-3523</u>	VIN Inspection Fees	2,400.00	2,400.00	0.00	3,050.00	650.00	127.08 %
<u>01-125-3526</u>	Warrant Fee	200.00	200.00	0.00	30.00	-170.00	85.00 %
<u>01-125-3530</u>	Jury Fees	0.00	0.00	0.00	25.00	25.00	0.00 %
<u>01-125-3725</u>	Combined Court payments	700.00	700.00	0.00	0.00	-700.00	100.00 %
<b>Department: 125 - Municipal Court Total:</b>		<b>46,870.00</b>	<b>46,870.00</b>	<b>0.00</b>	<b>51,403.73</b>	<b>4,533.73</b>	<b>9.67 %</b>
<b>Department: 210 - Police Department</b>							
<u>01-210-3710</u>	Sale of Surplus Equipment	0.00	0.00	0.00	1,059.00	1,059.00	0.00 %
<u>01-210-3725</u>	Refund of Expenditures	1,200.00	1,200.00	0.00	163.99	-1,036.01	86.33 %
<u>01-210-3741</u>	Drug Offender Charges	140.00	140.00	0.00	121.76	-18.24	13.03 %
<u>01-210-3750</u>	Police Department Donations	500.00	500.00	0.00	8,038.31	7,538.31	1,607.66 %
<u>01-210-3764</u>	DUI Grant	0.00	0.00	0.00	7,314.50	7,314.50	0.00 %
<b>Department: 210 - Police Department Total:</b>		<b>1,840.00</b>	<b>1,840.00</b>	<b>0.00</b>	<b>16,697.56</b>	<b>14,857.56</b>	<b>807.48 %</b>
<b>Department: 230 - Volunteer Fire Department</b>							
<u>01-230-3723</u>	State Contribution to Pension	10,800.00	10,800.00	0.00	10,800.00	0.00	0.00 %
<u>01-230-3742</u>	Fire Department Donations	500.00	500.00	0.00	1,000.00	500.00	200.00 %
<b>Department: 230 - Volunteer Fire Department Total:</b>		<b>11,300.00</b>	<b>11,300.00</b>	<b>0.00</b>	<b>11,800.00</b>	<b>500.00</b>	<b>4.42 %</b>
<b>Department: 310 - Planning (Development)</b>							
<u>01-310-3403</u>	Fence Permits	250.00	250.00	0.00	280.00	30.00	112.00 %
<u>01-310-3404</u>	Sign Permits	1,000.00	1,000.00	0.00	1,035.00	35.00	103.50 %
<u>01-310-3408</u>	After the fact application	0.00	0.00	0.00	50.00	50.00	0.00 %
<u>01-310-3410</u>	Special Use Permit Fee	1,200.00	1,200.00	0.00	1,200.00	0.00	0.00 %
<u>01-310-3412</u>	Lot Line Adjustment Fee	1,000.00	1,000.00	0.00	500.00	-500.00	50.00 %
<u>01-310-3413</u>	Temporary Use Permit	1,000.00	1,000.00	0.00	1,400.00	400.00	140.00 %
<u>01-310-3417</u>	Building Permit Fees	12,000.00	12,000.00	0.00	35,537.37	23,537.37	296.14 %
<u>01-310-3419</u>	Development Appeal Fees	60.00	60.00	0.00	747.17	687.17	1,245.28 %
<u>01-310-3420</u>	Zoning Variance Fee	1,000.00	1,000.00	0.00	2,300.00	1,300.00	230.00 %
<u>01-310-3425</u>	PUD Application Fees	0.00	0.00	0.00	1,900.00	1,900.00	0.00 %
<u>01-310-3430</u>	Minor Subdivision Application Fees	3,000.00	3,000.00	0.00	0.00	-3,000.00	100.00 %
<u>01-310-3432</u>	Sketch Plan Major Subdivision	0.00	0.00	0.00	3,550.00	3,550.00	0.00 %
<u>01-310-3434</u>	Final Plan Major Subdivision Fees	0.00	0.00	0.00	1,625.00	1,625.00	0.00 %
<u>01-310-3445</u>	Annexation Petition Fees	80,000.00	80,000.00	0.00	0.00	-80,000.00	100.00 %
<u>01-310-3465</u>	Town Planning Review Fees	750.00	750.00	0.00	4,425.31	3,675.31	590.04 %
<b>Department: 310 - Planning (Development) Total:</b>		<b>101,260.00</b>	<b>101,260.00</b>	<b>0.00</b>	<b>54,549.85</b>	<b>-46,710.15</b>	<b>46.13 %</b>
<b>Department: 320 - Community Center</b>							
<u>01-320-3621</u>	Shower Revenue	3,300.00	3,300.00	0.00	2,949.51	-350.49	10.62 %
<u>01-320-3660</u>	Community Center Rental Fee	4,400.00	4,400.00	0.00	4,454.00	54.00	101.23 %
<b>Department: 320 - Community Center Total:</b>		<b>7,700.00</b>	<b>7,700.00</b>	<b>0.00</b>	<b>7,403.51</b>	<b>-296.49</b>	<b>3.85 %</b>
<b>Department: 410 - Public Works</b>							
<u>01-410-3416</u>	Driveway Access Permit	600.00	600.00	0.00	480.00	-120.00	20.00 %
<u>01-410-3441</u>	Sidewalk-in Lieu Fees	6,200.00	6,200.00	0.00	0.00	-6,200.00	100.00 %
<u>01-410-3623</u>	Beautification Committee Revenue	1,000.00	1,000.00	0.00	950.00	-50.00	5.00 %
<u>01-410-3675</u>	Water Department Facility Lease	7,839.00	7,839.00	0.00	0.00	-7,839.00	100.00 %
<b>Department: 410 - Public Works Total:</b>		<b>15,639.00</b>	<b>15,639.00</b>	<b>0.00</b>	<b>1,430.00</b>	<b>-14,209.00</b>	<b>90.86 %</b>
<b>Department: 415 - Street Maintenance</b>							
<u>01-415-3415</u>	Street Opening Permit	300.00	300.00	0.00	660.00	360.00	220.00 %
<b>Department: 415 - Street Maintenance Total:</b>		<b>300.00</b>	<b>300.00</b>	<b>0.00</b>	<b>660.00</b>	<b>360.00</b>	<b>120.00 %</b>
<b>Department: 510 - Parks Department</b>							
<u>01-510-3601</u>	Park Use Permits	2,600.00	2,600.00	0.00	1,615.00	-985.00	37.88 %
<u>01-510-3620</u>	Launch Permit Fees	4,800.00	4,800.00	0.00	4,000.00	-800.00	16.67 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-510-3622</u>	River Park Trail Donations	30.00	30.00	0.00	0.00	-30.00	100.00 %
<u>01-510-3746</u>	Dog Park - Park Facility Donations	600.00	600.00	0.00	0.00	-600.00	100.00 %
<u>01-510-3748</u>	Memorial Park Bench Donations	3,000.00	3,000.00	0.00	2,750.00	-250.00	8.33 %
<b>Department: 510 - Parks Department Total:</b>		<b>11,030.00</b>	<b>11,030.00</b>	<b>0.00</b>	<b>8,365.00</b>	<b>-2,665.00</b>	<b>24.16 %</b>
<b>Department: 515 - Rodeo Grounds</b>							
<u>01-515-3670</u>	Sport Field permit fees	0.00	0.00	0.00	150.00	150.00	0.00 %
<u>01-515-3673</u>	Rodeo Grounds Rentals	400.00	400.00	0.00	0.00	-400.00	100.00 %
<b>Department: 515 - Rodeo Grounds Total:</b>		<b>400.00</b>	<b>400.00</b>	<b>0.00</b>	<b>150.00</b>	<b>-250.00</b>	<b>62.50 %</b>
<b>Department: 520 - Cemetery</b>							
<u>01-520-3680</u>	Sale of Cemetery Lots	4,300.00	4,300.00	0.00	4,950.00	650.00	115.12 %
<u>01-520-3681</u>	Burial Permit Fees	300.00	300.00	0.00	460.00	160.00	153.33 %
<u>01-520-3683</u>	Cemetery Maintenance Fee	800.00	800.00	0.00	570.00	-230.00	28.75 %
<b>Department: 520 - Cemetery Total:</b>		<b>5,400.00</b>	<b>5,400.00</b>	<b>0.00</b>	<b>5,980.00</b>	<b>580.00</b>	<b>10.74 %</b>
<b>Department: 550 - Recreation Department</b>							
<u>01-550-3672</u>	Rec Facility Rental Income	0.00	0.00	0.00	325.00	325.00	0.00 %
<u>01-550-3744</u>	Recreation Department Donations	100.00	100.00	0.00	100.00	0.00	0.00 %
<u>01-550-3901</u>	Special Interest/Trip/Event	2,000.00	2,000.00	0.00	4,675.00	2,675.00	233.75 %
<u>01-550-3902</u>	Outdoor Recreation	2,000.00	2,000.00	0.00	2,385.00	385.00	119.25 %
<u>01-550-3903</u>	Fitness/Martial Arts	3,000.00	3,000.00	0.00	6,659.00	3,659.00	221.97 %
<u>01-550-3904</u>	Sports/Athletics	14,400.00	14,400.00	0.00	17,721.63	3,321.63	123.07 %
<u>01-550-3905</u>	Fine Arts	1,300.00	1,300.00	0.00	1,561.95	261.95	120.15 %
<u>01-550-3921</u>	Softball Revenue	800.00	800.00	0.00	0.00	-800.00	100.00 %
<u>01-550-3929</u>	Miscellaneous Sports Revenue	0.00	0.00	0.00	50.00	50.00	0.00 %
<u>01-550-3931</u>	Monday Morning Art Revenue	0.00	0.00	0.00	81.00	81.00	0.00 %
<u>01-550-3936</u>	Line Dancing Revenue	0.00	0.00	0.00	84.00	84.00	0.00 %
<u>01-550-3965</u>	Event Revenue	0.00	0.00	0.00	250.00	250.00	0.00 %
<b>Department: 550 - Recreation Department Total:</b>		<b>23,600.00</b>	<b>23,600.00</b>	<b>0.00</b>	<b>33,892.58</b>	<b>10,292.58</b>	<b>43.61 %</b>
<b>Revenue Total:</b>		<b>2,960,891.52</b>	<b>2,960,891.52</b>	<b>0.00</b>	<b>3,406,405.57</b>	<b>445,514.05</b>	<b>15.05 %</b>
<b>Expense</b>							
<b>Department: 110 - Mayor &amp; Board of Trustees</b>							
<u>01-110-4101</u>	Wages	13,200.00	13,200.00	0.00	13,200.00	0.00	0.00 %
<u>01-110-4110</u>	FICA / Medicare	1,010.16	1,010.16	0.00	1,010.16	0.00	0.00 %
<u>01-110-4112</u>	Unemployment Insurance	39.60	39.60	0.00	39.60	0.00	0.00 %
<u>01-110-4280</u>	Meeting Food Provided	250.00	250.00	0.00	5.00	245.00	98.00 %
<u>01-110-4410</u>	Legal	23,500.00	23,500.00	0.00	27,378.00	-3,878.00	-16.50 %
<u>01-110-4430</u>	Printing Services	250.00	250.00	0.00	316.24	-66.24	-26.50 %
<u>01-110-4432</u>	Memberships / Dues	2,694.00	2,694.00	0.00	81.00	2,613.00	96.99 %
<u>01-110-4480</u>	Travel & Training Costs	1,600.00	1,600.00	0.00	1,448.61	151.39	9.46 %
<b>Department: 110 - Mayor &amp; Board of Trustees Total:</b>		<b>42,543.76</b>	<b>42,543.76</b>	<b>0.00</b>	<b>43,478.61</b>	<b>-934.85</b>	<b>-2.20 %</b>
<b>Department: 115 - Elections</b>							
<u>01-115-4471</u>	General Election Costs from County	1,779.00	1,779.00	0.00	0.00	1,779.00	100.00 %
<b>Department: 115 - Elections Total:</b>		<b>1,779.00</b>	<b>1,779.00</b>	<b>0.00</b>	<b>0.00</b>	<b>1,779.00</b>	<b>100.00 %</b>
<b>Department: 120 - Town Clerk</b>							
<u>01-120-4101</u>	Wages	56,221.57	56,221.57	0.00	55,454.14	767.43	1.37 %
<u>01-120-4110</u>	FICA / Medicare	4,300.95	4,300.95	0.00	3,905.45	395.50	9.20 %
<u>01-120-4112</u>	Unemployment Insurance	164.57	164.57	0.00	166.37	-1.80	-1.09 %
<u>01-120-4114</u>	Retirement Contributions - Genera	1,680.99	1,680.99	0.00	1,660.33	20.66	1.23 %
<u>01-120-4116</u>	Medical / Dental / Vision / Life	11,150.40	11,150.40	0.00	10,556.96	593.44	5.32 %
<u>01-120-4211</u>	Office Supplies	400.00	400.00	0.00	705.06	-305.06	-76.27 %
<u>01-120-4402</u>	Publication of Ordinances &	6,000.00	6,000.00	0.00	49.54	5,950.46	99.17 %
<u>01-120-4403</u>	Publication of Public Notices	500.00	500.00	0.00	257.61	242.39	48.48 %
<u>01-120-4404</u>	Recording Fees	500.00	500.00	0.00	340.00	160.00	32.00 %
<u>01-120-4416</u>	Advertising / Public Relations	0.00	0.00	0.00	8.77	-8.77	0.00 %
<u>01-120-4418</u>	Background Check - Non Employee	345.00	345.00	0.00	269.50	75.50	21.88 %
<u>01-120-4430</u>	Printing Services	4,000.00	4,000.00	0.00	3,736.93	263.07	6.58 %
<u>01-120-4432</u>	Memberships / Dues	295.00	295.00	0.00	315.00	-20.00	-6.78 %

15-6

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-120-4480</u>	Travel & Training Costs	2,000.00	2,000.00	0.00	73.60	1,926.40	96.32 %
<u>01-120-4481</u>	Restaurant Meals for Travel &	150.00	150.00	0.00	9.00	141.00	94.00 %
	<b>Department: 120 - Town Clerk Total:</b>	<b>87,708.48</b>	<b>87,708.48</b>	<b>0.00</b>	<b>77,508.26</b>	<b>10,200.22</b>	<b>11.63 %</b>
	<b>Department: 125 - Municipal Court</b>						
<u>01-125-4101</u>	Wages	35,857.54	35,857.54	0.00	35,274.07	583.47	1.63 %
<u>01-125-4110</u>	FICA / Medicare	2,743.14	2,743.14	0.00	2,678.33	64.81	2.36 %
<u>01-125-4112</u>	Unemployment Insurance	107.57	107.57	0.00	106.13	1.44	1.34 %
<u>01-125-4114</u>	Retirement Contributions - Genera	659.88	659.88	0.00	638.29	21.59	3.27 %
<u>01-125-4116</u>	Medical / Dental / Vision / Life	3,938.76	3,938.76	0.00	3,958.77	-20.01	-0.51 %
<u>01-125-4205</u>	Postage	250.00	250.00	0.00	0.00	250.00	100.00 %
<u>01-125-4211</u>	Office Supplies	125.00	125.00	0.00	0.00	125.00	100.00 %
<u>01-125-4408</u>	Jury Fees	114.00	114.00	0.00	0.00	114.00	100.00 %
<u>01-125-4410</u>	Legal	25,000.00	25,000.00	0.00	36,072.00	-11,072.00	-44.29 %
<u>01-125-4419</u>	Process Server Fee	0.00	0.00	0.00	75.50	-75.50	0.00 %
	<b>Department: 125 - Municipal Court Total:</b>	<b>68,795.89</b>	<b>68,795.89</b>	<b>0.00</b>	<b>78,803.09</b>	<b>-10,007.20</b>	<b>-14.55 %</b>
	<b>Department: 130 - Town Administrator</b>						
<u>01-130-4101</u>	Wages	129,991.68	129,991.68	0.00	154,218.48	-24,226.80	-18.64 %
<u>01-130-4110</u>	FICA / Medicare	9,944.37	9,944.37	0.00	11,216.86	-1,272.49	-12.80 %
<u>01-130-4112</u>	Unemployment Insurance	369.98	369.98	0.00	462.40	-92.42	-24.98 %
<u>01-130-4114</u>	Retirement Contributions - Genera	3,224.58	3,224.58	0.00	3,247.38	-22.80	-0.71 %
<u>01-130-4116</u>	Medical / Dental / Vision / Life	22,654.08	22,654.08	0.00	35,575.76	-12,921.68	-57.04 %
<u>01-130-4120</u>	Employee Background Check	41.10	41.10	0.00	0.00	41.10	100.00 %
<u>01-130-4140</u>	Workers Compensation Insurance	55,898.79	55,898.79	0.00	83,357.00	-27,458.21	-49.12 %
<u>01-130-4211</u>	Office Supplies	2,500.00	2,500.00	0.00	1,179.54	1,320.46	52.82 %
<u>01-130-4213</u>	Computer Supplies	1,200.00	1,200.00	0.00	49.99	1,150.01	95.83 %
<u>01-130-4231</u>	Vehicle Gas	800.00	800.00	0.00	362.52	437.48	54.69 %
<u>01-130-4232</u>	Vehicle Maintenance Supplies	40.00	40.00	0.00	9.00	31.00	77.50 %
<u>01-130-4250</u>	Subscriptions	1,400.00	1,400.00	0.00	0.00	1,400.00	100.00 %
<u>01-130-4280</u>	Meeting Food Provided	800.00	800.00	0.00	807.90	-7.90	-0.99 %
<u>01-130-4310</u>	Web Site & Domain Maintenance	3,500.00	3,500.00	0.00	3,616.67	-116.67	-3.33 %
<u>01-130-4346</u>	Cell Phone Service	0.00	0.00	0.00	181.03	-181.03	0.00 %
<u>01-130-4380</u>	PC / Liability Insurance	61,000.00	61,000.00	0.00	48,957.52	12,042.48	19.74 %
<u>01-130-4410</u>	Legal	16,000.00	16,000.00	0.00	23,852.46	-7,852.46	-49.08 %
<u>01-130-4414</u>	IT Services	0.00	0.00	0.00	1,707.80	-1,707.80	0.00 %
<u>01-130-4415</u>	Professional Fees for Outside Service	12,000.00	12,000.00	0.00	10,124.32	1,875.68	15.63 %
<u>01-130-4416</u>	Advertising / Public Relations	1,080.00	1,080.00	0.00	1,953.22	-873.22	-80.85 %
<u>01-130-4430</u>	Printing Services	500.00	500.00	0.00	1,985.02	-1,485.02	-297.00 %
<u>01-130-4432</u>	Memberships / Dues	150.00	150.00	0.00	495.00	-345.00	-230.00 %
<u>01-130-4433</u>	Dispatch Services	57,000.00	57,000.00	0.00	53,011.36	3,988.64	7.00 %
<u>01-130-4480</u>	Travel & Training Costs	3,000.00	3,000.00	0.00	5,279.36	-2,279.36	-75.98 %
<u>01-130-4481</u>	Restaurant Meals for Travel &	250.00	250.00	0.00	404.33	-154.33	-61.73 %
<u>01-130-4510</u>	Software costs	370.00	370.00	0.00	0.00	370.00	100.00 %
<u>01-130-4511</u>	Computer Purchases & Parts	1,650.00	1,650.00	0.00	402.47	1,247.53	75.61 %
<u>01-130-4512</u>	Internet Service	0.00	0.00	0.00	850.00	-850.00	0.00 %
	<b>Department: 130 - Town Administrator Total:</b>	<b>385,364.58</b>	<b>385,364.58</b>	<b>0.00</b>	<b>443,307.39</b>	<b>-57,942.81</b>	<b>-15.04 %</b>
	<b>Department: 135 - Financial Administrator</b>						
<u>01-135-4101</u>	Wages	106,690.44	106,690.44	0.00	105,609.00	1,081.44	1.01 %
<u>01-135-4110</u>	FICA / Medicare	8,008.82	8,008.82	0.00	7,044.46	964.36	12.04 %
<u>01-135-4112</u>	Unemployment Insurance	314.07	314.07	0.00	316.71	-2.64	-0.84 %
<u>01-135-4114</u>	Retirement Contributions - Genera	3,140.71	3,140.71	0.00	2,700.00	440.71	14.03 %
<u>01-135-4116</u>	Medical / Dental / Vision / Life	26,967.07	26,967.07	0.00	29,031.88	-2,064.81	-7.66 %
<u>01-135-4205</u>	Postage	2,600.00	2,600.00	0.00	2,580.87	19.13	0.74 %
<u>01-135-4211</u>	Office Supplies	550.00	550.00	0.00	2,072.82	-1,522.82	-276.88 %
<u>01-135-4212</u>	Personnel Supplies	60.00	60.00	0.00	0.00	60.00	100.00 %
<u>01-135-4213</u>	Computer Supplies	2,500.00	2,500.00	0.00	0.00	2,500.00	100.00 %
<u>01-135-4250</u>	Subscriptions	290.00	290.00	0.00	0.00	290.00	100.00 %
<u>01-135-4280</u>	Meeting Food Provided	210.00	210.00	0.00	97.18	112.82	53.72 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-135-4410</u>	Legal	150.00	150.00	0.00	486.00	-336.00	-224.00 %
<u>01-135-4411</u>	Audit Fees	8,500.00	8,500.00	0.00	1,975.00	6,525.00	76.76 %
<u>01-135-4415</u>	Professional Fees for Outside Service	10,500.00	10,500.00	0.00	9,853.27	646.73	6.16 %
<u>01-135-4416</u>	Advertising / Public Relations	200.00	200.00	0.00	1,047.65	-847.65	-423.83 %
<u>01-135-4430</u>	Printing Services	240.00	240.00	0.00	417.67	-177.67	-74.03 %
<u>01-135-4432</u>	Memberships / Dues	240.00	240.00	0.00	160.00	80.00	33.33 %
<u>01-135-4460</u>	County Treasurer's Fees	8,000.00	8,000.00	0.00	7,848.57	151.43	1.89 %
<u>01-135-4480</u>	Travel & Training Costs	6,000.00	6,000.00	0.00	5,258.40	741.60	12.36 %
<u>01-135-4481</u>	Restaurant Meals for Travel &	310.00	310.00	0.00	100.37	209.63	67.62 %
<u>01-135-4510</u>	Software costs	370.00	370.00	0.00	595.31	-225.31	-60.89 %
<u>01-135-4511</u>	Computer Purchases & Parts	1,400.00	1,400.00	0.00	2,350.93	-950.93	-67.92 %
<b>Department: 135 - Financial Administrator Total:</b>		<b>187,241.11</b>	<b>187,241.11</b>	<b>0.00</b>	<b>179,546.09</b>	<b>7,695.02</b>	<b>4.11 %</b>
<b>Department: 140 - Town Hall Operations</b>							
<u>01-140-4101</u>	Wages	1,233.88	1,233.88	0.00	0.00	1,233.88	100.00 %
<u>01-140-4110</u>	FICA / Medicare	115.48	115.48	0.00	0.00	115.48	100.00 %
<u>01-140-4112</u>	Unemployment Insurance	4.50	4.50	0.00	0.00	4.50	100.00 %
<u>01-140-4214</u>	Cleaning Supplies	400.00	400.00	0.00	55.02	344.98	86.25 %
<u>01-140-4216</u>	Operating Supplies	80.00	80.00	0.00	516.47	-436.47	-545.59 %
<u>01-140-4235</u>	Maintenance Supplies	0.00	0.00	0.00	24.99	-24.99	0.00 %
<u>01-140-4240</u>	Building Maintenance Supplies	1,330.00	1,330.00	0.00	6,177.01	-4,847.01	-364.44 %
<u>01-140-4341</u>	Electricity	2,006.00	2,006.00	0.00	2,080.88	-74.88	-3.73 %
<u>01-140-4342</u>	Water	395.00	395.00	0.00	378.17	16.83	4.26 %
<u>01-140-4343</u>	Sewer	855.00	855.00	0.00	936.00	-81.00	-9.47 %
<u>01-140-4344</u>	Natural Gas / Propone	1,900.00	1,900.00	0.00	1,700.34	199.66	10.51 %
<u>01-140-4345</u>	Telephone Service	3,420.00	3,420.00	0.00	5,805.57	-2,385.57	-69.75 %
<u>01-140-4347</u>	Trash Disposal	315.00	315.00	0.00	353.82	-38.82	-12.32 %
<u>01-140-4421</u>	Equipment Repair Service	150.00	150.00	0.00	185.00	-35.00	-23.33 %
<u>01-140-4422</u>	Office Equipment Repair Service	75.00	75.00	0.00	0.00	75.00	100.00 %
<u>01-140-4501</u>	Equipment Rental	222.00	222.00	0.00	363.10	-141.10	-63.56 %
<u>01-140-4511</u>	Computer Purchases & Parts	0.00	0.00	0.00	844.33	-844.33	0.00 %
<u>01-140-4514</u>	Other Office Equipment Purchase	600.00	600.00	0.00	359.50	240.50	40.08 %
<u>01-140-4532</u>	Office Furniture Purchases	800.00	800.00	0.00	794.00	6.00	0.75 %
<u>01-140-4535</u>	Light Equipment Purchases	1,200.00	1,200.00	0.00	77.14	1,122.86	93.57 %
<u>01-140-4560</u>	Building Renovations<\$5000	2,000.00	2,000.00	0.00	600.00	1,400.00	70.00 %
<b>Department: 140 - Town Hall Operations Total:</b>		<b>17,101.86</b>	<b>17,101.86</b>	<b>0.00</b>	<b>21,251.34</b>	<b>-4,149.48</b>	<b>-24.26 %</b>
<b>Department: 150 - Public Support</b>							
<u>01-150-4902</u>	Beautification Committee Expenses	11,200.00	11,200.00	0.00	10,116.20	1,083.80	9.68 %
<u>01-150-4903</u>	Trails Committee	3,000.00	3,000.00	0.00	1,266.00	1,734.00	57.80 %
<u>01-150-4905</u>	Boyscout Opeation Flagpole	920.00	920.00	0.00	423.50	496.50	53.97 %
<u>01-150-4910</u>	Support to Community Based	18,400.00	18,400.00	0.00	22,900.00	-4,500.00	-24.46 %
<u>01-150-4911</u>	Economic Development Investment	10,000.00	10,000.00	0.00	11,080.04	-1,080.04	-10.80 %
<u>01-150-4915</u>	Adopt-A-Tree Program	5,000.00	5,000.00	0.00	473.80	4,526.20	90.52 %
<u>01-150-4920</u>	Chamber Building Water	295.00	295.00	0.00	363.95	-68.95	-23.37 %
<u>01-150-4921</u>	Chamber Building Maintenance	50.00	50.00	0.00	28.99	21.01	42.02 %
<u>01-150-4930</u>	Public Parking Lease	250.00	250.00	0.00	250.00	0.00	0.00 %
<u>01-150-4931</u>	Town Clean-up Day Costs	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>01-150-4990</u>	Transfer to Capital Improvement Fund	220,000.00	220,000.00	0.00	220,000.00	0.00	0.00 %
<u>01-150-4991</u>	Transfer to Airport Fund	350,000.00	350,000.00	0.00	350,000.00	0.00	0.00 %
<b>Department: 150 - Public Support Total:</b>		<b>620,115.00</b>	<b>620,115.00</b>	<b>0.00</b>	<b>616,902.48</b>	<b>3,212.52</b>	<b>0.52 %</b>
<b>Department: 160 - Information Technology</b>							
<u>01-160-4101</u>	Wages	50,000.00	50,000.00	0.00	37,066.48	12,933.52	25.87 %
<u>01-160-4110</u>	FICA / Medicare	3,825.00	3,825.00	0.00	2,607.99	1,217.01	31.82 %
<u>01-160-4112</u>	Unemployment Insurance	150.00	150.00	0.00	111.20	38.80	25.87 %
<u>01-160-4114</u>	Retirement Contributions - Genera	750.00	750.00	0.00	692.28	57.72	7.70 %
<u>01-160-4116</u>	Medical / Dental / Vision / Life	12,631.68	12,631.68	0.00	8,810.56	3,821.12	30.25 %
<u>01-160-4414</u>	IT Services	0.00	0.00	0.00	10,101.13	-10,101.13	0.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-160-4511</u>	Computer Purchases & Parts	0.00	0.00	0.00	5,342.38	-5,342.38	0.00 %
	<b>Department: 160 - Information Technology Total:</b>	<b>67,356.68</b>	<b>67,356.68</b>	<b>0.00</b>	<b>64,732.02</b>	<b>2,624.66</b>	<b>3.90 %</b>
	<b>Department: 210 - Police Department</b>						
<u>01-210-4101</u>	Wages	528,453.64	528,453.64	0.00	513,287.17	15,166.47	2.87 %
<u>01-210-4110</u>	FICA / Medicare	12,926.83	12,926.83	0.00	11,523.92	1,402.91	10.85 %
<u>01-210-4112</u>	Unemployment Insurance	1,446.47	1,446.47	0.00	1,539.70	-93.23	-6.45 %
<u>01-210-4114</u>	Retirement Contributions - Genera	3,969.98	3,969.98	0.00	431.48	3,538.50	89.13 %
<u>01-210-4116</u>	Medical / Dental / Vision / Life	100,205.12	100,205.12	0.00	97,234.24	2,970.88	2.96 %
<u>01-210-4117</u>	Police Retirement Contribution	36,669.53	36,669.53	0.00	38,845.37	-2,175.84	-5.93 %
<u>01-210-4160</u>	Pre-Employment Screening / Testing	365.00	365.00	0.00	517.00	-152.00	-41.64 %
<u>01-210-4205</u>	Postage	400.00	400.00	0.00	608.72	-208.72	-52.18 %
<u>01-210-4211</u>	Office Supplies	1,965.00	1,965.00	0.00	3,176.41	-1,211.41	-61.65 %
<u>01-210-4213</u>	Computer Supplies	3,200.00	3,200.00	0.00	0.00	3,200.00	100.00 %
<u>01-210-4216</u>	Operating Supplies	1,500.00	1,500.00	0.00	2,315.71	-815.71	-54.38 %
<u>01-210-4231</u>	Vehicle Gas	24,067.00	24,067.00	0.00	15,456.27	8,610.73	35.78 %
<u>01-210-4232</u>	Vehicle Maintenance Supplies	12,039.00	12,039.00	0.00	8,693.46	3,345.54	27.79 %
<u>01-210-4233</u>	Equipment Maintenance Supplies	0.00	0.00	0.00	9.68	-9.68	0.00 %
<u>01-210-4250</u>	Subscriptions	354.00	354.00	0.00	756.71	-402.71	-113.76 %
<u>01-210-4255</u>	Animal Control	50.00	50.00	0.00	6,173.51	-6,123.51	-12,247.02 %
<u>01-210-4260</u>	Drug Investigation Supplies	400.00	400.00	0.00	953.98	-553.98	-138.50 %
<u>01-210-4261</u>	Investigation Supplies	660.00	660.00	0.00	783.81	-123.81	-18.76 %
<u>01-210-4262</u>	Crime Prevention Supplies	0.00	0.00	0.00	128.48	-128.48	0.00 %
<u>01-210-4265</u>	Safety Precautions	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>01-210-4266</u>	Firearm Supplies	4,400.00	4,400.00	0.00	4,268.93	131.07	2.98 %
<u>01-210-4275</u>	Uniform / Work Wear	5,700.00	5,700.00	0.00	9,757.97	-4,057.97	-71.19 %
<u>01-210-4280</u>	Meeting Food Provided	750.00	750.00	0.00	727.82	22.18	2.96 %
<u>01-210-4290</u>	Miscellaneous	200.00	200.00	0.00	255.00	-55.00	-27.50 %
<u>01-210-4341</u>	Electricity	5,052.00	5,052.00	0.00	5,575.23	-523.23	-10.36 %
<u>01-210-4342</u>	Water	780.00	780.00	0.00	757.30	22.70	2.91 %
<u>01-210-4343</u>	Sewer	900.00	900.00	0.00	1,029.60	-129.60	-14.40 %
<u>01-210-4344</u>	Natural Gas / Propone	1,357.00	1,357.00	0.00	1,069.56	287.44	21.18 %
<u>01-210-4345</u>	Telephone Service	1,890.00	1,890.00	0.00	1,993.99	-103.99	-5.50 %
<u>01-210-4346</u>	Cell Phone Service	3,960.00	3,960.00	0.00	3,852.10	107.90	2.72 %
<u>01-210-4347</u>	Trash Disposal	0.00	0.00	0.00	946.27	-946.27	0.00 %
<u>01-210-4385</u>	Insurance Deductable	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>01-210-4405</u>	Shipping Fees	191.00	191.00	0.00	121.76	69.24	36.25 %
<u>01-210-4406</u>	Public Outreach Communication	0.00	0.00	0.00	248.50	-248.50	0.00 %
<u>01-210-4410</u>	Legal	4,000.00	4,000.00	0.00	5,610.26	-1,610.26	-40.26 %
<u>01-210-4414</u>	IT Services	0.00	0.00	0.00	826.80	-826.80	0.00 %
<u>01-210-4415</u>	Professional Fees for Outside Service	500.00	500.00	0.00	617.00	-117.00	-23.40 %
<u>01-210-4416</u>	Advertising / Public Relations	100.00	100.00	0.00	303.20	-203.20	-203.20 %
<u>01-210-4420</u>	Vehicle Maintenance from outside	600.00	600.00	0.00	285.60	314.40	52.40 %
<u>01-210-4421</u>	Equipment Repair Service	800.00	800.00	0.00	1,272.90	-472.90	-59.11 %
<u>01-210-4427</u>	Maintenance Services Provided	200.00	200.00	0.00	2,411.00	-2,211.00	-1,105.50 %
<u>01-210-4430</u>	Printing Services	1,900.00	1,900.00	0.00	3,243.90	-1,343.90	-70.73 %
<u>01-210-4432</u>	Memberships / Dues	830.00	830.00	0.00	650.00	180.00	21.69 %
<u>01-210-4435</u>	Building Rent	33,508.32	33,508.32	0.00	33,508.32	0.00	0.00 %
<u>01-210-4450</u>	Prisoner Custody Service	1,050.00	1,050.00	0.00	1,340.00	-290.00	-27.62 %
<u>01-210-4451</u>	Prisoner Medical Treatment	4,398.00	4,398.00	0.00	5,983.47	-1,585.47	-36.05 %
<u>01-210-4452</u>	DUI / Blood / UA Tests	1,800.00	1,800.00	0.00	2,175.31	-375.31	-20.85 %
<u>01-210-4480</u>	Travel & Training Costs	3,700.00	3,700.00	0.00	6,689.30	-2,989.30	-80.79 %
<u>01-210-4481</u>	Restaurant Meals for Travel &	1,357.00	1,357.00	0.00	795.18	561.82	41.40 %
<u>01-210-4510</u>	Software costs	1,800.00	1,800.00	0.00	6,744.96	-4,944.96	-274.72 %
<u>01-210-4511</u>	Computer Purchases & Parts	4,000.00	4,000.00	0.00	5,182.23	-1,182.23	-29.56 %
<u>01-210-4512</u>	Internet Service	200.00	200.00	0.00	349.75	-149.75	-74.88 %
<u>01-210-4514</u>	Other Office Equipment Purchase	0.00	0.00	0.00	30.14	-30.14	0.00 %
<u>01-210-4532</u>	Office Furniture Purchases	600.00	600.00	0.00	378.00	222.00	37.00 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
01-210-4570	Other Building Furnishings	0.00	0.00	0.00	22.35	-22.35	0.00 %
<b>Department: 210 - Police Department Total:</b>		<b>816,694.89</b>	<b>816,694.89</b>	<b>0.00</b>	<b>811,459.32</b>	<b>5,235.57</b>	<b>0.64 %</b>
<b>Department: 220 - Public Safety Complex</b>							
01-220-4101	Wages	1,281.44	1,281.44	0.00	0.00	1,281.44	100.00 %
01-220-4110	FICA / Medicare	119.14	119.14	0.00	0.00	119.14	100.00 %
01-220-4112	Unemployment Insurance	4.64	4.64	0.00	0.00	4.64	100.00 %
01-220-4214	Cleaning Supplies	428.00	428.00	0.00	0.00	428.00	100.00 %
01-220-4235	Maintenance Supplies	250.00	250.00	0.00	65.10	184.90	73.96 %
01-220-4240	Building Maintenance Supplies	3,062.00	3,062.00	0.00	1,145.00	1,917.00	62.61 %
01-220-4341	Electricity	4,901.00	4,901.00	0.00	2,434.20	2,466.80	50.33 %
01-220-4342	Water	1,670.00	1,670.00	0.00	1,378.50	291.50	17.46 %
01-220-4343	Sewer	725.00	725.00	0.00	936.00	-211.00	-29.10 %
01-220-4344	Natural Gas / Propone	2,370.00	2,370.00	0.00	2,970.15	-600.15	-25.32 %
01-220-4345	Telephone Service	4,900.00	4,900.00	0.00	5,468.14	-568.14	-11.59 %
01-220-4347	Trash Disposal	544.00	544.00	0.00	715.50	-171.50	-31.53 %
01-220-4426	Building Maintenance Services	821.00	821.00	0.00	953.16	-132.16	-16.10 %
<b>Department: 220 - Public Safety Complex Total:</b>		<b>21,076.22</b>	<b>21,076.22</b>	<b>0.00</b>	<b>16,065.75</b>	<b>5,010.47</b>	<b>23.77 %</b>
<b>Department: 230 - Volunteer Fire Department</b>							
01-230-4101	Wages	67,777.18	67,777.18	0.00	69,489.81	-1,712.63	-2.53 %
01-230-4110	FICA / Medicare	5,184.96	5,184.96	0.00	4,990.82	194.14	3.74 %
01-230-4112	Unemployment Insurance	86.15	86.15	0.00	208.30	-122.15	-141.79 %
01-230-4114	Retirement Contributions - Genera	0.00	0.00	0.00	692.28	-692.28	0.00 %
01-230-4116	Medical / Dental / Vision / Life	11,323.00	11,323.00	0.00	12,419.05	-1,096.05	-9.68 %
01-230-4118	Fire Penison Contribution	24,300.00	24,300.00	0.00	22,800.00	1,500.00	6.17 %
01-230-4205	Postage	120.00	120.00	0.00	66.34	53.66	44.72 %
01-230-4210	Medical Supplies	850.00	850.00	0.00	1,099.79	-249.79	-29.39 %
01-230-4211	Office Supplies	427.00	427.00	0.00	689.26	-262.26	-61.42 %
01-230-4213	Computer Supplies	300.00	300.00	0.00	51.96	248.04	82.68 %
01-230-4216	Operating Supplies	480.00	480.00	0.00	562.58	-82.58	-17.20 %
01-230-4231	Vehicle Gas	2,800.00	2,800.00	0.00	1,807.47	992.53	35.45 %
01-230-4232	Vehicle Maintenance Supplies	4,900.00	4,900.00	0.00	4,668.11	231.89	4.73 %
01-230-4233	Equipment Maintenance Supplies	1,600.00	1,600.00	0.00	1,777.90	-177.90	-11.12 %
01-230-4264	Fire Prevention Supplies	1,600.00	1,600.00	0.00	0.00	1,600.00	100.00 %
01-230-4275	Uniform / Work Wear	14,200.00	14,200.00	0.00	24,246.99	-10,046.99	-70.75 %
01-230-4280	Meeting Food Provided	1,100.00	1,100.00	0.00	260.13	839.87	76.35 %
01-230-4346	Cell Phone Service	600.00	600.00	0.00	519.55	80.45	13.41 %
01-230-4410	Legal	500.00	500.00	0.00	0.00	500.00	100.00 %
01-230-4415	Professional Fees for Outside Service	15,000.00	15,000.00	0.00	15,075.35	-75.35	-0.50 %
01-230-4416	Advertising / Public Relations	150.00	150.00	0.00	26.00	124.00	82.67 %
01-230-4421	Equipment Repair Service	0.00	0.00	0.00	273.00	-273.00	0.00 %
01-230-4427	Maintenance Services Provided	2,000.00	2,000.00	0.00	2,048.00	-48.00	-2.40 %
01-230-4430	Printing Services	600.00	600.00	0.00	561.30	38.70	6.45 %
01-230-4432	Memberships / Dues	2,600.00	2,600.00	0.00	1,737.90	862.10	33.16 %
01-230-4480	Travel & Training Costs	6,500.00	6,500.00	0.00	6,610.27	-110.27	-1.70 %
01-230-4481	Restaurant Meals for Travel &	500.00	500.00	0.00	753.34	-253.34	-50.67 %
01-230-4510	Software costs	1,000.00	1,000.00	0.00	749.00	251.00	25.10 %
01-230-4511	Computer Purchases & Parts	0.00	0.00	0.00	1,348.09	-1,348.09	0.00 %
01-230-4512	Internet Service	0.00	0.00	0.00	335.00	-335.00	0.00 %
01-230-4530	Communications Equipment Purchase	4,104.00	4,104.00	0.00	554.87	3,549.13	86.48 %
01-230-4535	Light Equipment Purchases	2,052.00	2,052.00	0.00	1,149.16	902.84	44.00 %
01-230-4540	Tools>\$500<\$5000	1,300.00	1,300.00	0.00	0.00	1,300.00	100.00 %
<b>Department: 230 - Volunteer Fire Department Total:</b>		<b>173,954.29</b>	<b>173,954.29</b>	<b>0.00</b>	<b>177,571.62</b>	<b>-3,617.33</b>	<b>-2.08 %</b>
<b>Department: 310 - Planning (Development)</b>							
01-310-4101	Wages	182,970.11	182,970.11	0.00	126,490.34	56,479.77	30.87 %
01-310-4110	FICA / Medicare	13,997.21	13,997.21	0.00	9,429.91	4,567.30	32.63 %
01-310-4112	Unemployment Insurance	556.61	556.61	0.00	379.47	177.14	31.82 %
01-310-4114	Retirement Contributions - Genera	4,553.10	4,553.10	0.00	2,258.37	2,294.73	50.40 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-310-4116</u>	Medical / Dental / Vision / Life	33,541.15	33,541.15	0.00	21,169.72	12,371.43	36.88 %
<u>01-310-4211</u>	Office Supplies	1,500.00	1,500.00	0.00	1,877.03	-377.03	-25.14 %
<u>01-310-4213</u>	Computer Supplies	500.00	500.00	0.00	9.66	490.34	98.07 %
<u>01-310-4250</u>	Subscriptions	150.00	150.00	0.00	0.00	150.00	100.00 %
<u>01-310-4275</u>	Uniform / Work Wear	300.00	300.00	0.00	578.55	-278.55	-92.85 %
<u>01-310-4280</u>	Meeting Food Provided	1,000.00	1,000.00	0.00	2,193.74	-1,193.74	-119.37 %
<u>01-310-4345</u>	Telephone Service	0.00	0.00	0.00	37.50	-37.50	0.00 %
<u>01-310-4346</u>	Cell Phone Service	0.00	0.00	0.00	74.12	-74.12	0.00 %
<u>01-310-4403</u>	Publication of Public Notices	2,548.55	2,548.55	0.00	484.01	2,064.54	81.01 %
<u>01-310-4410</u>	Legal	25,000.00	25,000.00	0.00	45,989.99	-20,989.99	-83.96 %
<u>01-310-4414</u>	IT Services	0.60	0.60	0.00	0.00	0.60	100.00 %
<u>01-310-4415</u>	Professional Fees for Outside Service	160,600.00	160,600.00	0.00	133,466.79	27,133.21	16.89 %
<u>01-310-4416</u>	Advertising / Public Relations	750.00	750.00	0.00	2,234.86	-1,484.86	-197.98 %
<u>01-310-4430</u>	Printing Services	500.00	500.00	0.00	1,403.40	-903.40	-180.68 %
<u>01-310-4432</u>	Memberships / Dues	1,194.00	1,194.00	0.00	1,970.17	-776.17	-65.01 %
<u>01-310-4480</u>	Travel & Training Costs	5,719.00	5,719.00	0.00	3,395.02	2,323.98	40.64 %
<u>01-310-4481</u>	Restaurant Meals for Travel &	2,500.00	2,500.00	0.00	72.14	2,427.86	97.11 %
<u>01-310-4510</u>	Software costs	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
<u>01-310-4511</u>	Computer Purchases & Parts	0.00	0.00	0.00	80.00	-80.00	0.00 %
<u>01-310-4901</u>	Planning Commission Expense	0.00	0.00	0.00	8.00	-8.00	0.00 %
<u>01-310-4907</u>	Trails Committee Expenses	0.00	0.00	0.00	187.07	-187.07	0.00 %
<b>Department: 310 - Planning (Development) Total:</b>		<b>439,080.33</b>	<b>439,080.33</b>	<b>0.00</b>	<b>353,789.86</b>	<b>85,290.47</b>	<b>19.42 %</b>
<b>Department: 320 - Community Center</b>							
<u>01-320-4101</u>	Wages	10,204.44	10,204.44	0.00	0.00	10,204.44	100.00 %
<u>01-320-4110</u>	FICA / Medicare	952.96	952.96	0.00	0.00	952.96	100.00 %
<u>01-320-4112</u>	Unemployment Insurance	37.79	37.79	0.00	0.00	37.79	100.00 %
<u>01-320-4235</u>	Maintenance Supplies	650.00	650.00	0.00	367.63	282.37	43.44 %
<u>01-320-4240</u>	Building Maintenance Supplies	4,730.00	4,730.00	0.00	5,789.53	-1,059.53	-22.40 %
<u>01-320-4341</u>	Electricity	3,567.00	3,567.00	0.00	6,143.56	-2,576.56	-72.23 %
<u>01-320-4342</u>	Water	1,841.00	1,841.00	0.00	1,967.00	-126.00	-6.84 %
<u>01-320-4343</u>	Sewer	408.00	408.00	0.00	468.00	-60.00	-14.71 %
<u>01-320-4344</u>	Natural Gas / Propone	3,918.00	3,918.00	0.00	2,960.92	957.08	24.43 %
<u>01-320-4347</u>	Trash Disposal	1,200.00	1,200.00	0.00	1,242.00	-42.00	-3.50 %
<u>01-320-4414</u>	IT Services	0.00	0.00	0.00	531.25	-531.25	0.00 %
<u>01-320-4511</u>	Computer Purchases & Parts	1,000.00	1,000.00	0.00	115.42	884.58	88.46 %
<u>01-320-4532</u>	Office Furniture Purchases	5,000.00	5,000.00	0.00	2,725.83	2,274.17	45.48 %
<u>01-320-4560</u>	Building Renovations<\$5000	0.00	0.00	0.00	852.68	-852.68	0.00 %
<b>Department: 320 - Community Center Total:</b>		<b>33,509.19</b>	<b>33,509.19</b>	<b>0.00</b>	<b>23,163.82</b>	<b>10,345.37</b>	<b>30.87 %</b>
<b>Department: 330 - BVTV - Public Access Television</b>							
<u>01-330-4101</u>	Wages	9,031.36	9,031.36	0.00	1,489.71	7,541.65	83.51 %
<u>01-330-4110</u>	FICA / Medicare	690.88	690.88	0.00	113.95	576.93	83.51 %
<u>01-330-4112</u>	Unemployment Insurance	34.48	34.48	0.00	4.47	30.01	87.04 %
<u>01-330-4211</u>	Office Supplies	130.00	130.00	0.00	0.00	130.00	100.00 %
<u>01-330-4213</u>	Computer Supplies	120.00	120.00	0.00	665.89	-545.89	-454.91 %
<u>01-330-4510</u>	Software costs	250.00	250.00	0.00	69.95	180.05	72.02 %
<u>01-330-4535</u>	Light Equipment Purchases	2,500.00	2,500.00	0.00	2,544.00	-44.00	-1.76 %
<b>Department: 330 - BVTV - Public Access Television Total:</b>		<b>12,756.72</b>	<b>12,756.72</b>	<b>0.00</b>	<b>4,887.97</b>	<b>7,868.75</b>	<b>61.68 %</b>
<b>Department: 410 - Public Works</b>							
<u>01-410-4101</u>	Wages	149,564.14	149,564.14	0.00	188,146.76	-38,582.62	-25.80 %
<u>01-410-4110</u>	FICA / Medicare	11,441.65	11,441.65	0.00	13,531.17	-2,089.52	-18.26 %
<u>01-410-4112</u>	Unemployment Insurance	448.69	448.69	0.00	564.21	-115.52	-25.75 %
<u>01-410-4114</u>	Retirement Contributions - Genera	4,380.80	4,380.80	0.00	3,291.72	1,089.08	24.86 %
<u>01-410-4116</u>	Medical / Dental / Vision / Life	34,428.12	34,428.12	0.00	42,643.32	-8,215.20	-23.86 %
<u>01-410-4150</u>	Employee Drug Testing	430.00	430.00	0.00	231.00	199.00	46.28 %
<u>01-410-4205</u>	Postage	0.00	0.00	0.00	86.44	-86.44	0.00 %
<u>01-410-4210</u>	Medical Supplies	400.00	400.00	0.00	0.00	400.00	100.00 %
<u>01-410-4211</u>	Office Supplies	450.00	450.00	0.00	575.41	-125.41	-27.87 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-410-4213</u>	Computer Supplies	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>01-410-4214</u>	Cleaning Supplies	400.00	400.00	0.00	30.96	369.04	92.26 %
<u>01-410-4216</u>	Operating Supplies	2,500.00	2,500.00	0.00	1,235.59	1,264.41	50.58 %
<u>01-410-4231</u>	Vehicle Gas	9,000.00	9,000.00	0.00	4,022.90	4,977.10	55.30 %
<u>01-410-4232</u>	Vehicle Maintenance Supplies	3,500.00	3,500.00	0.00	4,343.99	-843.99	-24.11 %
<u>01-410-4233</u>	Equipment Maintenance Supplies	10,000.00	10,000.00	0.00	7,492.25	2,507.75	25.08 %
<u>01-410-4234</u>	Equipment Gas & Oil	2,000.00	2,000.00	0.00	7,015.85	-5,015.85	-250.79 %
<u>01-410-4235</u>	Maintenance Supplies	300.00	300.00	0.00	358.97	-58.97	-19.66 %
<u>01-410-4240</u>	Building Maintenance Supplies	1,000.00	1,000.00	0.00	661.15	338.85	33.89 %
<u>01-410-4271</u>	Small Tool Purchases	2,000.00	2,000.00	0.00	1,512.08	487.92	24.40 %
<u>01-410-4272</u>	Sign Maintenance Supplies	500.00	500.00	0.00	572.86	-72.86	-14.57 %
<u>01-410-4275</u>	Uniform / Work Wear	900.00	900.00	0.00	925.87	-25.87	-2.87 %
<u>01-410-4280</u>	Meeting Food Provided	200.00	200.00	0.00	149.90	50.10	25.05 %
<u>01-410-4340</u>	Street Lighting	57,000.00	57,000.00	0.00	57,227.19	-227.19	-0.40 %
<u>01-410-4341</u>	Electricity	5,280.00	5,280.00	0.00	5,566.27	-286.27	-5.42 %
<u>01-410-4342</u>	Water	470.00	470.00	0.00	535.45	-65.45	-13.93 %
<u>01-410-4343</u>	Sewer	518.00	518.00	0.00	468.00	50.00	9.65 %
<u>01-410-4344</u>	Natural Gas / Propone	5,500.00	5,500.00	0.00	4,352.13	1,147.87	20.87 %
<u>01-410-4345</u>	Telephone Service	3,000.00	3,000.00	0.00	3,194.67	-194.67	-6.49 %
<u>01-410-4346</u>	Cell Phone Service	0.00	0.00	0.00	179.69	-179.69	0.00 %
<u>01-410-4347</u>	Trash Disposal	3,000.00	3,000.00	0.00	2,373.50	626.50	20.88 %
<u>01-410-4410</u>	Legal	2,000.00	2,000.00	0.00	810.00	1,190.00	59.50 %
<u>01-410-4412</u>	Engineering Fees	5,000.00	5,000.00	0.00	10,191.90	-5,191.90	-103.84 %
<u>01-410-4416</u>	Advertising / Public Relations	100.00	100.00	0.00	1,005.14	-905.14	-905.14 %
<u>01-410-4420</u>	Vehicle Maintenance from outside	100.00	100.00	0.00	-833.71	933.71	933.71 %
<u>01-410-4421</u>	Equipment Repair Service	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>01-410-4427</u>	Maintenance Services Provided	2,000.00	2,000.00	0.00	1,407.39	592.61	29.63 %
<u>01-410-4430</u>	Printing Services	900.00	900.00	0.00	1,892.49	-992.49	-110.28 %
<u>01-410-4432</u>	Memberships / Dues	200.00	200.00	0.00	265.00	-65.00	-32.50 %
<u>01-410-4480</u>	Travel & Training Costs	2,000.00	2,000.00	0.00	500.00	1,500.00	75.00 %
<u>01-410-4481</u>	Restaurant Meals for Travel &	300.00	300.00	0.00	0.00	300.00	100.00 %
<u>01-410-4501</u>	Equipment Rental	500.00	500.00	0.00	601.89	-101.89	-20.38 %
<u>01-410-4510</u>	Software costs	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<u>01-410-4511</u>	Computer Purchases & Parts	1,650.00	1,650.00	0.00	928.51	721.49	43.73 %
<u>01-410-4512</u>	internet Service	0.00	0.00	0.00	555.00	-555.00	0.00 %
<u>01-410-4514</u>	Other Office Equipment Purchase	200.00	200.00	0.00	17.16	182.84	91.42 %
<u>01-410-4532</u>	Office Furniture Purchases	200.00	200.00	0.00	0.00	200.00	100.00 %
<u>01-410-4535</u>	Light Equipment Purchases	2,500.00	2,500.00	0.00	1,376.31	1,123.69	44.95 %
<u>01-410-4540</u>	Tools>\$500<\$5000	1,000.00	1,000.00	0.00	28.99	971.01	97.10 %
<u>01-410-4541</u>	Sign Purchases	4,000.00	4,000.00	0.00	1,371.78	2,628.22	65.71 %
	<b>Department: 410 - Public Works Total:</b>	<b>334,261.40</b>	<b>334,261.40</b>	<b>0.00</b>	<b>371,407.15</b>	<b>-37,145.75</b>	<b>-11.11 %</b>
	<b>Department: 415 - Street Maintenance</b>						
<u>01-415-4575</u>	Street Maintenance	4,876.27	4,876.27	0.00	11,831.34	-6,955.07	-142.63 %
	<b>Department: 415 - Street Maintenance Total:</b>	<b>4,876.27</b>	<b>4,876.27</b>	<b>0.00</b>	<b>11,831.34</b>	<b>-6,955.07</b>	<b>-142.63 %</b>
	<b>Department: 510 - Parks Department</b>						
<u>01-510-4101</u>	Wages	88,719.23	88,719.23	0.00	65,355.68	23,363.55	26.33 %
<u>01-510-4110</u>	FICA / Medicare	6,787.03	6,787.03	0.00	4,715.78	2,071.25	30.52 %
<u>01-510-4112</u>	Unemployment Insurance	264.90	264.90	0.00	196.09	68.81	25.98 %
<u>01-510-4114</u>	Retirement Contributions - Genera	1,250.41	1,250.41	0.00	1,214.12	36.29	2.90 %
<u>01-510-4116</u>	Medical / Dental / Vision / Life	11,905.92	11,905.92	0.00	11,784.38	121.54	1.02 %
<u>01-510-4211</u>	Office Supplies	200.00	200.00	0.00	75.00	125.00	62.50 %
<u>01-510-4214</u>	Cleaning Supplies	1,500.00	1,500.00	0.00	3,839.30	-2,339.30	-155.95 %
<u>01-510-4216</u>	Operating Supplies	2,000.00	2,000.00	0.00	1,883.40	116.60	5.83 %
<u>01-510-4231</u>	Vehicle Gas	4,000.00	4,000.00	0.00	2,212.35	1,787.65	44.69 %
<u>01-510-4232</u>	Vehicle Maintenance Supplies	1,000.00	1,000.00	0.00	1,332.79	-332.79	-33.28 %
<u>01-510-4233</u>	Equipment Maintenance Supplies	1,500.00	1,500.00	0.00	1,883.90	-383.90	-25.59 %
<u>01-510-4234</u>	Equipment Gas & Oil	300.00	300.00	0.00	1,421.02	-1,121.02	-373.67 %
<u>01-510-4240</u>	Building Maintenance Supplies	2,500.00	2,500.00	0.00	1,079.47	1,420.53	56.82 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-510-4242</u>	Park Maintenance Supplies	5,000.00	5,000.00	0.00	11,288.17	-6,288.17	-125.76 %
<u>01-510-4243</u>	Ballfield Maintenance Supplies	500.00	500.00	0.00	918.20	-418.20	-83.64 %
<u>01-510-4246</u>	Plants for Parks	1,500.00	1,500.00	0.00	475.30	1,024.70	68.31 %
<u>01-510-4247</u>	Fertilizers / Top Soil	19,000.00	19,000.00	0.00	16,628.96	2,371.04	12.48 %
<u>01-510-4248</u>	Sprinkler System Supplies	2,000.00	2,000.00	0.00	2,140.32	-140.32	-7.02 %
<u>01-510-4249</u>	Supplies for Trails	1,000.00	1,000.00	0.00	28.97	971.03	97.10 %
<u>01-510-4252</u>	Trails Volunteer Program	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>01-510-4275</u>	Uniform / Work Wear	500.00	500.00	0.00	311.48	188.52	37.70 %
<u>01-510-4341</u>	Electricity	7,733.00	7,733.00	0.00	6,581.97	1,151.03	14.88 %
<u>01-510-4342</u>	Water	11,760.00	11,760.00	0.00	11,042.40	717.60	6.10 %
<u>01-510-4343</u>	Sewer	2,800.00	2,800.00	0.00	4,950.60	-2,150.60	-76.81 %
<u>01-510-4347</u>	Trash Disposal	2,000.00	2,000.00	0.00	3,076.63	-1,076.63	-53.83 %
<u>01-510-4410</u>	Legal	1,500.00	1,500.00	0.00	54.00	1,446.00	96.40 %
<u>01-510-4415</u>	Professional Fees for Outside Service	1,000.00	1,000.00	0.00	779.99	220.01	22.00 %
<u>01-510-4416</u>	Advertising / Public Relations	100.00	100.00	0.00	0.00	100.00	100.00 %
<u>01-510-4420</u>	Vehicle Maintenance from outside	100.00	100.00	0.00	0.00	100.00	100.00 %
<u>01-510-4421</u>	Equipment Repair Service	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>01-510-4423</u>	Tree Pruning	18,000.00	18,000.00	0.00	18,356.60	-356.60	-1.98 %
<u>01-510-4427</u>	Maintenance Services Provided	5,000.00	5,000.00	0.00	4,450.00	550.00	11.00 %
<u>01-510-4428</u>	Trail Maintenance Services	4,700.00	4,700.00	0.00	0.00	4,700.00	100.00 %
<u>01-510-4430</u>	Printing Services	100.00	100.00	0.00	4.49	95.51	95.51 %
<u>01-510-4432</u>	Memberships / Dues	200.00	200.00	0.00	0.00	200.00	100.00 %
<u>01-510-4480</u>	Travel & Training Costs	1,000.00	1,000.00	0.00	85.00	915.00	91.50 %
<u>01-510-4501</u>	Equipment Rental	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>01-510-4535</u>	Light Equipment Purchases	100.00	100.00	0.00	29.99	70.01	70.01 %
<u>01-510-4541</u>	Sign Purchases	1,000.00	1,000.00	0.00	40.00	960.00	96.00 %
<u>01-510-4548</u>	Park Bench for Memorial Program	2,500.00	2,500.00	0.00	2,829.00	-329.00	-13.16 %
<u>01-510-4566</u>	Park Facility Upgrades <\$5000	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>01-510-4906</u>	Tree Board Expenses	2,000.00	2,000.00	0.00	1,001.94	998.06	49.90 %
<b>Department: 510 - Parks Department Total:</b>		<b>216,020.49</b>	<b>216,020.49</b>	<b>0.00</b>	<b>182,067.29</b>	<b>33,953.20</b>	<b>15.72 %</b>
<b>Department: 515 - Rodeo Grounds</b>							
<u>01-515-4235</u>	Maintenance Supplies	2,000.00	2,000.00	0.00	395.22	1,604.78	80.24 %
<u>01-515-4240</u>	Building Maintenance Supplies	200.00	200.00	0.00	250.00	-50.00	-25.00 %
<u>01-515-4341</u>	Electricity	600.00	600.00	0.00	1,172.59	-572.59	-95.43 %
<u>01-515-4343</u>	Sewer	510.00	510.00	0.00	725.00	-215.00	-42.16 %
<u>01-515-4566</u>	Park Facility Upgrades <\$5000	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<b>Department: 515 - Rodeo Grounds Total:</b>		<b>8,310.00</b>	<b>8,310.00</b>	<b>0.00</b>	<b>2,542.81</b>	<b>5,767.19</b>	<b>69.40 %</b>
<b>Department: 520 - Cemetery</b>							
<u>01-520-4101</u>	Wages	5,986.46	5,986.46	0.00	0.00	5,986.46	100.00 %
<u>01-520-4110</u>	FICA / Medicare	457.97	457.97	0.00	0.00	457.97	100.00 %
<u>01-520-4112</u>	Unemployment Insurance	17.89	17.89	0.00	0.00	17.89	100.00 %
<u>01-520-4216</u>	Operating Supplies	300.00	300.00	0.00	184.94	115.06	38.35 %
<u>01-520-4231</u>	Vehicle Gas	140.00	140.00	0.00	70.14	69.86	49.90 %
<u>01-520-4233</u>	Equipment Maintenance Supplies	100.00	100.00	0.00	106.35	-6.35	-6.35 %
<u>01-520-4235</u>	Maintenance Supplies	200.00	200.00	0.00	244.85	-44.85	-22.43 %
<u>01-520-4341</u>	Electricity	220.00	220.00	0.00	199.95	20.05	9.11 %
<u>01-520-4342</u>	Water	1,350.00	1,350.00	0.00	1,072.00	278.00	20.59 %
<u>01-520-4343</u>	Sewer	350.00	350.00	0.00	400.00	-50.00	-14.29 %
<u>01-520-4347</u>	Trash Disposal	400.00	400.00	0.00	431.50	-31.50	-7.88 %
<u>01-520-4404</u>	Recording Fees	3,500.00	3,500.00	0.00	31.25	3,468.75	99.11 %
<b>Department: 520 - Cemetery Total:</b>		<b>13,022.32</b>	<b>13,022.32</b>	<b>0.00</b>	<b>2,740.98</b>	<b>10,281.34</b>	<b>78.95 %</b>
<b>Department: 550 - Recreation Department</b>							
<u>01-550-4101</u>	Wages	93,921.20	93,921.20	0.00	78,511.94	15,409.26	16.41 %
<u>01-550-4110</u>	FICA / Medicare	7,184.97	7,184.97	0.00	5,397.60	1,787.37	24.88 %
<u>01-550-4112</u>	Unemployment Insurance	281.77	281.77	0.00	235.48	46.29	16.43 %
<u>01-550-4114</u>	Retirement Contributions - Genera	2,530.94	2,530.94	0.00	1,950.44	580.50	22.94 %
<u>01-550-4116</u>	Medical / Dental / Vision / Life	27,347.28	27,347.28	0.00	24,778.72	2,568.56	9.39 %

Budget Report

For Fiscal: 2015 Period Ending: 12/31/2015

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>01-550-4120</u>	Employee Background Check	20.00	20.00	0.00	0.00	20.00	100.00 %
<u>01-550-4211</u>	Office Supplies	500.00	500.00	0.00	1,081.62	-581.62	-116.32 %
<u>01-550-4213</u>	Computer Supplies	100.00	100.00	0.00	0.00	100.00	100.00 %
<u>01-550-4216</u>	Operating Supplies	50.00	50.00	0.00	234.72	-184.72	-369.44 %
<u>01-550-4231</u>	Vehicle Gas	0.00	0.00	0.00	336.93	-336.93	0.00 %
<u>01-550-4341</u>	Electricity	0.00	0.00	0.00	1,824.81	-1,824.81	0.00 %
<u>01-550-4342</u>	Water	0.00	0.00	0.00	978.20	-978.20	0.00 %
<u>01-550-4344</u>	Natural Gas / Propone	0.00	0.00	0.00	351.24	-351.24	0.00 %
<u>01-550-4345</u>	Telephone Service	0.00	0.00	0.00	330.72	-330.72	0.00 %
<u>01-550-4346</u>	Cell Phone Service	0.00	0.00	0.00	13.52	-13.52	0.00 %
<u>01-550-4401</u>	Contract Labor	3,500.00	3,500.00	0.00	2,812.10	687.90	19.65 %
<u>01-550-4410</u>	Legal	1,000.00	1,000.00	0.00	1,296.00	-296.00	-29.60 %
<u>01-550-4416</u>	Advertising / Public Relations	3,500.00	3,500.00	0.00	4,173.42	-673.42	-19.24 %
<u>01-550-4430</u>	Printing Services	150.00	150.00	0.00	1,686.11	-1,536.11	-1,024.07 %
<u>01-550-4432</u>	Memberships / Dues	200.00	200.00	0.00	95.00	105.00	52.50 %
<u>01-550-4480</u>	Travel & Training Costs	2,000.00	2,000.00	0.00	855.35	1,144.65	57.23 %
<u>01-550-4510</u>	Software costs	400.00	400.00	0.00	389.00	11.00	2.75 %
<u>01-550-4511</u>	Computer Purchases & Parts	1,650.00	1,650.00	0.00	2,156.99	-506.99	-30.73 %
<u>01-550-4566</u>	Park Facility Upgrades <\$5000	15,000.00	15,000.00	0.00	14,425.69	574.31	3.83 %
<u>01-550-4701</u>	Special Interest/Trip/Event	1,070.00	1,070.00	0.00	3,593.71	-2,523.71	-235.86 %
<u>01-550-4702</u>	Outdoor Recreation	910.00	910.00	0.00	1,116.32	-206.32	-22.67 %
<u>01-550-4703</u>	Fitness/Martial Arts	45.00	45.00	0.00	280.58	-235.58	-523.51 %
<u>01-550-4704</u>	Sports/Athletics	4,190.00	4,190.00	0.00	8,674.75	-4,484.75	-107.03 %
<u>01-550-4705</u>	Fine Arts	200.00	200.00	0.00	142.40	57.60	28.80 %
<b>Department: 550 - Recreation Department Total:</b>		<b>165,751.16</b>	<b>165,751.16</b>	<b>0.00</b>	<b>157,723.36</b>	<b>8,027.80</b>	<b>4.84 %</b>
<b>Expense Total:</b>		<b>3,717,319.64</b>	<b>3,717,319.64</b>	<b>0.00</b>	<b>3,640,780.55</b>	<b>76,539.09</b>	<b>2.06 %</b>
<b>Fund: 01 - General Fund Surplus (Deficit):</b>		<b>-756,428.12</b>	<b>-756,428.12</b>	<b>0.00</b>	<b>-234,374.98</b>	<b>522,053.14</b>	<b>69.02 %</b>

Fund: 02 - Water Enterprise Fund

Revenue

Department: 710 - Water Distribution Operations

<u>02-710-3235</u>	Water Supply permit	800.00	800.00	0.00	700.00	-100.00	12.50 %
<u>02-710-3330</u>	Water Sales - General Customers	776,690.00	776,690.00	0.00	782,191.56	5,501.56	100.71 %
<u>02-710-3331</u>	Water Sales Town	19,710.00	19,710.00	0.00	18,053.16	-1,656.84	8.41 %
<u>02-710-3332</u>	Water Sales Others	1,160.00	1,160.00	0.00	3,223.88	2,063.88	277.92 %
<u>02-710-3335</u>	Late Payment Penalty	11,350.00	11,350.00	0.00	8,630.00	-2,720.00	23.96 %
<u>02-710-3340</u>	Sale of Meters, Accessories, Freight, &	10,000.00	10,000.00	0.00	5,040.88	-4,959.12	49.59 %
<u>02-710-3662</u>	Property lease income	0.00	0.00	0.00	200.00	200.00	0.00 %
<u>02-710-3701</u>	Miscellaneous	80.00	80.00	0.00	3,793.75	3,713.75	4,742.19 %
<u>02-710-3705</u>	Bad Check Fees	190.00	190.00	0.00	190.00	0.00	0.00 %
<u>02-710-3790</u>	Interest on Deposits	2,100.00	2,100.00	0.00	1,332.61	-767.39	36.54 %
<b>Department: 710 - Water Distribution Operations Total:</b>		<b>822,080.00</b>	<b>822,080.00</b>	<b>0.00</b>	<b>823,355.84</b>	<b>1,275.84</b>	<b>0.16 %</b>

Department: 715 - Treatment Plant Operations

<u>02-715-3342</u>	Hay Sale Proceeds	600.00	600.00	0.00	0.00	-600.00	100.00 %
<b>Department: 715 - Treatment Plant Operations Total:</b>		<b>600.00</b>	<b>600.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-600.00</b>	<b>100.00 %</b>

Department: 730 - System Development Capital Improvement

<u>02-730-3610</u>	System Development Fees	79,300.00	79,300.00	0.00	144,178.00	64,878.00	181.81 %
<u>02-730-3615</u>	Cash-in-lieu of Water Rights	0.00	0.00	0.00	91,920.00	91,920.00	0.00 %
<u>02-730-3791</u>	System Development Interest Income	5,100.00	5,100.00	0.00	1,568.60	-3,531.40	69.24 %
<u>02-730-3793</u>	Debt	800,000.00	800,000.00	0.00	0.00	-800,000.00	100.00 %
<b>Department: 730 - System Development Capital Improvement Total:</b>		<b>884,400.00</b>	<b>884,400.00</b>	<b>0.00</b>	<b>237,666.60</b>	<b>-646,733.40</b>	<b>73.13 %</b>
<b>Revenue Total:</b>		<b>1,707,080.00</b>	<b>1,707,080.00</b>	<b>0.00</b>	<b>1,061,022.44</b>	<b>-646,057.56</b>	<b>37.85 %</b>

Expense

Department: 710 - Water Distribution Operations

<u>02-710-4101</u>	Wages	215,765.58	215,765.58	0.00	192,616.14	23,149.44	10.73 %
<u>02-710-4110</u>	FICA / Medicare	16,506.05	16,506.05	0.00	13,484.76	3,021.29	18.30 %
<u>02-710-4112</u>	Unemployment Insurance	646.70	646.70	0.00	578.29	68.41	10.58 %

F-14

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<u>02-710-4114</u>	Retirement Contributions - Genera	5,986.40	5,986.40	0.00	4,433.63	1,552.77	25.94 %
<u>02-710-4115</u>	Earned Leave Time Accrued	4,874.85	4,874.85	0.00	0.00	4,874.85	100.00 %
<u>02-710-4116</u>	Medical / Dental / Vision / Life	51,891.00	51,891.00	0.00	47,061.56	4,829.44	9.31 %
<u>02-710-4140</u>	Workers Compensation Insurance	5,200.00	5,200.00	0.00	0.00	5,200.00	100.00 %
<u>02-710-4205</u>	Postage	7,300.00	7,300.00	0.00	9,234.18	-1,934.18	-26.50 %
<u>02-710-4211</u>	Office Supplies	2,990.00	2,990.00	0.00	2,046.76	943.24	31.55 %
<u>02-710-4213</u>	Computer Supplies	760.00	760.00	0.00	0.00	760.00	100.00 %
<u>02-710-4216</u>	Operating Supplies	1,460.00	1,460.00	0.00	565.77	894.23	61.25 %
<u>02-710-4220</u>	Licenses & Permits	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>02-710-4231</u>	Vehicle Gas	7,370.00	7,370.00	0.00	4,958.82	2,411.18	32.72 %
<u>02-710-4232</u>	Vehicle Maintenance Supplies	1,500.00	1,500.00	0.00	1,994.36	-494.36	-32.96 %
<u>02-710-4233</u>	Equipment Maintenance Supplies	1,000.00	1,000.00	0.00	219.80	780.20	78.02 %
<u>02-710-4234</u>	Equipment Gas & Oil	250.00	250.00	0.00	47.45	202.55	81.02 %
<u>02-710-4236</u>	Meters, Material, & Frt	3,000.00	3,000.00	0.00	5,731.47	-2,731.47	-91.05 %
<u>02-710-4237</u>	Office Equipment Maint Supplies	0.00	0.00	0.00	25.97	-25.97	0.00 %
<u>02-710-4271</u>	Small Tool Purchases	310.00	310.00	0.00	399.70	-89.70	-28.94 %
<u>02-710-4275</u>	Uniform / Work Wear	700.00	700.00	0.00	334.01	365.99	52.28 %
<u>02-710-4290</u>	Miscellaneous	0.00	0.00	0.00	1,013.24	-1,013.24	0.00 %
<u>02-710-4345</u>	Telephone Service	2,100.00	2,100.00	0.00	2,012.68	87.32	4.16 %
<u>02-710-4380</u>	PC / Liability Insurance	10,600.00	10,600.00	0.00	9,132.69	1,467.31	13.84 %
<u>02-710-4403</u>	Publication of Public Notices	400.00	400.00	0.00	0.00	400.00	100.00 %
<u>02-710-4410</u>	Legal	18,000.00	18,000.00	0.00	27,884.09	-9,884.09	-54.91 %
<u>02-710-4411</u>	Audit Fees	3,690.00	3,690.00	0.00	8,500.00	-4,810.00	-130.35 %
<u>02-710-4412</u>	Engineering Fees	10,000.00	10,000.00	0.00	37,035.39	-27,035.39	-270.35 %
<u>02-710-4414</u>	IT Services	1,017.50	1,017.50	0.00	0.00	1,017.50	100.00 %
<u>02-710-4415</u>	Professional Fees for Outside Service	5,000.00	5,000.00	0.00	4,089.28	910.72	18.21 %
<u>02-710-4416</u>	Advertising / Public Relations	100.00	100.00	0.00	102.45	-2.45	-2.45 %
<u>02-710-4421</u>	Equipment Repair Service	1,000.00	1,000.00	0.00	366.46	633.54	63.35 %
<u>02-710-4422</u>	Office Equipment Repair Service	100.00	100.00	0.00	0.00	100.00	100.00 %
<u>02-710-4424</u>	Laboratory Testing Fees	4,000.00	4,000.00	0.00	2,073.32	1,926.68	48.17 %
<u>02-710-4427</u>	Maintenance Services Provided	500.00	500.00	0.00	162.50	337.50	67.50 %
<u>02-710-4430</u>	Printing Services	1,200.00	1,200.00	0.00	2,445.90	-1,245.90	-103.83 %
<u>02-710-4432</u>	Memberships / Dues	1,200.00	1,200.00	0.00	930.00	270.00	22.50 %
<u>02-710-4480</u>	Travel & Training Costs	2,500.00	2,500.00	0.00	1,960.69	539.31	21.57 %
<u>02-710-4481</u>	Restaurant Meals for Travel &	400.00	400.00	0.00	15.00	385.00	96.25 %
<u>02-710-4510</u>	Software costs	1,500.00	1,500.00	0.00	5,239.40	-3,739.40	-249.29 %
<u>02-710-4511</u>	Computer Purchases & Parts	1,200.00	1,200.00	0.00	389.00	811.00	67.58 %
<u>02-710-4514</u>	Other Office Equipment Purchase	200.00	200.00	0.00	255.00	-55.00	-27.50 %
<u>02-710-4540</u>	Tools>\$500<\$5000	500.00	500.00	0.00	51.93	448.07	89.61 %
<u>02-710-4561</u>	Water Infrastructure Maint < \$ 5000	10,000.00	10,000.00	0.00	11,247.80	-1,247.80	-12.48 %
<b>Department: 710 - Water Distribution Operations Total:</b>		<b>403,218.08</b>	<b>403,218.08</b>	<b>0.00</b>	<b>398,639.49</b>	<b>4,578.59</b>	<b>1.14 %</b>
<b>Department: 715 - Treatment Plant Operations</b>							
<u>02-715-4240</u>	Building Maintenance Supplies	200.00	200.00	0.00	141.80	58.20	29.10 %
<u>02-715-4244</u>	Plant Operating Supplies	3,000.00	3,000.00	0.00	4,055.36	-1,055.36	-35.18 %
<u>02-715-4251</u>	Chemicals	20,000.00	20,000.00	0.00	18,102.74	1,897.26	9.49 %
<u>02-715-4286</u>	Project Water Surcharge	6,000.00	6,000.00	0.00	4,659.69	1,340.31	22.34 %
<u>02-715-4341</u>	Electricity	11,000.00	11,000.00	0.00	10,215.32	784.68	7.13 %
<u>02-715-4344</u>	Natural Gas / Propone	4,200.00	4,200.00	0.00	2,318.81	1,881.19	44.79 %
<u>02-715-4415</u>	Professional Fees for Outside Service	1,000.00	1,000.00	0.00	0.00	1,000.00	100.00 %
<u>02-715-4426</u>	Building Maintenance Services	13.48	13.48	0.00	0.00	13.48	100.00 %
<u>02-715-4427</u>	Maintenance Services Provided	5,000.00	5,000.00	0.00	340.00	4,660.00	93.20 %
<u>02-715-4435</u>	Building Rent	7,839.00	7,839.00	0.00	0.00	7,839.00	100.00 %
<u>02-715-4823</u>	Purchase Water Rights	2,500.00	2,500.00	0.00	2,567.50	-67.50	-2.70 %
<u>02-715-4825</u>	Pump Station Improvements	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
<b>Department: 715 - Treatment Plant Operations Total:</b>		<b>65,752.48</b>	<b>65,752.48</b>	<b>0.00</b>	<b>42,401.22</b>	<b>23,351.26</b>	<b>35.51 %</b>
<b>Department: 720 - Infrastructure Maintenance &amp; Replacement</b>							
<u>02-720-4813</u>	Light Equipment Purchase	30,000.00	30,000.00	0.00	3,255.00	26,745.00	89.15 %
<u>02-720-4824</u>	Plant Equipment Purchase	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %

F 15

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
02-720-4825	Pump Station Improvements	0.00	0.00	0.00	3,024.92	-3,024.92	0.00 %
02-720-4829	Distribution System Replacement	40,000.00	40,000.00	0.00	186,467.24	-146,467.24	-366.17 %
<b>Department: 720 - Infrastructure Maintenance &amp; Replacement Total:</b>		<b>80,000.00</b>	<b>80,000.00</b>	<b>0.00</b>	<b>192,747.16</b>	<b>-112,747.16</b>	<b>-140.93 %</b>
<b>Department: 730 - System Development Capital Improvement</b>							
02-730-4511	Computer Purchases & Parts	0.00	0.00	0.00	1,783.42	-1,783.42	0.00 %
02-730-4549	Water tank 750,000	900,000.00	900,000.00	0.00	0.00	900,000.00	100.00 %
02-730-4550	Work Order Software	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
02-730-4551	SWPP Development	6,000.00	6,000.00	0.00	0.00	6,000.00	100.00 %
02-730-4552	Ivy League Conversion	100,000.00	100,000.00	0.00	4,168.50	95,831.50	95.83 %
02-730-4562	Water Well	0.00	0.00	0.00	116,963.19	-116,963.19	0.00 %
02-730-4563	Fleet Replacement	25,000.00	25,000.00	0.00	0.00	25,000.00	100.00 %
02-730-4803	Engineering Fees - Capital	20,000.00	20,000.00	0.00	13,955.51	6,044.49	30.22 %
02-730-4804	Multi-Use Project Engineering	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
02-730-4821	Storage Tank Capital Improvements	75,000.00	75,000.00	0.00	0.00	75,000.00	100.00 %
02-730-4828	New Distribution Infrastructure	0.00	0.00	0.00	86,099.36	-86,099.36	0.00 %
<b>Department: 730 - System Development Capital Improvement Total:</b>		<b>1,145,000.00</b>	<b>1,145,000.00</b>	<b>0.00</b>	<b>222,969.98</b>	<b>922,030.02</b>	<b>80.53 %</b>
<b>Department: 740 - Water Debt Service</b>							
02-740-4610	1998 Debt Service Principal	71,723.16	71,723.16	0.00	76,087.82	-4,364.66	-6.09 %
02-740-4620	1998 Debt Service Interest	16,834.57	16,834.57	0.00	14,638.44	2,196.13	13.05 %
<b>Department: 740 - Water Debt Service Total:</b>		<b>88,557.73</b>	<b>88,557.73</b>	<b>0.00</b>	<b>90,726.26</b>	<b>-2,168.53</b>	<b>-2.45 %</b>
<b>Expense Total:</b>		<b>1,782,528.29</b>	<b>1,782,528.29</b>	<b>0.00</b>	<b>947,484.11</b>	<b>835,044.18</b>	<b>46.85 %</b>
<b>Fund: 02 - Water Enterprise Fund Surplus (Deficit):</b>		<b>-75,448.29</b>	<b>-75,448.29</b>	<b>0.00</b>	<b>113,538.33</b>	<b>188,986.62</b>	<b>250.48 %</b>
<b>Fund: 03 - Capital Improvement Fund</b>							
<b>Revenue</b>							
<b>Department: 100 - General Government</b>							
03-100-3141	Town Sales Tax	323,400.00	323,400.00	0.00	378,340.20	54,940.20	116.99 %
03-100-3790	Interest on Deposits	1,570.00	1,570.00	0.00	839.84	-730.16	46.51 %
03-100-3870	Transfer from General fund	220,000.00	220,000.00	0.00	220,000.00	0.00	0.00 %
03-100-3871	Transfer from Conservation Trust	15,000.00	15,000.00	0.00	0.00	-15,000.00	100.00 %
<b>Department: 100 - General Government Total:</b>		<b>559,970.00</b>	<b>559,970.00</b>	<b>0.00</b>	<b>599,180.04</b>	<b>39,210.04</b>	<b>7.00 %</b>
<b>Department: 230 - Volunteer Fire Department</b>							
03-230-3780	Turn Out Gear Grant	0.00	0.00	0.00	18,322.00	18,322.00	0.00 %
<b>Department: 230 - Volunteer Fire Department Total:</b>		<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>18,322.00</b>	<b>18,322.00</b>	<b>0.00 %</b>
<b>Department: 310 - Planning (Development)</b>							
03-310-3781	Planning - Wayfinding	60,000.00	60,000.00	0.00	0.00	-60,000.00	100.00 %
<b>Department: 310 - Planning (Development) Total:</b>		<b>60,000.00</b>	<b>60,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-60,000.00</b>	<b>100.00 %</b>
<b>Department: 415 - Street Maintenance</b>							
03-415-3652	Sidewalk Program	5,000.00	5,000.00	0.00	2,549.50	-2,450.50	49.01 %
03-415-3761	DOLA Energy and Mineral Grant	0.00	0.00	0.00	4,783.05	4,783.05	0.00 %
<b>Department: 415 - Street Maintenance Total:</b>		<b>5,000.00</b>	<b>5,000.00</b>	<b>0.00</b>	<b>7,332.55</b>	<b>2,332.55</b>	<b>46.65 %</b>
<b>Department: 510 - Parks Department</b>							
03-510-3739	Local Support-BV Square	5,000.00	5,000.00	0.00	0.00	-5,000.00	100.00 %
03-510-3746	Park Facility Donations	10,500.00	10,500.00	0.00	7,001.40	-3,498.60	33.32 %
03-510-3765	Chaffee County Conservation Trust	47,000.00	47,000.00	0.00	0.00	-47,000.00	100.00 %
03-510-3767	GOCO Grant - BV Square	45,000.00	45,000.00	0.00	0.00	-45,000.00	100.00 %
03-510-3769	CDOT Enhancement Grants	335,398.00	335,398.00	0.00	0.00	-335,398.00	100.00 %
03-510-3773	TAP - Trans. Altern. Program	124,322.00	124,322.00	0.00	0.00	-124,322.00	100.00 %
<b>Department: 510 - Parks Department Total:</b>		<b>567,220.00</b>	<b>567,220.00</b>	<b>0.00</b>	<b>7,001.40</b>	<b>-560,218.60</b>	<b>98.77 %</b>
<b>Revenue Total:</b>		<b>1,192,190.00</b>	<b>1,192,190.00</b>	<b>0.00</b>	<b>631,835.99</b>	<b>-560,354.01</b>	<b>47.00 %</b>
<b>Expense</b>							
<b>Department: 140 - Town Hall Operations</b>							
03-140-4813	Light Equipment Purchase-Laserfiche	13,000.00	13,000.00	0.00	5,500.00	7,500.00	57.69 %
03-140-4817	Office Furniture & furnishings-Stairs	10,000.00	10,000.00	0.00	11,459.65	-1,459.65	-14.60 %
<b>Department: 140 - Town Hall Operations Total:</b>		<b>23,000.00</b>	<b>23,000.00</b>	<b>0.00</b>	<b>16,959.65</b>	<b>6,040.35</b>	<b>26.26 %</b>

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
<b>Department: 210 - Police Department</b>							
03-210-4810	Vehicle Purchase	36,600.00	36,600.00	0.00	44,891.71	-8,291.71	-22.65 %
03-210-4812	Specialized Equipment Purchase	8,500.00	8,500.00	0.00	0.00	8,500.00	100.00 %
<b>Department: 210 - Police Department Total:</b>		<b>45,100.00</b>	<b>45,100.00</b>	<b>0.00</b>	<b>44,891.71</b>	<b>208.29</b>	<b>0.46 %</b>
<b>Department: 230 - Volunteer Fire Department</b>							
03-230-4812	Specialized Equipment Purchase	9,000.00	9,000.00	0.00	29,649.38	-20,649.38	-229.44 %
03-230-4813	Light Equipment Purchase	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<b>Department: 230 - Volunteer Fire Department Total:</b>		<b>29,000.00</b>	<b>29,000.00</b>	<b>0.00</b>	<b>29,649.38</b>	<b>-649.38</b>	<b>-2.24 %</b>
<b>Department: 310 - Planning (Development)</b>							
03-310-4812	Specialized Equipment Purchase	11,000.00	11,000.00	0.00	1,145.92	9,854.08	89.58 %
03-310-4814	Wayfinding	120,000.00	120,000.00	0.00	0.00	120,000.00	100.00 %
03-310-4815	Branding	15,000.00	15,000.00	0.00	74,534.11	-59,534.11	-396.89 %
03-310-4830	Building Acquisition / Construction	0.00	0.00	0.00	300.00	-300.00	0.00 %
<b>Department: 310 - Planning (Development) Total:</b>		<b>146,000.00</b>	<b>146,000.00</b>	<b>0.00</b>	<b>75,980.03</b>	<b>70,019.97</b>	<b>47.96 %</b>
<b>Department: 320 - Community Center</b>							
03-320-4832	Building Repair / Main > \$5000	10,000.00	10,000.00	0.00	2,327.10	7,672.90	76.73 %
<b>Department: 320 - Community Center Total:</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>2,327.10</b>	<b>7,672.90</b>	<b>76.73 %</b>
<b>Department: 410 - Public Works</b>							
03-410-4803	Engineering Fees - Capital	15,000.00	15,000.00	0.00	0.00	15,000.00	100.00 %
03-410-4810	Vehicle Purchase	30,000.00	30,000.00	0.00	0.00	30,000.00	100.00 %
03-410-4811	Heavy Equipment Purchase	0.00	0.00	0.00	12,173.00	-12,173.00	0.00 %
03-410-4813	Light Equipment Purchase	6,000.00	6,000.00	0.00	12,137.00	-6,137.00	-102.28 %
03-410-4815	Software Purchase	4,000.00	4,000.00	0.00	0.00	4,000.00	100.00 %
03-410-4816	Office Equipment Purchase	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
03-410-4818	Hwy 24 RAMP Project	100,000.00	100,000.00	0.00	0.00	100,000.00	100.00 %
03-410-4819	Recycle Cnt. Fence	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
03-410-4831	Building Remodeling	20,000.00	20,000.00	0.00	0.00	20,000.00	100.00 %
<b>Department: 410 - Public Works Total:</b>		<b>195,000.00</b>	<b>195,000.00</b>	<b>0.00</b>	<b>24,310.00</b>	<b>170,690.00</b>	<b>87.53 %</b>
<b>Department: 415 - Street Maintenance</b>							
03-415-4654	Bond Paying Agent Fees	0.00	0.00	0.00	250.00	-250.00	0.00 %
03-415-4859	Bridge Infrastructure Improvements	0.00	0.00	0.00	10,373.00	-10,373.00	0.00 %
03-415-4861	Street Reconstruction > \$5000	0.00	0.00	0.00	182,706.38	-182,706.38	0.00 %
03-415-4862	Sidewalk Construction & Repair	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
03-415-4864	Landscape/Irrig./Lighting	104,600.00	104,600.00	0.00	0.00	104,600.00	100.00 %
03-415-4865	Annual Maintenance	80,000.00	80,000.00	0.00	0.00	80,000.00	100.00 %
03-415-4866	Drainage Improvements	0.00	0.00	0.00	3,720.00	-3,720.00	0.00 %
03-415-4867	TAP Transportation Alt. Program	155,415.00	155,415.00	0.00	191.25	155,223.75	99.88 %
03-415-4891	Debt Service Principal	90,000.00	90,000.00	0.00	90,000.00	0.00	0.00 %
03-415-4892	Debt Service Interest	86,375.00	86,375.00	0.00	84,575.00	1,800.00	2.08 %
<b>Department: 415 - Street Maintenance Total:</b>		<b>526,390.00</b>	<b>526,390.00</b>	<b>0.00</b>	<b>371,815.63</b>	<b>154,574.37</b>	<b>29.36 %</b>
<b>Department: 510 - Parks Department</b>							
03-510-4813	Safe Route to School	5,000.00	5,000.00	0.00	6,354.67	-1,354.67	-27.09 %
03-510-4840	Shed at River Park	8,000.00	8,000.00	0.00	0.00	8,000.00	100.00 %
03-510-4841	Park Infrastructure > \$5000	5,000.00	5,000.00	0.00	0.00	5,000.00	100.00 %
03-510-4842	Park Structures New Construction	40,000.00	40,000.00	0.00	3,215.00	36,785.00	91.96 %
03-510-4843	Park Structures Repair > \$5000	0.00	0.00	0.00	12,499.89	-12,499.89	0.00 %
03-510-4845	Whitewater Park Infrastructure	29,000.00	29,000.00	0.00	25,448.00	3,552.00	12.25 %
03-510-4846	Ballfield Infrastructure > \$5000	6,000.00	6,000.00	0.00	40,561.63	-34,561.63	-576.03 %
03-510-4847	Dog Park - Park Amenities	0.00	0.00	0.00	9,249.90	-9,249.90	0.00 %
03-510-4848	Park & Rec Amenities	60,000.00	60,000.00	0.00	94,530.68	-34,530.68	-57.55 %
03-510-4849	Sprinkler Replacement/Construction	18,000.00	18,000.00	0.00	0.00	18,000.00	100.00 %
03-510-4850	Remote Airstrip	0.00	0.00	0.00	6,600.00	-6,600.00	0.00 %
03-510-4851	Trail Construction-Arizona	489,299.51	489,299.51	0.00	9,204.35	480,095.16	98.12 %
03-510-4853	Transfer Expense to CTF	60,000.00	60,000.00	0.00	0.00	60,000.00	100.00 %
03-510-4854	BV Square	30,000.00	30,000.00	0.00	1,814.40	28,185.60	93.95 %

F-17

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
03-510-4863	Street Furniture/Planters	12,000.00	12,000.00	0.00	0.00	12,000.00	100.00 %
<b>Department: 510 - Parks Department Total:</b>		<b>762,299.51</b>	<b>762,299.51</b>	<b>0.00</b>	<b>209,478.52</b>	<b>552,820.99</b>	<b>72.52 %</b>
<b>Department: 520 - Cemetery</b>							
03-520-4880	Cemetery Improvements	10,000.00	10,000.00	0.00	0.00	10,000.00	100.00 %
<b>Department: 520 - Cemetery Total:</b>		<b>10,000.00</b>	<b>10,000.00</b>	<b>0.00</b>	<b>0.00</b>	<b>10,000.00</b>	<b>100.00 %</b>
<b>Expense Total:</b>		<b>1,746,789.51</b>	<b>1,746,789.51</b>	<b>0.00</b>	<b>775,412.02</b>	<b>971,377.49</b>	<b>55.61 %</b>
<b>Fund: 03 - Capital Improvement Fund Surplus (Deficit):</b>		<b>-554,599.51</b>	<b>-554,599.51</b>	<b>0.00</b>	<b>-143,576.03</b>	<b>411,023.48</b>	<b>74.11 %</b>
<b>Fund: 04 - Conservation Trust Fund</b>							
<b>Revenue</b>							
<b>Department: 590 - Conservation Trust Fund</b>							
04-590-3160	Lottery proceeds	32,330.00	32,330.00	0.00	28,528.32	-3,801.68	11.76 %
04-590-3701	Miscellaneous	0.00	0.00	0.00	6,600.00	6,600.00	0.00 %
04-590-3792	Interest on Investments	93.00	93.00	0.00	134.21	41.21	144.31 %
<b>Department: 590 - Conservation Trust Fund Total:</b>		<b>32,423.00</b>	<b>32,423.00</b>	<b>0.00</b>	<b>35,262.53</b>	<b>2,839.53</b>	<b>8.76 %</b>
<b>Revenue Total:</b>		<b>32,423.00</b>	<b>32,423.00</b>	<b>0.00</b>	<b>35,262.53</b>	<b>2,839.53</b>	<b>8.76 %</b>
<b>Expense</b>							
<b>Department: 590 - Conservation Trust Fund</b>							
04-590-4101	Wages	11,900.00	11,900.00	0.00	0.00	11,900.00	100.00 %
04-590-4110	FICA / Medicare	910.00	910.00	0.00	0.00	910.00	100.00 %
04-590-4112	Unemployment Insurance	30.00	30.00	0.00	0.00	30.00	100.00 %
04-590-4114	Retirement Contributions - Genera	290.00	290.00	0.00	0.00	290.00	100.00 %
04-590-4116	Medical / Dental / Vision / Life	1,850.00	1,850.00	0.00	0.00	1,850.00	100.00 %
<b>Department: 590 - Conservation Trust Fund Total:</b>		<b>14,980.00</b>	<b>14,980.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,980.00</b>	<b>100.00 %</b>
<b>Expense Total:</b>		<b>14,980.00</b>	<b>14,980.00</b>	<b>0.00</b>	<b>0.00</b>	<b>14,980.00</b>	<b>100.00 %</b>
<b>Fund: 04 - Conservation Trust Fund Surplus (Deficit):</b>		<b>17,443.00</b>	<b>17,443.00</b>	<b>0.00</b>	<b>35,262.53</b>	<b>17,819.53</b>	<b>-102.16 %</b>
<b>Fund: 07 - Airport Enterprise Fund</b>							
<b>Revenue</b>							
<b>Department: 810 - Airport Cost of Goods Sold</b>							
07-810-3301	Vending Machine Fees	80.00	80.00	0.00	35.94	-44.06	55.08 %
07-810-3350	Aircraft Fuel Sales	341,600.00	341,600.00	0.00	266,232.25	-75,367.75	22.06 %
07-810-3353	Sales of Supplies & Additives	1,000.00	1,000.00	0.00	1,438.60	438.60	143.86 %
<b>Department: 810 - Airport Cost of Goods Sold Total:</b>		<b>342,680.00</b>	<b>342,680.00</b>	<b>0.00</b>	<b>267,706.79</b>	<b>-74,973.21</b>	<b>21.88 %</b>
<b>Department: 830 - Airport Operational Support</b>							
07-830-3324	Hertz Commission	24,000.00	24,000.00	0.00	3,198.09	-20,801.91	86.67 %
07-830-3325	Auto parking fees	2,200.00	2,200.00	0.00	2,176.00	-24.00	1.09 %
07-830-3326	Landing Fees	2,300.00	2,300.00	0.00	758.45	-1,541.55	67.02 %
07-830-3327	Shuttle Fees	900.00	900.00	0.00	1,546.32	646.32	171.81 %
07-830-3333	Tie Down/Ramp Fees	3,000.00	3,000.00	0.00	1,968.25	-1,031.75	34.39 %
07-830-3334	Bus Commission	0.00	0.00	-4,373.78	0.00	0.00	0.00 %
07-830-3336	Charge for Special Services	160.00	160.00	0.00	749.65	589.65	468.53 %
07-830-3338	Towing and GPU Fees	500.00	500.00	0.00	949.65	449.65	189.93 %
07-830-3339	Fees for Testing Services	20,000.00	20,000.00	0.00	20,032.59	32.59	100.16 %
07-830-3341	Hangar Rent Revenue	4,700.00	4,700.00	0.00	5,958.32	1,258.32	126.77 %
07-830-3355	After Hours Charge	4,000.00	4,000.00	0.00	2,947.32	-1,052.68	26.32 %
07-830-3728	Excise Tax Refund for Aircraft Fuel	3,000.00	3,000.00	0.00	5,168.75	2,168.75	172.29 %
07-830-3768	Chaffee County Contribution	25,000.00	25,000.00	0.00	25,000.00	0.00	0.00 %
07-830-3790	Interest on Deposits	420.00	420.00	0.00	1,686.26	1,266.26	401.49 %
07-830-3870	Transfer from General fund	350,000.00	350,000.00	0.00	350,000.00	0.00	0.00 %
<b>Department: 830 - Airport Operational Support Total:</b>		<b>440,180.00</b>	<b>440,180.00</b>	<b>-4,373.78</b>	<b>422,139.65</b>	<b>-18,040.35</b>	<b>4.10 %</b>
<b>Department: 850 - Airport Capital Improvements</b>							
07-850-3775	FAA Annual Entitlement Grant	237,500.00	237,500.00	0.00	640,663.81	403,163.81	269.75 %
07-850-3776	CDOT Grant Match for FAA Grant	242,157.00	242,157.00	0.00	178,848.00	-63,309.00	26.14 %
07-850-3777	CDOT Discretionary Grant	58,178.00	58,178.00	0.00	384,326.78	326,148.78	660.61 %

		Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Variance Favorable (Unfavorable)	Percent Remaining
07-850-3778	FAA Special Grant Program	288,000.00	288,000.00	0.00	0.00	-288,000.00	100.00 %
<b>Department: 850 - Airport Capital Improvements Total:</b>		<b>825,835.00</b>	<b>825,835.00</b>	<b>0.00</b>	<b>1,203,838.59</b>	<b>378,003.59</b>	<b>45.77 %</b>
<b>Revenue Total:</b>		<b>1,608,695.00</b>	<b>1,608,695.00</b>	<b>-4,373.78</b>	<b>1,893,685.03</b>	<b>284,990.03</b>	<b>17.72 %</b>
<b>Expense</b>							
<b>Department: 810 - Airport Cost of Goods Sold</b>							
07-810-4217	Supplies for Resale	600.00	600.00	0.00	13,357.56	-12,757.56	-2,126.26 %
07-810-4218	Oxygen / Nitrogen Supply Cost	1,200.00	1,200.00	0.00	0.00	1,200.00	100.00 %
07-810-4440	Credit Card Processing Fees	11,900.00	11,900.00	0.00	552.00	11,348.00	95.36 %
07-810-4441	Fuel for Resale	254,493.00	254,493.00	0.00	212,985.80	41,507.20	16.31 %
07-810-4442	Fuel Testing Costs	800.00	800.00	0.00	0.00	800.00	100.00 %
07-810-4443	Fuel Loss / Gain	2,654.00	2,654.00	0.00	0.00	2,654.00	100.00 %
<b>Department: 810 - Airport Cost of Goods Sold Total:</b>		<b>271,647.00</b>	<b>271,647.00</b>	<b>0.00</b>	<b>226,895.36</b>	<b>44,751.64</b>	<b>16.47 %</b>
<b>Department: 815 - Terminal Building</b>							
07-815-4214	Cleaning Supplies	650.00	650.00	0.00	178.90	471.10	72.48 %
07-815-4240	Building Maintenance Supplies	1,000.00	1,000.00	0.00	954.57	45.43	4.54 %
07-815-4384	Airport Liability Insurance	968.00	968.00	0.00	0.00	968.00	100.00 %
07-815-4570	Other Building Furnishings	2,000.00	2,000.00	0.00	923.98	1,076.02	53.80 %
<b>Department: 815 - Terminal Building Total:</b>		<b>4,618.00</b>	<b>4,618.00</b>	<b>0.00</b>	<b>2,057.45</b>	<b>2,560.55</b>	<b>55.45 %</b>
<b>Department: 820 - Airport Grounds/Infrastructure</b>							
07-820-4438	Weather Operations Maint	7,250.00	7,250.00	0.00	0.00	7,250.00	100.00 %
<b>Department: 820 - Airport Grounds/Infrastructure Total:</b>		<b>7,250.00</b>	<b>7,250.00</b>	<b>0.00</b>	<b>0.00</b>	<b>7,250.00</b>	<b>100.00 %</b>
<b>Department: 830 - Airport Operational Support</b>							
07-830-4101	Wages	97,396.83	97,396.83	0.00	121,964.14	-24,567.31	-25.22 %
07-830-4110	FICA / Medicare	8,319.63	8,319.63	0.00	9,152.68	-833.05	-10.01 %
07-830-4112	Unemployment Insurance	292.19	292.19	0.00	366.09	-73.90	-25.29 %
07-830-4114	Retirement Contributions - Genera	1,684.70	1,684.70	0.00	2,126.26	-441.56	-26.21 %
07-830-4115	Earned Leave Time Accrued	381.00	381.00	0.00	0.00	381.00	100.00 %
07-830-4116	Medical / Dental / Vision / Life	12,721.68	12,721.68	0.00	11,761.68	960.00	7.55 %
07-830-4140	Workers Compensation Insurance	3,800.00	3,800.00	0.00	0.00	3,800.00	100.00 %
07-830-4205	Postage	0.00	0.00	0.00	43.36	-43.36	0.00 %
07-830-4210	Medical Supplies	940.00	940.00	0.00	0.00	940.00	100.00 %
07-830-4211	Office Supplies	200.00	200.00	0.00	451.06	-251.06	-125.53 %
07-830-4213	Computer Supplies	250.00	250.00	0.00	13.58	236.42	94.57 %
07-830-4215	Customer Supplies	250.00	250.00	0.00	4,436.84	-4,186.84	-1,674.74 %
07-830-4216	Operating Supplies	500.00	500.00	0.00	775.80	-275.80	-55.16 %
07-830-4220	Licenses & Permits	185.00	185.00	0.00	185.00	0.00	0.00 %
07-830-4231	Vehicle Gas	2,100.00	2,100.00	0.00	1,640.97	459.03	21.86 %
07-830-4240	Building Maintenance Supplies	1,000.00	1,000.00	0.00	143.40	856.60	85.66 %
07-830-4275	Uniform / Work Wear	200.00	200.00	0.00	59.94	140.06	70.03 %
07-830-4279	Testing Dedicated Supplies	1,900.00	1,900.00	0.00	0.00	1,900.00	100.00 %
07-830-4280	Meeting Food Provided	200.00	200.00	0.00	58.21	141.79	70.90 %
07-830-4290	Miscellaneous	240.00	240.00	0.00	0.00	240.00	100.00 %
07-830-4341	Electricity	10,250.00	10,250.00	0.00	15,336.18	-5,086.18	-49.62 %
07-830-4342	Water	370.00	370.00	0.00	373.75	-3.75	-1.01 %
07-830-4343	Sewer	0.00	0.00	0.00	362.70	-362.70	0.00 %
07-830-4344	Natural Gas / Propone	3,380.00	3,380.00	0.00	4,383.53	-1,003.53	-29.69 %
07-830-4345	Telephone Service	3,770.00	3,770.00	0.00	4,289.79	-519.79	-13.79 %
07-830-4346	Cell Phone Service	860.00	860.00	0.00	809.56	50.44	5.87 %
07-830-4380	PC / Liability Insurance	8,500.00	8,500.00	0.00	15,870.14	-7,370.14	-86.71 %
07-830-4384	Airport Liability Insurance	7,000.00	7,000.00	0.00	0.00	7,000.00	100.00 %
07-830-4410	Legal	4,000.00	4,000.00	0.00	10,086.94	-6,086.94	-152.17 %
07-830-4411	Audit Fees	4,200.00	4,200.00	0.00	4,200.00	0.00	0.00 %
07-830-4414	IT Services	3,500.00	3,500.00	0.00	0.00	3,500.00	100.00 %
07-830-4415	Professional Fees for Outside Service	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
07-830-4416	Advertising / Public Relations	6,000.00	6,000.00	0.00	2,202.00	3,798.00	63.30 %
07-830-4420	Vehicle Maintenance from outside	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
07-830-4430	Printing Services	1,500.00	1,500.00	0.00	54.34	1,445.66	96.38 %

Budget Report

For Fiscal: 2015 Period Ending: 12/31/2015

		Original	Current	Period	Fiscal	Variance	
		Total Budget	Total Budget	Activity	Activity	Favorable	Percent
						(Unfavorable)	Remaining
<u>07-830-4432</u>	Memberships / Dues	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>07-830-4436</u>	Hangar Rental Owner Share	0.00	0.00	0.00	3,402.40	-3,402.40	0.00 %
<u>07-830-4480</u>	Travel & Training Costs	2,000.00	2,000.00	0.00	0.00	2,000.00	100.00 %
<u>07-830-4481</u>	Restaurant Meals for Travel &	200.00	200.00	0.00	0.00	200.00	100.00 %
<u>07-830-4510</u>	Software costs	2,000.00	2,000.00	0.00	90.00	1,910.00	95.50 %
<u>07-830-4511</u>	Computer Purchases & Parts	1,300.00	1,300.00	0.00	84.16	1,215.84	93.53 %
<u>07-830-4512</u>	Internet Service	500.00	500.00	0.00	550.00	-50.00	-10.00 %
<u>07-830-4514</u>	Other Office Equipment Purchase	200.00	200.00	0.00	543.23	-343.23	-171.62 %
<b>Department: 830 - Airport Operational Support Total:</b>		<b>195,591.03</b>	<b>195,591.03</b>	<b>0.00</b>	<b>215,817.73</b>	<b>-20,226.70</b>	<b>-10.34 %</b>
<b>Department: 835 - Airport Maintenance</b>							
<u>07-835-4228</u>	Runway Maintenance Supplies	3,000.00	3,000.00	0.00	187.01	2,812.99	93.77 %
<u>07-835-4229</u>	Fuel Island/Tank Maintenance	2,000.00	2,000.00	0.00	1,548.84	451.16	22.56 %
<u>07-835-4232</u>	Vehicle Maintenance Supplies	1,000.00	1,000.00	0.00	1,746.40	-746.40	-74.64 %
<u>07-835-4233</u>	Equipment Maintenance Supplies	4,000.00	4,000.00	0.00	1,684.75	2,315.25	57.88 %
<u>07-835-4235</u>	Maintenance Supplies	0.00	0.00	0.00	78.85	-78.85	0.00 %
<u>07-835-4240</u>	Building Maintenance Supplies	500.00	500.00	0.00	1,886.90	-1,386.90	-277.38 %
<u>07-835-4421</u>	Equipment Repair Service	1,500.00	1,500.00	0.00	0.00	1,500.00	100.00 %
<u>07-835-4422</u>	Office Equipment Repair Service	500.00	500.00	0.00	0.00	500.00	100.00 %
<u>07-835-4427</u>	Maintenance Services Provided	600.00	600.00	0.00	4,610.18	-4,010.18	-668.36 %
<b>Department: 835 - Airport Maintenance Total:</b>		<b>13,100.00</b>	<b>13,100.00</b>	<b>0.00</b>	<b>11,742.93</b>	<b>1,357.07</b>	<b>10.36 %</b>
<b>Department: 850 - Airport Capital Improvements</b>							
<u>07-850-4803</u>	Master Plan	0.00	0.00	0.00	128,958.39	-128,958.39	0.00 %
<u>07-850-4811</u>	Heavy Equipment Purchase	17,000.00	17,000.00	0.00	12,421.50	4,578.50	26.93 %
<u>07-850-4831</u>	Building Remodeling	320,000.00	320,000.00	0.00	561,381.01	-241,381.01	-75.43 %
<u>07-850-4870</u>	Airport Pavement Improvements	145,200.00	145,200.00	0.00	220,124.40	-74,924.40	-51.60 %
<u>07-850-4875</u>	Land Acquisition	254,901.00	254,901.00	0.00	599,635.17	-344,734.17	-135.24 %
<b>Department: 850 - Airport Capital Improvements Total:</b>		<b>737,101.00</b>	<b>737,101.00</b>	<b>0.00</b>	<b>1,522,520.47</b>	<b>-785,419.47</b>	<b>-106.56 %</b>
<b>Expense Total:</b>		<b>1,229,307.03</b>	<b>1,229,307.03</b>	<b>0.00</b>	<b>1,979,033.94</b>	<b>-749,726.91</b>	<b>-60.99 %</b>
<b>Fund: 07 - Airport Enterprise Fund Surplus (Deficit):</b>		<b>379,387.97</b>	<b>379,387.97</b>	<b>-4,373.78</b>	<b>-85,348.91</b>	<b>-464,736.88</b>	<b>122.50 %</b>
<b>Report Surplus (Deficit):</b>		<b>-989,644.95</b>	<b>-989,644.95</b>	<b>-4,373.78</b>	<b>-314,499.06</b>	<b>675,145.89</b>	<b>68.22 %</b>



**Buena Vista Optimist Club**  
**PO Box 3044**  
**Buena Vista, CO 81211**

Ms. Emily Osborn  
210 E Main  
P. O. Box 2002  
Buena Vista, CO 81211  
[recsupervisor@buenavistaco.gov](mailto:recsupervisor@buenavistaco.gov)

January 22, 2016

Dear Emily,

I submitted applications for the use of Columbine Park and McPhelemy Park for the summer pancake breakfasts and Labor Day weekend fishing derby, the Community Center for the Collegiate Peaks Trail Run, and the Buena Vista Square Optimist Park for Trick or Treat Street. These events are fundraisers for our club, a fun fishing experience for local kids, and participation in the Buena Vista Trick or Treat Street. Any net proceeds from these events all go to fund youth projects in Buena Vista and, we feel that they provide a wonderful tradition for our community.

In the past, your office has waived the event fees, so I am hopeful that you will do the same this year. To refresh your memory, the events are:

- Collegiate Peaks Trail Run (May 6-8)
- 4<sup>th</sup> of July pancakes in Columbine Park
- Gold Rush Days pancakes in Columbine Park (August 13)
- Fishing Derby, pancakes, and free hot dog lunch in McPhelemy Park (Sept. 3)
- Trick or Treat Street (October 31)

Thank you for your consideration.

Sincerely,

Don Caskey  
President BV Optimist Club  
[Don.Caskey@centurylink.net](mailto:Don.Caskey@centurylink.net)

Cc: [eric@thegibbfamily.com](mailto:eric@thegibbfamily.com)  
[cdechris@q.com](mailto:cdechris@q.com)



League of Women Voters Chaffee County  
Scott Hartman, Voter Service Coordinator  
719-395-4133  
email: [shmhd@hotmail.com](mailto:shmhd@hotmail.com)

To Whom it May Concern  
Town of Buena Vista  
January 27, 2016

Dear Sirs/Madams,

The League of Women Voters of Chaffee County is planning to again host candidates and issues forums for the citizens of Buena Vista and Chaffee County in 2016, the dates to be determined. We host forums to provide the citizens an opportunity to hear the candidates and learn about the issues they will be voting on. Both forums will be held using strict League of Women Voters non-partisan 501(c)(3) guidelines. The first forum in March will feature candidates for Town of Buena Vista Trustees as well as discussion regarding the upcoming marijuana initiatives.

The League requests the fees required for use of the Pinon Room be waived for these public and educational forums.

Thank you,

Scott Hartman  
Voter Service Coordinator

Mission: The League of Women Voters Chaffee County is a non-partisan organization, encouraging informed and active participation of citizens in government and influencing public policy through education and advocacy. The LWVCC does not support or oppose candidates or political parties.

**Collegiate Peaks Stampede Rodeo**  
**PO Box 997**  
**Buena Vista, CO 81211**  
**719-395-2775**

January 12, 2016

Town of Buena Vista  
Board of Trustees  
PO Box 2002  
Buena Vista, CO 81211

Attn: Mayor Joel Benson

Re: Collegiate Peaks Stampede Rodeo  
Park Use Permit Fee

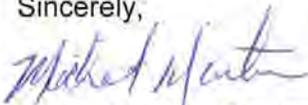
Dear Mayor Benson and Members of the Board:

The Collegiate Peaks Stampede Rodeo committee is requesting your consideration of a waiver of Park Use Permit Fees for our 2016 event. A non-profit corporation, Collegiate Peaks Stampede Rodeo operates the rodeo and is again working diligently to produce a first class event that will attract top-notch cowboys, cowgirls, avid fans and families to Buena Vista for an action packed weekend of Colorado Professional Rodeo Association excitement.

As you may know, 2016 will earmark 95 consecutive years for The Collegiate Peaks Stampede Rodeo in Buena Vista. Our theme is "It's not our first Rodeo." The dates are Saturday June 11 and Sunday June 12, 2016.

The Board of Trustees has been very generous in approving similar requests submitted by Collegiate Peaks Stampede Rodeo in the past. Your consideration and approval of this 2016 Park Use Permit Fee waiver request will be greatly appreciated financially and will allow the committee additional funding to market and promote this great event.

Sincerely,



Michael Martin, Chairman  
Collegiate Peaks Stampede Rodeo